

## MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council Chambers on April 23, 2008 commencing at 7:00 p.m.	
Present:	Deputy Mayor Regal, Councilors Dueck, Lewis, McDonald, Grassmick, and Nelson.	
Absent:	Mayor Allen	
Staff:	Wendy Johnson, Chief Administrative Officer; Allan Schramm, Director of Finance.	
Press:	Jed Anderson, Mile Zero News.	
Delegations	<p>(1) Peace Regional RCMP Detachment – Performance Plan, Corporal Chris Carroll, 7:00 p.m.</p> <p>(2) Meyers Norris Penny LLP, Presentation of Audited Financial Statements, Ted de Kleine, CA, 7:30 p.m.</p> <p>(3) Mighty Peace Tourist Association – Mackenzie Highway Antique Truck Museum, Nicole Halvorson, 8:00 p.m.</p>	
Call to Order:	Deputy Mayor Regal called the meeting to order at 7:01p.m.	
Adoption of Agenda: 165-080423	COUNCILLOR DUECK	<p>MOVED that the Agenda be adopted as revised:</p> <p>7.(g) Air Cadet Annual Review</p> <p>22.(e) Variance Report</p> <p>22.(f) Interpretive Centre</p> <p style="text-align: center;"><b>CARRIED</b></p>
Peace Regional RCMP Detachment – Performance Plan  166-080423	<p>Corporal Chris Carroll of the Grimshaw RCMP Detachment provided Council with a copy of the proposed service plan for this region. He asked that it be reviewed and signed. He explained that the plan covers all the Peace Region and covers the main objectives of the detachments and the plan to meet them. Council will review the plan and forward any questions to Corporal Carroll.</p> <p>COUNCILLOR NELSON</p>	<p>MOVED that the report presented by Corporal Carroll with regards to their proposed service plan be accepted as presented.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Corporal Carroll left the meeting at 7:20 p.m.</p>

<p>Meyers Norris Penny LLP – 2007 Audited Financial Statements</p> <p>167-080423</p>	<p>Ted de Kleine arrived at 7:25 p.m. Introductions were made and copies of the Financial Statements and Management Letter were distributed to Council. Mr. de Kleine reviewed the statements. Council will forward any questions to Mr. de Kleine if they have any.</p> <p>COUNCILLOR McDONALD</p> <p>MOVED that the 2007 Audited Financial Statement as prepared by Meyers Norris Penny LLP and the transfers to reserve be accepted as presented.</p> <p>CARRIED</p> <p>Mr. de Klein left the meeting at 7:45 p.m.</p>	
<p>Mighty Peace Tourist Association – McKenzie Highway Truck Museum</p> <p>168-080423</p>	<p>Nicole Halvorson of the Mighty Peace Tourist Association arrived at 7:55 p.m. Ms. Halvorson suggested that a five year plan should be developed for the continued operation of the Mackenzie Highway Antique Truck Museum. This plan should then be taken to the surrounding municipalities as a plan for keeping the facility open and to see if they would support it. She also suggested looking at accessing the Alberta Business Fund to purchase the Museum. There may be a possibility to stack this grant with others. Ms. Halvorson offered to assist the Lac Cardinal Regional Economic Development Board's Economic Development Officer in developing the five year plan, and prepare the application as well as providing the estimated economic benefit of the Museum based on the number of visitors. She also suggested contacting Gary Christopherson as he is experienced with grants and tourism.</p> <p>COUNCILLOR LEWIS</p> <p>MOVED that the verbal presentation by Nicole Halvorson regarding the Mackenzie Highway Antique Truck Museum be accepted as presented, and that Administration provide direction to the Lac Cardinal Regional Economic Development Board's Economic Development Officer on proceeding with the development of a business plan for the Mackenzie Highway Antique Truck Museum.</p> <p>CARRIED</p> <p>Nicole Halvorson left the meeting at 8: 20 p.m.</p>	
<p>Minutes of the Regular Council Meeting, April 09, 2008: 169-080423</p>	<p>COUNCILLOR DUECK</p>	<p>MOVED that the Minutes of the Regular Council Meeting held on April 09, 2008 be adopted as amended.</p> <p>CARRIED</p>

<p>Minutes of the Grimshaw Community Advisory Board Meeting, March 19, 2008 170-080423</p>	<p>COUNCILLOR LEWIS</p>	<p>MOVED that the Minutes of the Grimshaw Community Services Advisory Board Meeting held on March 19, 2008 be accepted as presented.</p> <p style="text-align: center;">CARRIED</p>
<p>Department Reports: 171-080423</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that the following Department Reports be accepted as presented:</p> <ul style="list-style-type: none"> <li>5.a) Director of Finance Report, March, 2008.</li> <li>b) Municipal Director's Report, March, 2008.</li> <li>c) Town Foreman's Report, March, 2008.</li> <li>d) Front Office Staff Report, March, 2008.</li> <li>e) Grimshaw Fire Department Reports – January, February and March, 2008.</li> <li>f) Resolution Report from the April 09, 2008 Regular Council Meeting.</li> </ul> <p style="text-align: center;">CARRIED</p>
<p>Alberta Tourism, Parks, &amp; Recreation - Recreation Volunteer Recognition Awards: 172-080423</p>	<p>COUNCILLOR LEWIS</p>	<p>MOVED that the information regarding the Recreation Volunteer Recognition Awards be forwarded to the Grimshaw Community Services Advisory Board along with names of any nominees.</p> <p style="text-align: center;">CARRIED</p>
<p>Letter to Wild Rose Foundation – Vitalize 2008 Corporate Award of Excellence Nomination (Ratify): 173-080423</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that letter from the Town of Grimshaw to the Wild Rose Foundation in support of the nomination of Peace River Broadcasting Ltd. for the Vitalize 2008 Corporate Award of Excellence be ratified.</p> <p style="text-align: center;">CARRIED</p>

<p>Report to Council – Funding Options for Projects: 174-080423</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that Administration proceed with the following projects from the proposed project list as prepared by the Chief Administrative Officer's Report, and that the costs for the rest of the proposed projects be brought forward to the General Government and Finance Committee:</p> <ul style="list-style-type: none"> <li>- Fixed Asset software and possible funding to hire a summer person to do inventory.</li> <li>- HH &amp; S Plan.</li> <li>- Light Upgrade to the Town Office Building, upstairs and downstairs.</li> <li>- Requested RCMP renovations.</li> <li>- Town Office renovations to the kitchen upstairs.</li> <li>- Council Chambers Renovations.</li> <li>- Purchase a Sewer Camera.</li> </ul> <p style="text-align: center;"><b>CARRIED</b></p>
<p>Grimshaw Community Services Advisory Board – Harassment, Bullying and Abuse Policy: 175-080423</p>	<p>COUNCILLOR LEWIS</p>	<p>MOVED that the Harassment, Bullying and Abuse Policy as prepared by the Grimshaw Community Services Advisory Board be accepted as an interim policy until a general policy is developed for the Town of Grimshaw as a whole.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p>Rural Matters Symposium – July 5-8, 2008 in Edmonton, AB: 176-080423</p>	<p>COUNCILLOR LEWIS</p>	<p>MOVED that two members of Council and one member of Administration attend the Rural Matters Symposium to be held from July 5 – 8, 2008 in Edmonton, Alberta.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p>Request for Decision – Assessment Appeal Fee: 177-080423</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that the a fee of \$25.00 per residential appeal and \$50.00 for all other Assessment Appeals be charged at the time the assessment appeal is filed at the Town Office, and that the fee be refunded if the Town of Grimshaw Assessment Review Board makes a decision in favor of the complainant.</p> <p style="text-align: center;"><b>CARRIED</b></p>

Air Cadet Annual Review: 178-080423	COUNCILLOR DUECK	MOVED that Councillor Lewis attend the Air Cadet Annual Review.  CARRIED
Alberta Municipal Affairs – 2005/09 Municipal Sponsorship Program, Lac Cardinal Regional Economic Development Strategy: 179-080409	COUNCILLOR DUECK	MOVED that the Town enter into the Municipal Sponsorship Program 2005/2006 Amended Conditional Grant Agreement applicable to the Lac Cardinal Regional Economic Development Strategy, being an agreement to amend the project description including a time extension until December 31, 2008 to complete the project, and that the Mayor and Chief Administrative Officer be authorized to sign the agreement.  CARRIED
Accounts Payable: 180-080423	COUNCILLOR McDONALD	MOVED that the accounts payable list be accepted for information.  CARRIED
Committees of Council:	<p>Deputy Mayor Regal reported that street sweeping had started but has been postponed due to the recent snowfall. He also reported that the Sweeper had been taken to Grande Prairie so warranty work could be done and that it is now back in town.</p> <p>Councillor Nelson reported that a meeting with a developer was held regarding a subdivision on the east side of Town. The proposal starts with six lots being developed with a possibility of thirteen. There was a question regarding drainage in that area and the matter was being looked into. With this development, the twinning of the sewer line on the east side of Town is being investigated.</p>	
Departure:	Jed Anderson left the meeting at 8:45 p.m.	
Recess into In Private: 181-080423	COUNCILLOR GRASSMICK	MOVED that the meeting recess into "In Private" at 8:47 p.m.  CARRIED
Reconvene into Regular Session: 182-080423	COUNCILLOR GRASSMICK	MOVED that the meeting reconvene into Regular Session at 9:25 p.m.  CARRIED
CAO Report: 183-080423	COUNCILLOR LEWIS	MOVED that CAO report be accepted as presented.  CARRIED

<p>Report to Council – Property Tax Request: 184-080423</p>	<p>COUNCILLOR DUECK</p>	<p>MOVED that the Town enter into the proposed Property Tax Agreement with 1012774 AB Ltd. with respect to property taxes for the 6 Unit Condo development on Lot 6, Block 21, Plan 8922006, as per the following terms and conditions:</p> <ol style="list-style-type: none"> <li>1. Taxes on improvements only are exempt from the completion of each unit until the unit is sold or occupied for the period of January 1, 2009 to December 31, 2010.</li> <li>2. Land and Education taxes will remain due and payable.</li> <li>3. Property improvement taxes will be pro-rated at the time of sale or occupancy of each unit so affected.</li> </ol> <p>and that the Mayor and Chief Administrative Officer be authorized to sign the agreement.</p> <p style="text-align: center;">CARRIED</p>
<p>Visitor Information Centre – Proposed Salary Grid: 185-080423</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that the proposed Salary Grid for the Town of Grimshaw Visitor Information Centre be approved as presented.</p> <p style="text-align: center;">CARRIED</p>
<p>Insurance Claim: 186-080423</p>	<p>COUNCILLOR LEWIS</p>	<p>MOVED that the verbal report by the Chief Administrative Officer with respect to the recent insurance claim (Sewer Back-Up on March 26, 2008) be accepted for information.</p> <p style="text-align: center;">CARRIED</p>
<p>Variance Report: 187-080423</p>	<p>COUNCILLOR McDONALD</p>	<p>MOVED that the Variance Report for the period ending March 31, 2008 be accepted as presented.</p> <p style="text-align: center;">CARRIED</p>

Interpretive Center: 188-080423	COUNCILLOR NELSON	MOVED that with respect to the letter received from the Mackenzie Highway Antique Truck Society offering the Interpretive Centre contents to the Town as an interim donation, the Town accepts the interim donation.  CARRIED
Adjournment:	Deputy Mayor Regal declared the meeting adjourned at 9:28 p.m.	

  
MAYOR  
DIRECTOR OF FINANCE