

MINUTES

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| | The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council Chambers on January 9, 2008 commencing at 7:00 p.m. | |
| Present: | Deputy Mayor Regal, Councillors Dueck, Grassmick, Nelson, Lewis, and McDonald. | |
| Absent: | Mayor Allen. | |
| Staff: | Wendy Johnson, Chief Administrative Officer; Jenny Wallace, Municipal Director; Allan Schramm, Director of Finance. | |
| Press: | Mark Reider, Mile Zero News. | |
| Call to Order: | Deputy Mayor Regal called the meeting to order at 7:00 p.m. | |
| Adoption of Agenda: 001-080109 | COUNCILLOR LEWIS | <p>MOVED that the Agenda be adopted as revised:</p> <p>9.(i) Report of Meetings – Deputy Mayor Regal.</p> <p>19.(a) Request for Decision – Salary Grid Addition.</p> <p>(b) Offer to Purchase.</p> <p>(c) Letter of Appeal – Bylaw No. 1065.</p> <p style="text-align: center;">CARRIED</p> |
| Minutes of the Regular Council Meeting, December 12, 2007: 002-080109 | COUNCILLOR DUECK | <p>MOVED that the Minutes of the Regular Council Meeting held on December 12, 2007 be adopted as presented.</p> <p style="text-align: center;">CARRIED</p> |
| Minutes of the Special Council Meeting, December 17, 2007: 003-080109 | COUNCILLOR NELSON | <p>MOVED that the Minutes of the Special Council Meeting held on December 17, 2007 be adopted as presented.</p> <p style="text-align: center;">CARRIED</p> |
| Minutes of the Grimshaw Community Services Advisory Board's Organizational Meeting, November 21, 2007: 004-080109 | COUNCILLOR DUECK | <p>MOVED that the Minutes of the Grimshaw Community Services Advisory Board's Organizational Meeting held on November 21, 2007 be accepted as presented.</p> <p style="text-align: center;">CARRIED</p> |

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| Minutes of the Grimshaw Community Services Advisory Board Meeting, November 21, 2007: 005-080109 | COUNCILLOR LEWIS | MOVED that the Minutes of the Grimshaw Community Services Advisory Board Meeting held on November 21, 2007 be accepted as presented. CARRIED |
| Department Reports: 006-080109 | COUNCILLOR LEWIS | MOVED that the following Department Reports be accepted as presented: 5.a) Town Foreman's Report, November, 2007. b) Community Services Director's Report, November, 2007. c) Front Office Staff Report, November, 2007. d) Grimshaw Fire Department's Report, October & November, 2007. e) Resolution Report from the December 12, 2007 Regular Council Meeting. f) Peace Regional RCMP Detachment – Statistical Data Report, September, 2007. g) Peace Regional RCMP Detachment – Statistical Data Report, October, 2007. h) Peace Regional RCMP Detachment – Statistical Data Report, November, 2007. CARRIED |
| FOCUS – Residential Development: 007-080109 | COUNCILLOR GRASSMICK | MOVED that the letter from FOCUS regarding fire hydrants and saddles for servicing the proposed Residential Subdivision on Pt. SW 8-83-23-W5M be tabled to the February 13, 2008 Regular Council Meeting, and that the Town Foreman provide prices on these two different saddles for the upcoming meeting. CARRIED |

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| <p>John Woodburn – Road Approach: 008-080109</p> | <p>COUNCILLOR LEWIS</p> | <p>MOVED that the agreement between the Town of Grimshaw and John/Audrey Woodburn setting out the terms and conditions with respect to the construction of a temporary road approach on the northern boundary of their property to connect to 57th Avenue be amended as follows:</p> <ul style="list-style-type: none"> - Should the Town require the road approach to 57th Avenue to be removed at any time within 5 years from the date of this agreement, the Town will reimburse John and Audrey Woodburn as follows unless one of the conditions below applies: <ul style="list-style-type: none"> \$3099.75/60 Months = \$51.66 prorated monthly (a) John and Audrey Woodburn no longer reside on the property. (b) The property has a different property owner. (c) Development in the area is or has occurred and a road or roads are or have been connected to the south side of 57th Avenue. (d) Farming operations have ceased on this property. <p style="text-align: center;">CARRIED</p> |
| <p>APEGGA – Reception and Dinner, February 25, 2008: 009-080109</p> | <p>COUNCILLOR DUECK</p> | <p>MOVED that the letter from Alberta's Professional Engineers and Geoscientists (APEGGA) inviting Mayor Allen and a guest to their reception and dinner to be held on February 25, 2008 in Grande Prairie, Alberta be tabled to the January 23, 2008 Regular Council Meeting.</p> <p style="text-align: center;">CARRIED</p> |

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| Alberta Pond Hockey Association – Silent Auction: 010-080109 | COUNCILLOR GRASSMICK | MOVED that the Town of Grimshaw donate a 6 month Grimshaw Fitness Center Family Membership to the Alberta Pond Hockey Association for their Silent Auction to be held in conjunction with the Hockey Gala evening on February 16, 2008 as part of the Alberta Pond Hockey Championships event. CARRIED |
| 2007 Town of Grimshaw FCSS Program Review: 011-080109 | COUNCILLOR NELSON | MOVED that the 2007 Town of Grimshaw FCSS Program Review Report be accepted for information. CARRIED |
| Peace Regional Victim Services – Request for 2008 Financial Support: 012-080109 | COUNCILLOR NELSON | MOVED that the letter from Peace Regional Victim Services requesting financial support in the amount of \$2.00 per capita for the year 2008 be tabled to budget discussions. CARRIED |
| Grimshaw Municipal Library – Coffee Corner Sponsorship: 013-080109 | COUNCILLOR LEWIS | MOVED that the Town of Grimshaw sponsor one month of the Grimshaw Municipal Library's Coffee Corner Sponsorship Program at the cost of \$200.00. CARRIED |
| Peace Country Regional Science Fair – Sponsorship Request: 014-080109 | COUNCILLOR GRASSMICK | MOVED that Town donate \$100.00 to the 2008 Peace Country Regional Science Fair to be held on March 13, 2008 at the NAIT Fairview Campus. CARRIED |
| Grimshaw Community Services Advisory Board – Bleacher Heater Policy: 015-080109 | COUNCILLOR DUECK | MOVED that the Bleacher Heater Policy that applies to the Grimshaw Memorial Arena be approved and implemented, as per the recommendation from the Grimshaw Community Services Advisory Board. CARRIED |

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| Grimshaw Community Services Advisory Board – Walking Trail Quotation: 016-080109 | COUNCILLOR NELSON | MOVED that with respect to the letter from the Grimshaw Community Services Advisory Board asking Town Council to review and consider the Walking Trail quotation from Robert Gervais to develop the southern portion of the trail within Grimshaw, the Board be advised that they need to call for public tenders for this project. CARRIED |
| EXH Engineering Services Ltd. – Grimshaw Road Assessments for 3 Year Program: 017-080109 | COUNCILLOR DUECK | MOVED that the Town approves of EXH Engineering Services Ltd. proceeding with the Grimshaw Road Assessments 3 Year Program at the estimated cost of \$15,400.00 (GST not included), being a program to assess our existing road infrastructure, provide a report detailing the three year plan and identifying the remaining network in a priority list, and the estimated construction/engineering costs for the three year program. CARRIED |
| 2008 Remuneration Schedule: 018-080109 | COUNCILLOR LEWIS | MOVED that the Town of Grimshaw 2008 Remuneration Schedule be approved as presented. CARRIED |
| Request for Decision – Interim Operating Budget: 019-080109 | COUNCILLOR DUECK | MOVED that the Town of Grimshaw adopt the 2007 Operating Budget as the interim operating budget until such time as the Town adopts their 2008 Budget. CARRIED |
| Alberta Municipal Affairs and Housing – 2007 Municipal Sponsorship Program Agreement: 020-080109 | COUNCILLOR NELSON | MOVED that the Municipal Sponsorship Program 2007/2008 Conditional Grant Agreement between Her Majesty the Queen in the Right of Alberta (As represented by the Minister of Alberta Municipal Affairs and Housing) and the Town of Grimshaw be approved as presented, being a conditional grant agreement to provide a grant in the amount of \$35,272.00 to install the Municipal Infrastructure Management System database, and that the Mayor and Chief Administrative officer be authorized to sign same. CARRIED |

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| Accounts Payable: 021-080109 | COUNCILLOR DUECK | MOVED that the accounts payable lists be accepted for information. CARRIED |
| Committees of Council Continued: | <p>Chief Administrative Officer Wendy Johnson advised that a Protection Committee Meeting needs to be scheduled. The meeting was scheduled for Thursday, January 17th, 2008 at 3:00 p.m.</p> <p>Town Foreman John Isinger advised that they will be caught up with snow removal by this Friday. He also reported that the loader is working good, and that he has the replacement of the rear end in the 2008 Budget.</p> <p>Chief Administrative Officer Wendy Johnson advised that the Town Foreman has obtained a quote to purchase a bob cat. It was agreed that the quote go to budget discussions. In the interim, the Chief Administrative Officer was given direction to provide a copy of the quote to all of Town Council.</p> <p>Councillor McDonald reported on the Grimshaw Municipal Library Board Meeting she recently attended. She added that the Board inquired about the 1st quarter grant payment from the Town of Grimshaw. Chief Administrative Officer Wendy Johnson advised that she would look into this.</p> | |
| Departure: | Mark Rieder left the meeting at 8:30 p.m. Deputy Mayor Regal asked for a recess at 8:30 p.m. The meeting reconvened at 8:36 p.m. | |
| Recess into In Private: 022-080109 | COUNCILLOR LEWIS | MOVED that the meeting recess into "In Private" at 8:37 p.m. CARRIED |
| Reconvene into Regular Session: 023-080109 | COUNCILLOR LEWIS | MOVED that the meeting reconvene into Regular Session at 9:15 p.m. CARRIED |
| Town of Grimshaw Staff Salary Grid: 024-080109 | COUNCILLOR MCDONALD | MOVED that the Town of Grimshaw Staff Salary Grid effective January 1, 2008 be adopted as amended. CARRIED |
| 025-080109 | COUNCILLOR MCDONALD | MOVED that the Town of Grimshaw Bylaw Enforcement Officer Salary Grid effective January 1, 2008 be adopted as presented. CARRIED |

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| Offer to Purchase: 026-080109 | COUNCILLOR MCDONALD | MOVED that the offer to purchase from John and Sharon Isinger to purchase Lots 14 &15, Block 14, Plan 7922782 be tabled to a Special Council Meeting to be called by Council later this month. CARRIED |
| Letter of Appeal – Bylaw 1065: 027-080109 | COUNCILLOR GRASSMICK | MOVED that Town Council confirms the written notice and remedial action taken by the Town of Grimshaw's Bylaw Enforcement Officer under Bylaw No. 1065 with respect to the vehicle (car), and therefore deny the letter of appeal submitted from the property owner of 26 Huston Drive. CARRIED |
| Adjournment: | Deputy Mayor Regal declared the meeting adjourned at 9:16 p.m. | |

MAYOR

MUNICIPAL DIRECTOR