

MINUTES

	The Minutes of the Organizational Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council Chambers on October 14, 2009, commencing at 6:30 p.m.	
Present:	Councillors Allen, Lewis, McDonald, Nelson, Dueck, Wearden, and King.	
Staff:	Wendy Johnson, Chief Administrative Officer; Allan Schramm, Director of Finance, Jenny Wallace, Municipal Director.	
Call to Order:	CAO Wendy Johnson called the meeting to order at 6:30 p.m.	
Election of Mayor:	The CAO called for nominations for the position of Mayor.	
397-091014	<p>Councillor Nelson nominated Councillor Allen.</p> <p>COUNCILLOR KING MOVED nominations cease.</p> <p style="text-align: center;">CARRIED</p> <p>Councillor Allen was elected Mayor by acclamation.</p>	
Election of Deputy Mayor:	The CAO called for nominations for the position of Deputy Mayor.	
	<p>Councillor Lewis nominated Councillor Nelson.</p> <p>Councillor King nominated Councillor McDonald.</p> <p>A vote was taken by secret ballot with Councillor McDonald elected as Deputy Mayor.</p>	
Oaths of Office:	Wendy Johnson administered the Official Oath of Office to the Mayor, and Deputy Mayor. Mayor Allen assumed the duties of Mayor.	
Adoption of Agenda 398-091014	COUNCILLOR McDONALD	<p>MOVED that the Agenda be adopted as as presented.</p> <p style="text-align: center;">CARRIED</p>
Council Committee Appointments: 399-091014	COUNCILLOR McDONALD	<p>MOVED that the Council Committee Appointments be made as per Schedule A attached to these Minutes.</p> <p style="text-align: center;">CARRIED</p>
Delegates and Board Member Appointments: 400-091014	COUNCILLOR WEARDEN	<p>MOVED that the appointments to the Town of Grimshaw Council Committees and the other Committees and Boards or Delegates for the 2009/2010 year be made as per Schedule A attached to these Minutes.</p> <p style="text-align: center;">CARRIED</p>

<p>Appoint Boards: 401-091014</p>	<p>COUNCILLOR McDONALD</p>	<p>MOVED that the Development Appeal Board, the Library Board and the Community Services Board be appointed as per Schedule B attached to these Minutes. CARRIED</p>
<p>Set time, place and days of Regular Council Meetings: 402-091014</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that the Regular Council Meeting be held on the second and fourth Wednesday of each month in Town Council Chambers, commencing at 7:00 p.m. CARRIED</p>
<p>Town of Grimshaw Signing Authority: 403-091014</p>	<p>COUNCILLOR NELSON</p>	<p>MOVED that the signing authority for the Town of Grimshaw (ATB Financial and SERVUS Credit Union) shall be the Mayor or Deputy Mayor and countersigned by one of the following: Chief Administrative Officer Director of Finance Municipal Director ;and that the Tax/Accounts Payable Clerk have signing authority for banking transactions only. CARRIED</p>
<p>Remuneration Schedule: 404-091014</p>	<p>COUNCILLOR DUECK</p>	<p>MOVED that the remuneration schedule be tabled to the 2010 Budget. CARRIED</p>
<p>Adjournment:</p>	<p>Mayor Allen declared the meeting adjourned at 6:54 p.m.</p>	

MAYOR

CHIEF ADMINISTRATIVE OFFICER

MINUTES

Schedule A
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General Government & Finance	<p>Labour Relations, Town Property, Regulatory Bylaws, Municipal Involvement, Budget & Capital Finance, Town Office, Human Resources:</p> <p>Mayor Allen (Mayor) Stephanie McDonald (Deputy Mayor) Nels Nelson Tanya Wearden</p>
Protection	<p>Fire, Building Bylaws, Animal Control, Weed Control, Traffic Safety, Mutual Aid, Bylaw Enforcement, and Disaster Services:</p> <p>Tanya Wearden Marvin Dueck</p>
Transportation	<p>Streets, Traffic Signs, Water and Sanitary Sewers, Sidewalks, Airport, Street Lighting, Boulevards, Public Works:</p> <p>Jim Lewis Marvin Dueck</p>
Recreation, Health & Culture	<p>Arena, Pools, Parks, Library, Fitness Centre, Liaison with Local Schools/New Horizons Drop In Centre, Grimshaw FCSS:</p> <p>Stephanie McDonald Jim Lewis</p>
Environmental Health	<p>Quality of Water, Garbage, Recycling:</p> <p>Nels Nelson Marvin Dueck</p>
Planning	<p>Town Planning and Development, Public Relations, Business Promotion, Town Beautification, Intermunicipal Economic Development Planning:</p> <p>Brian Allen Nels Nelson</p>

Development Appeal Board	Brian Allen Marvin Dueck (Alternate) Ken Carpenter Jim Portsmouth Lawrence Arnold Douwe Aardema
Library Board	Jim Lewis Stephanie McDonald (Alternate) Jason Glabik George Bolkowy Margaret Richards Faye Boyle Wanda Chabillon Colleen Sklapsky
Peace Library Systems Board	Jim Lewis Stephanie McDonald (Alternate)
Mackenzie Municipal Services Agency	Brian Allen Nels Nelson (Alternate) Balance Of Council in Alphabetical Order
North Peace Housing Foundation	Marvin Dueck Brian Allen (Alternate)
Long Lake Regional Waste Management Services Commission	Nels Nelson Marvin Dueck (Alternate)
Staff Negotiating & Grievance Committee	Rob King Jim Lewis Wendy Johnson (CAO)
Centennial Park Society	Jim Lewis Stephanie McDonald (Alternate)
Deh Cho Committee	Jim Lewis
Peace Regional Mutual Aid Committee	Tanya Wearden Marvin Dueck (Alternate)
Grimshaw Gravels Aquifer Advisory Association	Nels Nelson Jim Lewis (Alternate)
Assessment Review Board	Brian Allen Rob King Marvin Dueck Nels Nelson Stephanie McDonald

<p>Community Services Advisory Board</p>	<p>Stephanie McDonald Jim Lewis (Alternate)</p> <p>Community Services Board Rick Kyca Penny Steffen Colleen Sklapsky Tom Seerey Carmen Johnson Vacancy</p>
<p>Grimshaw Regional Health Care Recruitment and Retention Committee</p>	<p>Brian Allen Nels Nelson</p>
<p>Peace Regional Economic Development Alliance</p>	<p>Stephanie McDonald Brian Allen (Alternate)</p>
<p>Lac Cardinal Regional Economic Development Board</p>	<p>Brian Allen Stephanie McDonald (Alternate)</p>
<p>Peace River Airport Review Committee</p>	<p>Brian Allen</p>
<p>Mighty Peace Tourist Association</p>	<p>Jim Lewis Stephanie McDonald (Alternate)</p>
<p>Lac Cardinal Inter-Municipal Committee</p>	<p>Mayor Brian Allen Deputy Mayor Stephanie McDonald Wendy Johnson, CAO</p>
<p>Lac Cardinal Regional Economic Development Board Selection Committee</p>	<p>Nels Nelson Tanya Wearden</p>
<p>Chamber of Commerce</p>	<p>Brian Allen Tanya Wearden (Alternate)</p>
<p>Northern Care Committee</p>	<p>Nels Nelson Jim Lewis (Alternate)</p>
<p>Grimshaw Housing Committee</p>	<p>Nels Nelson Tanya Wearden</p>
<p>PRSD #10 Partnership Committee</p>	<p>Brian Allen Stephanie McDonald Wendy Johnson, CAO</p>
<p>OH & S Committee</p>	<p>Jim Lewis</p>
<p>Town of Grimshaw Risk Management Committee</p>	<p>Nels Nelson</p>
<p>Peace Regional Community Advisory Committee</p>	<p>Tanya Wearden Brian Allen (Alternate)</p>

Schedule B
October 14, 2009
Organizational Meeting Minutes

**GRIMSHAW MUNICIPAL LIBRARY BOARD
APPOINTMENTS**

Council Representative: Jim Lewis

Alternate Member of Council: Stephanie McDonald

Margaret Richards	2004	2010
Faye Boyle	2005	2011
George Bolkowy	2006	2012
Wanda Chabillon	2006	2012
Jason Glabik	2008	2014
Colleen Sklapsky	2008	2014

Note: All board appointments are for a term of three years to a maximum of six years and are appointed by Town Council at their annual Organizational Meeting, unless a resignation from the Board occurs throughout the year.

**COMMUNITY SERVICES ADVISORY BOARD
APPOINTMENTS –**

Councilor Representative: Stephanie McDonald

Alternate Member of Council: Jim Lewis

Vacant

Rick Kyca	2005	2011
Penny Steffen	2005	2011
Colleen Sklapsky	2008	2014
Tom Seerey	2009	2015
Carmen Johnson	2009	2015

Note: All board appointments are for a term of three years to a maximum of six years and are appointed by Town Council at their annual Organizational Meeting, unless a resignation from the Board occurs throughout the year.

**DEVELOPMENT APPEAL BOARD
APPOINTMENTS**

Councilor Representative: Brian Allen

Alternate Member of Council: Marvin Dueck

Ken Carpenter, Chairman
Jim Portsmouth
Lawrence Arnold
Douwe Aardema

Note: The Development Appeal Board is appointed by Town Council at their annual Organizational Meeting, unless a resignation from the Board occurs throughout the year. This Board does not have a specified term of membership.