






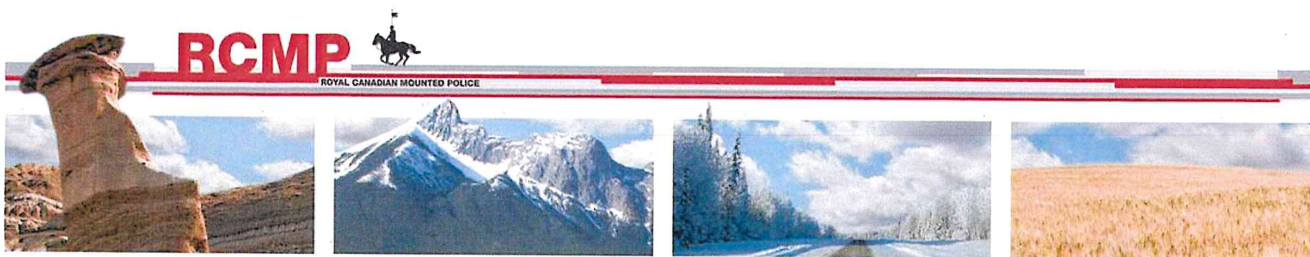




AGENDA
Regular Council Meeting
Wednesday, March 22, 2023
Grimshaw Council Chambers 7:00 PM

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1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. DELEGATIONS	
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4. ADOPTION OF MINUTES	
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14.	ADJOURNMENT	



February 15, 2023

Mr. Brian Allen
CAO, Town of Grimshaw
Grimshaw, Alberta

Dear Mr. Allen,

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Peace Regional Provincial Detachment spanning the October 1st to December 31st, 2022 reporting period. This report is a key tool to address any questions or concerns you may have, as part of our continued commitment to engage with your leadership team and the constituents your administration and council represent.

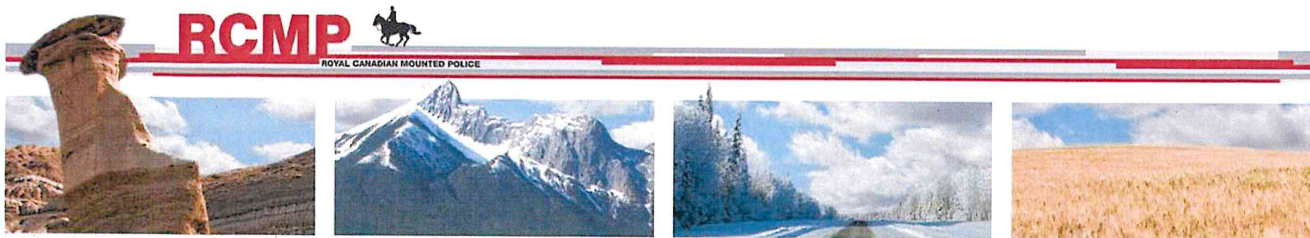
As we embark on 2023, the top priority for the Alberta RCMP remains the safety and security of all Albertans. Thus, this letter and attached appendixes will provide for you an update on our Next Generation 9-1-1 (NG911) upgrades in our Operational Communications Centers (OCC). The Alberta RCMP OCC Program provides response to police emergencies and routine calls for service to approximately 1.3 million citizens of Alberta, including 22 First Nations communities. The OCC provides police dispatch and call-taking services supporting 117 RCMP detachments and several contracted and/or integrated units. Our call-taking services also serve as a Secondary Public Safety Answering Point (PSAP) for Alberta's 9-1-1 system.

The Canadian Radio-television and Telecommunications Commission (CRTC) has mandated the replacement of the current Enhanced 9-1-1 service in Canada with NG911. This change will enhance public safety communications in an increasingly wireless society and will fundamentally change 9-1-1 and emergency services operations as it exists today. The evolution of NG911 future improvements are anticipated to include:

- 9-1-1 Real-time Text (RTT) by Spring 2024.
- Further location improvements including the potential addition of azimuth to enhance coordinates, vehicle telematics, and building schematics.
- The potential to communicate with 911 operators via video call.

As early adopters of this transition to NG911, the Alberta RCMP's lead in modernizing public safety communications demonstrates our commitment to the safety and security of all Albertans.

1 of 2



As a further update, we are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, I will be working directly with you to craft the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

The attached reporting along with your valued feedback will help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Dave Browne'.

S/Sgt. Dave Browne
Detachment Commander
Peace Regional Detachment



Peace Regional Provincial Detachment
Crime Statistics (Actual)
Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	2	1	0	1	N/A	N/A	0.0
Robbery		1	0	0	1	1	0%	0%	0.1
Sexual Assaults		2	5	4	9	11	450%	22%	2.2
Other Sexual Offences		1	5	2	1	2	100%	100%	-0.2
Assault		48	44	54	72	57	19%	-21%	4.6
Kidnapping/Hostage/Abduction		0	0	1	5	4	N/A	-20%	1.3
Extortion		1	1	0	1	0	-100%	-100%	-0.2
Criminal Harassment		2	9	7	8	7	250%	-13%	0.9
Uttering Threats		15	21	12	11	19	27%	73%	-0.2
TOTAL PERSONS		70	87	81	108	102	46%	-6%	8.5
Break & Enter		32	37	28	36	27	-16%	-25%	-1.1
Theft of Motor Vehicle		15	36	21	25	15	0%	-40%	-1.1
Theft Over \$5,000		3	2	3	8	5	67%	-38%	1.0
Theft Under \$5,000		28	41	28	26	18	-36%	-31%	-3.5
Possn Stn Goods		9	34	21	5	7	-22%	40%	-3.3
Fraud		12	6	8	11	11	-8%	0%	0.3
Arson		10	6	7	4	2	-80%	-50%	-1.8
Mischief - Damage To Property		0	41	27	32	26	N/A	-19%	4.3
Mischief - Other		47	25	37	28	39	-17%	39%	-1.3
TOTAL PROPERTY		156	228	180	175	150	-4%	-14%	-6.5
Offensive Weapons		3	5	8	8	19	533%	138%	3.5
Disturbing the peace		15	7	4	8	2	-87%	-75%	-2.5
Fail to Comply & Breaches		14	16	19	32	25	79%	-22%	3.8
OTHER CRIMINAL CODE		14	9	14	8	7	-50%	-13%	-1.5
TOTAL OTHER CRIMINAL CODE		46	37	45	56	53	15%	-5%	3.3
TOTAL CRIMINAL CODE		272	352	306	339	305	12%	-10%	5.3



Crime Statistics (Actual) Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	1	0	1	0	N/A	-100%	0.0
Drug Enforcement - Possession		8	11	2	7	4	-50%	-43%	-1.2
Drug Enforcement - Trafficking		3	2	6	2	7	133%	250%	0.8
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		12	14	8	10	11	-8%	10%	-0.6
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	6	10	1	6	100%	500%	0.1
TOTAL FEDERAL		15	20	18	11	17	13%	55%	-0.5
Liquor Act		5	2	4	4	3	-40%	-25%	-0.2
Cannabis Act		1	1	1	1	0	-100%	-100%	-0.2
Mental Health Act		23	9	14	20	24	4%	20%	1.3
Other Provincial Stats		31	24	33	40	20	-35%	-50%	-0.6
Total Provincial Stats		60	36	52	65	47	-22%	-28%	0.3
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	3	4	2	1	0%	-50%	-0.1
Total Municipal		1	3	4	2	1	0%	-50%	-0.1
Fatals		1	0	0	1	0	-100%	-100%	-0.1
Injury MVC		18	22	17	16	14	-22%	-13%	-1.4
Property Damage MVC (Reportable)		93	104	98	107	96	3%	-10%	0.9
Property Damage MVC (Non Reportable)		6	7	9	5	10	67%	100%	0.6
TOTAL MVC		118	133	124	129	120	2%	-7%	0.0
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		795	675	562	463	142	-82%	-69%	-151.8
Other Traffic		1	4	0	0	0	-100%	N/A	-0.6
Criminal Code Traffic		42	45	54	28	16	-62%	-43%	-6.9
Common Police Activities									
False Alarms		19	16	8	5	10	-47%	100%	-2.9
False/Abandoned 911 Call and 911 Act		22	21	61	34	21	-5%	-38%	1.1
Suspicious Person/Vehicle/Property		43	51	65	57	35	-19%	-39%	-1.0
Persons Reported Missing		11	12	8	4	8	-27%	100%	-1.4
Search Warrants		0	0	0	2	2	N/A	0%	0.6
Spousal Abuse - Survey Code (Reported)		50	40	49	53	61	22%	15%	3.5
Form 10 (MHA) (Reported)		0	0	2	5	5	N/A	0%	1.5



A. Who we are....

The Alberta RCMP has two 9-1-1 call taking centres located in Edmonton and Red Deer. Each centre employs 75 highly trained 9-1-1 call taker / dispatchers, responding to police emergency and routine calls. Employees working in RCMP Emergency Communications has successfully completed a mandatory national certification program consisting of 320 hours of facilitator led classroom and another 700 hours of on-the-job training with a Field Coach.

B. What we do....

The RCMP Provincial Operational Communications Centres (OCC) are the secondary answering point for approximately 1.3 million Albertans, and dispatching 117 RCMP detachments/units.

In 2021, we received and processed 236,669 9-1-1 and 361,271 complaint (routine/non-emergency) calls, which equates to about 1,600 calls per day. Approximately 60% of these calls will result in the creation of a police file which will be dispatched to a front-line police officer.

Call takers are tasked with asking numerous questions to ensure an appropriate response. These questions will focus on your/the incident location (exact address expedites the process), what is occurring and who is involved. You can expect questions regarding weapons, alcohol and drugs, to ensure everyone's safety. And don't worry, often while we are continuing to ask questions, we have already dispatched a police officer who is enroute.

C. How it happens....

When you call 9-1-1, you can expect the first response to be "9-1-1 what is your emergency?", followed by "what is your exact location?". At this point dependant upon your response, you may be transferred to the correct emergency service provider (i.e. Police, Fire or Ambulance). You will then be asked a 2nd time for your exact location. The more specific you are, will expedite our ability to generate a file for dispatch.

The call taker is generating an electronic file

D. How you can help....

1. Know your location. A specific address is always best.
2. Be patient and respond to the questions asked. There is no delay in emergency service response but we must ensure the most appropriate personnel, equipment are enroute to you and make sure everyone is safe.



E. What's next....

The Canadian Radio-television and Telecommunication Commission (CRTC) is the Government of Canada body that regulates telephone and cellular service companies. These companies create networks that make it possible to connect 9-1-1 calls to call centres. These centres then dispatch emergency responders, such as police, firefighters and paramedics.

On March 7, 2019, the CRTC directed that all telecommunication service providers and incumbent local exchange carriers (phone, cable & wireless services) must evolve their current networks to provide Internet Protocol-based capabilities by 2025. The new and improved platform is known as Next Generation 9-1-1 or NG9-1-1.

NG9-1-1 networks and services will allow Canadians access to new, improved and innovative emergency services. The design and related interconnection arrangement of NG9-1-1 networks are secure, reliable, resilient and cost-effective for stakeholders.

F. How will NG9-1-1 changes impact me....

The Next Generation 9-1-1 network and related communications technology will provide emergency service providers with new opportunities to keep the public and field responders safer, while also giving 9-1-1 Emergency Dispatch Centres tools to make them more effective and efficient within their communities.

Some of the improvements that will assist in providing improved and safer service delivery will include, better location accuracy (three-dimensional mapping showing which floor of a high rise etc.); improved crash data (vehicle telematics etc.); real-time video and picture sharing; text with 9-1-1 for the deaf and hard of hearing community; new services such as language assistance/translation services; downlinks to smartphone applications (i.e. medical records etc.); and improved coordinated responses and information sharing amongst emergency service providers.

G. To find out more....

To find out more about Next Generation 9-1-1, you can visit the [CRTC website](#).

To find out more about RCMP 9-1-1 Call Taking/Dispatch jobs, please visit our [website](#).

NG911 FOR EMS

How EMS Benefits from Next Generation 911

Next Generation 911-related technologies will provide new opportunities to keep EMS providers and communities safer. The following scenarios provide a non-technical depiction of how new technologies will provide information leaders need to ensure safe, efficient and effective responses to a variety of incidents.



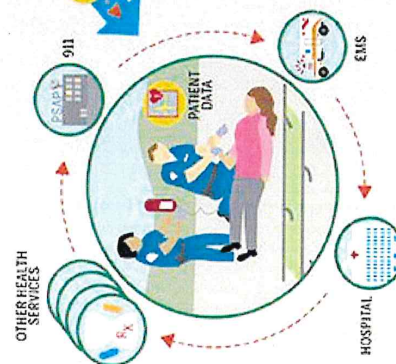
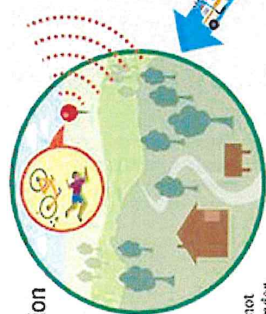
Improved Location Accuracy

With improved location accuracy, responders will reach victims sooner and triage the scene more efficiently. This is especially important in challenging environments like rural areas or parks, densely populated urban areas or on freeways. Mobile callers may also not be aware of their exact location, hindering first responders' ability to reach them quickly. Because minutes count with critical patients, faster treatment improves outcomes and survival rates.



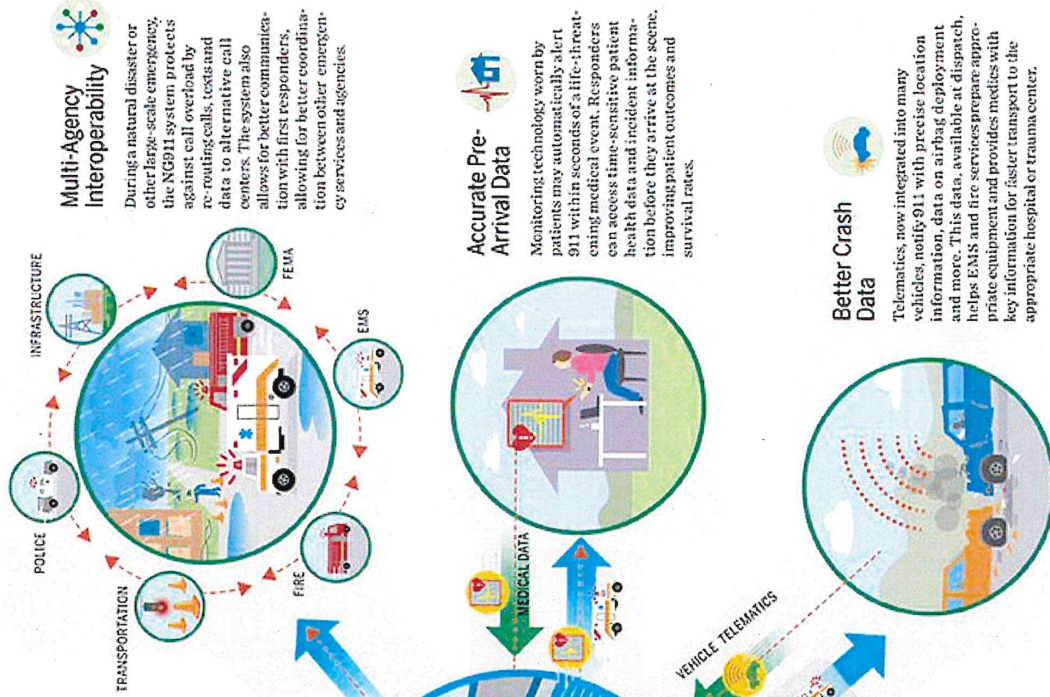
Continuity of Patient Data

In the NG911 environment, EMS would have access to more detailed medical history for a patient. In the future, the ability to merge medical data with 911 call data will give providers better on-scene information to improve patient care. Including outcome data within the patient record will provide a more complete picture to support performance improvement. Better data would translate to better overall patient care as well as the advancement of entire EMS systems.



Public Safety Communications Center

Information to 911
Information from 911



Multi-Agency Interoperability

During a natural disaster or other large-scale emergency, the NG911 system protects against call overload by re-routing calls, texts and data to alternative call centers. The system also allows for better communication with first responders, allowing for better coordination between other emergency services and agencies.



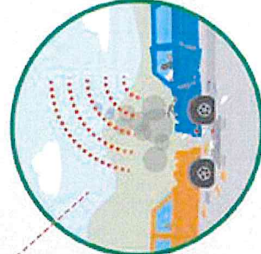
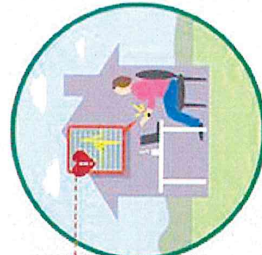
Accurate Pre-Arrival Data

Monitoring technology worn by patients may automatically alert 911 within seconds of a life-threatening medical event. Responders can access time-sensitive patient health data and incident information before they arrive at the scene, improving patient outcomes and survival rates.



Better Crash Data

Telematics, now integrated into many vehicles, notify 911 with precise location information, data on airbag deployment and more. This data, available at dispatch, helps EMS and fire services prepare appropriate equipment and provides motes with key information for faster transport to the appropriate hospital or trauma center.



MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council chambers commencing on March 8, 2023 at 7:00 p.m.	
Present:	Mayor, Wald; Deputy Mayor Hennings; Councillors Messner, Johnson, Bissell, and Sklapsky	
Absent:	Councillor Jacobs	
Staff:	CAO, Brian Allen; Director of Finance, Larissa Hempler; and Municipal Secretary, Constance Hampton	
Press:	Kristen Dyck	
Call to Order:	Mayor Wald called the meeting to order at 7 :00 p.m.	
Adoption of Agenda: 058 - 230308	COUNCLLOR HENNINGS	MOVED that the agenda be adopted as amended. CARRIED
Minutes of the Regular Council Meeting, February 22, 2023: 059 - 230308	COUNCILLOR BISSELL	MOVED that the Minutes of the Regular Council Meeting held on February 22, 2023 be adopted as presented. CARRIED
Department Reports: 060 - 230308	COUNCILLOR SKLAPSKY	MOVED that the following reports be accepted as presented. a) Bylaw b) CAO c) Director of Community Services d) Director of Operations e) Donation and Resolution Report f) Fire Department g) Front Office h) Mile Zero Regional Multiplex Visitation and Statistics i) Water & Sewer CARRIED

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Request For Early Ice Installation – Minor Hockey Board: 061 - 230308	COUNCILLOR MESSNER	MOVED that Council for the Town of Grimshaw direct administration to have ice installed at the multiplex for September 5, 2023 and have Community Services discuss ice allocation with Minor Hockey and other user groups. CARRIED
Resource for Suicide Prevention – Request to use Town office Building at 5005 53 rd Ave for Satellite Office: 062 – 230308	COUNCILLOR JOHNSON Councillor Messner requested a recorded vote.	MOVED that Council for the Town of Grimshaw approve the request from Resource Center for Suicide Prevention to use Town Office Building at 5005 53 rd Ave for Satellite Office at no cost and be revisited in one year. In Favor Councillor Hennings Councillor Johnson Mayor Wald Opposed Councillor Bissell Councillor Messner Councillor Sklapsky DEFEATED
Resource for Suicide Prevention : 063 - 230308	COUNCILLOR SKLAPSKY	MOVED that Council for the Town of Grimshaw direct administration to communicate with Resource Center for Suicide Prevention the offer of one year lease at \$5,500 for the Town Office Building at 5005 – 53rd Ave to be revisited in one year. CARRIED

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Request For Decision – Remuneration Schedule Update 2023: 064 - 230308	COUNCILLOR MESSNER	MOVED that Council for the Town of Grimshaw make changes to the Remuneration Schedule for 2023 as presented. CARRIED
Request For Decision – Fee Schedule Update 2023: 065 - 230308	COUNCILLOR HENNINGS	MOVED that Council for the Town of Grimshaw makes changes to the Fee Schedule for 2023 as presented. CARRIED
Request For Decision – Seniors Week June 5 – 11, 2023: 066 -230308	COUNCILLOR SKLAPSKY	MOVED that Council for the Town of Grimshaw declare June 5 – 11, 2023 Seniors Week. CARRIED
Request For Decision – 2023 Operating Budget Approval: 067 - 230308	COUNCILLOR JOHNSON	MOVED that Council for the Town of Grimshaw adopt the Operating Budget for 2023 as presented. CARRIED
Request For Decision – 2023 Capital Budget Approval: 068 - 230308	COUNCILLOR MESSNER	MOVED that Council for the Town of Grimshaw adopt the Capital Budget for 2023 as presented. CARRIED
Request For Decision – Bylaw Enforcement Agreement with Village of Berwyn. 069 - 230308	COUNCILLOR SKLAPSKY	MOVED that Council for the Town of Grimshaw enter into a Bylaw Enforcement Service Agreement with the Village of Berwyn for a 3 year term. CARRIED
Information and Correspondence:	<p>The following letters were viewed as information:</p> <ul style="list-style-type: none"> a) Alberta Municipalities – Provincial Budget 2023 b) Robert E Walter Memorial Scholarship c) North Peace Housing Foundation Meeting Synopsis d) Municipal Sustainability Initiative & Canada Community Building Fund Allocation 2023 	

*Making Grimshaw the greatest place to live by providing a quality service to our
Community in a courteous, timely, efficient and cost effective manner.*

Committee of Council Reports: 070 - 230308	COUNCLLOR MESSNER	MOVED that the committee reports be accepted as information. CARRIED
Accounts Payable: 071 - 230308	COUNCILLOR HENNINGS	MOVED that the accounts payable list be accepted as presented. CARRIED
Questions from the Press:	NONE	
Departure:	Departed at 8:11 p.m.	
Adjournment:	Mayor Wald declared the meeting adjourned at 8:11p.m.	

MAYOR WALD

CHIEF ADMINISTRATIVE OFFICER

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

2023 DONATIONS AND RESOLUTION REPORT

RECIPIENTS	DATE PROCESSED	BUDGETED	UNBUDGETED SPENT - Actual	ACTUALS SPENT
Awards Grade 9		\$300.00		
Victim Services	10-Mar-23	\$4,000.00		4,000
North Peace Junior Rodeo		\$100.00		
Stars (\$2.00 per Capita)		\$5,202.00		
Pond Hockey	03-Mar-23	\$5,000.00		5,000
Women in the North Conference		\$250.00		
Legion Memory Book/Wreath		\$400.00		
North Peace Stampede		\$700.00		
Harvest Moon - NEW ITEM		\$3,000.00		
Other unbudgeted Items		\$3,000.00		
Total Budget		\$21,952.00		
Total Spent		9000		
Balance		\$12,952.00		

Resolution	Resolution Number	Made by:	Assigned to/Action Taken or completed	Meeting Date
MOVED that Council for the Town of Grimshaw direct administration to have ice installed at the multiplex for September 5, 2023 and have Community Services discuss ice allocation with Minor Hockey and other user groups.	061 - 230208	C. Messner	Administration notified Director of Community Services.	08-Mar-23
MOVED that Council for the Town of Grimshaw direct administration to communicate with Resource Center for Suicide Prevention the offer of one year lease at \$5,500 for the Town Office Building at 5005 – 53rd Ave to be revisited in one year.	063 - 230308	C. Sklapsky	Administration notified Resource Center for Suicide Prevention.	08-Mar-23
MOVED that Council for the Town of Grimshaw make changes to the Remuneration Schedule for 2023 as presented.	064 - 230308	C. Messner	Administration implemented the changes	08-Mar-23
MOVED that Council for the Town of Grimshaw makes changes to the Fee Schedule for 2023 as presented.	065 - 230308	C. Hennings	Administration implemented the changes.	08-Mar-23
MOVED that Council for the Town of Grimshaw enter into a Bylaw Enforcement Service Agreement with the Village of Berwyn for a 3 year term.	069 - 230308	c. Sklapsky	Administration notified the Village of Berwyn.	08-Mar-23

GRIMSHAW MUNICIPAL LIBRARY
MONTHLY REPORT February 2023

- The month began with Take Your Adult to the Library week. This is the localized version of Take Your Child to the Library Day (TYCLD), which was founded in Connecticut in 2011. Our library has taken part in this for years, but in 2022 we changed it to suit our community – here we have kids who are already very familiar with the library, and enjoy bringing their adults in to show them around. We had scavenger hunts, Lego and reading challenges, and a matching game of former Featured Creatures. Every time a family completed a challenge, they entered into the draw for the prize basket. There were 79 entries, and our excited winner was here to claim the prize less than 15 minutes after we made the phone call. The TYCLD website has a map of participating libraries, where we are one of few in western Canada, and the most northern registrant!
- Thirty-one people of all ages took part in the Card Making station February 10&11. We had recently received an amazing donation of scrapbooking paper and accessories, which were put to good use, as many people made multiple cards.
- With a new contact at the Grimshaw Health Unit, we are back to offering a gift to the parents when they bring in their babies for the checkups and immunizations. Each child will receive a board book, and the parents receive a card for a Youth membership for a year. This is something that had been offered years ago, and hopefully we can carry this forward, and encourage families to make use of our services.
- Our two public computers were in use for 63 hours over the month, and staff sent 17 scans or faxes on behalf of patrons. Many people have difficulty logging in to their email on the public computers, so they prefer to forward documents from their phone for us to print. There are some that will pre-send the documents they need from their home, and then just pick up the completed printing later in the day. We do charge a fee for printing and fax services.
- Sandy attended a webinar hosted by Service Canada representatives on the application process for Employment Insurance, and how we can support patrons through the process. As more and more federal services are getting harder to access in person, our computers and staff assistance are still easily available.
- The Rainbow Trout are doing well, and bi-weekly water changes have started. Holy Family School students come in Friday afternoons, and Grimshaw Public School students are here Tuesdays to assist.
- The last week of February has been designated as Freedom to Read Week by the Book and Periodical Council of Canada since 1984. Almost 40 years later, it is still so necessary to have the conversations about why books are being challenged or banned. This year, we wrapped our copies of some of those titles in red 'danger' ribbon to remind our patrons they have the gift of choosing for themselves. It sure caught their interest.



- Planning took place with staff from the Peace River Regional Women's Shelter for the upcoming Journal Friends program they will be facilitating here in March. Danielle and Vivianne went to Berwyn Municipal Library to meet with the Library Manager, and arrange shared resources for activity kits during teacher's convention that will be available in both locations. Partnerships in all directions!

PROGRAMS:

- **LITTLE LEARNERS:** There were four sessions, with 37 (!) children and 18 adults taking part over the four weeks. One day we had 17 kids and 5 adults on the story carpet, and then the Friday of the long weekend we had one adult and one child – which shows us drop-in programming provides the flexibility families need with kids that age. They received copies of *Owl Babies*, *Canadian Animals*, *Thank You Bear*, and *Whose Toes are These?* We are going to be adding to our educational toys selection for when we have larger groups attend.
- **BOOK BUDDIES:** There were four sessions in February, with 31 children and 21 adults attending. Kids learned about the letters C, V, I, and L, and made (paper) cookies, Valentines, an iguana, and ladybugs.
- **FAMILY MOVIE:** We had 21 people in attendance for "Strange Magic" in the Shared Space Theatre on the Friday of the Family Day weekend.
- **OUTREACH:** Pete the Cat is a popular guy – he has his own series of picture books and makes a great looking Valentine too. Danielle visited Enlightened Beginnings and the Play School and they made 53 Pete the Cat crafts, all definitely very unique! Eleven people at Stone Brook spent an afternoon playing games of Valentine's trivia Kahoot and Mad Libs on the big screen, and enjoying some chocolates and sweets.
- **MONDAY MORNING MUFFINS & MORE:** We had five people join us for coffee, tea and muffins on the Monday after Freedom to Read week, so they played some Banned Book Jeopardy. Library staff held up copies of books that have been banned or challenged in other locations, and the contestants guessed why. Many surprises!
- **FEATURED CREATURE:** The creature of the month is the surprising hippopotamus – more lethal than one would expect, and definitely not as cute as what the craft turned out to be. Staff ended up making 52 kits, as this was a popular one. We found out that an adult hippo, if we could get one in here, would reach from Large Print shelf to the fireplace.
- **AFTER SCHOOL ACTIVITIES:** This drop-in program takes place Wednesdays, and is sponsored by Grimshaw Community Services (FCSS). Kids get a chance to be creative, meet with friends, and complete a project each week. In February, we had four sessions, with 46 kids.



Mile Zero Regional Multiplex (Arena) User Group Meeting

March 17, 2023

Don Stannard Meeting Room – 7:00 p.m.

Present:

Tracy Halerewich, Director of Community Services, Brian Nidish, Recreation Facilities Maintenance Manager, Lorna Scott, Grimshaw Figure Skating Club & Andrew Dickson, Grimshaw Minor Hockey Association

Tracy began the meeting by reviewing the letter which was submitted to Grimshaw Town Council by the Grimshaw Minor Hockey Association requesting an earlier start date for the upcoming 2023/24 arena season, outlining Council's motion and the reason for this meeting.

Andrew Dickson stated that to be in compliance with the new Hockey Alberta regulations for tiering games, the (teams) must have a specific number of skates/practices on the ice prior to these first scheduled games. In the past the town has started the ice plant mid-September and teams were skating by the end of the month, which didn't give all their teams enough ice time prior to starting their tiering games.

Tracy advised that the Town of Grimshaw will start the ice plant up on/around August 20th with CIMCO Refrigeration and Brian will begin making ice for the 2023/24 season. Now as long as we do not run into any mechanical issues the ice should be ready for use at the earliest by August 31st.

Brian Nidish asked that Grimshaw Minor Hockey have all their teams in place and can provide him with their ice scheduling requests for the week of September 05th. The multiplex will begin to offer Public Skating and Shinny Hockey as in the past schedules on times that are not being allocated to user groups i.e.: afterschool time slots.

Once we have a schedule in place Brian will then reach out to "other" users for possible renting of vacant ice slots during the month of September.

Lorna Scott stated the Grimshaw Figure Skating Club will utilize 2 hours on Tuesday & 2 hours on Thursdays per week for the Star Skate (older girls) and that Can Skate (little skaters) will not start until October.

In the past GPS started skating in November with their students and HFS started skating in February. Tracy advised that she had spoken with the schools regarding earlier access for skating but was unsure if they would utilize this opportunity.

We also discussed other ideas for filling any open/vacant ice time slots that may happen (especially on weekends) during the month of September. Some thoughts included hosting power skating sessions, goalie sessions or open ice Skate Canada sessions with Coach etc.

Meeting was adjourned at 7:49 p.m.

To Grimshaw Town Council & Mayor

The Grimshaw District of Commerce is requesting some clarification on the use of the ice surface as a back up location for the Harvest Moon Festival planned for September 9, 2023. We understand that we are planning to use Main street again this year as our primary location, however due to this being an out door event we were hoping to use the Ice pad as a back up location in case of weather. We have rented a sound & stage trailer, to increase our production value to the event. Knowing there is a much larger up-front cost to such a trailer we were planning on using the Ice pad as a backup location to move the trailer into if we are forced to do so by bad weather.

We have been notified that the Town has approved Ice to be installed at the start of September. Knowing the large cost from the chamber, as well as the substantial investment from the Town of Grimshaw, FCSS and other Local groups, we are requesting some information on what the options are in this situation. Is it possible to reschedule the install date? Is it possible to arrange a system to use the trailer in the field house side?

Thank You

Chance Gerk

President of The Grimshaw & District Chamber of Commerce.



REQUEST FOR DECISION

SUBJECT: APPOINTMENT OF REGIONAL ASSESSMENT REVIEW BOARD MEMBER

SUBMISSION TO: COUNCIL

MEETING DATE: MARCH 22, 2023

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

Regional Assessment Review Services Agreement Section 3.2 & 3.3

RECOMMENDED ACTION:

COUNCIL APPOINT PAUL MESSNER TO THE REGIONAL ASSESSMENT REVIEW BOARD.

BACKGROUND/PROPOSAL:

The agreement for Regional Assessment Review Services dated August 23, 2022, requires each municipality to appoint a member to the board and to pay the costs for their training. The Town of Grimshaw has been advertising for several months our vacant member position. Paul Messner has contacted administration expressing his interest in the position. Administration provided board member training information to Mr. Messner, and he has confirmed his availability to take the required training in May should Council accept his application and appoint him.

BENEFITS OF THE RECOMMENDED ACTION:

Appointment of Paul Messner fulfills the town's requirement to provide a trained member to the Regional Assessment Review Board.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

Cost of training – approximately 3 per diem days.

PUBLIC ENGAGEMENT:

Councils' decision posted on social media as part of meeting highlights.

ATTACHMENT(S):

Regional Assessment Review Services Agreement Section 3.2 & 3.3

Email from Paul Messner

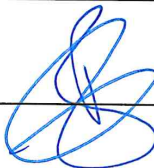
REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: March 16 / 2023



- c. **" Clerk"** means the designated officer appointed by Council to carry out the duties and functions of the clerk of the assessment review boards as required under Section 455 of the Municipal Government Act;
- d. **"Complainant"** is an assessed person or taxpayer of the Regional Partner Municipality who files a complaint regarding that person's tax or assessment notice;
- e. **"LARB"** is Local Assessment Review Board as defined by the Municipal Government Act;
- f. **"Regional Partner Municipality"** is a municipality listed in Schedule A;
- g. **"Regional Assessment Review Board"** means the Board appointed to hear appeals on tax and assessment notices established in accordance with section 454 of the Municipal Government Act.

3. REGIONAL PARTNER MUNICIPALITY RESPONSIBILITIES

3.1 The Regional partner Municipality shall be entitled to participate in the Regional Assessment Review Board once it passes a Bylaw in the form attached as Schedule B

- 3.2 i) The Regional Partner Municipality may select and appoint one individual to be a Board member to be available to sit on a panel for the Regional Assessment Review Board
- ii) If a vacancy on the Board occurs at any time, the Regional Partner Municipality who appointed the individual may appoint a new individual to fill the vacancy for the remainder of that term.
- iii) Any costs incurred to advertise and select a Board Member are the responsibility of the Regional Partner Municipality.

3.3 Each Regional Partner Municipality will pay the costs to train their appointed Board Members, insurance and any other general costs to establish and maintain the Regional Assessment Review Board. This will include legal services if they are required for general purposes to facilitate the administration of the Board (i.e. procedure questions)

3.4 The Regional Partner Municipality will pay the Board Member's honoraria and mileage, based upon the remuneration outlined in Schedule E, when attending a hearing. Board Members will submit honoraria and costs on the Expense Form attached as Schedule F. If there are multiple hearings held involving more than one Regional Partner Municipality each municipality will pay their portion of costs based on number of hearings. If legal services are required for issues that relate only to a specific complaint, the cost of the service will be payable by the Regional Partner Municipality which has jurisdiction over the appeal.

Brian Allen

From: Paul Messner <pmessner@peacelaw.com>
Sent: March 14, 2023 9:43 AM
To: Brian Allen
Subject: RE: Assessment Review Board info.

Brian,

I remain interested in the appointment, and can do the training the first week of May. I look forward to hearing from you further.

Paul W. Messner
Messner Gelineau
Barristers & Solicitors
Box 6750, 9913 – 100 Avenue, Peace River, Alberta, T8S 1S5
Telephone: 780-624-2944 | Fax: 780-624-4225

PRIVILEGE AND CONFIDENTIALITY NOTICE: This communication and any attachment is confidential and may be subject to solicitor-client privilege and/or be exempt from disclosure under privacy laws. There is no intention to waive privilege. It should only be read by the person to whom it is addressed. If you have received this communication in error, please notify us by reply and delete the communication. There is a risk of data error and transmission of viruses with electronic communication. Please take appropriate precautions.

From: Brian Allen <cao@grimshaw.ca>
Sent: Friday, March 10, 2023 9:25 AM
To: Paul Messner <pmessner@peacelaw.com>
Subject: Assessment Review Board info.

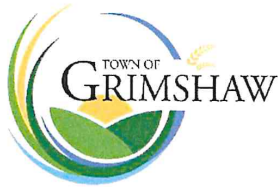
Good Morning Paul,

Thanks for your interest in the Regional Assessment Review Board member position we are seeking. I have attached information on the Regional Board as well as provincial training requirements. The new member training is online and offered as 5 – 3 hour sessions after which successful completion of an online exam within 7 days is required to obtain certification. The Town will compensate you for your time in taking the training. The next block of training is May 1st to 5th in the morning, another set is offered June 12th to 16th in the morning. If you wish to proceed with the training please send me an email indicating your interest and I will recommend to council that they appoint you and we can get you registered.

Brian Allen, CLGM
Chief Administrative Officer



Box 377, 5005-53 Avenue, Grimshaw, AB T0H 1W0
Phone: 780.332.4626 Fax: 780.332.1250
Email: cao@grimshaw.ca Website: www.grimshaw.ca



REQUEST FOR DECISION

SUBJECT: BYLAW NO. 1208 REGIONAL ASSESSMENT REVIEW BOARD

SUBMISSION TO: COUNCIL

MEETING DATE: MARCH 22, 2023

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

MGA SECTION 455

RECOMMENDED ACTION:

COUNCIL GIVE 3 READINGS AND ADOPT BYLAW NO. 1208 – REGIONAL ASSESSMENT REVIEW BOARD BYLAW

BACKGROUND/PROPOSAL:

On May 12, 2010 Bylaw #1124 was passed establishing a regional assessment review board in Grimshaw and area. The bylaw established 2 local assessment review boards (LARB) and 2 composite assessment review boards (CARB). The M.D of Peace was recently notified as a result of a Municipal Accountability Review (MAP) completed in October of 2022 that their regional assessment review bylaw does not meet legislative requirements and must be amended or replaced so that only one LARB and CARB are established. Additionally, council is required to appoint members to the boards and must jointly designate one member as chairperson and jointly appoint the clerks of the boards.

BENEFITS OF THE RECOMMENDED ACTION:

Adoption of Bylaw No. 1208 brings the town into compliance with legislative requirements of the MGA.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

None

PUBLIC ENGAGEMENT:

None

ATTACHMENT(S):

MGA Section 455
Bylaw No. 1208

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: March 16/2023

- (5) The provincial member is the presiding officer of every panel of a composite assessment review board.

2016 c24 s62

Qualifications of members

454.3 A member of an assessment review board may not participate in a hearing of the board unless the member is qualified as provided for in the regulations.

2016 c24 s62

Joint establishment of assessment review boards

455(1) Two or more councils may agree to jointly establish the local assessment review board or the composite assessment review board, or both, to have jurisdiction in their municipalities.

- (2) Where an assessment review board is jointly established,

- (a) the councils must jointly designate one of the board members as chair and must jointly prescribe the chair's term of office and the remuneration and expenses, if any, payable to the chair, and
- (b) the chair may delegate any of the powers, duties or functions of the chair to another board member but not to the provincial member of a panel of the board.

2016 c24 s62

Clerk

456(1) The council of a municipality must appoint a person as the clerk of the assessment review boards having jurisdiction in the municipality.

- (2) Where an assessment review board is jointly established, the councils must jointly appoint the clerk.

(3) The clerk must not be an assessor or a designated officer having authority to grant or cancel tax exemptions or deferrals under section 364.1.

- (4) The council or councils appointing the clerk must prescribe the clerk's remuneration and duties.

2016 c24 s62; 2019 c22 s10(14)

Replacement of panel members

457 In circumstances provided for by the regulations, the chair of an assessment review board may replace a member of a panel.

2016 c24 s62

**BYLAW NO. 1208
TOWN OF GRIMSHAW
IN THE PROVINCE OF ALBERTA**

Being a bylaw of the Town of Grimshaw for the purpose of establishing a regional assessment review board

WHEREAS Section 455 of the *Municipal Government Act*, permits two or more Councils to jointly establish assessment review boards to have jurisdiction in their respective municipalities;

WHEREAS the Town of Grimshaw and the Regional Partner Municipalities jointly wish to establish a Regional Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of a Regional Partner Municipality.

NOW THEREFORE, the Council of the Town of Grimshaw in the Province of Alberta, duly assembled hereby enacts;

1. Title

1.1 The title of this Bylaw shall be the "Regional Assessment Review Board Bylaw".

2. Definitions

2.1 Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in section 453 of the *Municipal Government Act (MGA)*.

2.2 In this bylaw the following terms shall have the meanings shown:

2.2.1 "Chair" means the member of an assessment review board designated as Chair under section 454.1(2), 454.2(2) or 455(2) of the *MGA*,

2.2.2 "Clerk" means the person appointed to carry out the duties and functions of the clerk of the assessment review boards in accordance with section 456(1) of the *MGA*,

2.2.3 "Composite Assessment Review Board" or "CARB" means the Composite Assessment Review Board established in accordance with section 454(b) of the *MGA* that hears complaints referred to in 460.1(2) of the *MGA*;

2.2.4 "Local Assessment Review Board" or "LARB" means the Local Assessment Review Board established in accordance with section 454(a) of the *MGA* who hears complaints about assessment notices as referred to in section 460.1(1) of the *MGA*,

2.2.5 "Member" means a person appointed as a Member of the Regional Assessment

Review Board,

- 2.2.6 "Minister" means the Minister determined by the Province to be responsible for the *MGA*;
- 2.2.7 "Regional Partner Municipality" means a municipality who enters into an agreement with The Town of Grimshaw to jointly establish the Regional Assessment Review Board and who enacts a bylaw substantially in the form of this bylaw,
- 2.2.8 "Provincial Member" means a person appointed as a provincial member to a CARB by the Minister. The Provincial Member will be the presiding officer of any CARB proceeding,

3. Partner Municipalities

- 3.1 The Partner Municipalities, which include; Municipal District of Peace No.135, the Town of Manning, the Village of Berwyn and the County of Northern Lights, hereby jointly establish the Assessment Review Board to exercise the functions of a Local Assessment Review Board and the functions of a Composite Assessment Review Board to have jurisdiction in their municipalities and those of the Partner Municipalities.

4. Establishment of Boards

- 4.1 The following joint Regional Assessment Review Boards are established:
 - 4.1.1 a LARB that hears complaints referred to in section 460.1(1) of the *MGA*; and
 - 4.1.2 a CARB that hears complaints referred to in section 460.1(2) of the *MGA*.

5. Appointment of Clerks

- 5.1 The Council of each regional partner municipality shall jointly appoint by resolution, a person to carry out the duties and functions of Clerk of each of the Assessment Review Boards, as described in section 456 of the *MGA*.
 - 5.1.1 Each of the Clerks appointed by regional partner municipalities must also be appointed by resolution by all of the other regional partner municipalities.

6. Appointment of Chair

- 6.1 The regional partner municipalities must appoint by joint resolution, one of the members appointed to the LARB, to carry out the duties and responsibilities of Chair of the LARB.
 - 6.1.1 The duties and responsibilities of the Chair of the LARB will be in accordance with section 454.11 and all other relevant sections of the *MGA*.
 - 6.1.2 The regional partner municipalities must prescribe the Chair's term of office, remuneration and expenses if any, payable to the chair as per section 454.1(2) and all other relevant sections of the *MGA*.
- 6.2 The regional partner municipalities must appoint by joint resolution, one person to carry out the duties and responsibilities of Chair of the Composite Assessment Review Board.

BYLAW NO. 1208

- 6.2.1 The duties and responsibilities of the Chair of the CARB will be in accordance with section 454.21 and all other relevant sections of the *MGA*.
- 6.2.2 The regional partner municipalities must prescribe the Chair's term of office, remuneration and expenses if any, payable to the chair as per section 454.2(1) and all other relevant sections of the *MGA*.
- 6.3 The same person can be the Chairperson of both the Local Assessment Review Board and the Composite Assessment Review Board.

7. Jurisdiction of the Boards

- 7.1 The Boards shall have jurisdiction to exercise the functions of a Local Assessment Review Board and the functions of a Composite Assessment Review Board under the provisions of the *MGA* in respect to assessment complaints made by taxpayers of a Partner Municipality.

8. Appointment of Members

- 8.1 Each of the regional partner municipalities must appoint at least 1 person as a member of the LARB.
- 8.2 Each of the regional partner municipalities must appoint at least 1 person as a member of the CARB.
- 8.3 The same Members can be appointed to both the LARB and the CARB.
- 8.4 Unless otherwise stated in their appointment letters, all Members are appointed for three year terms.
- 8.5 If a vacancy on either the LARB or CARB occurs at any time the Regional Partner Municipality who appointed this person may appoint a new member to fill the vacancy for the remainder of that term.
 - 8.5.1 If no member is available to fill the vacancy, a Council member of the Regional Partner Municipality may be appointed for the remainder of the term.
- 8.6 A Member may be re-appointed at the expiration of his/her term.
- 8.7 A Member may resign at any time on written notice to Chair to that effect.
- 8.8 A Regional Partner Municipality may remove a Member at any time for cause or misconduct or on the recommendation of the Chair.
- 8.9 Upon being appointed, the Member must successfully complete the training as prescribed by the Minister prior to participating in a hearing.

9. Regional Assessment Review Board Agreement

- 9.1 The Regional Partner Municipalities agree to be bound by the terms of the "Agreement for Regional Assessment Review Services" dated August 23, 2022, which is Schedule "A" of this bylaw.
- 9.2 The "Agreement for Regional Assessment Review Services" is valid for a term of five years

BYLAW NO. 1208

and may be extended for an additional three years with mutual agreement by all parties.

10. Filing Fees

- 10.1 The Council of each Regional Partner Municipality may by resolution prescribe filing fees for the filing of complaints.

11. Repeal

- 11.1 Bylaws No.1124 & 1155 are hereby repealed.

12. Effective Date

- 12.1 This bylaw shall come into force and effect on the date of its final passing.

First reading given on the 22nd day of March 2023.

Second Reading given on the 22nd day of March 2023.

Given UNANIMOUS consent to go to third reading on this 22nd day of March 2023

Third Reading and Assent given on the 22nd day of March 2023.

Wendy Wald, Mayor

Brian Allen,
Chief Administrative Officer

BYLAW NO. 1208

Schedule "A"

Page 5 of 5



REQUEST FOR DECISION

SUBJECT: NORTHWEST ALBERTA EMERGENCY RESOURCE AGREEMENT

SUBMISSION TO: TOWN COUNCIL

MEETING DATE: 22 MARCH 2023

DEPARTMENT: EMERGENCY MANAGEMENT

RELEVANT LEGISLATION:

NONE

RECOMMENDED ACTION:

COUNCIL APPROVE SIGNING THE NORTHWEST ALBERTA EMERGENCY RESOURCE AGREEMENT.

BACKGROUND/PROPOSAL:

A regional mutual aid agreement has been created to facilitate exchanging of municipal personnel and apparatus in the event of an emergency. This agreement functions in the same manner as our current Fire Mutual Aid agreement. The agreement would apply to all municipal departments. There are currently 31 municipalities signed on to the agreement.

BENEFITS OF THE RECOMMENDED ACTION:

In the case of an emergency, the Town of Grimshaw would be able to assist the other municipalities or receive assistance in a seamless manner.

DISADVANTAGES OF THE RECOMMENDED ACTION:

NONE

FINANCIAL IMPACT:

None

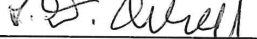
PUBLIC ENGAGEMENT:

Council's decision posted as part of Council meeting highlights.

ATTACHMENT(S):

NORTHWEST ALBERTA EMERGENCY RESOURCE AGREEMENT.

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: 

DATE: 16 MARCH 2023

CHIEF ADMINISTRATIVE OFFICER: 

DATE: March 16/2023

NORTHWEST ALBERTA EMERGENCY RESOURCE AGREEMENT

THIS AGREEMENT made this _____ day of _____ A.D. 20 _____

BETWEEN:

Big Lakes County	Town of Fairview
Birch Hills County	Town of Fox Creek
Central Peace Fire & Rescue Commission	Town of Grande Cache
City of Grande Prairie	Town of High Level
Clear Hills County	Town of High Prairie
County of Grande Prairie No. 1	Town of Manning
County of Northern Lights	Town of Peace River
Lac Ste. Anne County	Town of Rainbow Lake
Mackenzie County	Town of Sexsmith
Municipal District of Greenview No. 16	Town of Wembley
Municipal District of Lesser Slave River No. 124	Town of Whitecourt
Municipal District of Opportunity No. 17	Town of Slave Lake
Municipal District of Peace No. 135	Woodlands County
Municipal District of Smoky River No. 130	Village of Hines Creek
Municipal District of Spirit River No. 133	
Northern Sunrise County	
Saddle Hills County	

WHEREAS the parties to this Agreement are all Municipal Corporations or Regional Service Commissions within the Province of Alberta, incorporated pursuant to the *Municipal Government Act RSA 2000, M-26*, as amended;

AND WHEREAS the purpose of this agreement is provide the ability for signatories to access needed resources to mitigate or support emergency response initiatives from sources outside predetermined mutual aid agreements.

AND WHEREAS each party to this Agreement provides fire protection services within their respective boundaries;

AND WHEREAS each of the parties hereto acknowledge and agree that it is desirable and to the parties mutual benefit that from time to time, each be able to provide fire protection assistance to any or all of the other parties to this Agreement;

AND WHEREAS the parties hereto wish to enter into this Agreement to formalize the systems and procedures which can be utilized in order for the parties to request fire resources and assistance from the other party to this Agreement and to respond to such requests;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the mutual covenants, agreements and premises set out herein, the parties hereto hereby agree as follows:

1. In this Agreement, the following words and terms shall have the following meanings:
 - a) "Assistance" shall mean firefighting, fire protection or other resources available pursuant to this Agreement. Assistance may relate to incidents which the Requesting Party does not attend or does not believe it will attend, or incidents which the Requesting Party does attend, but believes it would be prudent to require further or other forces for firefighting/protection purposes.
 - b) "Claims" shall mean any and all manner of action or actions, cause or cause of action, suits, proceedings, demands, debts, dues, sums of money, costs, expenses and damages of every nature and kind arising at law, equity, statute or otherwise which any party has, had, or may have.
 - c) "Effective Date" shall mean May 1, 2016.
 - d) "Equipment" shall mean firefighting vehicles, apparatus and other equipment.
 - e) "Personnel" shall mean firefighters, fire officers, command and general staff.
 - f) "Consumables" shall mean tools, equipment and products once used cannot be recovered.
 - g) "Designated Officer" shall mean person whom in their scope of responsibilities can authorize the employment or deployment of equipment, personnel, consumables and delegations of authority for the provision of services.

- h) "Requesting Party" shall mean a party to this Agreement which requests Assistance from another party to this Agreement.
 - i) "Responding Party" shall mean a party to this Agreement which responds to the request for Assistance made by a Requesting Party.
 - j) "Information Flow" shall mean the collection and dissemination of information in regard to signatory parties and designated officer (s)
2. If a Mutual Aid Agreement exists between the Requesting Party and Responding Party that agreement shall take precedence over this Agreement.
 3. Subject to the terms and conditions of this Agreement, any party to this Agreement may request the Assistance of another party to this Agreement.
 4. Subject to the terms and conditions of this Agreement, the parties to this Agreement agree that they will endeavor to provide Assistance to the other party to this Agreement, upon request. However, the parties hereto acknowledge and agree that there are and will be times and circumstances in which Assistance cannot be provided. Without restricting the generality of the forgoing, Assistance may be refused when the Responding Party or its designate or fire chief, or his or her designate, deems it imprudent or unsafe to provide such Assistance. At all times, whether or not Assistance will be provided, and the nature of the Assistance to be provided, if any, will be in the unfettered discretion of the Responding Party.
 5. This Agreement shall come into force and effect upon the Effective Date, and shall remain in full force and effect until each of the parties hereto withdraws from this Agreement in accordance with the provisions of this Agreement.
 6. Any one of the parties to this Agreement may withdraw from this Agreement by providing the other party with six (6) months written notice of their intention to withdraw.
 7. All requests for Assistance pursuant to this Agreement shall be directed to the Designated Officer of the Responding Party. In the event that the authorized representative of the Responding Party is someone other than the Responding Party's Designated Officer, the authorized representative will confirm the request with the Responding Party's Designated Officer, or his or her designate as soon as reasonably possible. If the Responding Party's Designated Officer or designate cannot be contacted, the Responding Party may, but will not be required to, respond.

The Requesting Party shall complete the request form "Appendix A" and forward to the manager or designate of the Responding Party at the time of request or as soon as reasonably possible.

8. The Requesting Party Designated Officer may delegate authority to another Responding Party to, request, employ or command equipment or personnel as defined. When operating under the delegation of authority the party doing so must present the delegation of authority form to any Party which is to be requested, employed or commanded.

The delegation of authority form is provided in Appendix C of the document.

9. A Responding Party may, after responding to a request for Assistance, withdraw their Assistance in the event that the Responding Party, the Responding Party's Designated

Officer, or the designate of either of them, deems it prudent or desirable to withdraw Assistance. Without restricting the generality of the forgoing, Assistance may be withdrawn if the Responding Party's Equipment or services are required elsewhere, or it is deemed to be unsafe to provide or continue providing Assistance.

10. When providing Assistance, the following command and control structure will apply:
 - a. The first fire department of a Party to arrive at the scene of an incident shall assume incident command;
 - b. In the event that a Responding Party is the first fire department to arrive at the scene of an incident, the Responding Party will assume incident command until such time as the Requesting Party's fire department arrives and is ready to assume incident command;
 - c. The Requesting Party shall have incident command over all incidents which occur within its geographic boundaries, provided that the Requesting Party's fire department is in attendance and does not relinquish incident command;
 - d. Commands and requests of an incident commander shall be communicated in accordance with the command structure of the department to whom the commands or requests are directed;
11. In providing Assistance, a Responding Party shall not be required to provide Equipment which is not owned by the Responding Party, or employees or volunteers who are not employed or usually utilized by the Responding Party.
12. It is acknowledged and agreed by the parties hereto that a Responding Party providing Assistance pursuant to this Agreement shall be entitled to bill or charge the Requesting Party for Equipment or services, or for the Assistance, being provided. However, each party to this Agreement agrees that they will, and hereby does, indemnify and save harmless any Responding Party from which they request Assistance, in accordance with the terms and provisions of this Agreement.

A rate schedule for the purposes of billing is provided in Appendix B of the document.
13. A Requesting Party to this Agreement shall and hereby does indemnify and save harmless a Responding Party who provides Assistance to that Requesting Party from and against all Claims, of every nature and kind whatsoever including Claims arising from damaged property, or injury to persons, which arise out of, or are in anyway attributable to the provision of Assistance, except those Claims which are due to the gross negligence of any employee, volunteer or representative of the Responding Party.
14. A Requesting Party shall, and hereby does, indemnify and save harmless a Responding Party from and against all Claims relating to the injury or death to persons responding to a request for Assistance from that Requesting Party, except where caused by the gross negligence of the Responding Party.

15. Notwithstanding paragraph 10, 11 and 12 of this Agreement, the parties to this Agreement covenant and agree that a Responding Party will not in any way be liable to a Requesting Party for:
 - a. Failure to respond to a request for Assistance, or failure to provide Assistance;
 - b. Failure to respond to a request for Assistance within a certain period of time, or in a timely fashion;
 - c. Consequential, indirect, exemplary or punitive damages;
 - d. Economic loss;
 - e. Any Claims that arise as a result of a party's refusal or inability to provide Assistance;
 - f. Any Claim that arises or results from the manner in which a Responding Party provides or does not provide Assistance, save and except Claims directly arising from the gross negligence of the Responding Party while providing Assistance.
16. The Parties hereto shall, at their own respective cost and expense, maintain in full force and effect during the term of this Agreement, general liability insurance in an amount not less than \$5,000,000.00 per occurrence for personal injury and/or property damage, together with such other insurance that may be agreed to in writing by the parties hereto as being reasonable and obtainable.
17. Nothing in this Agreement, nor any of the acts of any party hereto shall be construed, implied or deemed to create a relationship of agency, partnership, joint venture, or employment as between the parties hereto, or any of them, and none of the parties have the authority to bind any other party to this Agreement to any obligation of any kind.
18. No party may assign this Agreement without the written consent of the other parties hereto.
19. The terms and conditions contained in this Agreement shall extend to and be binding upon the respective successors and permitted assigns of the parties to this Agreement.
20. In this Agreement, the singular shall mean the plural, and the masculine the feminine, and vice versa, as the context of this Agreement may require.
21. This Agreement may be executed in counterparts each of which when so executed shall be deemed to be an original and such counterparts shall constitute one in the same instrument, notwithstanding their date of execution.
22. In the event that any dispute arises pursuant to the terms of this Agreement, or the interpretation thereof, the parties hereto agree that, in the event that such a dispute cannot be resolved by mutual negotiations, they will submit the dispute to a third party arbitrator for a determination of the dispute pursuant to the *Arbitration Act of Alberta*. The costs of the arbitrator will be shared equally between the parties to any such dispute.
23. The parties hereto will notify their fire department officers of this Agreement so that they may become familiar with this Agreement, and its terms.

24. The parties hereto further acknowledge and agree that they will comply with all laws, rules, regulations, and codes applicable to the provision of firefighting services within the Province of Alberta.
25. Each party will provide a list of designated officer (s) including primary and emergency contacts to the party managing information flow.
26. It is the responsibility of each party to update the party managing information flow of adoption or changes in status on or before January 31 of each year. The party managing information flow shall disseminate signatory updates by February 28 of each year.
27. The contacts for information flow management are specified in Appendix D.
28. Signatory parties shall provide an affirmation document of the resolution in council of the adoption of this agreement. The affirmation document should provide a corporate seal and signature of those who have authority to enter into the agreement. The affirmation document shall be attached to the Northwest Emergency Resources Agreement.

APPENDIX A

Resource Request Form

Requesting Party; _____

Responding Party: _____

The Requesting Party formally requests the following resources from the Responding Party for an estimated duration of _____ days.

1: _____

2: _____

3: _____

4: _____

5: _____

6: _____

7: _____

If further resources are required attach an addition sheet.

- A- The Requesting Party agrees that if personnel are to be deployed for greater the 12 (twelve) hours at a distance of greater 150 Km from home base, lodging will be supplied for a minimum of 8 (eight) hour rest period.
- B- The Requesting Party agrees to ensure adequate food and lodging are supplied to Responding Party personnel if deployed greater than 24 (twenty four) hours.
- C- The Requesting Party agrees to pay the Responding Party at the rates specified in Appendix B.
- D- The Responding Party Designated Officer will respond Via E-mail as to what resources can be supplied.

Requesting Party Designated Officer: _____

Contact Information:

Signature: _____ Cellular Phone: _____

Date: _____ E-Mail: _____

APPENDIX B

Rate Schedule

- 1- Mileage – Under One Ton Current CRA Rate FOB To and from event.
- 2- Mileage –One Ton and Over \$00.75 / Km FOB To and from event.
- 3- Lodging – Cost Recovery
- 4- Meals – Breakfast \$20.00 – Lunch \$20.00 – Supper \$ 30.00
- 5- Consumables- Cost Recovery
- 6- Personnel Career – Cost Recovery
- 7- Personnel Volunteer - \$25.00/ Hr. Overtime after 8 (eight) hours at 1.5 X Rate /Day
- 8- Personnel Paid on Call – Cost Recovery
- 9- Damaged Equipment – Cost Recovery of repair or replacement
- 10- Fire Apparatus: Based on 12 Hour Day without staffing
 - i. Type 1 – 2 Engines - \$350.00 / Hr to a Maximum of \$4200.00/Day
 - ii. Type 3 – 5 Engines - \$250.00 / Hr to a Maximum of \$3000.00/Day
 - iii. Type 6 – 7 Engines - \$200.00 / Hr to a Maximum of \$2400.00/Day
 - iv. Tender w/ Rated Pump - \$300.00 / Hr to a Maximum of \$3600.00/Day
 - v. Tender wo/ Rated Pump - \$250.00 / Hr to a Maximum of \$3000.00/Day
 - vi. Ladder - \$350.00 / Hr to a Maximum of \$4000.00/Day
 - vii. ATV – UTV - \$100.00 / Hr to a Maximum of \$1200.00/Day
 - viii. Rescue Heavy- \$350.00 / Hr to a Maximum of \$4200.00/Day
 - ix. Rescue Light - \$200.00 / Hr to a Maximum of \$2400.00/Day
 - x. Squad/Car - \$ 50.00 / Hr to a Maximum of \$ 600.00/Day
 - xi. Sprinkler Trailer - \$400.00 / Day
 - xii. Specialty Apparatus - ie: Hazmat, Responding Party Rate
- 11- Fire Apparatus: Based on 24 Hour Day without staffing
 - i. Command Vehicle - \$100.00 / Hr to a Maximum of \$2400.00/Day
 - ii. Command Center - \$175.00 / Hr to a Maximum of \$4200.00/Day
- 12- Other Vehicles and Construction Equipment – Current Alberta Road Builders Rates
- 13- One Time Administration Fee - \$250.00
- 14- Responding Party will provide backup data for cost recovery items.

APPENDIX C

Delegation of Authority

Authority has been assigned to _____ act on behalf of the

Municipality of _____,

to mitigate the _____ incident.

You have full authority to (request, employ or command) _____ equipment, personnel required. Your primary responsibility is to organize and direct your assigned or ordered resources for efficient and effective control of the incident.

You are accountable to _____ or his/her designated representative listed below.

Financial limitations will be consistent the best approach to the values at risk. Specific direction for this incident covering the management and other concerns are:

- 1: _____
—
- 2: _____
—
- 3: _____
—
- 4: _____
—
- 5: _____
—
- 6: _____
—

_____ will represent me on any occasion that I am not immediately

available. This authority is effective _____.

Requesting Designated Officer

Designated Officer Signature

Date and Time

APPENDIX D

Information Flow

The **Town of High Level** has agreed to manage the information flow for all agreed parties associated with Northwest Emergency Resource Agreement.

Letters of affirmation can be sent via post or courier to:

Town of High Level
Northwest Emergency Resource Agreement
Attn: Director of Protective Services
10511 – 103 Street
High Level, AB
T0H 1Z0

Updates to Status and Designated Officers lists can be sent via post or courier to:

Town of High Level
Northwest Emergency Resource Agreement
Attn: Rodney Schmidt
10511 – 103 Street
High Level, AB
T0H 1Z0

Alternate Contact Methods;

Fax: 780 926 2899

E-Mail rschmidt@highlevel.ca

TOWN OF GRIMSHAW ADMIN. BUILDING 5005-53 AVENUE

DATED THIS _____ day of _____ A.D., 2023.

BETWEEN:

TOWN OF GRIMSHAW
Box 377,
Grimshaw, Alberta T0H 1W0
(hereinafter referred to as "the Landlord")

of the first part

AND

SUICIDE PREVENTION RESOURCE CENTRE o/a
RESOURCE CENTRE FOR SUICIDE PREVENTION – NORTH PEACE
#200 10014 – 99 Street
Grande Prairie, Alberta T8V 3N4

(hereinafter referred to as "the Tenant")

of the second part.

WHEREAS the Landlord is the registered owner of the following property described as follows:

GRIMSHAW ADMIN. BUILDING
Lots 13-16; Block 6; Plan 3950 NY
5005-53 Avenue
Grimshaw, ALBERTA
On the lands there is a building approximately 210 square meters in size.
[Hereinafter referred to as the Facility]

AND WHEREAS the Tenant wishes to rent the above noted Facility, the Landlord and Tenant agree with the other as follows:

The term "Tenant"/" he" shall include feminine and plural where required by context.

It is agreed that everything contained herein shall respectively inure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns respectively.

LEASE AGREEMENT

Page 1

TOWN OF GRIMSHAW ADMIN. BUILDING 5005-53 AVENUE

FACILITY USAGE – The Landlord does hereby lease to the Tenant the Facility described above for the use by the Tenant in their day-to-day business – upstairs office space and use of the down-stairs boardroom.

The leased premises shall be used and occupied by the Tenant for the sole and only purpose of their day-to-day business and shall not carry on or permit to be carried on therein, any activity which is illegal or which the Landlord may deem to be a nuisance.

SECURITY – When operating outside of office hours, the Tenant shall ensure that the building is secure and only authorized persons are in the building. The building keys and security code will not be shared with non-authorized persons and keys will not be duplicated.

TERM – This Tenancy Agreement shall extend from the _____ day of April 2023 to March 31, 2024 (to be reviewed after one year for consideration to renew) or until terminated according to the provisions of this agreement.

The Tenant agrees to leave the premises in good repair upon termination of this lease. Upon termination of the lease, the Landlord will arrange to meet with the Tenant within five (5) days before or after moving out, to do a final inspection of the Facility. If necessary, after the final inspection, the Tenant will clean and/or repair deficiencies noted. Deficiencies left will be addressed by the Landlord and any charges resulting from the repair will be deemed as rent and charged back to the Tenant.

RENT – The Tenant agrees to pay the rent for the Facility in the amount of **FIVE THOUSAND, FIVE HUNDRED DOLLARS (\$5,500.00)** per annum or **FOUR HUNDRED AND FIFTY-EIGHT DOLLARS (\$458.33)** per month or the proportional part thereof if the lease is in effect for only part of the month. The rent is due the day the agreement goes into force and thereafter on the first of each month. Rent amount to be reviewed annually and discussed between both parties.

UTILITIES – Utilities, including power, gas, water/sewer, garbage, will be the responsibility of the Landlord. The Town will be responsible for snow removal from the parking lot, and sidewalks.

JANITORIAL – The tenant shall provide janitorial services in respect to the leased space.

OCCUPANCY – The Tenant agrees not to assign, sub-lease or otherwise share the occupancy or control of the Facility without consent in writing by the Landlord.

The Tenant agrees to provide the Landlord with contact information as soon as reasonably possible after changes. The Landlord agrees that this information shall not

TOWN OF GRIMSHAW ADMIN. BUILDING 5005-53 AVENUE

be released unless permitted under the Freedom of Information and Protection of Privacy Act.

The Tenant shall not be responsible for reasonable wear and tear of the Facility or contents owned by the Landlord, however the Tenant agrees to take reasonable care of the Facility at all times, including but not limited to:

1. Keeping the Facility orderly and in sanitary condition to the satisfaction of the Landlord and shall not allow refuse, garbage or other loose or objectionable materials to accumulate in or about the Facility;
2. Reporting any damage or deterioration of the Facility or items supplied by the Landlord as soon as the Tenant is aware of same;
3. Repairing any damage, except reasonable wear and tear or damage caused by fire, lightning or tempest;
4. Not removing any equipment and/or furniture from said Facility or transferring same from other facilities or property owned by the Landlord without prior written consent of the Landlord;
5. Being responsible for the cost of:
 - a. Repair/replacement of doors, windows, screens or light fixtures, where repair/replacement has been caused by damage and/or removal by the Tenant or the Tenant's guests or members;
 - b. Repairs/replacements that are not the responsibility of the Landlord.
6. Paying the Landlord for any costs incurred by the Landlord for:
 - a. Repair of significant damage to the Facility caused or permitted by the Tenant or the Tenant's guests or members;
 - b. Rent owed to the Landlord, including payment for any fees charged;
 - c. Any other liability or obligation owed by the Tenant to the Landlord.
7. Agreeing to fully observe and perform all rules and regulations as set out in Schedule "A" to this lease.

INSURANCE – The Landlord will maintain adequate insurance coverage, including liability coverage, on the Facility and contents of the Facility owned by the Landlord.

The Tenant is responsible for insurance coverage for their personal contents, belongings and personal liability. The Tenant shall carry and maintain in force, a policy or policies of liability insurance on all their operations under this agreement in principle, and at their own expense and without limiting their liability, insure their operations under a contract of Comprehensive General Liability in accordance with the Insurance Act of Alberta, in an amount not less than Two Million dollars (\$2,000,000) per occurrence, insuring against bodily injury, personal injury and property damage, including loss of use thereof. Such insurance shall include blanket contractual liability and severability of interest clause in favor of The Town of Grimshaw. The Tenant will provide proof of insurance coverage to the Town of Grimshaw.

The Tenant shall not permit anything to be done whereby any policy of insurance on the Facility may become void or voidable.

TOWN OF GRIMSHAW ADMIN. BUILDING 5005-53 AVENUE

The Tenant shall indemnify and save harmless The Town of Grimshaw, its employees, elected officers, servants and agents from any and all losses, claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Tenant, its employees and agents in providing their services or occupying the premises.

TERMINATION / NOTICE / VACATING OF PREMISES - It is agreed that Tenancy may be terminated by either party delivering to the other, ninety (90) days' notice or shall naturally expire on the last day of the Agreement specified herein, unless terminated earlier. It is understood that should the Town require the facility for Town purposes that the Tenant will be given notice and the lease terminated.

Any notice required to be given or sent, by any party hereunder to the other, shall be deemed to have been duly given or sent when made in writing and addressed or faxed as follows (emails are not acceptable for this purpose) to:

Landlord: Town of Grimshaw
Box 377
Grimshaw, AB
T0H 1W0

Tenant: SUICIDE PREVENTION RESOURCE CENTRE o/a
Resource Centre for Suicide Prevention – North Peace
#200 10014 – 99 Street
Grande Prairie Ab.
T8V 3N4

(hereinafter referred to as "the Tenant")

Upon vacating the Facility the Tenant shall provide a forwarding address to the Landlord for the purpose of sending any necessary information or monies due.

The Tenant covenants that the Facility will be left clean as stipulated. Failure to comply deems agreement by the Tenant for the Landlord to have necessary cleaning done and charge costs thereof to the Tenant.

The Tenant covenants to pay the Landlord the replacement costs of any missing or damaged Landlord owned items or equipment and/or furniture.

Any amount determined to be owing shall be payable to the Landlord thirty (30) days from notification by the Landlord and shall be considered to be a just debt due and owing to the Landlord.

TOWN OF GRIMSHAW ADMIN. BUILDING 5005-53 AVENUE

IN WITNESS WHEREOF the parties hereto have executed this lease agreement the
_____ day of _____, 2023.

RESOURCE CENTRE FOR SUICIDE
PREVENTION – NORTH PEACE

TOWN OF GRIMSHAW

Title:

Mayor

Title:

CAO

SCHEDULE "A"

KEYS – Upon moving into Facility, the Tenant shall contact the Landlord or their designate to request the number of keys the Tenant requires for the Facility.

WALL HANGINGS – The Tenants must use only adhesive picture hooks or small finishing nails for the purpose of wall hangings. UNDER NO CONDITION MUST SCOTCH TAPE, MASKING TAPE, OR ADHESIVE TAPE BE USED ON THE WALLS OR CEILINGS.

REPAIRS OR ALTERATIONS – Without prior written approval by the Landlord, this Tenant is not authorized to undertake:

1. any repairs or alterations with regard to electrical wiring, plumbing, or physical or structural features.
2. affixing to or erecting upon the Facility any satellite dish, radio, TV antenna tower
3. painting, papering or redecorating.

The Tenant shall notify the town of any work that is required or deemed necessary by the Tenant. The town will then arrange for the necessary tradesman to do the work as deemed necessary or provide approval for the Tenant to do same.

Tenants are requested to take any complaints or requirements for repairs to the Town Chief Administrative Officer

VACATING THE FACILITY – It will be the Tenant's responsibility to:

1. ensure that the Facility is tidy upon moving out; and
2. arrange for and schedule an appointment during normal working hours for an Accommodation Inspection.

REGULAR MEETING

The minutes of the regular meeting of the Long Lake Regional Waste Management Services Commission held on February 20, 2023.

PRESENT:

1. Village of Berwyn
Dan Weber, Director
2. Town of Grimshaw
Stephen Hennings, Chairperson
3. Town of Manning
Robert McLeod, Director
4. County of Northern Lights
Brenda Yasinski, Vice Chairperson
5. M.D. of Peace No. 135
Robert Willing, Director
6. Long Lake Regional Waste-
Neil Vance and Therese Vance

A. CALL TO ORDER:

Stephen Hennings called the meeting to order at 7:05 p.m.

B. ADOPTION OF AGENDA:

2873-022023 ROBERT WILLING MOVED adoption of the agenda with the addition of J. 6. 90 Day Notice Accounts at ATB and Servus Credit Union.

CARRIED UNANIMOUSLY

C. DELEGATIONS AND TOPICS: None

D. ADOPTION OF THE MINUTES:

2874-022023 ROBERT McLEOD MOVED adoption of the regular minutes held January 16, 2023.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM MINUTES:

1. Servus Credit Union Signing Authority – Discussion held – Brenda Yasinski will attend to the matter tomorrow.

2875-022023 ROBERT McLEOD MOVED to accept the above as information.

CARRIED UNANIMOUSLY

F. ACCOUNTS AND FINANCE:

1. Accounts Payable and Financial Statement:

2876-022023 BRENDA YASINSKI MOVED that the accounts payable and financial statement be accepted as presented.

CARRIED UNANIMOUSLY

G. CHAIRPERSONS REPORT: None

H. CONTRACTORS CONCERNS/REPORTS/INFORMATION:

1. Break In at Main Site February 6 and 20 – Discussion held; pictures shown -

2877-022023 STEPHEN HENNINGS MOVED the matter be accepted as informational.

CARRIED UNANIMOUSLY.

I. MEMBER CONCERNS: None

J. NEW BUSINESS:

1. Equipment Radios Installed – Discussion held.

2878-022023 STEPHEN HENNINGS MOVED to accept the matter as informational.

CARRIED UNANIMOUSLY

2. Resignation of Kim Steeves – New Representative Dan Weber

3. 2023 Ground Water Monitoring Program Proposal – Discussion held.

2879-022023 BRENDA YASINSKI MOVED to accept the proposal from Stantec for the 2023 Ground Water Monitoring Program.

CARRIED UNANIMOUSLY

4. 2001 Komatsu Dozer to Ritchie Bros. sale March 9, 2023 – Discussion held.

2880-022023 ROBERT WILLING MOVED to send the 2001 Komatsu Dozer to Ritchie Brother in Grande Prairie for the March 9, 2023 sale. The dozer will not get

painted.

CARRIED UNANIMOUSLY

5. Switching Electricity Provider – Discussion held.
2881-022023 STEPHEN HENNINGS MOVED that we switch to
Enmax as our electricity provider.

CARRIED UNANIMOUSLY

6. 90 Day Notice Accounts at ATB and Servus Credit Union – Discussion held.
2882-022023 ROBERT McLEOD MOVED that we withdraw the
funds from these two accounts to be combined with
the closure fund when it matures.

CARRIED UNANIMOUSLY

K. **BYLAWS:**

L. **CORRESPONDENCE: NONE**

M. **"IN PRIVATE":**

N. **NEXT MEETING/ADJOURNMENT:**

Next meeting to be held Monday, March 13, 2023 at 7:00 p.m. at the Long Lake Landfill.
Meeting was adjourned at 7:41 p.m.

(Chairperson)

(Recording Secretary)

Robert McLeod

Robert Willing

LONG LAKE REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

Box 178 Grimshaw, Alberta TOH IWO
Phone (780) 971-2200 Fax (780) 971-2698 E-mail lrwmsc@abnorth.com Website longlakeregionalwaste.com

COMMISSION MEMBERS

Village of Berwyn

Daniel Weber
Box 452
Berwyn, Alberta
TOH OEO
Cell: 780-618-3788
E-mail: dweber@berwyn.ca

Alternate: Nicole Johnson
Box 122
Berwyn, AB
TOH OEO
Cell: 780-527-4406
E-mail: nedmundson@berwyn.ca

Town of Grimshaw

Stephen Hennings
Box 541
Grimshaw, Alberta
TOH 1WO
780-618-1307
E-mail: Stephen.hennings@grimshaw.ca

Alternate: Colleen Sklapsky
Box 1551
Grimshaw, Alberta
TOH 1WO
780-618-6619
E-mail: Colleen.sklapsky@grimshaw.ca

Town of Manning

Robert McLeod
Box 113
Manning, Alberta
TOH 2M0
780-836-4476
E-mail: mcleodrobj@gmail.com

Alternate: Morley Schamehorn
Box 23
Manning, Alberta
TOH 2M0
780-836-5897
E-mail: morhorn@gmail.com

County of Northern Lights

Brenda Yasinski
Box 47
Dixonville, Alberta
TOH 1EO
(Home) 971-2248
(Cell) 618-3543
E-mail: yasinskib@countyofnorthernlights.com

Alternate: Kayln Schug
Box 1795
Grimshaw, Alberta
TOH 1WO

(Cell) 780-625-7694
E-mail: schugk@countyofnorthernlights.com

Municipal District of Peace No. 135

Robert Willing
Box 6121
Peace River, Alberta
T8S 1S1
(Home) 780-624-5625
(Cell) 780-625-7867
E-mail: rwilling@mdpeace.com

Alternate: Sandra Eastman
Box 1594
Grimshaw, Alberta
T0H 1W0
(Home) 780-338-2341
(Cell) 780-618-3808
E-mail: seastman@mdpeace.com



OFFICE OF THE MAYOR

TOWN OF PEACE RIVER

March 8, 2023

Minister of Municipal Affairs
Members of Executive Council
Executive Branch
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
minister.municipalaffairs@gov.ab.ca

Minister of Education
Members of Executive Council
Executive Branch
228 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
education.minister@gov.ab.ca

Attention: Honourable Rebecca Schulz & Honourable Adriana LaGrange

Dear Minister Schulz and Minister LaGrange:

Re: Carbon Tax Concerns

On behalf of Peace River Town Council, we have serious concerns about the cost that carbon tax is increasingly having on our northern municipalities and local school divisions, and its impact on our ability to provide vital services to our communities.

This year, the carbon tax levy to our local Peace River School Division is set to be \$200,000, and is estimated to reach \$680,000 by 2030. This is on top of the already high cost of heating schools and the long distances our buses must travel each day to transport students given the large catchment area served by our schools. These costs are unavoidable and similar economic pressures burden each of our municipalities as well.

Given current rates of inflation, the increasing costs of vehicles, materials and contracted services and provincial funding fluctuations, municipalities and school divisions are already facing tight budgets and limited funding options. The added cost of the carbon tax is placing even more strain on our finances, making it difficult to maintain essential services such as infrastructure, public safety, and education. While it is true that there are rebates available to households to reduce the financial impact of this tax; school divisions, housing boards, municipalities and other similar organizations do not have equivalent mitigating measures available to them. These costs must then be passed on to our already overburdened ratepayers in the form of higher property taxes and educational requisitions.

The cost of the carbon tax levy is walking the line of being equal to or greater than the cost of operating

Elaine Manzer
Mayor, Town of Peace River
Phone: 780-624-3988
Email: mayor@peaceriver.ca

Town Administration Office
P.O. Box 6600, 9911-100 Street
Peace River, AB T8S 1S4
Phone: (780) 624-2574 Fax: (780) 624-4664
Website: www.peaceriver.ca

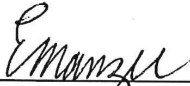
General Email: info@peaceriver.ca

some of our smaller schools, which are already burdened by the threat of closure due to funding constraints. Such closures would have devastating impacts on our ability to provide a quality education to our students and the viability of our communities.

We urge you to take a stand against the carbon tax on municipalities and school divisions. Alternative solutions that do not place such heavy burdens on these essential institutions must be found, and we are hopeful that you will take a leadership role in finding other solutions.

Thank you for your attention to this critical matter. We eagerly await your response and would be happy to arrange a meeting to discuss this matter further.

Sincerely,



Mayor Elaine Manzer
Town of Peace River

cc: Arnold Viersen, Member of Parliament for Peace River – Westlock
Dan Williams, MLA for Peace River
Peace River School Division
Village of Berwyn
Clear Hills County
Municipal District of Fairview
Town of Fairview
Town of Grimshaw
Town of Manning
Village of Nampa
Northern Sunrise County
County of Northern Lights
Municipal District of Opportunity
Municipal District of Peace No. 135

OFFICE OF THE MAYOR
Town of Peace River

Page 2 of 2



March 7, 2023

The Honourable Devin Dreeshen
Minister of Transportation and Economic Corridors
132 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
Email: transportation.minister@gov.ab.ca

Minister Dreeshen:

RE: Transportation Safety Concerns

At the February 14, 2023, regular Council meeting, Council discussed two separate transportation safety concerns in our County and passed the following motion:

089/02/14/23 MOVED by Deputy Reeve Kolebaba that Council direct Administration to request a meeting with the Minister of Transportation and Economic Corridors during the Rural Municipalities of Alberta Spring Convention on March 21, 2023, to discuss the following items:

- Highway 986 Lighting from Simon Lake to Marten Lake
- Winter Weight Program on Provincial Highways for the Movement of Raw Forest Products;

AND THAT if a meeting is not granted, that Council direct Administration to send a letter to the Minister of Transportation and Economic Corridors regarding the items above.

As Northern Sunrise County was not successful in obtaining a meeting with you at the Rural Municipalities of Alberta Spring Convention, we are writing to ask for your attention to these two matters.

The lack of lighting on Highway 986 from Simon Lake to Marten Lake is non-existent and the County is requesting that lights be installed for safety purposes.

It has been brought to our attention that there are many overloaded logging trucks driving on the highways in our County. This is not safe for the drivers, their equipment, the roads or our residents. Please review the winter weight program on provincial highways and make adjustments as necessary.

We thank you for your attention to our concerns and trust that you will resolve these matters satisfactorily.



Transportation
March 7, 2023
Page 2

Sincerely,



Corinna Williams
Reeve
Northern Sunrise County

c: Dan Williams, MLA for Peace River
Pat Rehn, MLA for Lesser Slave Lake
Chase Milligen, Regional Director, Alberta Transportation – Peace Region
Danny Jung, Infrastructure Manager, Alberta Transportation
Paul McLauchlin, President, Rural Municipalities of Alberta
Big Lakes County
Birch Hills County
Clear Hills County
MD of Fairview
County of Grande Prairie
MD of Greenview
Town of Grimshaw
Mackenzie County
Village of Nampa
County of Northern Lights
MD of Opportunity
MD of Peace
Town of Peace River
Saddle Hills County
MD of Smoky River
MD of Spirit River

**Grimshaw Regional Healthcare Attraction and Retention Committee
Meeting Minutes
held on December 12, 2022, at 7:00 PM
at the Town of Grimshaw Meeting Room and Via Zoom**

Attendees:

M.D. of Peace 135

Theresa Johnson, Councillor

Town of Grimshaw

Brian Allen, CAO – Via Zoom

Stacey Messner, Councillor, Chairperson GRHARC

Wendy Wald, Mayor

Constance Hampton, Municipal Director

County of Northern Lights

Brenda Yasinski, Councillor - Via Zoom

Alberta Health Services

Susan Smith, North Zone Physician Planner - Via Zoom

RhPAP Consultant

Holly Handfield - Via Zoom

Members at Large

Charlene Cavers

Tara Elliott - Via Zoom

- 1) Call to Order:** Stacey Messner called the meeting to order at 7:00 p.m.
- 2) Approval of agenda:** Stacey Messner Added Item # 8 - 24 Hour Daycare Update.
Theresa Johnson moved to adopt the agenda as amended. – CARRIED
- 3) Review meeting minutes:** Wendy Wald moved to adopt the meeting minutes from June 13, 2022, as written – CARRIED.
- 4) Scholarship Program Update – Stacey Messner**
 - As of the meeting date, we have received 4 applications for the scholarship program and possibility of 3 more. So far, there have been 10 inquiries.
 - The Scholarship Selection Committee will consist of: one funding member from each municipality and one member at large to determine 6 recipients.

- Scholarship Applicants and scoring rubric to be emailed to scholarship selection committee one week before meeting date by Stacey Messner.
- Scholarship program committee will meet on January 17, 2023 @ 7:00 in person or by Via Zoom. Stacey will send out meeting invite and zoom link.
- Scholarship Awards will be presented in February to successful recipients.
- GRHARC Website has been created: [G.R.H.A.R.C. - Home \(grimshaw.ca\)](http://G.R.H.A.R.C. - Home (grimshaw.ca)) with the help of the Town of Grimshaw Administrative Team and Alana Bergeron of Fang Trading Post
- Website development, marketing and communication documents developed by Alana of Fang Trading Post for scholarship program all came in under budget at \$5,000.00 to be paid from the GRHARC fund.

5) RhPAP Conference – Stacey Messner/Charlene Cavers/ Theresa Johnson

- Stacey, Charlene, and Theresa attended the RhPAP Conference in Drayton Valley October 4-6, 2022. The conference was well organized, interactive, awesome presentations, and one of the best conferences we ever attended. Holly, our North Zone RhPAP Consultant did a great job too!
- What we learned was the Top 3 reasons for Dr's choosing a rural region to practice: 1) Welcoming, 2) Supportive Healthcare Team, and 3) Proximity to family.
- For attraction and retention efforts, our committee should focus on a “gem /nugget” that our community has and something no other community offers/does/have.
- Need to collaborate with AHS site management to figure out a notification system with GRHARC as to when new hires come to our community (employees, agency nurses, any position) as we are not informed. We should be making an introduction of our committee and welcoming each position to the health centre as they are hired. Stacey to work on that process with AHS site management.

6) High School Rural Health Panel (May 29 – June 2, 2023) – Stacey Messner

- Stacey Messner has started asking healthcare professionals in the region if they are willing to be a panelist at the event.
- Tara Elliot shared it would be best to set up the panel event in Grimshaw in the theatre, can just do one, and bus in students from other locations.
- We think one panel with five healthcare professionals would be good, for one hour.

- Positions to consider for the panel: Nurses, Physicians, EMS, X-ray and lab technicians, Pharmacy, Mental Health, Physiotherapy.
- Stacey Messner did discuss the possibility with Elaine Manzer, Chair of the Peace River Attraction and Retention Committee to co-host a panel in Peace River.
- Tara Elliott volunteered to help Stacey Messner organize this event and Holly had another individual in mind from the region who would be interested in volunteering as well.

7) Community Orientation Plan for New Healthcare Hires – Stacey Messner

To prepare for the new hires, we should create a comprehensive community orientation plan to market and communicate the services, supports and businesses, in the region. Ideas we brainstormed:

- Tour of our community- road trip, could also do a video
- Look at past GRHARC meeting notes that have created such a orientation plan
- Receive Notification from AHS site management of new hires first day
- Orientation Package, Welcome Wagon with information related to: Daycare, Housing – Rental, Affordable (NPHF), Realtors, Recreation, FCSS events/ Programs, Business (Chamber), Child & Pet care, Utilities & Internet providers
- Identify individuals in our community who could be assigned a part of the orientation plan as a community contact for new hires and volunteer to show them the services they are looking for, or make the introduction to the people who can help them.
- Maybe the committee could create a fridge magnet advertising GRHARC with a QR Code directing healthcare providers to our website for services/supports.
- Stacey Messner will start to draft a community orientation plan and send to the committee. Charlene Cavers volunteered to help with this initiative.

8) 24-hour Daycare – Stacey Messner

At our last meeting in September, Stacey said she would talk to Mary Ellen Norton, Owner of Enlightened Beginning Daycare about whether there is a need for a 24-hr daycare as this has come up as an attraction and retention strategy in our committee for healthcare professionals with children. Mary Ellen us open to the idea of starting a 24-hr daycare and would need a minimum of 4 children to do this. What would be beneficial is to do a survey to understand the market for a 24-hr daycare. Access to the business, services, and supports offered in Grimshaw Region is a priority as it is not easily accessible on the Town website. Other options for committee to consider is to

Grimshaw Regional Health Care Attraction and Retention Committee Meeting December 12, 2022

Page 3

provide a subsidy directly to the healthcare professional or to the daycare to hold a spot for a child whose parent is working in the healthcare system. The committee decided not to pursue a subsidy program for daycare for health care professionals at this time, until we further understand the need from the individuals that are being hired for the health center in Grimshaw.

9) Meeting Dates for 2023

The following are the meeting dates set for 2023 either in person or via Zoom all at 7:00 pm:

- March 13, 2023
- June 12, 2023
- September 11, 2023
- December 12, 2023

Stacey will send out calendar meeting requests to all committee members.

10) Round table

Barbara - will provide all the info to the new CAO of the M.D of Peace # 135

Tara – Thank you for having the scholarship application up and running so quickly.

Susan – A lot of growth with the Scholarship application completed quickly. Merry Christmas to everyone.

Brenda – Great Job, I am spreading the word on our scholarship.

Brian – Have a Merry and safe Christmas.

Holly – Thank you for attending the conference. RhPAP in January – Campus for communities. February - AHS – Hospice coming to speak. March – Learning Opportunities - AHS with Indigenous people – Land acknowledgement. RhPAP Awards nominations coming soon.

Stacey – Letters of congratulations were sent on behalf of our committee to the 2022 RhPAP Award Recipients to Kim Ruether in Fairview for Health care Heroes and Dr. Karen Lundgard in Peace River for the Physician Award. Peace Regional Mental Health Task Force will generate a resolution for the need in mental health supports to address crisis in the Peace Region. A resolution will be drafted by Northern Sunrise County and presented at RMA & AM. Thank you for all the ideas that are coming out of these meetings. Merry Christmas everyone and see you in the new year.

11) Next meeting date: March 13, 2023

12) Adjourn: The meeting was adjourned at 8:41 p.m.

MINUTES

Minutes of the Regular Meeting of the Grimshaw Community Services Advisory Board held in the Don Stannard Meeting Room at the Mile Zero Regional Multiplex on February 15, 2023, commencing at 7:00 p.m.

Present: Amanda Condrotte, Moise Dion, Councillor Phillip Jacobs, Janet Fairless,
Heather Murray, George Bolkowy & George Chuckvar

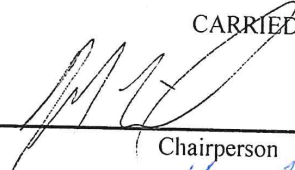
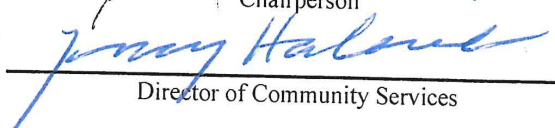
Absent:

Staff: Tracy Halerewich, Director of Community Services

Call to Order: Chairperson Janet Fairless called the meeting to Order at 7:03 p.m.

Adoption of Agenda: 028-02-15-23	GEORGE CHUCKVAR	<p>MOVED to adopt the Community Services Advisory Board Agenda as presented with the following additions:</p> <p>6. g.) RFP Snack Vending Machine Service @ the MZRM</p> <p>h.) Grimshaw Shared Schools – PE/Town Recreational Advisory Committee Meeting Minutes</p> <p>i) Grimshaw Shared Schools / MZRM/Library Emergency Procedure Guide</p> <p>7. c) Upcoming Programs & Event Posters</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Adoption Of Minutes: 029-02-15-23	GEORGE BOLKOWY	<p>MOVED to accept the regular Grimshaw Community Services Advisory Board Meeting Minutes of January 18, 2023, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Administration Reports: 030-02-15-23	PHILLIP JACOBS	<p>MOVED to accept the Community Services Department Administration Reports for January 2023, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
MZRM Skate Sharpening Report: 031-02-15-23	AMANDA CONDROTTE	<p>MOVED to accept the MZRM Skate Sharpening Report for January, 2023, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
MZRM OH&S Safety Meeting Minutes: 032-02-15-23	GEORGE BOLKOWY	<p>MOVED to accept the MZRM OH&S Safety Meeting Minutes for January 2023, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
FCSS Service Agreement: 033-02-15-23	MOISE DION	<p>MOVED to accept the signed FCSS Service Agreement between the Village of Berwyn & Grimshaw Town Council, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

Grimshaw Community Services Advisory Board Meeting Minutes
February 15, 2023

RFD – CSAB Appointment: 034-02-15-23	AMANDA CONDROTTE	MOVED to accept the Request for Decision sent to Grimshaw Town Council for the appointment of Heather Murray to the Community Services Advisory Board, as presented. CARRIED UNANIMOUSLY
RFP – MZRM Snack Vending Machine Service: 035-02-15-23	HEATHER MURRAY	MOVED to accept the Request for Proposal for the Snack Vending Machine Service at the Mile Zero Regional Multiplex, as presented. CARRIED UNANIMOUSLY
Grimshaw Shared Schools PE /Town Recreational Advisory Committee: 036-02-15-23	PHILLIP JACOBS	MOVED to accept the meeting minutes of the Grimshaw Shared Schools PE/Town Recreational Advisory Committee Meeting on February 08th, as presented. CARRIED UNANIMOUSLY
Emergency Response Guide: 037-02-15-23	MOISE DION	MOVED to accept the Emergency Response Guide document for the Grimshaw Shared Schools, Grimshaw Municipal Library and Mile Zero Regional Multiplex, as presented. CARRIED UNANIMOUSLY
Information Items: 038-02-15-23	GEORGE BOLKOWY	MOVED to accept information items 7a to c, as presented. CARRIED UNANIMOUSLY
Round Table: 039-02-15-23		All members gave a brief update during round table.
Adjournment Of Meeting: 040-02-15-23	GEORGE CHUCKVAR	MOVED that the Community Services Advisory Board Meeting be adjourned at 8:14 p.m. CARRIED UNANIMOUSLY  _____ Chairperson  _____ Director of Community Services



OFFICE OF THE MAYOR

TOWN OF PEACE RIVER

March 8, 2023

VIA EMAIL: studies.etudes@navcanada.ca

NAV CANADA
Level of Service
151 Slater Street, Suite 120
Ottawa, ON K1P 5L6

Dear Sir/Madam:

Re: Amending Civil Air Navigation Services in Region of Peace River, Alberta

Further to NAV Canada's Notice of Proposal dated January 23, 2023, regarding a change in civil navigation service in the vicinity of Peace River, Alberta, this letter serves as the Town of Peace River's representation to NAV Canada, noting our objection to the suggested change in services.

Closing the Peace River Flight Service Station (FSS) and terminating the provision of aerodrome advisory service and vehicle control service, would represent a direct loss of service within the Peace River region and be detrimental to our flight services. Being a northern, remote community brings with it its own challenges and this reduction in service would be yet another addition to these challenges.

Removing NAV Canada's aeronautical support only puts our airport at greater risk. Drastic weather changes are not uncommon in the northern region, particularly during our long winter months, which could wreak havoc on any digital weather service without appropriate in-person oversight and continuous maintenance. How often are flights delayed or grounded due to weather conditions? Add to this an automated system operating unmanned in sub-zero weather, and it screams additional technological delays and failures. Not to mention, being in a remote northern community, obtaining technical support for any issue already proves difficult, let alone seeking timely support to manage a glitch in an automated flight services system. These delays could lead to significant decreases in operational capacity for our regional airport.

Furthermore, we fear that moving to an automated system will put medical services at risk. As stated, being remote, our emergency medical services are limited, particularly given ongoing bed closures and reduction in operational hours due to AHS staff shortages. It is our understanding that CYPE is the busiest medivac base in Alberta. We rely on the provision of timely air medical transportation for our residents,

Elaine Manzer
Mayor, Town of Peace River
Phone: 780-624-3988
Email: mayor@peaceriver.ca

Town Administration Office
P.O. Box 6600, 9911-100 Street
Peace River, AB T8S 1S4
Phone: (780) 624-2574 Fax: (780) 624-4664
Website: www.peaceriver.ca

General Email: info@peaceriver.ca


getting them life-saving treatment in their time of need and helping ensure they can return alive and well to their families. Nearly everyone can recall of a situation where a local has relied on this critical, lifesaving medical service and is thankful to still have a loved one by their side because of this amazing service. We would hate to see this disappear or become jeopardized because of a reduction in flight services provided at our regional airport.

Finally, as Alberta strives to diversify its economy, tourism and travel has become a focal point with efforts made to redirect interest from the Banff, Lake Louise, Jasper corridor to other regions in the province. Losing FSS will inhibit ongoing attempts to develop untapped tourism opportunities in our region where scheduled air traffic being resumed is deemed to be a key success factor.

At minimum, if NAV Canada insists on removing this important service, we implore you to have installed all necessary automated systems including ARCAL, required to continue flight services, prior to vacating the airport. Placing the onus of installing these systems on a not-for-profit organization operating a community airport would be quite burdensome; in addition to the burden that they will already be forced to accommodate, with NAV Canada vacating the airport.

Thank you for the opportunity to provide input on this important issue impacting our community and for your thoughtful consideration of the same.

Sincerely,



Mayor Elaine Manzer
Town of Peace River

cc: Town of Grimshaw
County of Northern Lights
Northern Sunrise County
Municipal District of Peace No. 135
Honourable Devin Dreesen, Minister of Transportation and Economic Corridors
Chase Milligen, Regional Director, Alberta Transportation
Dan Williams, MLA for Peace River
Honourable Omar Alhabra, Minister of Transport
Arnold Viersen, Member of Parliament for Peace River – Westlock

Committee of Council Reports

General Government & Finance:

- Mayor Wald, Deputy Mayor Hennings
- Councillor Messner, Councillor Bissell

Protection to Persons and Property

- Councillor Jacobs, Councillor Sklapsky

Transportation & Infrastructure

- Councillor Sklapsky, Councillor Hennings

Environmental Health:

- Councillor Hennings, Councillor Sklapsky

Community Services:

- Councillor Jacobs, Councillor Johnson

Planning:

- Mayor Wald

Round Table:

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Town of Grimshaw
 Payables Distribution Posting Journal

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INV		RECEIVER GENERAL				Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		4-00-00-230	\$722.73		\$0.00	\$0.00	\$722.73
		Income Tax					
		4-00-00-231	\$164.50		\$0.00	\$0.00	\$164.50
		Canada Pension Plan					
		Voucher Total:	\$887.23		\$0.00	\$0.00	\$887.23 **
		Report Totals:	\$887.23		\$0.00	\$0.00	\$887.23 ***

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000075076		RECEI01	021623PAY	2023-03-10	2023-04-09	Net 30			
INV		RECEIVER GENERAL				Original			
		Account	Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount	
		4-00-00-230	\$1,228.71			\$0.00	\$0.00	\$1,228.71	
		Income Tax							
		4-00-00-231	\$290.72			\$0.00	\$0.00	\$290.72	
		Canada Pension Plan							
		Voucher Total:	\$1,519.43			\$0.00	\$0.00	\$1,519.43	**
		Report Totals:	\$1,519.43			\$0.00	\$0.00	\$1,519.43	***

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000075077		PITNE01	1022560113	2023-03-08	2023-03-08		
INV		PITNEY BOWES				Original	
		Account	Purchase Amt	Tax Schedule		Tax Amount	Post Amount
		2-12-00-520	\$4,479.14	GSTRI 5%		\$213.29	\$4,265.85
		Small Tools & Supplies					
		Voucher Total:	\$4,479.14			\$213.29	\$4,265.85 **
		Report Totals:	\$4,479.14			\$213.29	\$4,265.85 ***

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000075012	INV	KIDPRO01 KIDPROOF	1877	2023-02-06	2023-02-06		
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events	\$656.25	GSTRI 5%	\$31.25	\$31.25	\$625.00
		Voucher Total:	\$656.25		\$31.25	\$31.25	\$625.00 **
000075014	INV	VISTA01 VISTAPRINT	VP-39GPDGRJ	2023-02-07	2023-02-22	Net 15 Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-220 Information	\$151.19	GSTRI 5%	\$7.20	\$7.20	\$143.99
		Voucher Total:	\$151.19		\$7.20	\$7.20	\$143.99 **
000075016	INV	SHELL01 SHELL CANADA	008073	2023-02-08	2023-02-23	Net 15 Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton	\$103.00	GSTRI 5%	\$4.90	\$4.90	\$98.10
		Voucher Total:	\$103.00		\$4.90	\$4.90	\$98.10 **
000075018	INV	RIVER03 RIVER SIDE RANC DECOR	008746	2023-02-08	2023-02-23	Net 15 Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-71-00-290 Other	\$134.19	GSTRI 5%	\$6.39	\$6.39	\$127.80
		Voucher Total:	\$134.19		\$6.39	\$6.39	\$127.80 **
000075020	INV	RAEDI01 RAEDIANCE FLORIST & GIFT SHOP	008794	2023-02-08	2023-02-23	Net 15 Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-71-00-290 Other	\$159.48	GSTRI 5%	\$7.59	\$7.59	\$151.89
		Voucher Total:	\$159.48		\$7.59	\$7.59	\$151.89 **
000075022	INV	PEACE15 PEACE COUNTRY CO-OP	013376	2023-02-13	2023-02-28	Net 15 Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events	\$150.00		\$0.00	\$0.00	\$150.00
		Voucher Total:	\$150.00		\$0.00	\$0.00	\$150.00 **
000075024	INV	PEACE15 PEACE COUNTRY CO-OP	013501	2023-02-13	2023-02-28	Net 15 Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events	\$114.58	GSTRI 5%	\$4.68	\$4.68	\$109.90
		Voucher Total:	\$114.58		\$4.68	\$4.68	\$109.90 **

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number		
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		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-51-00-280 Programs & Events		\$616.70	GSTRI 5%	\$4.30	\$4.30	\$612.40	
		Voucher Total:		\$616.70		\$4.30	\$4.30	\$612.40 **	
000075030	INV	PEACE15 PEACE COUNTRY CO-OP	020003	2023-02-20	2023-03-07	Net 15			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-51-00-280 Programs & Events		\$150.00		\$0.00	\$0.00	\$150.00	
		Voucher Total:		\$150.00		\$0.00	\$0.00	\$150.00 **	
000075032	INV	SHELL01 SHELL CANADA	021782	2023-02-21	2023-03-08	Net 15			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton		\$91.25	GSTRI 5%	\$4.35	\$4.35	\$86.90	
		Voucher Total:		\$91.25		\$4.35	\$4.35	\$86.90 **	
000075034	INV	AMAZO01 AMAZON.CA	MARCH	2023-02-21	2023-02-21				
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-51-00-230 Professional & Special Service		\$9.44		\$0.00	\$0.00	\$9.44	
		Voucher Total:		\$9.44		\$0.00	\$0.00	\$9.44 **	
000075036	INV	SPOTI01 SPOTIFY	MARCH	2023-02-21	2023-02-21				
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-74-00-230 Professional & Special Services		\$10.49	GSTRI 5%	\$0.50	\$0.50	\$9.99	
		Voucher Total:		\$10.49		\$0.50	\$0.50	\$9.99 **	
000075038	INV	AMAZO01 AMAZON.CA	MARCHX2	2023-02-26	2023-02-26				
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-51-00-280 Programs & Events		\$10.49	GSTRI 5%	\$0.50	\$0.50	\$9.99	
		Voucher Total:		\$10.49		\$0.50	\$0.50	\$9.99 **	
000075040	INV	AMAZO01 AMAZON.CA	701-3541091-1429038	2023-02-27	2023-02-27				
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-73-00-520 Small Tools & Supplies		\$115.49	GSTRI 5%	\$5.50	\$5.50	\$109.99	
		Voucher Total:		\$115.49		\$5.50	\$5.50	\$109.99 **	

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Town of Grimshaw
Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000075042	INV	AMAZ001 AMAZON.CA	701-0259977-4253074	2023-02-27	2023-02-27			
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-73-00-520 Small Tools & Supplies	\$262.45	GSTRI 5%	\$12.50	\$12.50	\$249.95	
		Voucher Total:	\$262.45		\$12.50	\$12.50	\$249.95	**
000075046	INV	PEACE15 PEACE COUNTRY CO-OP	002771	2023-02-02	2023-02-17	Net 15		
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-32-00-520 Small Tools, Supplies	\$60.83		\$0.00	\$0.00	\$60.83	
		Voucher Total:	\$60.83		\$0.00	\$0.00	\$60.83	**
000075048	INV	DNOWC01 DNOW CANADA	006960	2023-02-06	2023-02-06			
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-32-00-241 R & M - Engineered Structures	\$174.80	GSTRI 5%	\$8.32	\$8.32	\$166.48	
		Voucher Total:	\$174.80		\$8.32	\$8.32	\$166.48	**
000075050	INV	EMCOC01 EMCO CORPORATION	010323	2023-02-10	2023-02-25	Net 15		
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-32-00-520 Small Tools, Supplies	\$149.94	GSTRI 5%	\$7.14	\$7.14	\$142.80	
		Voucher Total:	\$149.94		\$7.14	\$7.14	\$142.80	**
000075052	INV	PEACE15 PEACE COUNTRY CO-OP	014317	2023-02-14	2023-03-01	Net 15		
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-32-00-510 Office Supplies	\$46.74		\$0.00	\$0.00	\$46.74	
		Voucher Total:	\$46.74		\$0.00	\$0.00	\$46.74	**
000075054	INV	DOLLA02 DOLLARAMA	003926	2023-02-03	2023-02-18	Net 15		
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-11-00-290 Other	\$36.75	GSTRI 5%	\$1.75	\$1.75	\$35.00	
		Voucher Total:	\$36.75		\$1.75	\$1.75	\$35.00	**
000075056	INV	PEACE15 PEACE COUNTRY CO-OP	007574	2023-02-07	2023-02-22	Net 15		
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-12-00-510 Office Supplies	\$700.00		\$0.00	\$0.00	\$700.00	
		Voucher Total:	\$700.00		\$0.00	\$0.00	\$700.00	**

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000075058	INV	PEACE15 PEACE COUNTRY CO-OP Account	013698	2023-02-13	2023-02-28	Net 15 Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-12-00-520 Small Tools & Supplies	\$49.72			\$0.00	\$0.00	\$49.72
		Voucher Total:	\$49.72			\$0.00	\$0.00	\$49.72 **
000075060	INV	AWWOA01 A.W.W.O.A Account	90150	2023-02-14	2023-03-01	Net 15 Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-41-00-148 Training	\$105.00	GSTRI 5%		\$5.00	\$5.00	\$100.00
		Voucher Total:	\$105.00			\$5.00	\$5.00	\$100.00 **
000075062	INV	EXPED01 EXPEDIA.CA Account	72491411060206	2023-02-14	2023-02-14	Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-41-00-211 Travel & Subsistence	\$429.16	GSTRI 5%		\$43.16	\$43.16	\$386.00
		Voucher Total:	\$429.16			\$43.16	\$43.16	\$386.00 **
000075066	INV	EXPED01 EXPEDIA.CA Account	72491395560412	2023-02-14	2023-02-14	Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-41-00-211 Travel & Subsistence	\$429.16	GSTRI 5%		\$43.16	\$43.16	\$386.00
		Voucher Total:	\$429.16			\$43.16	\$43.16	\$386.00 **
000075068	INV	WESTJ01 WEST JET Account	ZUVKXR	2023-02-21	2023-03-08	Net 15 Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-26-00-211 Travel & Subsistence	\$638.66	GSTRI 5%		\$30.41	\$30.41	\$608.25
		Voucher Total:	\$638.66			\$30.41	\$30.41	\$608.25 **
000075070	INV	PEACE15 PEACE COUNTRY CO-OP Account	23270	2023-02-23	2023-03-10	Net 15 Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-12-00-510 Office Supplies	\$23.75			\$0.00	\$0.00	\$23.75
		Voucher Total:	\$23.75			\$0.00	\$0.00	\$23.75 **
000075072	INV	TITAN01 TITAN SUPPLY INC. Account	MARCH	2023-02-01	2023-02-16	Net 15 Original		
			Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-32-00-230 Professional & Special Service	\$286.97	GSTRI 5%		\$13.67	\$13.67	\$273.30
		Voucher Total:	\$286.97			\$13.67	\$13.67	\$273.30 **

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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number			
000075026	RET	PEACE15 PEACE COUNTRY CO-OP	018146	2023-02-18	0000-00-00					
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount		
		2-51-00-280 Programs & Events		-\$89.90		\$0.00	\$0.00	-\$89.90		
		Voucher Total:		-\$89.90		\$0.00	\$0.00	-\$89.90	**	
000075044	RET	PEAVY01 PEAVY MART	FEB 3, 2023	2023-02-03	0000-00-00					
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount		
		2-12-00-510 Office Supplies		-\$1,890.00	GSTRI 5%	-\$90.00	-\$90.00	-\$1,800.00		
		Voucher Total:		-\$1,890.00		-\$90.00	-\$90.00	-\$1,800.00	**	
000075064	RET	EXPED01 EXPEDIA.CA	72469365076601 =1	2023-02-14	0000-00-00					
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount		
		2-41-00-211 Travel & Subsistence		-\$411.90	GSTRI 5%	-\$19.52	-\$19.52	-\$392.38		
		Voucher Total:		-\$411.90		-\$19.52	-\$19.52	-\$392.38	**	
		Report Totals:		\$3,474.68		\$132.75	\$132.75	\$3,341.93	***	

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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number		
000074877		RECEI01	030323PAY	2023-03-03	2023-04-02	Net 30			
INV		RECEIVER GENERAL				Original			
		Account	Purchase Amt	Tax Schedule	Original Tax Amount		Tax Amount	Post Amount	
		4-00-00-230	\$9,687.41		\$0.00		\$0.00	\$9,687.41	
		Income Tax							
		4-00-00-231	\$6,401.02		\$0.00		\$0.00	\$6,401.02	
		Canada Pension Plan							
		4-00-00-232	\$2,372.05		\$0.00		\$0.00	\$2,372.05	
		Employment Insurance							
		Voucher Total:	\$18,460.48		\$0.00		\$0.00	\$18,460.48 **	
		Report Totals:	\$18,460.48		\$0.00		\$0.00	\$18,460.48 ***	

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Town of Grimshaw
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: Connie

Ranges: From:
Cheque Number First
Vendor ID First
Vendor Name First

To:
Last
Last
Last

From:
Cheque Date 2023-03-03
Chequebook ID First

To:
2023-03-16
Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
44149	ALBER34	ALBERTA POND HOCKEY ASSOCIATIO	2023-03-10	OPERATING	PMCHQ00002309	\$5,000.00
44150	GOPHE01	THE PROPHET CORPORATION C/O	2023-03-10	OPERATING	PMCHQ00002309	\$285.91
44151	MESSE01	MESSER CANADA INC.	2023-03-10	OPERATING	PMCHQ00002309	\$181.26
EFT0005712	RMA01	RURAL MUNICIPALITIES OF ALBERT	2023-03-08	OPERATING	PMCHQ00002306	\$4,076.57
EFT0005713	UNITE02	UNITED FARMERS OF ALTA.-PET AC	2023-03-08	OPERATING	PMCHQ00002307	\$5,735.55
EFT0005714	UNITE01	UNITED FARMERS OF ALBERTA	2023-03-08	OPERATING	PMCHQ00002308	\$1,261.39
EFT0005715	2243435	2243435 ALBERTA LTD.	2023-03-10	OPERATING	PMCHQ00002310	\$2,283.75
EFT0005716	ALBER17	ALBERTA BOILERS SAFETY ASSOC.	2023-03-10	OPERATING	PMCHQ00002310	\$167.60
EFT0005717	ALSCO01	ALSCO	2023-03-10	OPERATING	PMCHQ00002310	\$113.03
EFT0005718	BEYON02	BEYOND 2000	2023-03-10	OPERATING	PMCHQ00002310	\$91.92
EFT0005719	CARIB01	CARIBOU CRESTING 1991 LTD.	2023-03-10	OPERATING	PMCHQ00002310	\$616.88
EFT0005720	DIBBE01	DIBBELT, DAN	2023-03-10	OPERATING	PMCHQ00002310	\$1,206.40
EFT0005721	GRIMS35	GRIMSHAW MUNICIPAL LIBRARY	2023-03-10	OPERATING	PMCHQ00002310	\$25,571.00
EFT0005722	HARTI01	HART INDUSTRIAL SUPPLY LTD	2023-03-10	OPERATING	PMCHQ00002310	\$113.02
EFT0005723	HOLYF02	HOLY FAMILY CATHOLIC SCHOOLS	2023-03-10	OPERATING	PMCHQ00002310	\$7,172.91
EFT0005724	INTER02	INTERCON MESSAGING INC.	2023-03-10	OPERATING	PMCHQ00002310	\$367.50
EFT0005725	ITPAR01	I.T. PARTNERS INC.	2023-03-10	OPERATING	PMCHQ00002310	\$4,637.29
EFT0005726	LONET01	LONETECH ENT.	2023-03-10	OPERATING	PMCHQ00002310	\$30.40
EFT0005727	MALOD01	MALONE, DEBI	2023-03-10	OPERATING	PMCHQ00002310	\$35.10
EFT0005728	MESSN01	Messner, Stacey	2023-03-10	OPERATING	PMCHQ00002310	\$91.00
EFT0005729	MILEZ02	MILE ZERO BANNER POST	2023-03-10	OPERATING	PMCHQ00002310	\$235.88
EFT0005730	PATSA01	PAT'S AUTO SUPPLY	2023-03-10	OPERATING	PMCHQ00002310	\$373.25
EFT0005731	PEACE34	PEACE REGIONAL VICTIM SERVICES	2023-03-10	OPERATING	PMCHQ00002310	\$4,000.00
EFT0005732	PRAIR03	PRAIRIE DISPOSAL LTD.	2023-03-10	OPERATING	PMCHQ00002310	\$6,771.03
EFT0005733	PREDA02	PREDA	2023-03-10	OPERATING	PMCHQ00002310	\$18,617.60
EFT0005734	RENT001	RENTOKILL STERITECH	2023-03-10	OPERATING	PMCHQ00002310	\$315.40
EFT0005735	ROCKY01	ROCKY MOUNTAIN PHOENIX	2023-03-10	OPERATING	PMCHQ00002310	\$2,964.43
EFT0005736	THEST01	THE STORE	2023-03-10	OPERATING	PMCHQ00002310	\$88.91
EFT0005737	WILLY01	WILLY'S TRUCKING SERVICES	2023-03-10	OPERATING	PMCHQ00002310	\$1,081.16

Total Cheques: 29

Total Amount of Cheques: \$93,486.14
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