














AGENDA
Regular Council Meeting
Wednesday, October 12, 2022
Grimshaw Council Chambers 7:00 PM

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1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. ADOPTION OF MINUTES	
3.1. Minutes of the Regular Council Meeting for the Town of Grimshaw September, 28, 2022	3 - 6
	
4. DEPARTMENT REPORTS	
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5.2.	Secure Energy Development Permit Application	44 - 108
		
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10.	QUESTIONS FROM MEDIA	
11.	ADJOURNMENT	

MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council chambers on commencing September 28, 2022 at 7:00 p.m.	
Present:	Mayor, Wald; Deputy Mayor Hennings; Councillors Messner, Johnson, Bissell, and Sklapsky	
Absent:	Councillor Jacobs	
Staff:	CAO, Brian Allen; Director of Finance, Larissa Hempler; Administration, Debi Malone	
Press:	Kristin Dyck via Zoom	
Call to Order:	Mayor Wald called the meeting to order at 7:10 p.m.	
Adoption of Agenda: 421- 220928	COUNCILLOR JOHNSON	MOVED that the agenda be adopted as presented. CARRIED
Delegation – RCMP Sgt. Dave Brown : 422 - 220928	COUNCILLOR SKLAPSKY	MOVED that the presentation by RCMP – Sgt. Dave Brown be accepted as presented. CARRIED
Delegation – Harvest Moon Event – Misty Bagan and Amanda Condrotte: 423 -220928	COUNCILLOR BISSELL	Moved that the presentation on the Harvest Moon event by Misty Bagan and Amanda Condrotte be accepted as presented. CARRIED
Minutes of the Regular Council Meeting held on September 14, 2022: 424 - 220928	COUNCILLOR MESSNER	MOVED that the Minutes of the Regular Council Meeting held on September 14, 2022 be adopted as presented. CARRIED
Department Reports:	D.M. HENNINGS	MOVED that the following reports be accepted as presented. a) Donation and Resolution Report b) Director of Finance c) Library CARRIED

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Request for Decision – Set Date for Organization Meeting: 425 - 220928	COUNCILLOR JOHNSON	MOVED that Council for the Town of Grimshaw set the date of the 2022 Organizational Meeting of Council for October 26 at 6:00 p.m. CARRIED
Request for Decision – Curbside Waste Collection Agreement: 426 - 220928	D.M. HENNINGS	MOVED that Council directs Long Lake Regional Waste Management Commission to enter into a 3-year extension of the Grimshaw Haul Agreement with Prairie Disposal. CARRIED
Grimshaw & District Chamber of Commerce – Request to Rent Room 58 in the Kennedy Administration Building: 427 - 220928	COUNCILLOR JOHNSON	MOVED that Council for the Town of Grimshaw table the discussion of the classroom lease. amend the agenda to add addendum 25 Lease for Room 28 CARRIED
Amend the agenda to add addendum item 11 Confidential lease for Room 28 – FOIP section 25 428-220928	COUNCILLOR SKLAPSY	MOVED that the Council for the Town of Grimshaw amend the agenda to add addendum item 11. Confidential lease for Room 28 – FOIP section 25 CARRIED
Request for Decision – Canoe Benefits Program Proposal: 429 - 220928	COUNCILLOR SKLAPSKY	MOVED that Council for the Town of Grimshaw table the proposed benefits program from Canoe for the year of 2023 until more information is provided. CARRIED

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Information and Correspondence:	<p>The following was viewed as information:</p> <ul style="list-style-type: none"> a) Minutes of the Grimshaw Healthcare Retention and Attraction Meeting September 12, 2022 b) Minutes of the Regular Grimshaw Community Services Advisory Board Meeting June 29, 2022 c) Community Futures d) 2021 Census 	
Committee of Council Reports: 430 - 220928	COUNCILLOR SKLAPSKY	<p>MOVED that the committee reports be accepted as information.</p> <p>CARRIED</p>
Accounts Payable: 431 - 220928	COUNCILLOR JOHNSON	<p>MOVED that the financial report be accepted as shown.</p> <p>CARRIED</p>
Questions from the Press:	NO QUESTIONS	
Press Departure:	Departed at 9:20 p.m.	
Confidential Lease Amount for Room 28-FOIP Section 25 432-220928	COUNCILLOR SKLAPSKY	<p>MOVED to close the meeting to the Public for Agenda item 11 – Lease For Room 28 FOIP Section 25 at 9:21</p> <p>CARRIED</p>
Reconvene into “Regular Session”: 433-220928	D.M. HENNINGS	<p>MOVED that the Meeting Reconvene into “Regular Session” at 9:25</p> <p>CARRIED</p>
Lease for Room 28 434-220928	COUNCILLOR MESSNER	<p>MOVED that Council for the Town of Grimshaw negotiate a lease with The Grimshaw Chamber of Commerce for Room #28</p> <p>CARRIED</p>
Adjournment:	Mayor Wald declared the meeting adjourned at 9:27 p.m.	

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MAYOR WALD

CHIEF ADMINISTRATIVE OFFICER

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Community in a courteous, timely, efficient and cost effective manner.*

BYLAW OFFICER REPORT – SEPTEMBER 2022

BYLAW # 1195 ANIMAL CONTROL Animal Complaints	6	YTD 21
Dogs Impounded	0	YTD 7
Cats Impounded	2	YTD 10
Dog Tags Purchased	1	YTD 69
Cat Tags Purchased	2	YTD 22
Chicken Co-op License	0	YTD 4
BYLAW #1151 COMMUNITY STANDARDS Bylaw Complaints	2	YTD 17
Snow around Hydrant/Main Street Sidewalks	0	YTD 43
Unsightly Yards & Grass	82	YTD 338
BYLAW #1132 TRAFFIC BYLAW Past the 72 Hours Parking on Street	0	YTD 4
Unattached Trailer on Street	0	YTD 4
Impounded Vehicles	0	YTD 1
BYLAW #1146 LAND USE	0	YTD 5
BYLAW #1168 CIVIC ADDRESSING	1	YTD 2
BYLAW #1156 NOISE	2	YTD 2
BYLAW #1167 WATER & SEWER (Includes inspections of grease traps/sumps)	0	YTD 1

BYLAW OFFICER REPORT – SEPTEMBER 2022

BYLAW # 1164 GARBAGE (garbage & recycle carts on street, etc.)	0	YTD 23
Contractor Hired	7	YTD 27
Municipal Tickets Issued	0	YTD 0
Provincial Tickets Issued	3	YTD 10
Court Appearance	0	YTD 0

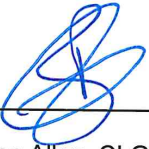
CAO – Month End Report
Brian Allen
September 2022

Meetings & Contacts:

- Peace River RCMP re: Sidewalk at detachment
- Sept. 7th – Healthcare Bursary sub-committee meeting
- Sept. 8&9th – Personal days
- September 10th – Harvest Moon Festival
- Brian Martel – Tolko re: Log haul through town
- Sept. 12th – PRAMP Board meeting
- Sept. 12th – Healthcare Attraction and Retention Committee meeting
- Resident inquiry re: constructing a front driveway
- Mary Ellen Norton – Enlightened Beginnings re: radio tower removal
- Resident inquiry re: potential uses of highway commercial property
- Sept. 14th – Meeting to discuss MD Funding/ Regular Council meeting
- Resident concerns re: Kennedy parking lot
- Komiete Tetteh – MMSA re: letter to adjacent landowners regarding Secure development application
- Tina Kennedy – Herald Tribune re: ER closure/nursing shortage
- Chance Gerk – Chamber of Commerce re: potential classroom lease
- Victory Church re: Eastlink highspeed internet installation
- Sept. 20th – CO-OP Fuel Good Day fundraiser
- Sept. 22nd – Meeting with Grimshaw Huskies Chris Wald re: Beer gardens agreement
- Sept. 26th – Meet with public works & council at RV dump station
- Komiete Tetteh – MMSA re: potential lot consolidation/accessory building
- Sept. 27th – PRAMP board meeting/ AGM at Krooked House
- Residents' concerns re: 53rd Street construction project
- Sept. 28th – Regular Council meeting
- Sept. 29th – LGAA webinar re: Joint Use & Planning Agreements with School Boards
- Residents' concerns re: Secure development permit application

Additional Items: Development Permits Issued: Automotive Repair, Secondary suite

2022 Paving Projects: Paving tender posted to APC closed on June 6th. Bids were received from Wapiti Gravel Suppliers, Knelson Sand & Gravel, and Ruel Concrete Ltd. Low bid was Knelson Sand & Gravel at \$636,519.90. On June 22 Council passed a motion awarding the 2022 paving Contract to Knelson. A pre-construction meeting was held on August 24th with the contractor, engineers, and public works. Construction started September 8th with paving to begin on October 6th



Brian Allen, CLGM - CAO

Date: October 6, 2022

Name: Tracy Halerewich, Director of Community Services

Report For: The Month of September, 2022

Accomplishments:

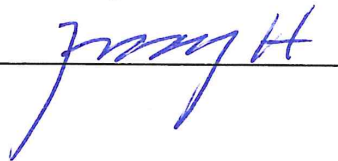
- Assist Community Services Programmer with planned FCSS programming for the month of August.
- Our department continues to share inspirational messages about community, inclusion, equity, diversity, and anti-racism on our facebook page.
- I submitted our monthly bottle count to the AB Depot, as part of the Community of Champions grant program.
- CIMCO Refrigeration installed the new adiabatic fluid cooling system at the Mile Zero Regional Multiplex (Arena), as per our 2022 capital budget project. We are awaiting pricing on installation of chain link fence to protect this unit.
- The ice plant was started, and ice was made for the 2022/23 arena season, with a Free Public Skate scheduled for September 28th.
- Completed the master card report for August and submitted it to the Director of Finance.
- Presented Angela Bentt with the 2022 September Volunteer of The Month Award.
- Held our 2022/2023 Ice Allocation meeting on September 08th.
- Continue to update both Council & the CSAB on Community Services programming and events.
- Hired (2) seasonal Arena Attendants and (1) full time for the upcoming season.
- Performed annual evaluation on one full time staff member at the MZRM.
- I continue to work with Krista Park AHS Inspector to host a Food Safety Certification Course here in Grimshaw at the multiplex on October 17 & 18th.
- Mercer Peace River has agreed to sponsor our Free Public Skating ice time for the 2022/23 arena season. I am still waiting to hear back from CNR on the Free Family Skating sponsorship request.
- We celebrated Alberta Day on September 01st out at the Lac Cardinal Regional Pioneer Museum and it was a successful event.
- The ATCO Electric transformer upgrade and power upgrades by Main Way Electrical at the pool is completed in preparation for the Splash Park Project to start in May, 2023.
- Attended and assisted Peace Country COOP with Fuel Good Day BBQ in Peace River on September 20th. A total of \$1917.78 dollars was raised for the Grimshaw Splash Park Project.
- I am continuing to work with TCN Publishing on the development of a Grimshaw booklet.
- Fall exterior window cleaning at the MZRM with Albright Window Cleaning will take place on October 09th.
- We held an Introductory to Floor Shuffle Board session at the MZRM on September 22nd and plan on offering a few more this fall. Huge thanks to Gary Sky from Fairview for coming out to guide us with this new sport.
- Held our 1st of six scheduled fire drills with the schools on September 20th.
- Began advertising the Request for Tenders with the Town of Grimshaw Greenspace Maintenance Contract which closed on October 17th.

- Held a successful 42nd Terry Fox Run on September 18th where the participants raised \$3730.00 dollars towards cancer research.
- Developed and began advertising the National Truth & Reconciliation posters for September 30th with the public.
- Began planning the International Day Of Older Persons activity for October 01, 2022.
- Attendance at the Community Justice Centre Engagement session in Peace River on September 27th.
- The 2022 Greenspace Maintenance Contract with Valley Landscaping ends on September 30th.
- The 2022 Grimshaw WI Cemetery Grass Cutting Contract will finish for the year on September 30th with Bill Ruston.
- I will continue to work with both Playworks and Butch and our Public Works Department staff for the water and sewer installation on site for the Grimshaw Splash Park Project.
- Grimshaw Community Services will be hosting the 2022 Grimshaw Christmas Market in the MZRM Field House on Saturday, November 19th as a Grimshaw Splash Park Project fundraiser. Registration opened on September 17th and to date around 50 vendors have paid and registered. I have also made arrangements with the GPS 2023 Grad Class to assist with the set up on the 18th and tear down of the event on the 19th. Advertising of the event has started, and we are excited for it to happen.
- Held various interviews for casual Field House and Fitness Centre Attendant positions here at the multiplex.

Meetings / Contacts:

- Held weekly staff and contractor's meetings
- Held MZRM Safety Meeting on September 22
- PE/Rec Advisory Committee Meeting on September 06th
- Ice Allocation Meeting on September 08th
- Department Head Meetings on September 08 & 29th
- Huskies Zoom Meeting on September 22nd
- RCMP Advisory Committee Meeting on September 26th
- Community Justice Centre Engagement Session on September 27th
- Held various meetings with Rick S with TCN Publishing

Report Writer: _____



Date: September 30, 2022

PUBLIC WORKS

Month *Sept/2022*

[illegible]

Started
September with
a water break.





New sidewalk and curb on 50 ave





Paving preparations on 53 st.



GETTING READY FOR
WINTER WITH THE
NEW SANDER FOR
THE TOOLCAT!

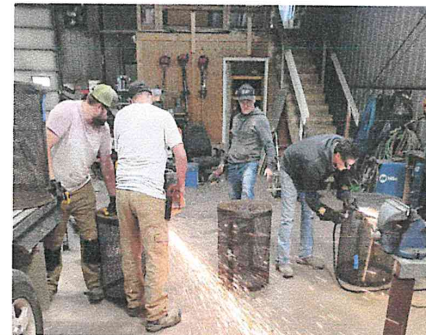




**Filling up the
water truck on a
beautiful
September
morning**



Harvest moon preparation





Cleaning out an
easement

New snow blower coming!

7:48



Providing Heavy Equipment Attachments
For Commercial & Residential Use.

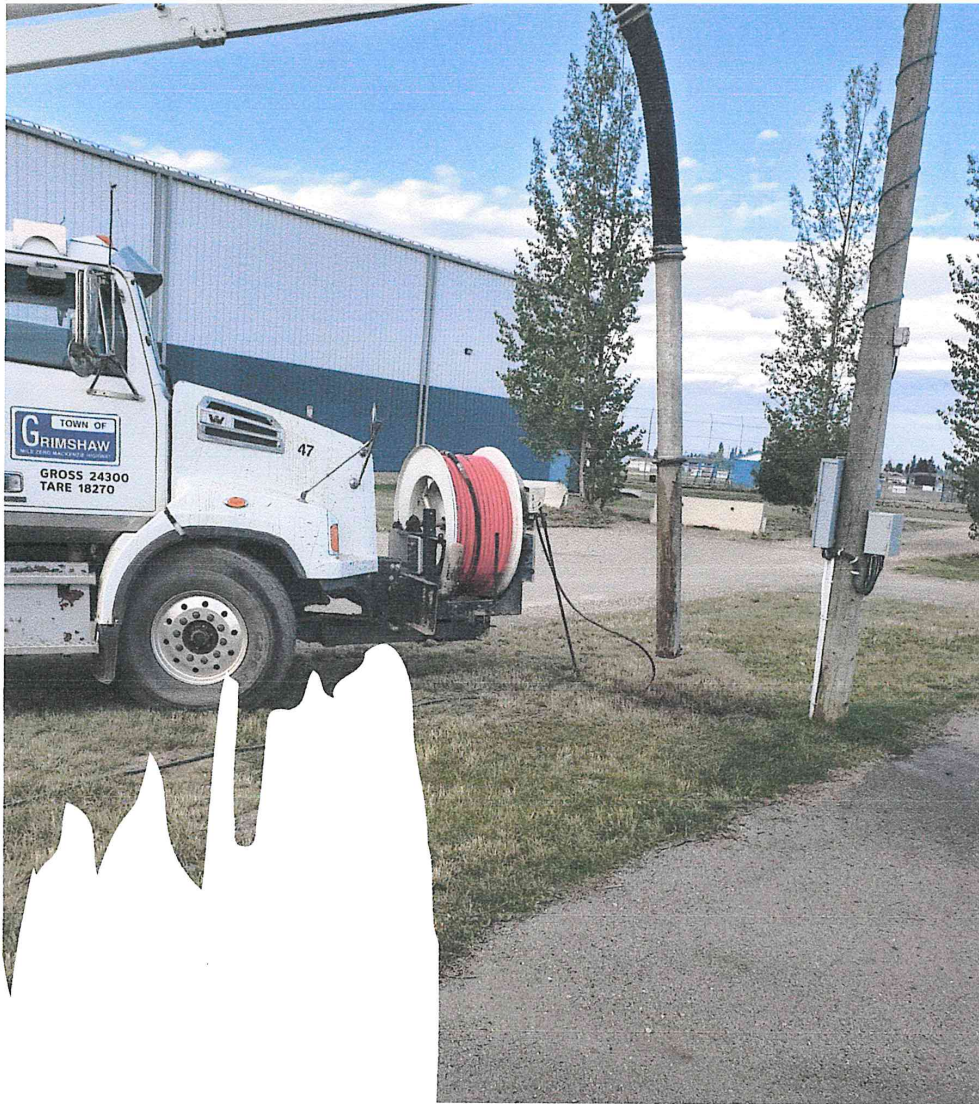
Covering the following regions:
Canada-wide, Durham, Kawartha Lakes,
Northumberland, York Region, Muskoka,
Barrie, Renfrew, Peterborough, Quinte, Kingston, H

Message

grittequipment.com

Cleaned out the drainage ditch by the ball diamonds



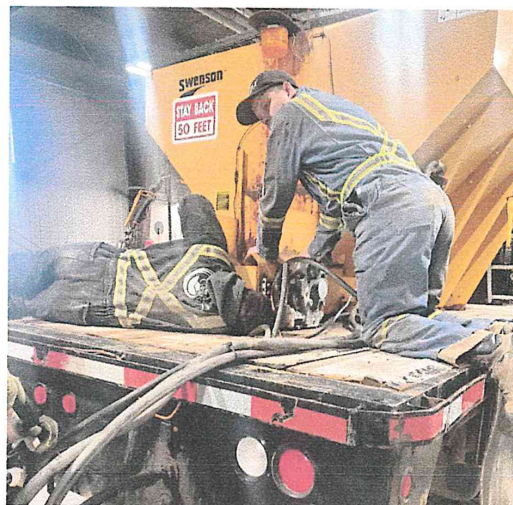


Trenching in
the electrical
for the spray
park





Got the sand
truck ready
for winter



2022 DONATION AND RESOLUTION REPORT

- Donation Budgeted Items **Last Year New items**
- Payment Disbursement

Recipients	Date Processed	Budgeted	Actuals Spent
Awards Grade 9		300	
Victim Services (\$1.00 per Capita)	March 30, 2022	2,860	2,601
North Peace Junior Rodeo	May 9/22	100	100
Stars (\$2.00 per Capita)	April 28, 2022	5,720	5720
Pond Hockey	March 15, 2022	2,500	2,500
Women in the North Conference (Community Futures)	February 10, 2022	250	250
Legion Memory Book/Wreath		420	
North Peace Stampede – Silver Booth	June 23, 2022	700	700
Other Donations (unbudgeted Items)		2,500	2,500
Total Spend		14,371	
Total Budget		15,350	
Balance		979	
Other Donations (unbudgeted items)			
Curling Club	January 13, 2022	2,500	

Meeting Date	Resolution Number	Made By:	Resolution	Assigned To/Action Taken or Completed
September 28, 2022	425-220928	C. Johnson	MOVED that Council for the Town of Grimshaw set the date of the 2022 Organizational Meeting of Council for October 26 at 6:00 p.m.	Date Confirmed with Council
September 28, 2022	426-220928	DM. Hennings	MOVED that Council directs Long Lake Regional Waste Management Commission to enter into a 3-year extension of the Grimshaw Haul Agreement with Prairie Disposal.	Long Lake notified; new contract is being drafted
September 28, 2022	429-220928	C. Sklapsky	MOVED that the Council for the Town of Grimshaw table the proposed benefits program from Canoe for the year of 2023 until more information is provided.	Finance director is obtaining more information.
September 28, 2022	433-220928	S. Messner	MOVED that Council for the Town of Grimshaw negotiate a lease with the Grimshaw Chamber of Commerce for Room #28	Administration forwarded draft lease agreement to The Grimshaw Chamber of Commerce for review.

CALLS

STATISTICS

Notes:

- October 4, 2022

Monthly Memberships/Drop Ins				Sep-22			
	Field House	Multi-Combo	Arena	FH/Shinny	Shinny/Public	FH/FC	FH/RT
Adult Memb	0	0	0	0	0	0	0
Senior Memb	0	0	0	0	0	0	0
Youth Memb	0	0	0	0	0	0	0
Student Memb	0	0	0	0	0	0	0
Family Memb	0	0	0	0	0	0	0
Adult Drop In	20	0	0	0	1	0	0
Youth Drop In	107	0	0	0	0	0	0
Senior Drop In	1	0	0	0	0	0	0
Student Drop In	0	0	0	0	0	0	0
Family Drop In	3	0	0	0	0	0	0
Adult Pickleball Drop In	0	0	0	0	0	0	0
Senior Pickleball Drop In	32	0	0	0	0	0	0
FH Special	18	0	0	0	0	0	0
Arena Special	0	0	0	0	6	0	0
Totals	181	0	0	0	7	0	0

SALES

Field House Membership Sales	\$0.00	Field House Rentals	\$131.25
Field House Drop In Sales	\$469.00	Meeting Room Rentals	\$0.00
Pickle Ball Drop In Sales	\$96.00	Kennedy Gym Rentals	\$302.50
Arena /FH Membership Sales	\$0.00	Ice Surface Rentals	\$189.00
Multi-Combo Membership Sales	\$0.00	Merchandise Sales	\$6.00
Multi-Combo Drop In Sales	\$0.00	Class/Program Sales	\$0.00
FH/RT Membership Sales	\$0.00	Misc Sales	\$0.00
FH/FC Membership Sales	\$0.00	FH Special	\$36.00
FH/Shinny Membership Sales	\$0.00	Arena Special	\$12.00
Shinny/Public Membership Sales	\$0.00		
Arena Drop In Sales	\$5.00		
		TOTAL SALES	\$1,246.75

Monthly Usage

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Field House	20	5	55	22	37	22	21
Shinny	0	0	0	0	1	0	0
Public	0	0	0	0	0	0	0
Family	0	0	0	0	0	0	0
Arena Special	0	0	0	0	6	0	0
FH Special	2	0	0	0	16	0	0
FH Rentals	0	0	0	0	0	1	1
Kennedy Rentals	2	0	0	2	2	0	0
Ice Rentals	0	0	0	0	1	0	0
MR Rentals	0	0	0	0	0	0	0
TOTALS	24	5	55	24	63	23	22

VISITOR DISTRICT/TOWN OF RESIDENCE						
Grimshaw	Berwyn	Peace River	Fairview	MD Of Peace # 135	County Of Northern Lights	Other
FH-160	FH-18	FH-15	FH-6	FH-0	FH-0	FH-1
AR-3	AR-0	AR-4	AR-0	AR-0	AR-0	AR-0

Monthly Memberships/Drop Ins

Sep-22

	Les Shaw FC	Northern Air WT	FC/RT	FC/FH	RT/FH	Multi-Combo
Adult Memb	13	2	0	0	0	0
Senior Memb	3	0	0	0	0	0
Youth Memb	1	0	0	0	0	0
Student Memb	2	0	0	0	0	0
Family Memb	3	0	1	0	0	0
Adult Drop In	75	5	0	0	0	0
Senior Drop In	13	7	0	0	0	0
Youth Drop In	39	8	0	0	0	0
Student Drop In	2	0	0	0	0	0
Family Drop In	0	0	0	0	0	0
TOTALS	151	22	1	0	0	0

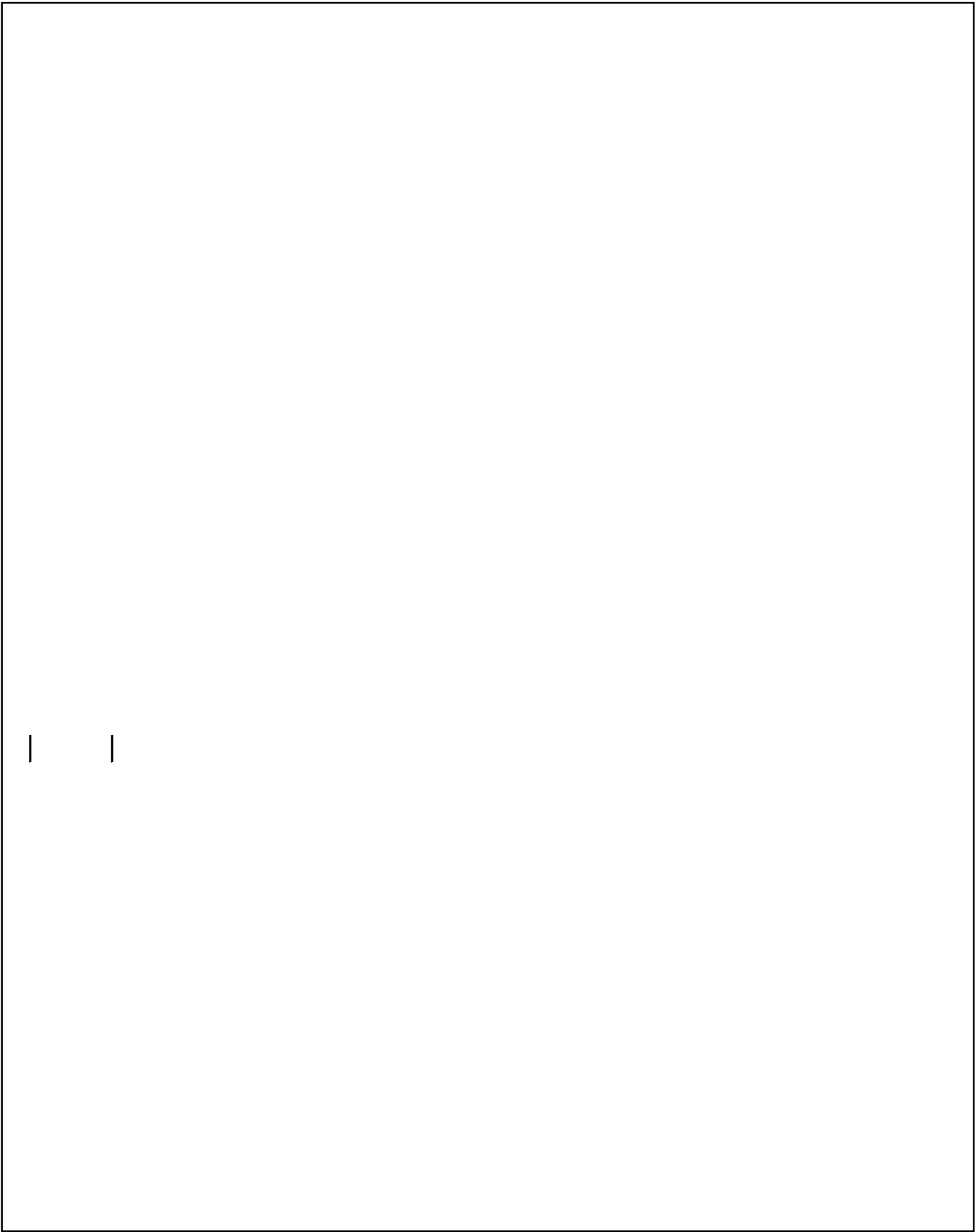
Fitness Centre Membership Sales	\$1,925.19		
Fitness Centre Drop In Sales	\$537.00	Merchandise Sales	\$19.00
Running Track Membership Sales	\$395.37	Spin Drop In	\$0.00
Running Track Drop In Sales	\$80.00		
FC/RT Membership Sales	\$349.65	Grimshaw Gravel Invoicing	\$6.00
FC/RT Punch Passes	\$315.00	Estabrook Invoicing	\$6.00
FC/FH Membership Sales	\$0.00	Beyond 2000 Invoicing	\$0.00
RT/FH Membership Sales	\$0.00		
Multi-Combo Membership Sales	\$0.00		
Multi-Combo Drop In Sales	\$0.00		
TOTAL SALES	\$3,633.21		

Monthly Usage

	Monday's	Tuesday's	Wednesday's	Thursday's	Friday's	Saturday's	Sunday's
Fitness Centre	168	179	181	195	124	65	64
RunningTrack	27	17	30	30	22	23	17
Grimshaw Gravel	0	1	0	1	0	0	0
Estabrook	0	0	0	0	1	0	1
TOTALS	195	197	211	226	147	88	82

VISITOR DISTRICT/TOWN OF RESIDENCE

	GRIMSHAW	BERWYN	PEACE RIVER	MD OF PEACE #135	COUNTY OF NORTHERN LIGHTS	OTHER	TOTALS
Fitness Centre	841	55	10	44	44	11	1005
Track	102	20	2	16	33	2	175



LES SHAW FITNESS CENTRE - NORTHERN AIR WALKING TRACK - SPIN ROOM MONTHLY VISITATION STATISTICS														
MONTH: August 2022														
	Monday's		Tuesday's		Wednesday's		Thursday's		Friday's		Saturday's		Sunday's	
	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022
Fitness Centre	134	168	153	179	189	181	166	195	118	124	53	65	58	64
Running Track	27	27	30	17	37	30	42	30	19	22	23	23	9	17
Spin Classes	0	0	1	0	0	0	0	0	0	0	0	0	0	0
Grimshaw Gravel	0	3	1	4	0	2	1	1	0	3	0	1	0	1
Estabrook	1	0	2	0	0	0	1	0	0	1	1	0	0	1
Grimshaw Jr Basketball	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Holy Family School	0	40	0	0	0	30	0	27	0	38	0	0	0	0
Grimshaw Public School	0	15	0	38	0	27	0	10	0	17	0	0	0	0
Sunday Free Walk	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon/Thur Senior Walk	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	162	253	187	238	226	270	210	263	137	205	77	89	67	83

Total Revenue 2021 \$3097.40

Total Revenue 2021 \$3633.21

2022 Year End Report

Grimshaw Swimming Pool

August 22, 2022

Nicole Goudreault, Pool Manager

Pool Attendance

Our pool this summer has boasted a rather high attendance. The busiest swim for the summer was the 2-5pm public swim that took place every day, which on average 30-50 patrons would attend. It was not uncommon for these swims to be even higher, going as high as 80 people on multiple occasions depending on the weather. Canada day this year unfortunately boasted poor weather, however staff remained cheerful in aiding the Town with the celebration and activities. Afterwards, we held our Free Swim from 3-6pm with a turnout of about 53 swimmers; Not bad for how chilly the day was. Throughout the summer, we only had a handful of cancellations due to thunderstorms, as majority of the time it was rather nice outside. On a few occasions, we had to close the pool due to chemical imbalance, however once we found out the issue we returned to regular operations.

Our lowest attendance would have to be our early bird/lane swim which takes place from 6:30 am – 9 am. The average participants ranged from 4-10 swimmers in total. However, these patrons were very regular, and consistently came to each lane swim. We also held lane swims from 12-1pm on Saturday/Sunday, which only had about 1-3 attend, depending on the weather. Due to a limited attendance, I recommend replacing this time with a Lane/Family Swim to increase attendance.

The Family swim was also quite a huge hit, as parents would try to beat the rush that public swims usually create. We would have an average attendance of 4-5 families each time (20-30 people). However, as the season ended, we saw this number increase; most likely due to warmer temperatures in August as well as families clueing in that this swim time was a lot more vacant in comparison to Public Swims. There were almost zero times where there were no families in the pool; the only times being when it was raining. The weekday family swims were significantly busier than the weekend family swims.

Aquafit

Aquafit in the 2022 was a huge success. This year we had two Aquafit instructors, with Emily O'Connor and Ashley Mundt receiving nothing but compliments from the patrons who attended. Average attendance in May started out with a higher number in comparison to previous years, with about 20 people in attendance. This number only went higher in July/August with upwards of 32 members coming to our Aquafit program. The equipment used consisted of dumbbells, noodles, water fans (brought by Ashley). Dumbbells were extremely popular with the men and woman who could use them to increase the intensity of their workout. With only 25

dumbbells and 14 noodles, our aquafit instructors requested we order more equipment to accommodate the increased attendance. We also had a very diverse crowd attend our classes, with more youth attending in comparison to previous years. We also had many 65+ participants attend. In order to accommodate this group, a portable step ladder was purchased to assist them in exiting the pool after their workout.

Pass Sales

This year our pass sales have increased in comparison to previous years. This year we recommended to our regular swimmers who didn't have a summer pass to purchase one. Because of this, I recommend we do the same for following years as well as continue to promote passes via Facebook/signage here at the pool. What continues to become a success is the number of sales in the Aqua-fit punch passes.

Swimming Lessons

As per usual, we ran our Red Cross swimming lessons in two-week periods from the end of May till the middle of August. The lessons in May and June were run after school from 3:45-5pm. Due to lack of staff throughout the 6 weeks of after school lessons, we had to cut out some of the higher levels (level 9/10) due to a lack of interest as well as high demand for lower levels (Level 1). The lessons filled up extremely quickly, with level 1 being full within an hour of open registration. As a result of the COVID-19 pandemic, many children ages 6-8 years old have taken few, if not any lessons, which meant the demand for Level 1 classes increased. This year we only let parents register for one set as a time, so as many kids as possible could get the opportunity to get at least one set of lessons in before summer lessons began. Because our lower levels were filling up so quickly, some parents were upset when they were unable to get their child registered. We offered these parents encouragement that we would be offering more lessons in the summer, which many understood. With a good group of seasonal staff, and remembering how busy lesson registration can be, we were more than prepared, and were able to complete registration for all lesson sets effectively and efficiently.

School rentals

This season the Grimshaw Pool was rented by the two schools (GPS high school/elementary, HFS). This year Holy Family School had Monday/Thursdays, Elementary had Tuesdays and Fridays and then Grimshaw High school had Wednesdays. The schools themselves did bookings for specific pool times on their days and simply gave the schedules to us, updating us on changes as they came. This made scheduling an easy task and worked extremely well. Finally, this year it was Holy Family Schools turn to have the last day of school which means next year GPS should be granted this day for rental.

Staff in-services

Staff in-services were held once every two weeks for the summer months. In services were originally scheduled to be more frequent (once a week) however due to lack of staff

availability as well as the pool being rented out by Enlightened Beginnings every Tuesday/Thursday from 12-1pm, we were only able to perform bi-weekly in-services. Nevertheless, in-services consisted of various cleaning/upkeep, such as scum line, monthly cleaning, etc. This time was also provided to go over safety/updates at the pool, going over pia carries, drowning scenarios, first aid, etc. Next year I would like to implement more lifeguard skills and practices such as spinal management, carries, as well as certain scenarios we commonly see at the pool. I would also like to host staff in-services more often, with the hopes that staff will be more available than this year. At the beginning of the season, the entire staff took WHMIS training and were FIT tested.

Special events

The special events held this season were very much like the ones we've held in previous years. The first event was the May long Opening Free Swim, as well as during the months of May/June we had two free swims that correspond with introducing the beginning of summer. The first was 'Solstice Free Swim' as well as a School's Out For Summer Free Swim. We also had the following free swims: Beat the Heat (July 9th), CIVIC Holiday (August 1st), International Youth Day (August 12th).

We also had Project Peace Sponsor a Free swim on August 17th from 2:00-5:00pm with a huge turnout of 97 swimmers. We finished off our season with a Free Closing Public Swim which was also a huge success with 83 swimmers. Other special events for the summer included late night swims every second Friday night from 9-10pm for the public. Overall, Patrons seemed happy to swim at the Grimshaw swimming pool, especially when weather cooperated.

Pool Operations

This year, the Grimshaw Outdoor Swimming Pool staff consisted of 14 seasonal staff members; 1 receptionist, 1 instructor, 1 lifeguard, 5 Jr. guards, 4 Senior Guards and Nicole Goudreault as the Manager, as well as Emily O'Connor who was available to mentor and instruct AquaFit. Overall, pool operations this year ran smoothly as we had guards available to work as both lifeguards and as instructors. There were times throughout the summer where we were short staff due to people taking time off for vacation/sick/or working at their other job at the Peace River Pool, however these were very rare instances. For the most part we had the staff to remain fully operational with no overtime. Mechanical wise, we didn't have any major problems, as new sand was added our sand filter and the broken pipes were fixed before the season began.

The biggest incident was not an actual incident but an ongoing issue; the amount of chlorine we were going through. We found ourselves going through a chlorine bottle much faster than in years past (11 days). As a result, we had to order additional tanks to compensate for the increased demand of chlorine. I called automated in June when the issue first began to appear, and they suggested it was a result of increased bather load and environmental factors (including tree pollen and tree fuzz); both out of a pool operators' control. The problem was fixed when we put on a new chlorine cylinder. This could also be a coincidence, but I think that it is something that should not be overlooked.

Incidents

There were a few minor incidents that occurred and were addressed and handled well by staff. Incidents such as small injuries, contaminations (i.e. vomit/fecal), bloody noses, scrapes, etc. occurred this year. There were two occasions where staff had to jump in the pool for a rescue, both situations were handled well by staff. The biggest incident we had at the pool this year involved a group of 6-7 kids. On June 30th this group swam down to our entrapment covers in the deep end and yanked out the anchor that holds them down to the ground. This group was identified and banned from the pool for 2 weeks starting on the day they attempted to come and swim since the incident. Each member of the group was told by senior staff why their behaviour was unacceptable and that we have zero tolerance policy towards it. They were also informed that if their poor behaviour and attitude towards the lifeguards continued, they would be banned for the rest of the 2022 season.

Recommendations for the 2023 season

- Ensure staff consists of at least 5 qualified Lifesaving Society Swim instructors with Lifeguarding experience, 3 Junior guards and two qualified lifeguards
- Paint benches in changerooms
- Redo the floors with a new coat of longer lasting paint
- Add more aquafit sessions to the weekly schedule or extend the times longer

Wishlist /Purchase

- New pool brush (as our current one is well used and missing some bristles)
- Lifejackets, buckets, Aquafit Dumbbells, noodles, balls
- New closed signs for diving boards (2)
- New "No Diving Signs" (2)
- Fan paddles for aquafit

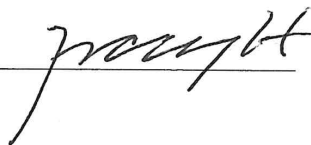
Overall, I feel that 2022 was a successful season and I would like to thank everyone involved for their help in making the pool run as smoothly as possible. I would also like to extend a HUGE thank you to Tracy our boss, Brian N, and as well to Emily O'Connor (mentor) for ALWAYS being available to assist, answer all questions and help me in my new role as a first-time Pool Manager.

Everyone's efforts made the 2022 swimming season a great success and an enjoyable one at that. I gained a lot of knowledge and experience this year and look forward to learning even more next year.

Sincerely,

Nicole Goudreault

Supervisor signature



Sales/Revenue:

Drop In:

Student- 166 (\$332.00)
Senior- 1 (\$2.00)
Adult- 28 (\$84.00)
Family- 4 (\$40.00)
Aquafit- 18 (\$72.00)

Total: \$530.00

Lesson Registration:

May, 2022

Level 1-4 – 44 (\$1980.00)
Level 5-10 – 22 (\$1100.00)

Total: \$3080.00

Passes:

Youth Pass- 6 (\$360.00)
Adult Pass- 1 (\$25.00)
Family Pass- 1 (\$160.00)
Pool Rental- 1 (\$75.00)
Aquafit Punch Pass- 6 (\$216.00)

Total: \$811.00

Concession:

Freezies- 37 (\$37.00)
Chips- 24 (\$36.00)

Total: \$73.00

Total Revenue: \$4519.00

Sales / Revenue:

Drop in:

Student- 571 (\$1142.00)

Senior – 1 (\$2.00)

Adult – 142 (\$426.00)

Family – 19 (\$190.00)

Aqua Fit – 62 (\$248.00)

Total: \$2008.00

Lesson registration:

Level 1 – 4 (14&under)– 75 (\$3375)

Level 3-4 (15&over) – 1 (\$50.00)

Level 5 – 10 – 28 (\$1400)

Total: \$4825.00

June, 2022

Passes:

Youth pass – 1 (\$30.00)

Family season pass – 1 (\$160.00)

Aqua punch pass – 3 (\$108.00)

Total: \$298.00

Concession:

Freezies – 504 (\$504.00)

Chips – 242 (\$363.00)

Total: \$867.00

Total revenue: \$7998.00

Sales/Revenue:

Drop In:

Student- 944 (\$1888)
Senior- 30 (\$60)
Adult- 370 (\$1110)
Family- 57 (\$570)
Aquafit- 116 (\$464)

Total: \$4092

Lesson Registration:

Level 1-4 – 42 (\$1890)
Level 5-10 – 12 (\$600)

Total: \$2490

Passes:

Youth Pass- 2 (\$90)
Adult Pass- 3 (\$75)
Family Pass- 2 (\$320)
Pool Rental- 2 (\$150)
Aquafit Punch Pass- 4 (\$144)

Total: \$779

Concession:

Freezies- 217 (\$217)
Chips- 297 (\$445.50)

Total: \$662.50

Total Revenue: \$8023.50

July, 2022

August, 2022

Drop In:

Student- 603 (\$1206)

Senior- 25 (\$50)

Adult- 316 (\$948)

Family- 20 (\$200)

Aquafit- 78 (\$312)

Total: \$2716

Passes:

Youth Pass- 0

Adult Pass- 0

Family Pass- 0

Pool Rental- 0

Aquafit Punch Pass- 1 (\$36)

Total: \$36

Concession:

Freezies- 163 (\$163)

Chips- 135 (\$202.50)

Total: \$365.50

Total Revenue: \$3117.50



REQUEST FOR DECISION

SUBJECT: GRIMSHAW HUSKIES BEER GARDEN AGREEMENT

SUBMISSION TO: COUNCIL

MEETING DATE: OCTOBER 12, 2022

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

RECOMMENDED ACTION:

THAT COUNCIL ENTER INTO THE BEER GARDENS AGREEMENT WITH THE GRIMSHAW HUSKIES SENIOR MENS HOCKEY CLUB FOR 2022/23 AS PRESENTED.

BACKGROUND/PROPOSAL:

Chris Wald representing the Grimshaw Huskies Hockey Club attended the September 14, 2022, Council meeting requesting the town allow the Huskies to expand the consumption area of the beer gardens in the Multiplex. Discussion was held regarding the need for additional security if the area is expanded. The matter was tabled until more information could be gathered. 2 follow-up ZOOM meetings were held with Chris Wald from the huskies along with the CAO, Tracy Halerewich and Brian Nidish. As a result of those meetings administration is recommending that the Huskies are allowed to increase the consumption area in the Multiplex to all of the upper grandstand seating (aluminum bleachers) with the cast in place seating (lower bench seats) to be designated an alcohol-free area. The current agreement has been edited to include the expanded space. The proposed agreement is for the 2022/23 season with the option to extend it for a further approved period of time if the

change causes no problems or issues. As in the previous agreement the town reserves the right to revoke the agreement if the club fails to meet its provisions.

BENEFITS OF THE RECOMMENDED ACTION:

Enables the Huskies to accommodate more of their patrons and enhances their fundraising efforts.

DISADVANTAGES OF THE RECOMMENDED ACTION:

NONE

FINANCIAL IMPACT:

NONE

PUBLIC ENGAGEMENT:

Council's decision posted on social media as part of meeting highlights.

ATTACHMENT(S):

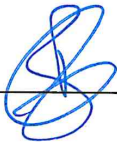
Draft Beer Gardens Agreement
Proposed beer garden area highlighted on floor plan

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____



DATE: October 7/22

TOWN OF GRIMSHAW – MILE ZERO REGIONAL MULTIPLEX

BEER GARDENS AGREEMENT

This agreement is between the Town of Grimshaw and the Grimshaw Huskies Sr. Men's Hockey Club that applies to them having an annual Beer Gardens located at the Mile Zero Regional Multiplex for home hockey games.

The Grimshaw Huskies Sr. Men's Hockey Club hereby agrees to the following terms and conditions that apply to them being allowed to operate a Beer Gardens area within the Mile Zero Regional Multiplex during the 2022/2023 hockey season with the following conditions:

- The Beer Gardens Agreement will be valid from October 2022 to March 2023 with the option to extend for a further approved amount of time.
- The Huskies will obtain and maintain a Liquor license from AGLC – Alberta Gaming, Liquor and Cannabis for the operation of the Beer Gardens with a copy being forwarded to the Town of Grimshaw annually.
- All AGLC license requirements must be met and followed, including written proof of approval from the Alberta Health Unit, Royal Canadian Mounted Police and Grimshaw Fire Department.
- **Adequate security (18 years of age and older) for the Beer Gardens following Alberta Gaming, Liquor and Cannabis guidelines. Should adequate security not be available the Beer Gardens shall not open or it will be shut down immediately by the Town of Grimshaw or the RCMP.**
- The Beer Gardens shall be confined to the upper grandstand (aluminum bleachers)– the area to be clearly defined.
- **The liquor license must be posted on the wall within the Beer Gardens for every game.**
- No glass bottles are allowed in the Beer Gardens.
- **The Beer Gardens area must be kept clean. There will be a minimum \$150.00 dollar charge, if the Multiplex staff have to clean this area after any home games.**
- **The Huskies are required to have an annual insurance policy for the liquor service and general liability with the Town named as an “additional named insured” and a copy of the policy submitted to the Town prior to the Beer Gardens being opened. General Liability insurance will also be required for security and again the Town needs to be added as additional insured.**
- Insurance for any and all Huskies contents must be obtained by the Huskies and a copy of this insurance policy given to the Town of Grimshaw annually.
- **As this is a Town owned facility any incidents, violations or damages that may occur within the Beer Gardens must be reported to the Director of Community Services immediately.**
- A portion of the storage room upstairs may be used by the Huskies to store their Beer Gardens product items, however by the end of March each year all alcohol, supplies and debris must be removed from the facility.
- The Town reserves the right to revoke this agreement at any time should your club fail to meet the provisions of this agreement.

Dated this ____ day of _____, 2022.

Grimshaw Huskies Sr. Men's Hockey Club

Town of Grimshaw representative

October 7, 2022

Re: Development permit application from Secure Energy for a metals recycling facility and rail derailment emergency response location.

On August 11, 2022, the town received a development permit application from Secure Energy to operate a metals recycling facility and rail services command post for derailment response on: lots 6 and 7; block 15; plan 7922782, lot 15; block 13; plan 8922114, and lot 17; block 13; plan 8922114.

As per Section 683.1 of the MGA a development authority must within 20 days after the receipt of an application for a development permit determine whether the application is complete.

The Development Officer along with Municipal Planner Komiete Tetteh reviewed the application and determined that more information was required. A status of development permit application (incomplete) was sent to the applicant on August 29, 2022, requesting additional information by September 30, 2022.

On September 2nd the town received a response from Secure providing the requested information. The material was reviewed and on September 7th a status of application (complete) was issued to Secure.

As per Section 684(1) The development authority must make a decision on the application for a development permit within 40 days after the receipt by the applicant of acknowledgement of complete application.

In the case of this development and its potential to be controversial, the Development Officer and Municipal Planner felt it necessary to notify adjacent landowners of the development permit application in an effort to provide them with information on the potential development and offer an opportunity to receive their comments and concerns prior to a decision being made on the application. Feedback was requested by September 30, 2022.

Several e-mail submissions were received along with phone calls all opposed to the proposed development. The Development Officer and Municipal Planner both feel it is important for council to review this information and provide their input regarding the proposed development prior to a decision either approving or denying the application is made.

Information provided to Council for their review:

1. Development Permit application package from Secure Energy
2. Status of Development Permit Application – Incomplete
3. Response and additional information from Secure Energy
4. Status of development Permit Application – Complete
5. Notice of Development Application sent to adjacent landowners
6. Adjacent landowners' responses

Brian Allen CLGM, CAO/Development Officer



August 11, 2022

Town of Grimshaw
Grimshaw, AB
T0H 1W0

Via email: cao@grimshaw.ca
ATTN: Planning and Development

**Re: Polar Creek Industries c/o Secure Energy – Development Permit Application
5513 57 Ave and 5613 54 Street, Grimshaw AB T0H 1W0**

To whom it may concern,

As a leader in environmental and energy services, SECURE Energy (SECURE) has a strong track record of safety and environmental compliance and is committed to supporting the requirements of the Town of Grimshaw ('the Town').

In accordance with Land Use Bylaw No. 1146, Polar Creek Industries on behalf of SECURE is applying for a Development Permit to operate a Metals Recycling Facility and Rail Services Command Post for Derailment Response located at 5513 57 Ave (Lot 6, 7; Block 15; Plan 792 2782 and Lot 15; Block 13; Plan 892 2114) and 5613 54 Street (Lot 17; Block 15; Plan 892 2114). To support the application, the following documentation is appended to this letter:

- Attachment 1: Project Description and Proposed Modifications
- Attachment 2: Common Q&As about Metal Recycling Operations (e.g., noise, traffic)
- Attachment 3: Development Permit Application
 - 3.1 Photos
 - 3.2 Property Land Titles
 - 3.3 Property Purchase/Contract Agreement

SECURE is committed to meeting regulatory requirements and ensuring that environmental standards are maintained at our facilities. Should you have any questions please don't hesitate to contact the undersigned at 587-233-3204.

Sincerely,

SECURE

Andrea Snodgrass

Andrea Snodgrass | Regulatory Specialist

asnodgrass@secure-energy.com

SECURE

Attachment 1 - Project Description and Proposed Modifications

SECURE

Project Description

SECURE is proposing to operate a Metal Recycling Facility and Rail Services Command Post for Derailment Response at 5513 57 Ave and 5613 54 Street, Grimshaw AB.

Metal Recycling Facility

The Metal Recycling Facility will operate Monday-Friday, 7am-7pm and act as a receiving location for third-party ferrous and non-ferrous materials intended for recycling. Examples of material received includes but is not limited to steel, aluminum, copper, brass, lead, appliances (white goods) and batteries.

The Facility where processing of scrap material will occur, is proposed to be situated in Lot 15 of 5513 57 Ave. The heavy commercial vehicles loaded with material, will enter, and exit the facility on the corner of 57 Ave and south of 55 St where a 100 ft scale is to be located parallel to the existing building (see **Site Plan**).

All scrap material is to be unloaded in the southwest portion of Lot 15 along the western fence line, known as the Metal Processing Area (see **Site Plan**). Piles of scrap metal will be stored in this area after being sorted using industry specific heavy machinery such as mobile hydraulic shears, balers and purpose-built material handlers fitted with magnets and grapples. Depending on the size of the material, some scrap needs further preparation which includes oxygen/propane torch cutting prior to being placed in the piles and prepared for shipment offsite. Material is to be prepared in a safe, isolated area in the vicinity of the Metal Processing Area and all welding gases are to be stored in accordance with the National Fire Code (Alberta Edition), 2019.

SECURE transports shipments of scrap metal with a fleet of flat decks, Super B-Train scrap hauling trailers, luggers, roll-off containers, end dumps and rail cars.

Rail Services Command Post for Derailment Response

The Rail Services Command Post for Derailment Response portion of the operation will consist of interim storage of derailment emergency response equipment such as front-end loaders, excavators, and dewatering/diversion pumps. This will be situated within Lot 17 of 5613 54 Street.

All existing buildings located at the proposed development properties will be utilized and upgraded. No additional infrastructure is required immediately to conduct this operation, except for a 100-foot truck scale for the receipt of materials as described above. Any future developments will be applied for with the Town.

Please refer to the **Site Plan** for the proposed operational areas described above.

SECURE currently successfully operates 5 metal recycling facilities, with railway access, across Alberta and British Columbia for a combined period of over 20 years.

SECURE

Proposed Modifications

Rail Spur Connection

SECURE is proposing, that upon approval from CN Rail, the rail spur located south, and parallel to, Lot 15 of 5513 57 Ave and Lot 17 of 5613 54 Street, be extended across Lots 15 and 17, to allow for safe and efficient loading and unloading of material via railcar. To mitigate potential noise impacts to nearby residences, SECURE is proposing that Lot 17 of 5613 54 Street be utilized for equipment storage and receiving/unloading of rail cars only and processing material and loading rail cars will be situated away from the nearby residences, on the south border of Lot 15 of 5513 57 Ave as shown on the Site Plan.

Earthen Berm and Fence

SECURE is proposing to construct an earthen berm approximately 2 m in height (or a height to the satisfaction of the Development Officer) along the proposed most southern property lines, parallel to the exiting CN Railway.

SECURE is also proposing to install a 2-meter-high steel fence at the front of 5513 57 Ave as well as along the earthen berm (as shown on the **Site Plan**). The fence will be erected as recommended by a qualified professional (and in accordance with Part 2, Section 73 (4) of Land Use Bylaw No. 1146) to ensure there are no disturbances or interactions with utilities, as well as ensure it is erected in a manner to allow appropriate egress to and from the site.

Landscaping

On the exterior of the fence located along the railway, SECURE will landscape by planting vegetation such as coniferous and/or deciduous trees (or vegetation to the satisfaction of the Development Officer). The intent of these additional measures along the existing CN Railway, is to mitigate any potential nuisances to the nearby residential area (along 50 Ave). All landscaping will be addressed in a manner that meets or exceeds the Town's requirements as outlined in Part 2, Section 73 of Land Use Bylaw No. 1146.

Please refer to Attachment 3 (3.1 Photos) for an example of the proposed fence and vegetation, respectively.

Please refer to the **Site Plan** for the proposed modification areas described above.

SECURE

Attachment 2 - Common Questions & Answers for Metal Recycling Operations

SECURE

Common Questions & Answers for Metal Recycling Operations

Below are common questions and answers regarding the proposed operation that may be of interest to the Town.

1. What constitutes a “rail emergency response”?

SECURE’s Rail Services division provides response services to CN and CP Rail in the event of a train derailment within (mostly) Western Canada. Response services include providing heavy machinery, personnel, and other resources to the scene of a derailment incident. As such, it is unlikely that personnel will be operating machinery (e.g., sheering, baling, torching) at the facility after the proposed operating hours of 7 am to 7 pm, instead activities such as loading equipment and response resources onto or into commercial vehicles in preparation for a response would occur. This type of activity does not generate a disturbing amount of noise pollution.

For context, in 2021, SECURE responded to a total of 3 train derailments in the Peace River Region.

2. What are the anticipated traffic volumes associated with the operation?

Based on SECURE’s historical operations in the Peace River Region, the peak season where higher traffic volume is anticipated (April to October), an average of 20 commercial vehicles per day is associated with the facility operation. In the off-season (November-March), traffic volumes reduce significantly to an average of 6 commercial vehicles per day.

3. Do you have information about the noise volumes associated with the machine cutting, baling and torch cutting processes?

SECURE’s Metal Recycling Facility operation does generate noise due to the use of heavy machinery and the movement of their functional parts. However, the proposed addition of a 2 m steel perimeter fence, including the 2 m of earthed material, are expected to mitigate noise generated by the industrial activity.

SECURE will monitor noise impacts generated from the facility operation and take all necessary measures to mitigate or reduce noise to prevent issues with neighboring residents.

Please note, SECURE’s Health, Safety, Environment & Regulatory (HSER) departments are organizing Occupational Health and Safety assessments at all operating Metal Recycling facilities in 2022, which will include Noise Impact assessments. Upon request from the Town, SECURE may provide the written report for this location once received, should this development be approved.

4. Does Secure Energy have any Good Neighbor Policies, aimed at minimizing the impacts of your operations on, and maintaining good relations with nearby residential properties?

SECURE operates in various communities, towns and cities that vary in population and size; and SECURE is committed to community engagement and involvement within the locations we operate in. As such, SECURE would work with the Town to address any potential concerns from members of the public, including hosting events such as Open Houses or information sessions.

SECURE

SECURE also implements routine facility inspections which incorporates the monitoring of potential nuisances such as noise and is required to be reported to the HSER departments for further investigation.

5. How does Secure Energy measure operational compliance at Metal Recycling Facilities?

To ensure compliance with all municipal, provincial, and federal legislation governing the activities of a Metal Recycling Facility, SECURE employs routine Environment, Regulatory, Health and Safety (HSER) compliance audit programs at all operating facilities.

SECURE

Attachment 3 – Development Permit Application



Town of Grimshaw

Box 377
Grimshaw AB T0H 1W0
780-332-4626 Fax 780-332-1250

FORM A

DEVELOPMENT PERMIT APPLICATION

DATE: Aug 12/2022

PERMIT NO.: 0622

ROLL NO.: 400414404

This is NOT a Building Permit

No work or construction shall commence until the DEVELOPMENT PERMIT is APPROVED

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant Name: Al Laplante c/o Polar Creek Industries

Mailing Address: 103, 536 Laura Ave

Town/City/Province: Red Deer County, AB

Postal Code: T4E 0A5

Contact Number: 403-346-4782

Email: _____

Address of development site: 5513 57 Ave, Grimshaw AB

Legal Description: Lot: 6&7

Block: 15

Plan: 7922782

Land Use District: M1

Existing Use of Land/building: Commercial/Industrial

Description of Proposed Development: Metals Recycling Facility and Rail Services Command Post for Derailment Response

Registered Owner/Authorized Agent (if different from applicant): See attached letters

Signature: _____

Parcel Dimensions: Length: 62.50 m Width: 34.0 m Total Area: 1.04 acres

Proposed Use: Metal Recycling Facility

Land Use District: M1 Industrial

Principal Use Setbacks: Front: 45 ft

Sides: 24 ft

Rear: N/A

Accessory Use Setbacks: Front: N/A

Sides: N/A

Rear: N/A

Do you require a variance for any site provision? ☐ Yes ☒ No

If yes, indicate the specific site provision(s), the amount of variance requested and the rationale for the variance

****see attached SUPPLEMENTAL forms for additional parcels****

Estimated Date of Commencement: September 1, 2022

Estimated Completion Date: November 1, 2022

Estimated Project Cost: 0

Date of Application: Aug 12/2022

Signature of Applicant: _____

Permit Fee: \$ 100.00

Receipt No. _____

Town of Grimshaw Development Permit Application

Page 1



GRIMSHAW

Town of Grimshaw

Box 377

Grimshaw AB T0H 1W0

780-332-4626 Fax 780-332-1250

DEVELOPMENT PERMIT APPLICATION

DATE: Aug 12/2022PERMIT NO.: 6622ROLL NO.: 4004/1906

This is NOT a Building Permit

No work or construction shall commence until the DEVELOPMENT PERMIT is APPROVED

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant Name: Al Laplante c/o Polar Creek IndustriesMailing Address: 103, 536 Laura AveTown/City/Province: Red Deer County, ABPostal Code: T4E 0A5Contact Number: 403-346-4782

Email: _____

Address of development site: 5513 57 Ave Grimshaw AB T0H 1 W0Legal Description: Lot: 15 Block: 13 Plan: 892 2114Land Use District: M1 Existing Use of Land/building: Commercial/IndustrialDescription of Proposed Development: Metals Recycling Facility and Rail Derailment Emergency Response LocationRegistered Owner/Authorized Agent (if different from applicant): See attached letters

Signature: _____

Parcel Dimensions: Length: 253.94 Width: 168.00 Total Area: 9.05Proposed Use: Metal Recycling Facility Land Use District: M1 IndustrialPrincipal Use Setbacks: Front: N/A Sides: N/A Rear: N/AAccessory Use Setbacks: Front: 258 ft (to 57 Ave) Sides: 178 ft (to 56 St) Rear: N/ADo you require a variance for any site provision? ☐ Yes ☒ No

If yes, indicate the specific site provision(s), the amount of variance requested and the rationale for the variance

****see attached SUPPLEMENTAL form for additional parcel****Estimated Date of Commencement: September 1, 2022Estimated Completion Date: November 1, 2022 Estimated Project Cost: 150,000Date of Application: Aug 12/2022 Signature of Applicant: _____

Permit Fee: _____ Receipt No. _____



GRIMSHAW

Town of Grimshaw

Box 377

Grimshaw AB T0H 1W0

780-332-4626 Fax 780-332-1250

DEVELOPMENT PERMIT APPLICATION

DATE: Aug 12/2022PERMIT NO.: 0622ROLL NO.: 4004/2308

This is NOT a Building Permit

No work or construction shall commence until the DEVELOPMENT PERMIT is APPROVED

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant Name: Al Laplante c/o Polar Creek IndustriesMailing Address: 103, 536 Laura AveTown/City/Province: Red Deer County, ABPostal Code: T4E 0A5Contact Number: 403-346-4782

Email: _____

Address of development site: 5613 54 St, Grimshaw AB T0H 1W0Legal Description: Lot: 17 Block: 13 Plan: 892 2114Land Use District: M1 Existing Use of Land/building: Commercial/IndustrialDescription of Proposed Development: Metals Recycling Facility and Rail Derailment Emergency Response LocationRegistered Owner/Authorized Agent (if different from applicant): Town of Grimshaw

Signature: _____

Parcel Dimensions: Length: 81.0 Width: 181.65 Total Area: 3.46 acresProposed Use: Storage/Receiving goods via rail car Land Use District: M1 IndustrialPrincipal Use Setbacks: Front: N/A Sides: N/A Rear: N/AAccessory Use Setbacks: Front: N/A Sides: N/A Rear: N/ADo you require a variance for any site provision? ☐ Yes ☒ No

If yes, indicate the specific site provision(s), the amount of variance requested and the rationale for the variance

Estimated Date of Commencement: September 1, 2022Estimated Completion Date: November 1, 2022 Estimated Project Cost: 150,000Date of Application: Aug 12/2022 Signature of Applicant: _____

Permit Fee: _____ Receipt No. _____

FORM A

If the building/addition is greater than 47 m² (505.9 ft²), a map from the Alberta Energy Regulator (AER) identifying the locations of, or confirming the absence of, any abandoned oil or gas wells on or within 25 m (82 ft) of the site boundary is to be included. Go to www.geodiscover.alberta.ca for abandoned well location and status information.

ADDITIONAL REQUIREMENTS

☒ SITE PLAN SHOWING:

- Legal description, address, property line locations
- Building setbacks
- Building area
- All easements (i.e. utility rights-of-way)
- Landscaping being provided including area, size and type (berms, soft/hard landscaping, etc.)
- Fencing/gate – type and height
- Garbage enclosure, where required
- Roads, sidewalks and pathways abutting property
- Lighting – if any
- Parking stalls indicating stall width, length and aisle width
- Gravelled areas
- For moved in buildings – a photograph is required

☒ 8½ X 11 copy of site plan, elevations and floor plan to Development Officer's satisfaction

☐ Floor plan showing the proposed layout in PDF format

☐ Elevation Plans (all sides) including a description of the exterior finishing materials

☒ If the building/addition is greater than 47 m² (505.9 ft²) a map from the Alberta Energy Regulator (AER) identifying the locations of, or confirming the absence of, any abandoned oil or gas wells on or within 25 m (82 ft) of the site boundary is to be included. Go to www.geodiscover.alberta.ca for abandoned well location and status information. Detailed instructions on page 5 of this application package.

The above list is a generalized list of requirements. The Development Officer may require additional information. (See the Land Use Bylaw)

DEVELOPMENT PERMIT FEES:

Single Detached Dwellings	\$60.00
Extensions to residential dwellings: garages, decks, sheds, accessory structures	\$40.00
Duplex, semi-detached, townhouse, apartment dwellings	\$75.00
Commercial or Industrial buildings	\$100.00
Extensions to Commercial, Community or Industrial buildings	\$50.00
Non-Conforming permits	\$150.00
Home Based Business	\$60.00
Signs – Commercial, Industrial	\$100.00
Portable Signs and Home Based Business Sign	\$20.00

PLEASE NOTE:

- (1) This is an application form only and does not authorize the commencement of development. If your application is approved, a **DEVELOPMENT PERMIT** will be issued.
- (2) The issuance of a **DEVELOPMENT PERMIT** is subject to the condition that it does not become effective until twenty-four (24) days after the date of issue. Should this decision be appealed within twenty-one (21) days after the notice of decision, the development permit may be modified or nullified.

OFFICE USE ONLY:

Development Permit Fees Paid: _____

Variance Requested: _____ Approved: _____ Declined: _____

Non-Conforming: _____ Posted: _____ Advertised: _____

Department:	Public Works	Fire Chief	Utilities Department	Other: _____
Date Checked:				

Town of Grimshaw Development Permit Application

Page 2

DEVELOPMENT PERMIT - GENERAL CONDITIONS

1. The development to which this permit relates must be commenced within a period of twelve (12) months from the date of issue of this development permit otherwise the permit is void and a new application is required.
2. All work and development must be completed within two (2) years of the approval date or the permit becomes invalid and the development will have to be reapplied for, unless an extension is granted by the Town.
3. An approved development permit means that the proposed development has been reviewed against the provisions of the Town's Land Use Bylaw. It does not remove obligations to conform with other legislations, provincial regulations, bylaws or land title instruments such as the Municipal Government Act and amendments thereto or any caveat, covenant or easement that may be attached to the site.
4. The developer must satisfy the requirements, if any, made by Alberta Municipal Affairs – Safety services in respect of building, electrical, gas, fire and plumbing requirements; Health Region; Alberta Transportation; Alberta Environment; and any Act or Regulation pertinent to the development.
5. The development hereby approved shall be carried out in accordance with the submitted application in respect of the size, location and design of the building(s).
6. The development hereby approved shall be undertaken in conformity with a scheme for landscaping, sidewalks, street lighting, surface and boundary treatments, as required and to the satisfaction of the Town and the Development Officer.
7. Any work affecting municipal roadways, sidewalks, curbs or gutters shall be undertaken in conformity with the Town of Grimshaw General Municipal Servicing Standards.
8. Any area requiring landscaping or topographic reconstruction shall be landscaped so that the finished surface contours do not direct surface drainage onto adjoining sites.
9. Before any excavation or construction is started, the following should be checked:
 - a. Utilities – location, height or depth, and protection from damage of all utilities, i.e. sewers, water, power, gas, telephone, etc.
 - b. Levels – respecting proposed elevations of finished lands, streets or avenues, sanitary or storm sewer connections.
 - c. Property boundaries – this approval is granted on the basis of the property lines and setbacks indicated in the drawings submitted with the application. You are encouraged to retain a surveyor to survey and stake the property prior to any excavation or construction.
10. All sanitary sewer lines shall be installed on a slope of ¼ inch to the foot unless otherwise directed.
11. Fence Bylaw – A fence cannot be higher than six feet (1.8 metres) for that portion of the fence that does not extend beyond the foremost portion of the principal building and cannot be higher than three feet (0.9) for the portion of the fence that does extend beyond the foremost portion of the principal building.
12. All new construction shall install a 4" main backwater valve on the sewer outlet line.
13. No sump or roof drainage can be connected to the sewer system.

FORM A

14. Depth of the water line below the foundation is to be a minimum of 2.75 metres (9 feet) unless otherwise directed.
15. When connecting to a Town waterline, any work that is done within 3 meters of the main line must be done with a vac truck and not a back hoe.
16. Prior to backfilling the water and sewer services, the Town of Grimshaw Public Works Department must do an inspection. All inspections are to be completed by the Town of Grimshaw Public Works Department during regular working hours unless other arrangements have been made with the Town Water and Sewer Manager and after hour rates will apply.
17. If any part of a plumbing system is covered or concealed before it is inspected, or tested, it shall be uncovered if the Town Inspector so directs.
18. No person other than a Town Employee shall turn any curb cock unless authorized to do so by the Town of Grimshaw.
19. A plumbing permit is required prior to a water meter being supplied.
20. Water service from the Town water supply shall not be turned on at the curb cock for occupancy use if the Town is notified by the Provincial Plumbing Inspector that the plumbing system is not approved.
21. The initial water meter is supplied free of charge & the maintenance is the customer's responsibility.
22. All new homes and/or buildings shall be required to connect to the Automatic Meter Reading System at the owners cost. The builder shall install conduit for a remote water reading device before water will be turned on.
23. There shall be no charge for turning on water services for testing purposes in new premises and the owner and/or contractor shall be present for said test. After the test is completed, the water will be turned off.
24. All pedestrian access areas/routes, water, sewer, storm service installations shall be developed in accordance with the approved plans and drawings as required by the Town.
25. All contractors or subcontractors must be aware of all the Town's Servicing Requirements.
26. The approved permit must be displayed on site for the duration of the development activity.
27. All work carried out under this permit shall be done in conformity with the Town of Grimshaw General Municipal Servicing Standards. In particular, all water, sewer and storm service installations shall conform to the Town of Grimshaw General Municipal Servicing Standards for:
 - a. Trenching and backfilling;
 - b. Water, storm and sewer mains and appurtenances; and
 - c. Service connections.

The grounds for the imposition of such conditions listed above are:

- a. In accordance with the provisions of the *Municipal Government Act* and the Town of Grimshaw Land Use Bylaw.
- b. In accordance with the provisions of the Town of Grimshaw Land Use Bylaw and General Municipal Servicing Standards.
- c. To ensure that the development is carried out in accordance with any other applicable municipal, provincial or federal legislation.
- d. To ensure a satisfactory standard of development.
- e. To ensure a satisfactory standard of repair to Town infrastructure.

ABANDONED OIL WELL CONFIRMATION PROCESS

1. Search the subject property using the **Alberta Energy Regulator (AER) Abandoned Well Viewer** at: <http://mapviewer.aer.ca/Html5/Index.html?viewer=aerabnwells>

Does the AER Abandoned Well Viewer identify any abandoned wells in the subject area?

No ☒

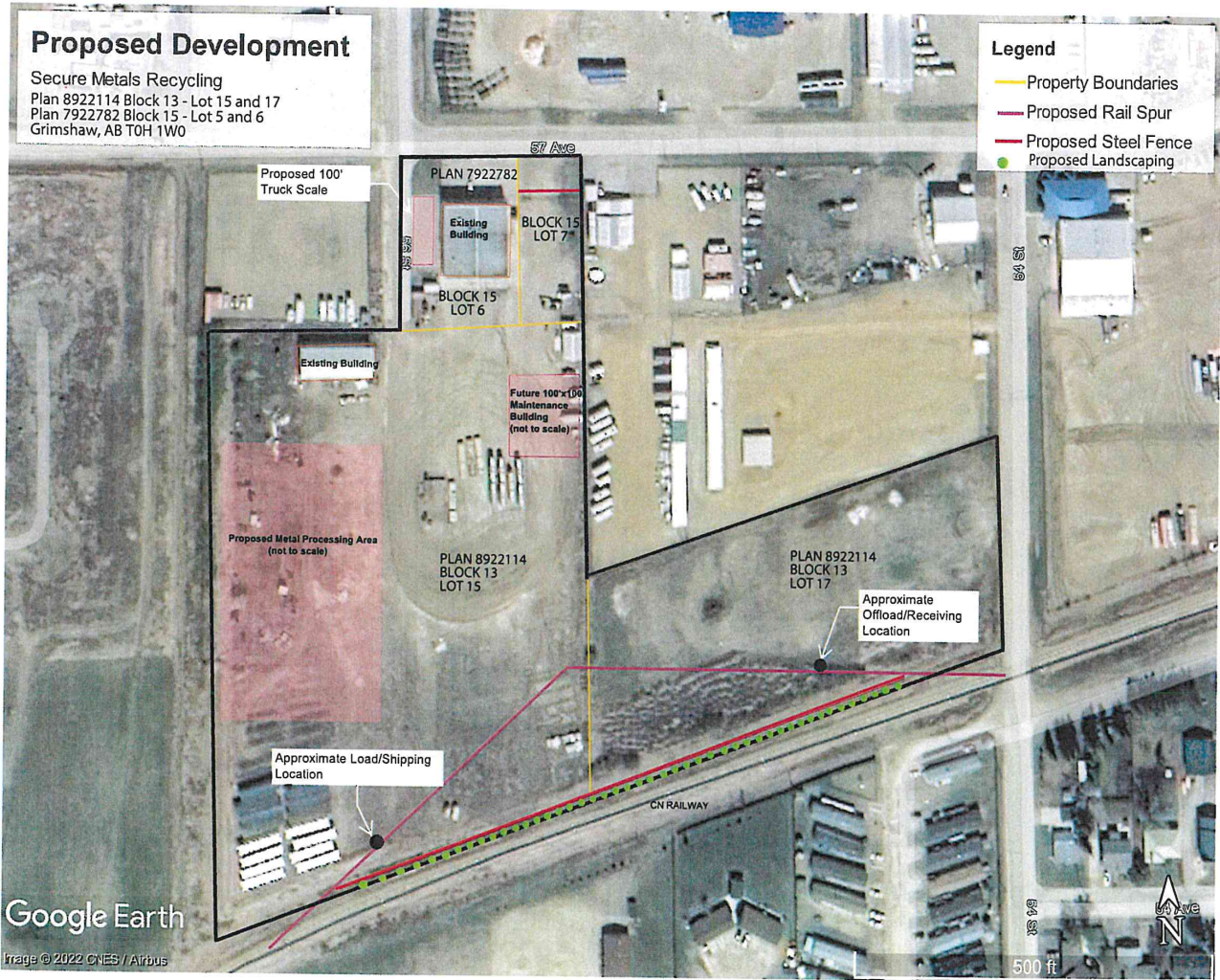
If no, print a map of the subject area from the Abandoned Well Viewer and submit with the development permit application.

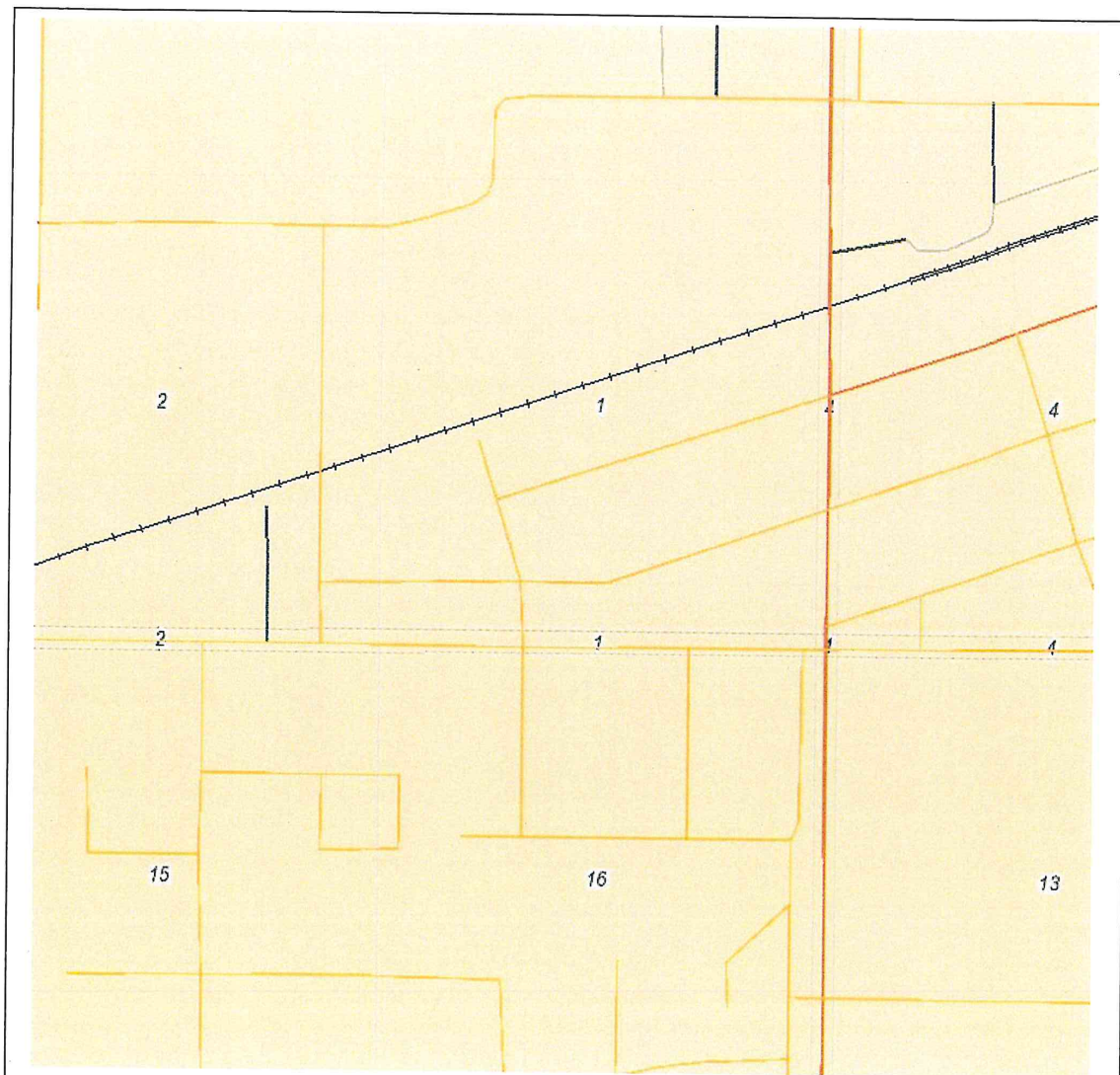
Yes ☐

If yes, complete the remainder of the Abandoned Oil Well Confirmation Process.

2. Using the AER Abandoned Well Viewer, identify the Licensee Name of the abandoned well. The Licensee must be contacted to confirm the exact well location of the well.
3. Locate the Licensee contact information on the AER website at:
http://www.aer.ca/data/codes/LicenseeAgent_Codes.pdf
4. Submit the **Abandoned Oil Well Confirmation Form** to the Licensee and request that they return the completed form, prior to submitting the completed development permit application.
5. Submit the completed **Abandoned Oil Well Confirmation Form** as a part the development permit application.

Note: The site plan of the proposed development must include the location and number of the abandoned oil well and identify necessary setbacks. If the development will result in construction activity within the setback area, a statement confirming that the abandoned wells will be temporarily marked with on-site identification during construction must be included with the development permit application.





<p align="center">Abandoned Well Map</p>	Base Data provided by: Government of Alberta	
	Author Andrea Snodgrass	Printing Date: 8/8/2022
	Date Date (if applicable)	
	<p>The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: http://www.aer.ca/copyright-disclaimer.</p>	
<p>Legend</p> <ul style="list-style-type: none"> ⋄ Abandoned Well (Large Scale) ○ Revised Well Location (Large Scale) — Revised Location Pointer Paved Road (20K) — Primary Divided — Primary Undivided 4L — Primary Undivided 2L — Primary Undivided 1L — Interchange Ramp — Secondary Divided — Secondary Undivided 4L 	<p>Scale: 9,027.98</p> <p>0.14 Kilometers 0</p>	
	<p>Projection and Datum:</p> <p>WGS84 Web Mercator Auxiliary Sphere</p>	

SECURE

Attachment 3.1 – Photos

SECURE

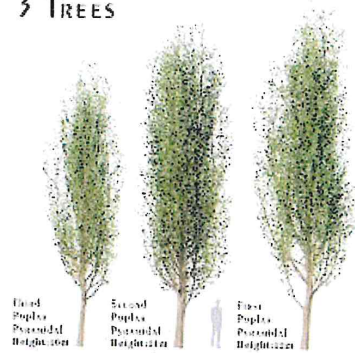
Example of Proposed Steel (2m high) Fencing and Gate Entrance



SECURE

Example Vegetation for Planting (Deciduous and Coniferous Trees)

3 TREES



SECURE

Attachment 3.2 – Land Title Certificates



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0011 098 035 8922114;13;15 902 022 255

LEGAL DESCRIPTION
PLAN 8922114
BLOCK 13
LOT 15
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 3.66 HECTARES (9.05 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE
ATS REFERENCE: 5;23;83;18;SE

MUNICIPALITY: TOWN OF GRIMSHAW

REFERENCE NUMBER: 902 019 521

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
902 022 255	22/01/1990	TRANSFER OF LAND	\$72,000	\$72,000

OWNERS

ESTABROOK CONSTRUCTION LTD.
OF P.O. BOX 258, GRIMSHAW
ALBERTA

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION	NUMBER	DATE (D/M/Y)	PARTICULARS
5568PH	28/11/1967	CAVEAT	RE : EASEMENT CAVEATOR - THE TOWN OF GRIMSHAW. "PART" (DATA UPDATED BY: 922075470)
792 279 991	13/11/1979	UTILITY RIGHT OF WAY	GRANTEE - THE TOWN OF GRIMSHAW. AS TO PORTION OR PLAN:7922783

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

902 022 255

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
------------------------	--------------	-------------

832 002 499	06/01/1983	UTILITY RIGHT OF WAY GRANTEE - ALBERTA POWER LIMITED. "PART"
-------------	------------	--

TOTAL INSTRUMENTS: 003

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 5 DAY OF AUGUST,
2022 AT 08:55 A.M.

ORDER NUMBER: 45106528

CUSTOMER FILE NUMBER: 128014-jh



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S	LINC	SHORT LEGAL	TITLE NUMBER
	0010 329 621	7922782;15;6	
	0010 329 639	7922782;15;7	882 293 928

LEGAL DESCRIPTION
PLAN 7922782
BLOCK 15
LOTS 6 AND 7
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 5;23;83;18;SE

MUNICIPALITY: TOWN OF GRIMSHAW

REGISTRATION	DATE (DMY)	REGISTERED OWNER(S) DOCUMENT TYPE	VALUE	CONSIDERATION
882 293 928	07/12/1988			\$172,500

OWNERS

ESTABROOK CONSTRUCTION LTD.
OF P.O. BOX 258, GRIMSHAW
ALBERTA

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
5568PH	28/11/1967	CAVEAT RE : EASEMENT CAVEATOR - THE TOWN OF GRIMSHAW. "PART DISCHARGED 822084964 ON 20 04 1982 AS TO LOT 7" (DATA UPDATED BY: 922075470)
792 279 990	13/11/1979	UTILITY RIGHT OF WAY GRANTEE - THE TOWN OF GRIMSHAW. AS TO PORTION OR PLAN:7922783

(CONTINUED)

TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 5 DAY OF AUGUST,
2022 AT 08:55 A.M.

ORDER NUMBER: 45106528

CUSTOMER FILE NUMBER: 128014-jh



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
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APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0011 098 076 8922114;13;17 162 230 986

LEGAL DESCRIPTION
PLAN 8922114
BLOCK 13
LOT 17
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 1.4 HECTARES (3.46 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE
ATS REFERENCE: 5;23;83;18;SE
MUNICIPALITY: TOWN OF GRIMSHAW
REFERENCE NUMBER: 082 107 606

REGISTRATION	DATE (DMY)	REGISTERED OWNER(S) DOCUMENT TYPE	VALUE	CONSIDERATION
162 230 986	23/08/2016	NOTIFICATION OF MUNICIPAL ACQUISITION	\$89,029	TAX FORFEITURE

OWNERS
THE TOWN OF GRIMSHAW.
OF BOX 377
5005 53 AVENUE
GRIMSHAW
ALBERTA T0H 1W0

REGISTRATION NUMBER	DATE (D/M/Y)	ENCUMBRANCES, LIENS & INTERESTS PARTICULARS
2339NQ	27/02/1964	UTILITY RIGHT OF WAY GRANTEE - ALBERTA POWER LIMITED. AS TO PORTION OR PLAN:5289KS "DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY #1055TG 2-8-72"

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

162 230 986

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

5568PH 28/11/1967 CAVEAT
RE : EASEMENT
CAVEATOR - THE TOWN OF GRIMSHAW.
"PART"

122 057 338 23/02/2012 CERTIFICATE OF LIS PENDENS
BY - NEVILLE REDDY

142 383 563 12/11/2014 WRIT
CREDITOR - HER MAJESTY THE QUEEN IN RIGHT OF
ALBERTA
PRESIDENT OF TREASURY BOARD AND MINISTER OF
FINANCE
6 FLR, 9811 109 STREET
EDMONTON
ALBERTA T5K0C8
DEBTOR - CAL-ALTA MANAGEMENT LTD.
47 ELMONT DRIVE SW
CALGARY
ALBERTA T3H4X8
AMOUNT: \$83,378 AND COSTS IF ANY
ACTION NUMBER: 1403-15917

TOTAL INSTRUMENTS: 004

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 9 DAY OF AUGUST,
2022 AT 08:25 A.M.

ORDER NUMBER: 45128478

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

SECURE

Attachment 3.3 – Property Purchase/Contract Agreements



ADDRESS \ #103, 536 LAURA AVE. RED DEER COUNTY, AB T4E 0A5
PHONE \ 403 346 4782 URL \ WWW.POLARCREEK.CA

August 5, 2022

Town of Grimshaw
PO Box 377
5005 53 Avenue
Grimshaw, AB T0H 1W0

Attention: Brian Allen, Chief Administrative Officer

Mr. Allen,

Polar Creek Industries Inc. or Nominee would like to make a formal offer to the Town of Grimshaw to purchase the land described as Lot 17; Block 13; Plan 8922114, civically known as 5613 – 54 Street.

The offer would be for \$79,300 and would be an all-cash offer conditional of the Town of Grimshaw accepting our development permit for this property and the adjacent property, 5513 – 57 Avenue, known as the "Estabrook Lands".

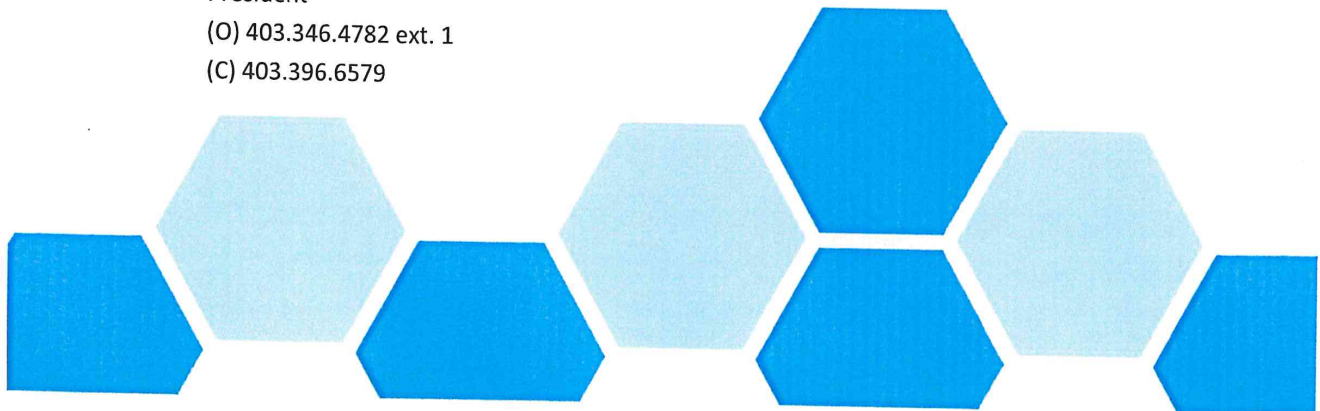
The proposed use for 5613 – 54 Street is an inbound rail spur line only, and 5513 – 57 Avenue would be the processing yard and rail loading yard for the metals recycling division of our tenant, Secure Energy.

We anticipate having the development permit application submitted to the Town of Grimshaw, within the next 10 days.

If you have any questions, please do not hesitate to call.

Regards,

Al Laplante
President
(O) 403.346.4782 ext. 1
(C) 403.396.6579





TOWN OF GRIMSHAW
FORM G
STATUS OF DEVELOPMENT PERMIT APPLICATION



4612 - 50 Street
P O Box 377
Grimshaw, AB T0H 1W0
Web URL: www.grimshaw.ca
Ph: 780-332-4626 | Fax: 780-332-1250

APPLICANT INFORMATION	
Applicant Name: Al Laplante c/o Polar Creek Industries	Phone Number: (403) 346-4782
Applicant Address: 103, 536 Laura Ave, Red Deer County, AB. T4E 0A5	Email:
DEVELOPMENT INFORMATION	
Current Use: Commercial/Industrial	Proposed Use: Metals Recycling Facility and Rail Derailment Emergency Response Location
Location/Civic Address:	Legal Description: Lot 15 & 17 Block 13 Plan 8922114; Lot 6 & 7 Block 15 Plan 7922782
Application File No: <u>1622</u>	Date Received: August 12, 2022
STATUS OF APPLICATION	
In accordance with section 683.1 of the <i>Municipal Government Act</i> , the Town of Grimshaw has reviewed your application for the above development and determined that your application is:	
<input type="checkbox"/> Complete <input checked="" type="checkbox"/> Incomplete (see corresponding action and next steps)	
ACTION	
<input type="checkbox"/> Complete Application: No further action is required at this time <input checked="" type="checkbox"/> Incomplete Application: Please submit the following information/document(s) to the Town Office by September 30, 2022	
Information/document	Detailed Description
Noise impact and mitigation	1. Detailed information regarding the estimated level of onsite noise, measured in decibels, to be generated from activities and operations related to the proposed development. 2. Indicate if major noise generating activities will be limited to certain hours of the day or will occur throughout the proposed operational hours (7am-7pm). 3. Timeline for completing the proposed berm. 4. Indicate how much of the expected noise levels will be attenuated by the proposed berm and 2 meter high steel fence
Environmental impacts and mitigation	1. Describe all potential environmental impacts from the proposed development, including any spills, oils, fluids, contaminants, odour and dust. 2. Indicate, if any, and what type of hazardous materials will be stored onsite and for how long. 3. Detail proposed measures to mitigate all environmental impacts.
Fire safety/emergency response plan	1. Must identify any fire risks and other type of emergency, 2. Include measures to address fire risks and emergencies se (e.g., onsite fire extinguishers, muster point, etc)
Economic impacts	Indicate the number of direct jobs to be created from the proposed development, including the number of employees that would be working onsite.
Site plan	Submit an updated site plan clearly showing: a. proposed vehicle entry and exit points b. parking areas: size and number of lots c. dimensions of existing buildings/structures and setbacks from property lines d. dimensions of proposed metal processing area and setbacks for proposed buildings/structures e. direction of surface drainage flow f. proposed signage
Reclamation plan	Details of site cleanup and reclamation, should the development cease or relocate from the site in future.
NEXT STEPS	
<input type="checkbox"/> A Notice of Decision/Development Permit is attached. You may proceed with the development, subject to the conditions outlined in the Notice of Decision/Development Permit.	
<input checked="" type="checkbox"/> Incomplete Application: Once all outstanding information/documents is/are received, the Development Officer will review your application to determine if it complete or incomplete. If the application is determined to be complete, an acknowledgement notice will be issued to you. If the application is determined to be incomplete due to failure to submit all the required information/document(s) by the date provided above, your application will be refused. A Notice of refusal decision, with reason, will be issued to you.	
DECISION DATE	
Date of Decision	<u>August 29/2022</u> Signature of Development Officer



TOWN OF GRIMSHAW
FORM G
STATUS OF DEVELOPMENT PERMIT APPLICATION

4612 - 50 Street
P O Box 377
Grimshaw, AB T0H 1W0
Web URL: www.grimshaw.ca
Ph: 780-332-4626 | Fax: 780-332-1250

IMPORTANT NOTE

1. A Status of Complete/Incomplete Application DOES NOT constitute an approval or refusal decision on a development permit application. Any development without a valid DEVELOPMENT PERMIT, where required, constitutes a contravention of the Land Use Bylaw and may be subjected to the appropriate enforcement action(s) by the Town of Grimshaw.
2. Notwithstanding the issuance of a Complete Application notice, the Development Authority reserves the right to request additional information/documentation that it considers relevant to the decision-making process.



September 2, 2022

Town of Grimshaw
Grimshaw, AB
T0H 1W0

Via email: cao@grimshaw.ca

ATTN: Brian Allan, Chief Administrative Officer

Re: Polar Creek Industries c/o Secure Energy – Status of Development Permit Application Response

As a leader in environmental and energy services, SECURE Energy (SECURE) has a strong track record of safety and environmental compliance and is committed to supporting the requirements of the Town of Grimshaw ('the Town').

On August 29, 2022, SECURE received 'Form G - Status of Application' via email, requesting the following additional information by September 30, 2022:

- Noise Impact and Mitigation
- Environmental Impacts and Mitigation
- Fire Safety/Emergency Response Plan
- Economic Impacts
- Site Plan
- Reclamation Plan
- Signage

SECURE is pleased to provide the above information in the appended documentation to support the Development Permit Application submitted by SECURE on August 11, 2022.

SECURE is committed to meeting regulatory requirements and ensuring that environmental standards are maintained at our facilities. Should you have any questions please don't hesitate to contact the undersigned at 587-233-3204.

Sincerely,

SECURE

Andrea Snodgrass

Andrea Snodgrass | Regulatory Specialist

asnodgrass@secure-energy.com

SECURE

Noise Impact and Mitigation

Estimated Noise Level Onsite

The estimated level of onsite noise, measured in decibels to be generated from activities and operations at a Metals Recycling site are as follows:

- Outdoor activities:
 - Shearing operation 80-95 dBA
 - Torching/welding 80-95 dBA
 - Equipment operation 40-85 dBA
 - Equipment alarms (backup alerts) 10 dBA
 - Loading and unloading scrap metal 10dBA
- Indoor activities:
 - Chop saw, and other material handling equipment 60-90dba
 - Shop tools table saw, hand drill, etc. 80-100dba
 - Equipment alarms (backup alerts) 10 dBA

Note: Measurements are estimated *at the source of the noise* and therefore reflect the highest levels produced. Noise generating activities will occur during the standard business hours of the facility (7am-7pm daily).

SECURE will monitor daily, the noise impacts generated from the facility operation and take all necessary measures to mitigate or reduce noise to prevent issues with neighboring residents.

SECURE will be completing a noise impact assessment at the proposed location within 1-year of commencing operations. The final report will be provided to the Town on or before December 31, 2023.

Noise Mitigation: Berm installation

The 2-meter-high steel fence (as outlined in the Site Plan) will be installed as soon as practical and within the first year of commencing operation.

Environmental Impacts and Mitigation

Potential Environmental Impacts

The metal recycling operation does generate wastes such as used oils, gear fluids, glycols, oily rags through the maintenance of heavy machinery. At no time will wastes be accepted at the Facility. In addition, and as mentioned below, batteries may be received from customers. To ensure no environmental impact during the handling and storage of these wastes, all wastes are stored in accordance with the Alberta Hazardous Waste Regulation, Federal Fire Code (Alberta Edition) and Transportation of Dangerous Goods Regulation (when applicable). Such storage requirements include the use of proper means of containment, secondary containment (when required) and proper identification/labeling. SECURE operates 5 authorized hazardous waste and hazardous recyclable facilities throughout Alberta, British Columbia, and Manitoba with a large inventory of waste bins and drums and so knowledge of managing such wastes to avoid environmental impact is supported through the Waste Management group and Environment & Regulatory Department. Wastes generated on site

SECURE

will not be stored for longer than a year – the intent is to make maximum use of a container, so once volume allows, the waste is shipped off-site. For context, below is the annual volume that SECURE's Red Deer Metal Recycling Facility generated:

Approval Section 4.3.23 Facility Generated Waste Estimation

Waste Name	UNIFORM WASTE CODE				QUANTITY (KG OR L)		STORED ON SITE	RECYCLED OFF SITE	DISPOSED OFF SITE
	WC	PM	CLASS	MGMT	HAZ	NON HAZ			
LW - USED OIL	252	NR	NR	R4	9,100			Pneumo	
NR SOLID (HAZS ABSORBENTS)	274	NR	NR	D1		1,452			Fastrel
NR SOLID (MSW)	N/A	NR	NR	D1		131,420			City of Red Deer LF

Please note, the Red Deer Metal Recycling Facility is SECURE's largest recycling facility and so the volumes above would be considered worst-case scenario.

Hazardous Materials Mitigation Plan

Secure Metals Recycling does not accept any waste liquids (hazardous or non-hazardous) onsite at any time. Customer materials are inspected prior to acceptance and offload.

As noted above, all wastes (regardless of the classification) will be stored within proper means of containment including secondary containment. The activities where these wastes are generated (i.e., equipment maintenance) is to be conducted within the existing building at the proposed property. At no time will maintenance occur outside of a contained area.

SECURE implements routine Environment & Regulatory Audits at all operating facilities to ensure compliance with all applicable legislation. In addition, the Monthly Site Inspections do incorporate general waste management practices to ensure all generated wastes are handled and stored to prevent any release to the environment.

Fire Safety/Emergency Response Plan

Onsite Fire Hazard Assessment

Onsite fire risks at a Metals Recycling Facility include:

- Cutting, shearing, or compacting metal
- Gas cylinders
- Torching/welding activities
- Fuel tanks

Onsite Fire Hazard Controls

Fire extinguishers will be mounted, located, and identified at numerous locations at the facility. At minimum, one extinguisher will be on each piece of equipment and at every entrance/exit to the facility buildings. Extinguishers will be the proper size and classification to match the types of fire hazards onsite, they will be installed according to the height requirements stated in the National Fire Code (Alberta Edition). In addition, fire extinguishers will be located at readily accessible locations for employees, clearly marked and visible, and marked on the site plot plan and emergency response plan (ERP). Extinguishers will be inspected monthly as part of SECURE's Monthly Facility Inspection and will be serviced by a third-party provider annually.

SECURE

Muster point will be clearly marked and indicated on the site plot plan, emergency response plan (ERP), and the onsite orientation for contractors and visitors prior to entering site.

As part of the torching process, compressed oxygen cylinders are required to be stored onsite. These cylinders will be stored in accordance with the National Fire Code (AE). As part of the scrap acceptance program onsite, customer cylinders (e.g., propane) will be rejected prior to entering the facility. Our employees are trained to look for unwanted cylinders and if found, remove them from any onsite piles and store them in accordance with the applicable legislation.

A diesel tank (for fueling equipment) will be stored in a designated area onsite away from any material handling (cutting, shearing, compacting metal) or torching/welding activities. The designated fuel tank will undergo permitting and routine inspections with the Alberta Safety Codes Standard (ASCA). The fuel tank will be inspected as part of the monthly facility inspection.

As part of the metals recycling industry, batteries are sometimes dropped off onsite. SECURE's battery storage requirements are in line with OHS regulation, as well as Alberta's Hazardous Waste Storage Guidelines.

SECURE's housekeeping standards are a critical part in the reduction of fire hazards onsite. Removal of flammable materials including paper, organics, chemicals, plastics, rubber etc. is part of daily operations. SECURE's inspection program identifies these risks on a monthly, annual, and ad hoc basis to catch any unwanted material or dust build up.

SECURE's Fire Prevention & Designated Smoking Area Standard

Secure is expected to do everything practical to prevent an uncontrolled fire situation from taking place. Prior to any fire extinguisher being brought on-site, SECURE will:

- Inspect the extinguisher to ensure its effective and safe operation.
- Provide sufficient fire extinguishers to handle fire emergencies and ensure access at all times.
- Fire extinguishers must be:
 - Appropriate for the activity.
 - Fully charged.
 - In good operating condition.
 - Have neither been tampered with nor actuated.
 - Have no obvious physical damage.
 - The employees are to be adequately trained.
 - Inspected monthly and annually with an inspection tag attached.
 - Off the ground; and
 - Hefted during inspection.
- SECURE workers will immediately report to their supervisor, all broken seals, and uses of hand-held extinguishers; and
- SECURE will immediately replace any extinguisher that is removed from service.

SECURE

There will be no smoking within the boundaries of the worksite except at designated smoking areas. All smoking materials are to be fully extinguished before leaving this area. The area is to be properly monitored and maintained in a safe manner.

Smoking is permitted only in designated areas that are outside of SECURE buildings or work areas.

SECURE's Emergency Response and Emergency Preparedness Program

The Facility manager and Health and Safety Advisor will ensure the site-specific ERP has been developed, communicated, and distributed to the team and contractors. A copy of the ERP for the location shall be posted and maintained at the Facility.

- The facility ERP will be developed and understood by everyone on the site prior to the start of work.
- All ERPs will be communicated to all contractors prior to the start of work as part of the Facility's HSE orientation.
- As a general rule, the following common incidents and responses shall be considered in the site-specific ERP:
 - Site evacuation.
 - Media relations.
 - Spill response (onsite or in transit)
 - Fire/explosion.
 - Extreme weather.
 - Minor injury or first aid.
 - Serious injury or fatality.
 - Notification to regulatory authorities.
 - Regular reviews shall be conducted to capture the possibility of site-specific incidents and responses which need to be added to the site-specific ERP.

Facility ERP drills (tabletops or mock drills) are completed involving all worksite staff, contractors and/or support groups as required, but at minimum, annually.

Basic response actions for an emergency:

- Stop work as quickly and as safely as possible
- Turn off all sources of ignition
- Report to the designated muster point
- Contact:
 - Appropriate emergency contact numbers (Fire, police, etc)
 - SECURE contact
 - Client representative contact
- Notify the drivers that are in transit not to return to the Site until further notice
- Await further instruction
- Instructions may include to shelter in place

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Upon approval of the development, SECURE will compile a site-specific ERP which will be available to the Town upon request.

Economic Impacts

Job Creation & Onsite Worker Estimation

It is estimated that this facility will provide twenty-five (25) full time jobs and five (5) to fifteen (15) contractor jobs. Roles would include Facility Manager, Site Supervisor, Administrator, Heavy Equipment Operators, Labourers, Welder/Torchers, Heavy Duty Mechanic, and Drivers.

Site Plan

See the attached Site Plan for the following:

1. Proposed vehicle entry and exit points
2. Parking areas: size and number of lots
3. Dimension of existing building/structures and setbacks from property lines
4. Dimensions of proposed metal processing area and setbacks for proposed building/structures
5. Direction of surface drainage flow is to the South as per the directional arrows on the site plan.

To reduce congestion on the site plan, the following setbacks apply to the existing and proposed structures:

1. Existing Building (PLAN 7922782): 80 ft set back from 57 Ave and 52 ft set back from 56 st.
2. Existing Building (PLAN 8922114): 29ft set back to north lot and 154 ft to west lot
3. Proposed Building (PLAN 8922114): 33ft set back to eastern property boundary

Reclamation Plan

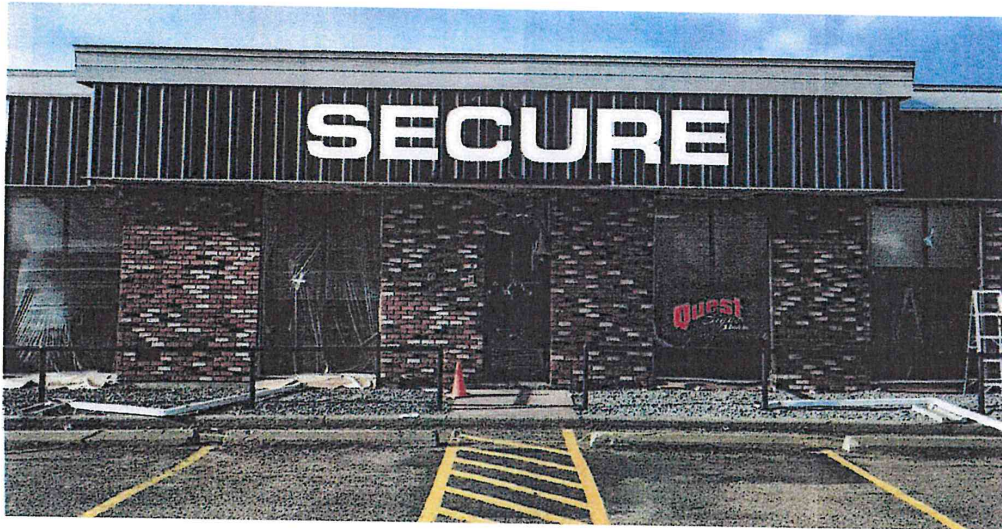
SECURE is a responsible landowner and would use the expertise of a third-party environmental consultant company to assess the requirement for remediation or reclamation at the end of operation, as well as provide the best control methods during those activities.

Upon closure of the facility, SECURE will compile a Closure Plan which outlines the costs associated with the removal of any wastes onsite, and any environmental assessments that may be required to assess the nature and extent of any contamination onsite.

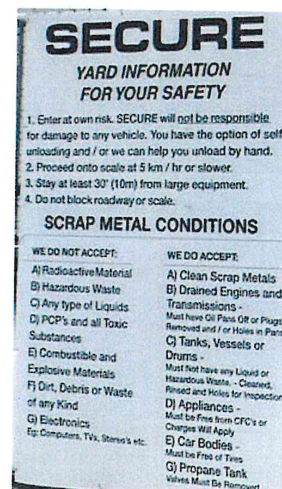
SECURE

Signage

The main building abutting 57 Ave will have a SECURE sign that is raised and illuminated as shown in the image below:

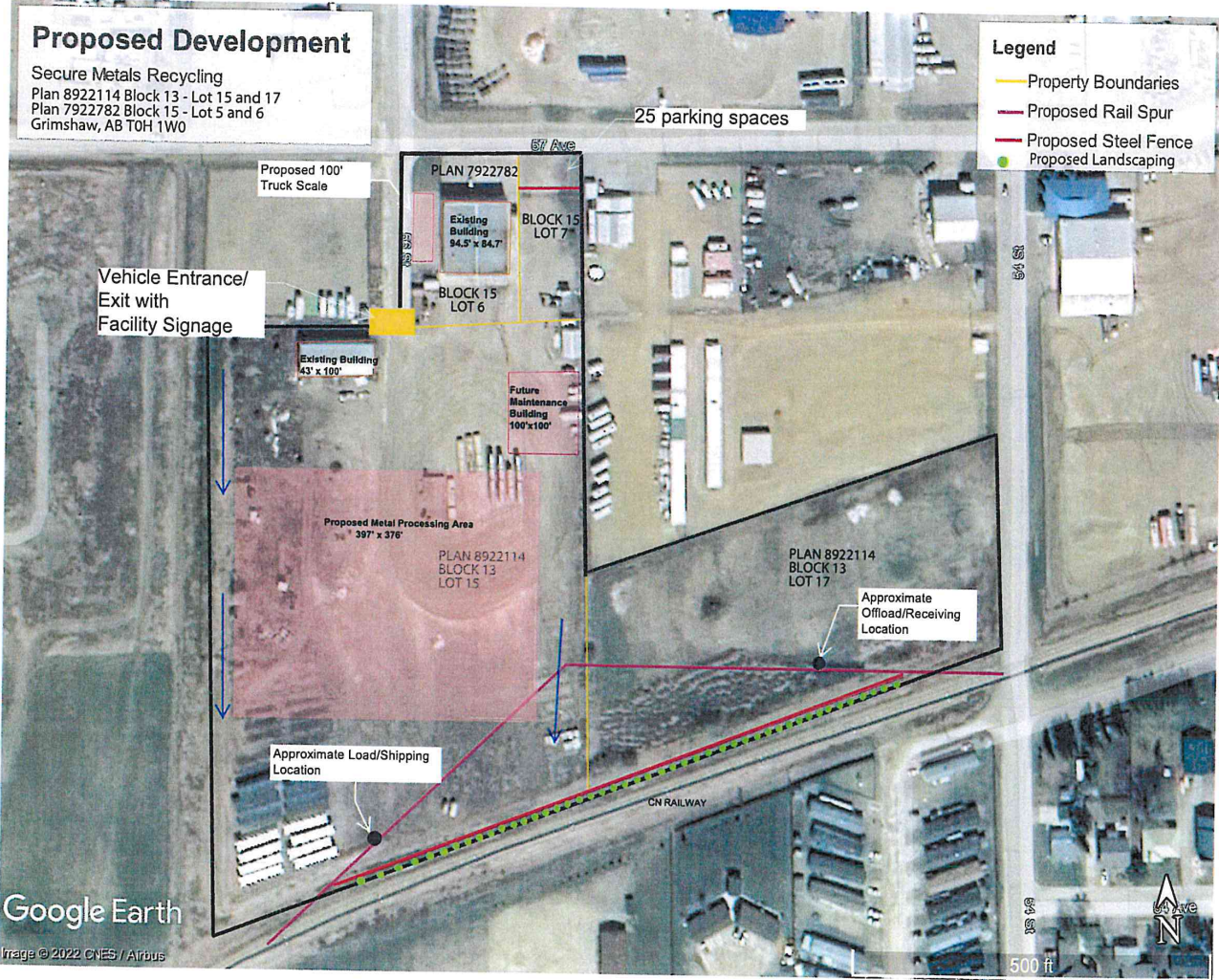


Example of additional signage to be posted at the facility entrance/exit (minimum 24"x24"):



SECURE

Updated Site Plan





TOWN OF GRIMSHAW
FORM G
STATUS OF DEVELOPMENT PERMIT APPLICATION



4612 - 50 Street
P O Box 377
Grimshaw, AB T0H 1W0
Web URL: www.grimshaw.ca
Ph: 780-332-4626 | Fax: 780-332-1250

APPLICANT INFORMATION	
Applicant Name: Al Laplante c/o Polar Creek Industries	Phone Number: (403) 346-4782
Applicant Address: 103, 536 Laura Ave, Red Deer County, AB. T4E 0A5	Email:
DEVELOPMENT INFORMATION	
Current Use: Commercial/Industrial	Proposed Use: Metals Recycling Facility and Rail Derailment Emergency Response Location
Location/Civic Address:	Legal Description: Lot 15 & 17 Block 13 Plan 8922114; Lot 6 & 7 Block 15 Plan 7922782
Application File No: 0622	Date Received: August 12, 2022
STATUS OF APPLICATION	
In accordance with section 683.1 of the <i>Municipal Government Act</i> , the Town of Grimshaw has reviewed the additional information you submitted for your application for the above development and determined that your application is:	
<input checked="" type="checkbox"/> Complete <input type="checkbox"/> Incomplete (see corresponding action and next steps)	
ACTION	
<input checked="" type="checkbox"/> Complete Application: No further action is required at this time	
<input type="checkbox"/> Incomplete Application: Please submit the following information/document(s) to the Town Office by	
Information/document	Detailed Description
NEXT STEPS	
<input checked="" type="checkbox"/> Complete Application: The Development Officer will now review your application and make a decision within the next forty (40) days from the date of receipt of this notice, unless extended by a written agreement between you and the Development Officer. If your application is approved, conditionally approved or refused, a Notice of Decision will be issued to you.	
<input type="checkbox"/> Incomplete Application: Once all outstanding information/documents is/are received, the Development Officer will review your application to determine if it complete or incomplete. If the application is determined to be complete, an acknowledgement notice will be issued to you. If the application is determined to be incomplete due to failure to submit all the required information/document(s) by the date provided above, your application will be refused. A Notice of refusal decision, with reason, will be issued to you.	
DECISION DATE	
Date of Decision	September 7/22
Signature of Development Officer	
IMPORTANT NOTE	
1. A Status of Complete/Incomplete Application DOES NOT constitute an approval or refusal decision on a development permit application. Any development without a valid DEVELOPMENT PERMIT, where required, constitutes a contravention of the Land Use Bylaw and may be subjected to the appropriate enforcement action(s) by the Town of Grimshaw.	
2. Notwithstanding the issuance of a Complete Application notice, the Development Authority reserves the right to request additional information/documentation that it considers relevant to the decision-making process.	



**TOWN OF GRIMSHAW
DEVELOPMENT NOTIFICATION**



4612 - 50 Street
P O Box 377
Grimshaw, AB T0H 1W0
Web URL: www.grimshaw.ca
Ph: 780-332-4626 | Fax: 780-332-1250

NOTICE OF RECEIPT OF DEVELOPMENT PERMIT APPLICATION

NOTIFICATION

This is to notify you that the Town of Grimshaw has received an application for a development permit on a nearby property.

LOCATION AND SITE CHARACTERISTICS

The subject lands are located at 5513 57 Ave and 5613 54 Street. The site comprise of four lots, with the following legal land descriptions:

1. Lot 6 Block 15 Plan 7922782
2. Lot 7 Block 15 Plan 7922782
3. Lot 15 Block 13 Plan 8922114 and
4. Lot 17 Block 13 Plan 8922114

All four lots are industrial lands. Three of the lots belong to one company, and contain two buildings as well as an assortment of storage materials, including trailers. The fourth parcel, abutting 54 St, is a vacant lot. The combined total area of the site is approximately 13.9 acres. Adjacent to the north and east of the site are other industrial properties. To the west is a large Town-owned land, with two strips of land in between. Alberta Health Services own two properties at the southwest, one of which is occupied by the hospital. A railway line, owned and operated by Canadian National Railway Company, lies parallel to the southern boundary of the site. Across the railway to the south are a church and some residents, including a manufactured home subdivision (see figure 1).

DESCRIPTION OF PROPOSED DEVELOPMENT

The proposed development is described as Metals Recycling Facility and Rail Services Command Post for Derailment Response. The Metals Recycling Facility, which constitutes the major part of the development, will be used for receiving, processing and shipment of scrap metal offsite, while the Rail Services component will provide response services to CN and CP Rail in the event of a train derailment within (mostly) Western Canada. The main features of the development and activities onsite are as follows:

- Third party ferrous and non-ferrous materials, including but not limited to steel, aluminum, copper, brass, lead, appliances (white goods) and batteries, will be brought to the site on commercial trucks, which will enter and exit the property via the corner of 57 Ave and south of 55 St, where a 100 ft scale will be installed parallel to the existing building north of the site.
- Unloading and processing of scrap metal, including sorting, cutting and preparation, will be done at a processing area to be located at the central part of the site, where piles of processed scrap metal will also be stored for offsite shipment.
- Shipment of processed materials will be done using railcars mounted on a proposed rail spur line to be constructed at the southern portion of the site and connected to the exiting CN line.
- The Rail Emergency Response Service would mostly entail dispatching heavy machinery, personnel, and other resources to the scene of a derailment incident, if and when they occur.
- Other features at the site will include 25 parking spaces to be located at the northeastern corner of the site; equipment storage and offloading/receiving station for rail cars to be located at the southeastern portion; and a future 10,000sq ft shop to be located north of the processing area adjacent to the eastern boundary.

POTENTIAL IMPACTS AND MITIGATION

The Metal Recycling facility will operate from Monday to Friday, 7am to 7pm. The intensity of use of the site and some of the related impacts will vary depending on the season. Peak season will be from April to October, with off-peak season lasting from November to March. Following are the likely impacts and from the developments:



TOWN OF GRIMSHAW DEVELOPMENT NOTIFICATION

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Traffic Impact and Mitigation

An average of 20 commercial vehicles per day will serve the facility during peak season. This will reduce to an average of 6 commercial vehicles per day during off-peak season. The location of the proposed entry and exit points at the northern portion of the site, along with the use 57 Ave and 55 St for vehicular access, is expected to significantly reduce any associated traffic impact, including noise, on nearby residents.

Onsite Noise Impact and Mitigation

The activities associated with the proposed development, including the use of heavy machinery and the movement of their functional parts, will generate onsite noise. The estimated noise levels, measured in decibels at source, are as follows:

Outdoor activities:

- Shearing operation 80-95 dBA
- Torching/welding 80-95 dBA
- Equipment operation 40-85 dBA
- Equipment alarms (backup alerts) 10 dBA
- Loading and unloading scrap metal 10dBA

Indoor activities:

- Chop saw, and other material handling equipment 60-90dba
- Shop tools table saw, hand drill, etc. 80-100dba
- Equipment alarms (backup alerts) 10 dBA

To mitigate onsite noise impact, the applicant proposes, and will be required by the Town, to:

1. construct a 2-meter earthen berm along the southern property lines, parallel to existing CN rail line.
2. install a 2-meter-high steel fence at the front of 5513 57 Ave, as well as along the proposed earthen berm.
3. maintain, enhance and extend the existing tree stands across the southeastern boundary of the site, along the existing CN rail line, by planting new/additional coniferous and/or deciduous trees.
4. maintain, enhance and extend the existing tree stands along the full western boundary of the site by planting new/additional coniferous and/or deciduous trees.
5. keep all major noise generating activities either within enclosed buildings or farther away from adjacent residential properties across the existing railway line at the southeast.
6. daily monitor the noise impacts generated from the facility operation and take all necessary measures to mitigate or reduce noise to prevent issues with neighboring residents.
7. complete a noise impact assessment at the proposed location within 1-year of commencing operations and presenting same to the Town on or before December 31, 2023.

Furthermore, the Town may limit major noise generating activities on-site between 7am and 5pm until after the berm and fence are constructed.

Environmental Impact and Mitigation

The facility will not accept any wastes, apart from scrap metal and batteries. However, the recycling operation will generate wastes, such as used oils, gear fluids, glycols and oily rags through maintenance of heavy machinery. To mitigate soil contamination, all equipment maintenance will be done within an existing building on the site. In addition, all wastes will be stored temporarily in accordance with the Alberta Hazardous Waste Regulation, Federal Fire Code (Alberta Edition) and Transportation of Dangerous Goods Regulation, when applicable. This will include the use of proper means of containment, secondary containment (when required), and proper identification /labeling. Once the containers have reached maximum volumes, the waste will be shipped off-site. Routine Environment and Regulatory audits, in addition to monthly inspections, will also be conducted on-site to ensure proper waste management practices and regulatory compliance. A Reclamation Plan will also be required by the Town to address remediation of any onsite contamination during and upon the closure of the facility.



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Economic Impact

It is estimated that this facility will provide twenty-five (25) full time jobs and five (5) to fifteen (15) contractor jobs.

LAND USE BYLAW REGULATIONS

The subject lands are currently zoned Industrial District (M-1), per the Town of Grimshaw's Land Use Bylaw No. 1146. Processing Facility is a discretionary land use in the M-1 District, meaning that the use is compatible with the existing zoning for the site. The proposal also meets the setback regulations in the Land Use Bylaw, and will be required to meet other applicable regulations, such as landscaping and screening, as described above and through the Town's approval conditions, if the application is approved.

COMMENTS/CONCERNS

If you have any comments or concerns about the proposed development, please contact the Development Officer (CAO) for the Town of Grimshaw by phone at 780-332-4626 or by email at cao@grimshaw.ca no later than September 30, 2022. The complete application and related information are available at the Town Office.

Please Note: *Notifying adjacent land owners and residents of proposed development is not required by the Land Use Bylaw. However, to ensure that the development has the support of the community and address any additional concerns prior to issuing a decision, the Development Officer has decided to provide notification to adjacent landowners/residents.*

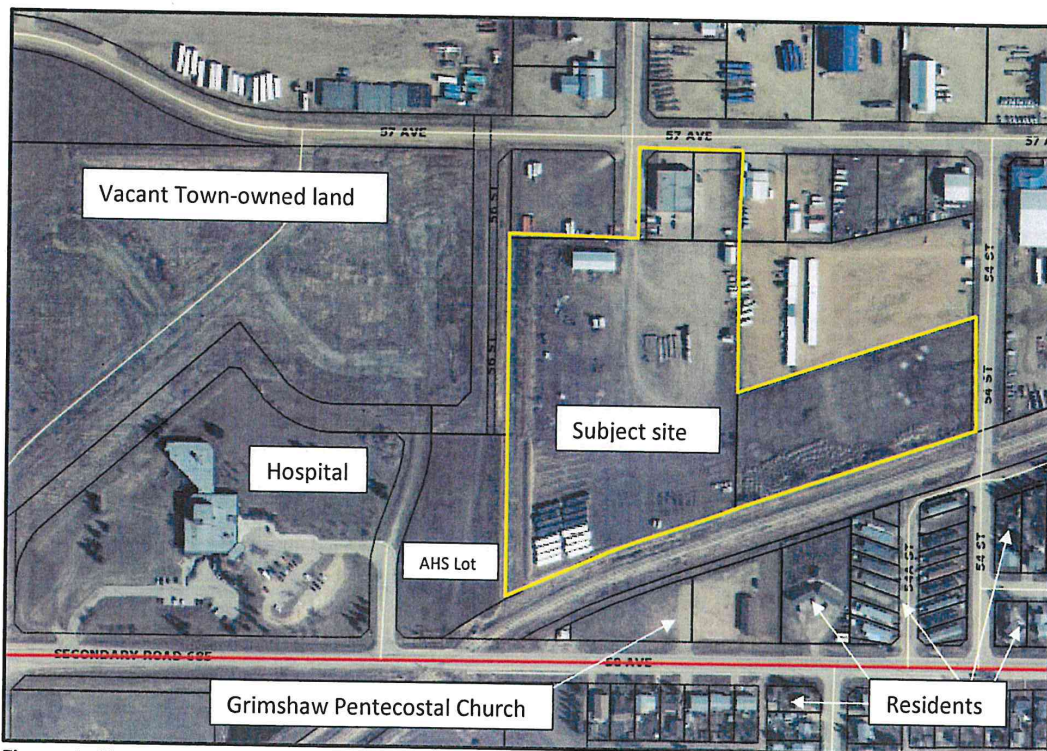


Figure 1: Site Context

6

Concerns Re: a Metal Recycling Facility being located in Grimshaw

- Submitted by Marvin Dueck - September 26, 2022

1. Traffic

1. a) 20 semi trucks per day is a LOT of trucks and will definitely impact heavily on the traffic flow of a major Grimshaw business - UFA (one of the busiest in town); as well as other businesses - the vet clinic, Lonetech, Moonlite Office; and the Town's Public Works yard - which is very busy all day long every day.

b) Impact on the streets will be massive. The road and curve between Lonetech and Next Gen is likely the most consistently rough and dusty road in Grimshaw. The road between Dot-Lyn and UFA is already consistently rough because of the heavy volume of traffic.

2. Dropped Steel Debris - It is well known in the community that pieces of steel are regularly falling off these trucks and causing damage to vehicles (flat tires, etc.). One can see evidence of this from their present travels along the highway between Grimshaw and Peace River.

3. Air Quality - reports from present neighbors indicate that there are regularly air pollutants from this operation that drift into their yards (anywhere from 200 metres to half a mile) that make it nearly impossible to enjoy a BBQ on one's deck. Depending on the winds, which are almost always from the West or North or Northwest, that would likely impact the entire town.

4. Noise - Trucks alone make a lot of noise. Steel work makes a lot of noise. Unloading and working with steel right beside other businesses and within 100 metres of residences is definitely going to be very noisy. This would not be occasional noise but constant noise - from 7 - 7 day in and day out for the neighbors to have to listen to.

5. A comment was made by the company's rep that their present location is obviously NOT a good fit (also see Engineer's comment pg 2 at arrow) — that they were too close to the neighbors with this type of operation. HOW IS IT POSSIBLE THAT IT COULD BE A GOOD FIT WITHIN A TOWN'S LIMITS WHERE THEY WOULD BE A LOT CLOSER TO SO MANY MORE PEOPLE - BOTH BUSINESSES AND RESIDENTS???!?

6. The Integrity of the Company

a) Road maintenance and dust control where they currently are - Both local residents (and every single one of them has had multiple flat and damaged

tires in the year this business has been in their community), both the residents and the MD of Peace report (see Engineer's report pg 3) that this company has been **non-compliant** with recommendations Re: road maintenance and dust control, and that there has steady pounding of the roads, and there has been a soupy bog on the public road just outside this business [where pieces of metal fall into and get stuck in the mud (like they could in the snow here)]. The conditions are one issue but integrity is another. When recommendations are given and supposedly agreed to by the company but then not followed through with, the company lacks integrity and honesty - which then begs the question - how and when can their words be trusted?

- Other non-compliant issues where they presently are:
 - recommended they have impervious pads under the materials they work on - has not happened.
 - recommended they have enough water on hand to quickly suppress a fire - they have a few fire extinguishers only.
 - recommended they have items like tires stored and contained away from other items and especially from fires - pictures show tires in a big heap, close to fires, and very near to trees - if they ever caught fire, they would never be able to contain it in the tires and likely the trees would catch fire and then how far would it spread? [By the way, the company rep said they always keep the tires stacked neatly and they are shipped out regularly - not what the picture shows.]

b) On the topic of honesty: (see the last comment above)

i) At the present location the local residents have witnessed numerous occasions when there have been fires burning in this business's yard (usually at night - easy to see). Because the residents are friends with some of the workers, they are told the truth - that the business burns off liquids that are accumulated through their operations - (that's cheaper than transporting them somewhere right?). When the company rep was asked about this, he denied that it happened.

ii) One of the fires got too close to a large fuel tank and it exploded, shaking the neighbouring house 200 metres away. An RCMP member showed up at one of the Resident's door to inquire about it. But the company denied that it happened, then and later. [Again the workers admitted it and explained what happened to a local resident, but because their job would have been on the line, apparently they denied it (or were told to) later on.] When questioned about this at a meeting, the company rep said he asked each of the workers as to whether it occurred and reported that they all denied it - who's not telling the

truth? The local residents have pictures of the fire and testify that they were told different by the workers. Is this company's word trustworthy - it would appear not.

7. Dangerous fluids being brought onto the property

- much of the metal that gets recycled by this company is old vehicles. It is very difficult, almost impossible to get all the fluids out of old vehicles (think of gas, oils, air conditioners, etc - all the different fluids). According to a worker at their present location, some of these fluids are still present when vehicles arrive, and then are burned off to get rid of the evidence.

8. Radiation

- Some of the scrap metal comes into the yard with **radiation** present. When asked about that, the company rep said they monitor that and over a certain limit, that piece is taken away to be processed somewhere else. Supposedly one of the present workers questioned how stringent they were to following the appropriate guidelines on that. Who is telling the truth? When the rep has obviously been untruthful about other issues, can he be trusted. High levels of Radiation are a serious concern and pose a threat to a Town's population.

Brian Allen

From: V. Jacob <pickwick@telus.net>
Sent: September 29, 2022 6:42 PM
To: Brian Allen; Info
Subject: Development Permit Application Notification - Submission of Concerns

September 29, 2022

Dear Mr. Allen:

This evening I was notified by an individual who lives near the hospital about a development being proposed in the area. They texted photos of the letter they received as well as details provided by another individual living in the area. The proposed development is a Metal Recycling Facility.

Based on the information that I received, I am greatly concerned about the impact this will have on those of us who live in the area. I don't recall receiving a letter so I may not be in the adjacent notification area, however, I live three streets away and will still be impacted by something of this scale.

My particular concerns are about the amount of noise, odors, dust, and other particulates (air quality) this facility will generate. With the frequent winds in Grimshaw – often from the north or north-west, all of this will come into our neighbourhoods and negatively affect our daily lives. I am also concerned about the increased traffic and the impact on our roads, especially 50 Avenue.

I don't believe the mitigation plans will be sufficient. What happens if the mitigation plans are unsuccessful, or the company does not comply? How do you remove a facility once it's established? How many complaints would it take for the Town of Grimshaw to do something? I've been told that this company does not have a good record with neighbours near their facility in the County of Northern Lights. If it's not a suitable company for a rural area, how can it be suitable IN TOWN?

While I understand that this area is zoned Industrial, this is not a suitable type of industry so close to residential areas. I question whether this should even be zoned Industrial vs. Light Industrial or Commercial. I realize development is important, but not this type of development.

Please reconsider the decision to allow this facility in our community or hold a public hearing where we can discuss this further as a community.

Sincerely,

Vicki and Cory Jacob

P.S. I'd appreciate it if you could please respond back so I know that you have received this email. I can call you too if you wish to discuss this further. Thank you for your time.

Brian Allen

From: Dwayne Lee <dwayne.leefalcon@gmail.com>
Sent: September 29, 2022 5:45 PM
To: Brian Allen
Subject: proposed development 5513 57 Ave and 5613 54 Street

Thank you for the information on proposed business , i'm the owner of the land adjacent to proposal ,West Wind Village there is 16 lots and 11 mobiles in the park. I have worked hard to run and maintain with so many families. The proposal will change the quiet family atmosphere it has now ,example noise from site work, the train by law having to blow horn on 54 street, more big truck traffic, the noise when rail cars are loading would be very loud metal on metal, there will be air pollution and smells i know folks don't think meatal smells that may be true what about the oil antifreeze that comes with old car bodies , i live on the Grimshaw gravels my opinion the best water source in Canada ground contamination is always a concern for this water source i would be concerned with what is proposed. Thank you to the town for the approach of notifying adjacent residents, in alot of cases permits are let out and then residents are notified it creates a divide almost before it starts. I'm going through a situation right now with the town of Fairview on a fertilizer facility contaminating my bldg. and land and causing a hazard to public health, as i rent it to the gymnastics club over 100 little kids going in and out 10 months of the year i'm working with environment AOHS town by law officer town CAO trying to get solutions and the company to stop dusting me out. My bldg. built in 1980 permit for bag fertilizer to be sold 1986 upgrade permit 1995 permit for tower for fertilizer loading 2004 permit says page 91 item 3 additional requirements Additional requirements A no use shall be established that will become abnoxious by way of the following 1. noise 2. vibration 3 smoke dust and other kinds of particulate matter 4 radiation 5.heat humidity glare 6. any other nuisance factors. I would believe the town of Grimshaw bylaws would be very close. What i'm dealing with in Fairview is a different situation of events to get where it is now because once its there its tough to go back and say shut it down, environment was very close two years ago of just that. I know there is a need for reclamation but i don't think that is the right location, i think they could move down the rail either direction hopefully not to inconvenience other home owners , we all the know the reason they want to be there is it convenient for them town water sewer close to facilities and especially the rail , setting up in the middle of a town is a gold mine for them but not for the local residents. I don't think that is the right location. Once again thank you for your approach on this matter Dwayne Lee 780 251 1970 dwayne.leefalcon@gmail.com

Brian Allen

From: Kurt ***** <kurthansen65@gmail.com>
Sent: September 29, 2022 4:47 PM
To: Brian Allen
Subject: Metal recycling facility permit

Brain

I WOULD LIKE TO VOICE IN NO UNCERTAIN TERMS
MY OBJECTION TO THIS SITE BEING LOCATED
300 YARDS FROM MY HOME.
JUDGING BY PERVIOUS LOCATION COMPLIANTS WHY
IN THE WORLD WOULD A PERMIT BE ISSUED TO A COMPANY WITH TRACK RECORD.
I MOVED TO GRIMSHAW 6 YEARS AGO WITH MY MANUFACTURED HOME. WEST WIND VILLAGE WAS
A PERFECT QUIET LOCATION. NOW THIS IS TO BE DENIED MY FAMILY.
I STRONGLY SUGGEST THE PERMISSION BE NOT
GRANTED....
THE NOICE AND SMELL AND TRAFFIC WOULD BE
OUTRAGEOUS...
PLEASE SEE THIS IS NOT LET GO ANY FURTHER..
THANKYOU
KURT HANSEN
5008-54 A STREET
GRIMSHAW..
780-332-2150
WEST WIND VILLAGE

Brian Allen

From: Lynda Hansen <lyndahansen3@gmail.com>
Sent: September 29, 2022 4:26 PM
To: Brian Allen
Subject: Re " Secure" Metal recycling plant

I would like state that I am STRONGLY AGAINST the plant going in, as proposed. I find it hard to believe, that amount of noise could be considered Okay, near any residential area. Let alone that close to the Hospital.
PLEASE RECONSIDER THIS!

As a resident on 54a st, I feel like we will be driven out of our neighborhood.

Thank you for your consideration
Lynda Hansen.

Sent from my iPad

Brian Allen

From: Robert Morden <remorden@telus.net>
Sent: September 29, 2022 3:59 PM
To: Brian Allen
Subject: Proposed Metals Recycling Development

Good Afternoon,

I reside at 5509 - 50 Ave, and I recently received a copy of the development notification for a proposed metals recycling facility in the west end of Grimshaw. After reviewing the notification details, I have significant concerns regarding the proposed development.

Noise is a major concern with this proposed development. Several of the noise figures quoted in the notification are at the 8 hour occupational exposure limits under Provincial OH&S Legislation. Although noise mitigating provisions were noted in the development notification, I have a difficult time believing that industrial noise on that level could not have a detrimental effect on the quiet enjoyment of residential properties in the immediate area, not to mention the Hospital and the Stonebrook long term care home, which are in close proximity to the proposed development. Apart from noise nuisance, odour is another potential problem, especially concerning flame cutting operations.

The proposal notes the recycling of numerous materials, many of which are hazardous substances such as lead, which are defined and controlled by various Federal and Provincial statutes. Although environmental impact was touched on in the development notification, there were very few specific details provided. I have serious concerns regarding airborne contaminants resulting from welding and cutting operations, seeing as prevailing winds in the area will disperse any airborne materials directly over residential areas. Soil contamination could likely be contained on site, however groundwater contamination is also a serious concern, especially since the Town potable water system is based on ground water.

As is always a major concern of homeowners, loss of property value is a serious and realistic concern. The siting of a major industrial facility in close proximity to residential properties that previously had no adjacent potential nuisance issues is almost certain to result in lowered property values.

I only became aware of this issue today, September 29th, as I was approached by the Pastor of the Church on 50th Ave regarding this matter. It came as a surprise to me.

The economic reality for our Town is that full time jobs and tax base increases are a huge benefit, and I am generally very supportive of that, however the siting of this proposed development is very detrimental in my opinion. There are other areas where development of this type of activity could likely be more effectively and safely located, with minimal nuisance risk.

Sincerely,

Robert and Barbara Morden

Brian Allen

From: Denis Arseneault <darseneaultda@gmail.com>
Sent: September 29, 2022 3:23 PM
To: Brian Allen
Subject: Recycling plant steel

I am Denis arseneault at 5513 50 Ave Grimshaw are you guys kidding me a plant right in town in front of my house noise and air pollution plus ground contamination in gravel aquifer no way I will never accept that and my neighbours nether there is a reason why they need a other location and I have been there not a pretty site it's a disaster there actual site I will fight this to the end with my neighbours and get lots of land out there you as representative of town of Grimshaw better be doing the right thing for tax paying town folks paying tax for lots of years 20 years plus you will hear and see more of me thanks Denis Arseneault I hope to here from you 403 968 1396

Sent from my iPhone

Brian Allen

From: Dianna Aspeslet <daspeslet@icloud.com>
Sent: September 29, 2022 1:15 PM
To: Brian Allen
Subject: Development of Metals Recycling Facility

Development Officer
CAO Brian Allen

I'm writing this letter in response to the letter I received in the mail regarding the development of a major Metals Recycling Facility.

As a substantial taxpayer and a resident that will be largely impacted by this Metals Recycling Facility. I am strongly against the development of this facility.

This type of facility and everything it brings with it, it should not be in such close vicinity of so many residential areas.

It's my understanding that this company has the reputation of not being a good neighbour. So all the wonderful guidelines that are outlined in the town's letter may or may not be followed. If issues develop the closest residential areas will be impacted the most!! I being one of those residents.
I DO NOT WANT TO HAVE TO LIVE WITH THESE ISSUES!!

A question that I'd also like answered is how much is this going to impact the value of my property?

Yours truly
Dianna Aspeslet

PS.

Could you please send me a confirmation that you received my letter.

Thank you!

Sent from my iPhone

Brian Allen

From: Amanda Callow <acallow8309@gmail.com>
Sent: September 29, 2022 11:17 AM
To: Brian Allen
Subject: Against metal recycling plant

To whom this may concern.

I have recently been informed about a metal recycling plant that may end up maybe 100 yards from my home...and I have major issues with that.

Environmental impact on the hospital, let alone West wind community and the children inside it. Have you smelled the pungent odor from a metal recycling plant?

I have, because I'm from southern Ontario. Where the factories have poisoned our land and waterways, contaminated drinking water, our children and women, cuts the lives short of our men, destroys roadways, and will force the community of Grimshaw to disburse and move elsewhere. How's that helpful?

If the country living ppl can't handle the noise, pollution, and smells, why would you bring that to town? Their neighbours complain non stop, so again, WHY bring that to town?

Why take the chance on contaminating our water when water is so precious anyway?

And what about radiation levels?

Can you personally promise me that I will be safe and healthy in 20 years if you choose to put that factory in? What about my neighbours daughter, can you guarantee she will live a long healthy life with that factory next door?

My husband and I are NOT in favour of this idea/plant. It shouldn't even have come to this. It should have been a "No" as soon as they asked/applied.

In closing, Id like yous all to ask your selves, is poisoning the people of Grimshaw, the people that voted yous in, is it really going to be worth it?

Amanda Callow

E-File: Notice of Objection [2022-09-29] by adjacent Resident Wolfgang Rackow on Lots 5 + 6
Block 3 Plan 8121614

To: **Town of Grimshaw Council** and Development Officer

cc. Town of Grimshaw – CAO Brian Allen

Subject: **Notice of Objection by adjacent resident to
Development Permit Application**

1. Lot 6 Block 15 Plan 7922782
2. Lot 7 Block 15 Plan 7922782
3. Lot 15 Block 13 Plan 8922114
4. Lot 17 Block 13 Plan 8922114

Reasons for Objection:

1. Council failure to provide Timely Notice to adjacent and affected residents. Resident Wolfgang Rackow learned late September 29th, that the deadline for taxpayer submissions would be September 30th.
2. Additional Ground Contamination added to those former contaminations started by trucking businesses and later Clean Harbours, [located on the lots presently occupied by New Gen], have an indefinite long-term effect on adjacent properties, which are annually flooded by spring snow run-offs.

Example [1]: In the late 1990's a trucking and oil services business located on the lots currently occupied by New Gen, contaminated the sewer system when washing tanks and equipment. My complain to the town crew resulted in their visitation to my house. An inspecting Town employee refused to turn on my basement lights for fear of exploding my premises. Two men inspected my basement with the aid of flashlights. The stench of gasoline fumes was overpowering. Their advice and consolation to me: „*Plug all your basement drains with rolls of toilet paper and open all windows*“. In early Spring of the season, I religiously followed their advice and could re-occupy my house following four days of proper airing my residence while the Town Crew flushed the contaminated sewer lines.

Example [2]: During the early 2000's Clean Harbors operated from the same polluted premisses. Servicing in the petrol-chemical industries, Clean Harbors further contaminated the same premises with unmentionable chemicals that should never have entered the residential areas of Grimshaw.

Accumulated and contaminated snow was regularly bulldozed to the south fence, adjacent to the railway ditch. The north railway ditch failed to drain the regular annual snowmelt, and the polluted run-off crossed the tracks via convenient culvert at the head of 53rd street, to flood the back alley and my property.

I filed my complain accompanied by 26 colour photos to Town Office. My complaint plus photo evidence was never acknowledged. At that time, I was not yet aware of the pollutants contained in the snowmelts from Clean Harbor premises.

Proper dredging of the north side ditch to the tracks would have kept the pollutants to the north side of the rails. The Town Foreman told me that he would loose his job, were he to trespass on railway rights. The Foreman kept his job. Instead, my properties were polluted annually for several successive years. The culvert at the head of 53rd street was never plugged. The north ditch was not dredged. Instead, a dike was built from polluted sands, collected annually from Main Street Grimshaw.

Two years later I first noticed some of the trees dying on my property. The trees affected where formerly healthy Aspen and Pines. During the years of 2020 to 2022 I was forced to cut and dispose of 12 formerly healthy trees at my personal expense. In the fall of 2022 three more pines show evidence of dying, and the ultimate end to my contamination problems are not yet in sight.

I strongly object to the proposed permit to yet another unconscionable and unneighbourly corporate developer. A proper hearing of the proposal by affected neighbours is mandatory to common sense – irrespective of existing Land Use Bylaws on obsolete books.

Brian Allen

From: steven Schmidt <s.schmidt7763@yahoo.ca>
Sent: September 30, 2022 2:16 PM
To: Brian Allen
Subject: Recycling

Dear Brian

Hi my name is Steven Schmidt, I own a trailer and reside at 5005 54a st, west wind village.

I write with concerns about this proposal of a steel recycling facility that is moving in just north of the trailer park. I have small children that play in and around the trailer park. I work a lot of night shifts and I sleep during the days. I believe the sounds of a steel recycling business will make it next to impossible to get the rest I need for work. The sounds of equipment and metal banging all day long. Not to mention the increase in large truck traffic, train engines picking up and dropping off cars.

Secondly the smells or used fluids such as oils, fuels, exhaust will be greatly increased and being that they will only a few hundred yards north of me. It will be very noticeable.

Thirdly, I'm also concerned about contamination of the ground, not all oils, fuels or antifreezes will be captured properly. I really don't think that is what we want in our community. Especially considering Grimshaw sits over a natural aquifer.

Sincerely
Steven Schmidt
Sent from Yahoo Mail for iPhone

Brian Allen

From: Michael F Dawson <dawsonmikey@gmail.com>
Sent: September 30, 2022 3:34 PM
To: Brian Allen
Subject: Metal recycling facility

Hi Brian this is Michael Dawson a grimshaw resident living in the area of the proposed metal recycling facility. I would like to express that I'm in disagreement of this coming to the area and also concerned of the additional air pollutants being environmental asthmatic. Thanks for your consider

Brian Allen

From: Teresa Boettger <teresa.boettger59@gmail.com>
Sent: September 30, 2022 10:23 AM
To: Brian Allen
Subject: Metal Recycling Facility

I live in West Wind Village, I have concerns on this new development, I wish it to be looked into more , ie : a public forum, question and answer evening before given to go ahead !
Thank you Teresa Boettger
Sent from my iPhone

Brian Allen

From: Debbie Monro <monrodj@hotmail.com>
Sent: October 3, 2022 12:52 PM
To: Brian Allen
Subject: Proposed development of Metal Recycling Facility

Hi Brian,

We are very concerned about the proposed development of the Metal Recycling Facility and Rail Services Command Post for Derailment Response to be located at 5513 57 Ave and 5613 54 Street.

We understand that the deadline to contact you was September 30, but, we hope you will still take into consideration our concerns.

Although this development is proposed to be built in the industrial area, it is very close to residential areas including the hospital and seniors building as well as our own home at 4907 55 Street. As such we are concerned about our quality of life being affected by increased noise, air pollution and traffic especially during the months from April to October when we enjoy activities in our yard.

Thank you,

Debbie and Gord Monro
monrodj@hotmail.com

Sent from my iPad

Brian Allen

From: steve girard <shay2kim@yahoo.ca>
Sent: October 3, 2022 10:01 AM
To: Brian Allen
Subject: Metal Recycling Plant

Good Morning Brian,

I was given a Town Of Grimshaw Development Letter from a neighbor yesterday, this is the first that i had heard about this development. As you know the tracks run right behind my house so this is a major concern for me, plus the noise from them breaking up the metal ect. We are planning on selling our place in the near future but with this happening who would want to buy a place near this Development. I am really concerned as how this will effect our quality of life in Grimshaw, we like where we live right now, which is why we have been there this long. If this Metal Recycling Plant isn't working in the country right now how is it going to work for the residents in the surrounding area, it just doesn't make any sense to me. I hope that council will see what a disruption this will be for the residents and not pass this. I'm hoping that this letter is not to late.

Thank-you for your time:)

Kim Girard

Brian Allen

From: DEANNA ELLIOTT <ziggypip@hotmail.com>
Sent: October 4, 2022 2:28 PM
To: Brian Allen
Subject: Metal Recycling facility

Dear Mr.Allen,

I have been informed that we could be seeing a metal recycling facility going up in the industrial area in Grimshaw. We are part owners in the 8 unit townhouses just opposite the tracks where this could be happening. We are strongly against this type of business in this area. It would be detrimental to our tenants that occupy these residents.
Regards.

Deanna Elliott
P: 780-219-4377



Grande Prairie Regional Association of Volunteer Organizations

Bldg C. 10116 – 102 Ave
Grande Prairie, AB T8V 1A1
www.volunteergp.com
director@volunteergp.com
P.780-539-2727 | F.780-539-5986

We are Proud Partners of: September 28, 2022

Wendy Wald – Mayor Town of Grimshaw

Box 377 4612 50 Street
Grimshaw, AB T0H 1W0



Canada



Dear Ms. Wald,

On behalf of the Board of Grande Prairie Regional Association of Volunteer Organizations, I would like to extend this invitation to our annual Leaders of Tomorrow (LOT) and Volunteer Appreciation Breakfast.

The Breakfast will be held on **December 5, 2022** at the Golden Age Centre, 10222 101 Ave, Grande Prairie. The breakfast and ceremony will commence at **7:00 am and will adjourn at about 9:00 am**. We expect approximately 100 people to attend.

There will be pancakes, door prizes, awards and lots of fun! Please R.S.V.P. if you are able to attend.

Sincerely,

Sheila Halushka
Capacity Development Coordinator
cdcoordinator@volunteergrandeprairie.com

RECEIVED

OCT 05 2022

TOWN OF GRIMSHAW

The Grande Prairie Regional Association of Volunteer Organizations is a registered charity (BN 12294 8508 RR0001) and is incorporated under the Societies Act of the Province of Alberta.



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – July 6, 2022

COVID-19 Update

As announced on June 13, Alberta has moved into Step 3 of the provincial reopening plan. Effective June 30, 2022, public health orders related to Continuing Care are rescinded. The lifting of the remaining Orders transitions the COVID-19 pandemic response back to routine management by operators and AHS.

The following measures are being rescinded:

- Continuous masking is no longer required in Licensed Supportive Living sites; however, additional masking may be required in the event of an outbreak.
- Enhanced cleaning and disinfection are no longer required; however, we are continuing with additional high touch disinfecting.
- Active health screening for staff and visitors upon entry to the facility.

Employers retain the authority to set additional site-based policies for their employees. NPHF will not be setting additional site-based policies at this time.

The COVID-19 protections that will remain in place include:

- Managing symptomatic residents with testing, isolation, and PPE protection.
- Implementing outbreak protocols when required.

In the event of a confirmed case of COVID-19, isolation for residents has been updated across all health settings to a 10-day isolation period that can be completed in one of two ways:

- 10 days of isolation OR
- 5 days of isolation followed by 5 days of continuous masking.
 - This option is only appropriate for residents who can tolerate masking continuously when outside their room.
- Residents cannot participate in communal dining during the 5-day period of continuous masking.

STAFF isolation requirements for a confirmed case of COVID-19 are as follows:

- All Albertans are recommended to isolate for a 10-day period which can be completed in one of two ways:
 - 10 days of isolation OR
 - 5 days of isolation followed by 5 days of continuous masking

Currently, residents and staff remain in the priority group for PCR testing.

Staff and residents are encouraged to make a personal choice about masking, based on a personal risk assessment. Masking is not a substitute for staying at home if someone is ill with respiratory symptoms.

If an individual develops respiratory symptoms while visiting or at work, they should distance themselves, wear a mask, wash their hands, and leave the facility as promptly as possible.

COVID-19 cases, hospitalizations, and deaths in continuing care settings will continue to be monitored closely by AHS and Alberta Health.

Alberta Health and AHS will no longer be monitoring compliance to CMOH Orders as Accommodation Standards Audits and Quality Monitoring Visits contain elements of outbreak prevention, cleaning, PPE, and contingency planning.

Nominal Sum Properties

No updates to report.

Cadotte Lake Trailer Disposition

There have been delays moving the trailer that was sold; the purchaser plans to have it moved before the deadline. NPHF will have some site restoration work to take care of once the trailer is moved.

There has been one expression of interest in the second trailer for sale, but we have not received an official offer. We will continue to post throughout the summer, with hopes that the trailer will sell.

West View Condominium Project

The initial survey is still under construction and will be posted on social media in the upcoming weeks. Individuals who have previously expressed interest will be contacted and made aware that the survey is available.

Del Air Lodge Redevelopment

The province was unsuccessful in its attempt to sell the 2 houses on the lots next to the Del-Air Lodge and the future site of the new DSL wing. NPHF was able to salvage materials for use in other units and some materials were salvaged by other interested parties. The houses are slated for demolition, which has been delayed while ATCO waits for approval to remove 2 power poles and lines.

The garage has been emptied and will soon be moved from its present location to a temporary site. Once the land has been prepared and a new concrete slab poured, the garage will be moved onto its new, permanent location.

The Planning Committee last met on May 27, 2022. The first Construction Meeting is scheduled for July 15, 2022, and every other week thereafter.

General

Heritage Tower HVAC System Replacement

- The 4 make-up air units have arrived and are being stored in Grande Prairie.
- The 4 condensing units have been verified by the engineering company and ordered.
- The project is scheduled to start the beginning of September and due to be completed October 29, 2022.

Human Resources

We are happy to announce that Tara Schlichter has been hired for the Hines Creek/Worsley Housing Accommodations Manager position. Tara has been an employee of the Foundation since October of 2016, working as a Resident Services Attendant at the Harvest Lodge in Fairview. In addition to working at the Lodge, Tara also owns and operates a business with her husband. She will be starting her new position on Tuesday, August 2, 2022.

We are also pleased to announce that we have successfully hired Jolien Neybergh in the role of Recreation Attendant at the Del Air Lodge. Jolien has completed her Bachelor of Social Work degree, has experience in customer service, and previously administered a seniors recreation program at a community centre in Belgium.

We wish both Tara and Jolien success in their new roles.

NPHF has recently posted the Human Resources Manager position.

Director of Housing Operations and Special Projects

Resident and Tenant Levels

As of the end of May 2022, we had a total of 165 occupied lodge units, consistent with the previous month. Our lodge unit occupancy at the end of May was 73% of the 224 lodge units.

We had 111 occupied Senior Self-Contained units at the end of May, down 3 from the previous month. Our occupancy rate at the end of May was 85% of the 130 total units.

Garden Court Seniors Apartments had 55 of the 63 units occupied at the end of May, consistent with the previous month, our occupancy rate was 87%. We had 3 out of the 7 trailers in Cadotte occupied at the end of May.

The Family Housing program had 92 of the 123 units occupied, with an overall occupancy of 74%.

We had 28 Rent Assistance Benefit (RAB) recipients in May. There is currently no availability in the program as it is in line with the forecasted budget.

Annual Resident and Tenant Meetings

Resident and Tenant meetings are complete. The teleconference was cancelled because only one tenant registered; a one-to-one meeting will be held for that tenant. Overall, the meetings went well. This year we presented the tenants/residents with a financial picture of how the programs are funded. This was informative for most and went well.

Board Actions and Decisions

The Board directed Administration to send a Letter to our member Municipalities Re: Regional Needs Assessment.

The Board directed Administration bring a minimum of two Land Acknowledgement templates back to the next Board meeting for discussion.

The Board directed Administration to review the Board Skills Requirements as presented by the Ministry, to determine if additional skillsets are required and bring to the Board for review.

The Board directed Administration to write a letter to Alberta Seniors, requesting that the required forms, from the Ministry for the Business Plan, have data pre-populated as much as possible to reduce duplication of effort and to increase accuracy and efficiency.

The Board adopted the 2023 – 2025 Business Plan.

Tammy Menssa
Executive Director



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – September 7, 2022

COVID-19 Update

ASCHA recently shared the following information regarding COVID that gives a glimpse of what we could be faced with in the upcoming months:

“On Aug. 16, 2022, at the Provincial Coordination Committee, we were privileged to receive a COVID-19 update from Dr. Deena Hinshaw, Chief Medical Officer of Health. In addition to data presented to demonstrate that fully vaccinated people are at a significantly reduced risk of hospitalization for severe outcomes, stats were provided that show that the number of open outbreaks with 2 or more confirmed cases had significantly dropped to 58 as of Aug. 4. There is a range of possibilities for the fall influenza season, and there is a potential to have a new wave at the same time as the regular influenza diseases. There is a high level of vigilance on infectious diseases circulating, and if a severe, transferable virus surfaces, there is the potential to increase restrictions. A bivalent vaccine with the Omicron variant is currently being tested and could potentially be available later in the Fall.”

On September 1, there was an announcement that Health Canada authorized the first bivalent COVID-19 booster with the first doses scheduled to arrive on September 2; the Moderna's Omicron-targeting bivalent vaccine will be made available to those 18 years and older.

"It's essentially two vaccines in one," said Canada's chief medical adviser Dr. Supriya Sharma. "This booster is also intended to extend the durability of protection. This will help us face the next wave." With pandemic restrictions largely lifted and people spending more time indoors, epidemiologists and doctors anticipate a rise in cases this fall and winter.

As in the past, provincial authorities will be responsible for determining the roll out of the vaccination and who will be prioritized to receive it.

Nominal Sum Properties

We continue to advertise the remaining 3 units for sale and have shown the properties; we are in discussion with interested parties, but no official offers have been submitted.

Cadotte Lake Trailer Disposition

Unit #6 has been moved off site and unit #1 has been sold. There have been delays moving the remaining trailer, but the intention is to have it moved before the end of September. The Foundation will have some site restoration work to take care of once the trailer is moved.

West View Condominium Project

The survey has been posted on social media and the eight individuals who previously expressed interest were contacted and asked to complete the survey. We have received 29 responses overall and will continue to post on social media for the next 2 weeks. The survey can be found at www.nphf.ca/westview.

Del Air Lodge Redevelopment

- We have continued with the bi-weekly meetings over the summer.
- There have been no safety incidents to report on site.
- Demolition of the existing houses is complete.
- The parking lot base preparation is in progress.
- The new garage pad was formed and braced; the garage has been relocated to its permanent site.
- Screw Piles are in place but being reviewed as some are not level.
- Progress on site was limited in early August due to heavy rain which may result in delays with the construction schedule.
- Formwork and prefabrication of walls has begun.
- Millwork for the existing Lodge renovation has been reviewed and accepted.
- In mid-August, the water table was higher than expected. The flow was exceeding what was in the geotechnical report. There are concerns that the groundwater will affect the slab in the mechanical basement.
 - Testing is in progress to determine if the soil in the location of the future mechanical basement is contaminated, as there has been an oily film on water and a tar like substance was present once the basement was cleaned out after the heavy rain. A remediation plan may need to be in place.
- It has been confirmed that the installation of new siding on the existing garage is not included as part of the project. NPHF has asked Chandos to provide a cost estimate, so that we can budget accordingly.
- Chandos continues to see cost escalations when awarding scopes to trades.
- Our next meeting is scheduled for September 16, 2022.

General

Heritage Tower HVAC System Replacement

- The 4 make-up air units have arrived and are being stored in the Heritage Tower/Greene Valley garage.
- The 4 condensing units have been verified by the engineering company and ordered. They will be delivered the beginning of October.
- The project is scheduled to start the middle of September and due to be completed October 29, 2022.
- The plan is to tackle one unit at a time (i.e., 6th floor, dining room, etc.).

Human Resources

NPHF has posted the Human Resources Manager position but has not found a successful candidate thus far. We will continue to post the position until a suitable candidate is found.

Board Actions and Decisions

The Board directed that the Foundation adopt Treaty Land Acknowledgement #1 and direct Administration to add to the Foundation website effective immediately.

“North Peace Housing Foundation acknowledges that we are situated on the traditional territories of the Indigenous peoples of the Treaty 8 region and the Métis Settlements and the Métis Nation of Alberta, Regions 1, 4, 5 and 6. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant communities.”

To date, 10 of the 12 member municipalities have responded supporting the Foundation in conducting needs housing assessments for their municipality.

The Board directed that the draft Acceptable Use of Technology Policy be finalized and brought back to the October 5, 2022, Board meeting.

The Board directed that the annual CAO performance Appraisal be conducted in the same manner as last year.

Tammy Menssa
Executive Director



Board Meeting Highlights September 17, 2022

This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.

The Board held a full Board meeting on 17 September, 2022.

Revisions were approved for the following policies: *Finance Policy*; *Resource Sharing Policy*.

The Nomination Committee was set up for the 26 November elections to the Peace Library Board Executive Committee, Personnel Committee and Plan of Service.

Items for discussion included the Organisational Review that PLS conducted over the summer and what changes would come out of that, as well as a briefing on appropriation fee options.

The CEO reported that visits to member boards have restarted after a break over the summer. She reported that PLS staff had visited the Paddle Prairie Métis Settlement at the invitation of their new CAO in order to assess what needs to be done to re-open that library. Plans have been made and work is underway to get that done. She reported that operating grants for service points had been received and distributed in July, and that the seven Alberta systems will be discussing a combined approach to the Government of Alberta for a request for operating grant increases.

Staff reported a new driver started in Courier and has integrated well. The delivery van replacement schedule has been deferred to 2023 due to reduced inventory and mileage. A Polaris upgrade will occur in the fall. PLS has subscribed to an anti-phishing training module that will be rolled out to staff. 19 libraries participated in the TD Summer Reading program in 2022. The registration is open for the 2022 Stronger Together virtual conference taking place 6-7 October. The Indigenous outreach workers in High Prairie distributed craft kits, made daycare visits, presented a table at the Long Lake Cultural Days and another at the Indigenous Days in High Prairie. A partnership with Grande Prairie Public Library was created for the Celebrate Indigenous Culture event. A presentation was done for the Dene Thá from the High Level area to increase awareness of the resources of their local library.

Long Service awards were presented to Gena Jones, Town of Beaverlodge, Roxann Dreger, Village of Rycroft, and Harry Ezio, Town of Spirit River, for their five years of service on the Peace Library Board.

Quick Facts 2022

Population Served: 178,009
Members: 37 municipalities & 1 Métis Settlement
Member Public Libraries: 46
Contracting Schools: 34
Chair: Carolyn Kolebaba (Northern Sunrise County)
CEO: Louisa Robison

Present:

Carolyn Kolebaba, Chair	Northern Sunrise County
Denise Joudrey	Birch Hills County
Dalen Richardson	MD of Fairview
Stan Golob	Town of Fairview
Meesha Bainton	Town of Fox Creek
Mike O'Connor	City of Grande Prairie
Karen Rosvold	County of Grande Prairie
Tom Burton	MD of Greenview
Brad Pearson	MD of Lesser Slave River
Margaret Jacobs	Town of McLennan
Agnes Roshuk	Village of Nampa
Tahirih Wiebe	MD of Opportunity
Theresa Johnson	MD of Peace
Elaine Manzer	Town of Peace River
Roxann Dreger	Village of Rycroft
Alain Blanchette	MD of Smoky River
Elaine Garrow	MD of Spirit River
Harry Ezio	Town of Spirit River
Tanya Boman	Town of Valleyview

Regrets:

Gena Jones	Town of Beaverlodge
Cindy Hockley	Village of Berwyn
Ann Stewart	Big Lakes County
Amber Bean	Clear Hills County
Lindsay Brown	Town of Falher
Carmen Johnson	Town of Grimshaw
Alison Bjornson	Village of Hines Creek
Greg Pasichnuk	Town of Manning
Belinda Halabisky	County of Northern Lights
Michelle Farris	Town of Rainbow Lake
Clint Froehlick	Town of Sexsmith
Anna Underwood	Town of Wembley
Vacant	Village of Donnelly
Vacant	Village of Girouxville

Absent:

Reta Nooskey	Paddle Prairie Métis Settlement
Brent Anderson	Town of High Level
James Waikle	Town of High Prairie
Kirsten Smith	Saddle Hills County
Kimberly Hughes	Town of Slave Lake

Connecting libraries, people and resources
through teamwork, technology and training

Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.

System: 2022-10-05 1:59:48 PM
Jser Date: 2022-10-05

Town of Grimshaw
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: frontdesk

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	2022-09-23
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
44022	4IMPR01	4IMPRINT INC	2022-09-28	OPERATING	PMCHQ00002252	\$1,990.62
44023	MIGHT01	MIGHTY PEACE VETERINARY CLINIC	2022-09-28	OPERATING	PMCHQ00002252	\$115.50
44024	SHADO01	SHADOWHAWK INC.	2022-09-28	OPERATING	PMCHQ00002252	\$1,519.40
44025	TAMMY01	TAMMY'S KITCHEN	2022-09-28	OPERATING	PMCHQ00002252	\$228.00
EFT0005251	ALSCO01	ALSCO	2022-09-28	OPERATING	PMCHQ00002253	\$822.00
EFT0005252	APPLE01	APPLE FITNESS STORE LTD.	2022-09-28	OPERATING	PMCHQ00002253	\$842.91
EFT0005253	ARCTI01	ARCTIC CHILLER LTD	2022-09-28	OPERATING	PMCHQ00002253	\$1,979.25
EFT0005254	AUTOM01	AUTOMATED AQUATICS CANADA LTD	2022-09-28	OPERATING	PMCHQ00002253	\$6,287.14
EFT0005255	BAGAN02	BAGAN, MISTY	2022-09-28	OPERATING	PMCHQ00002253	\$28.08
EFT0005256	BEYON02	BEYOND 2000	2022-09-28	OPERATING	PMCHQ00002253	\$579.79
EFT0005257	CANAD23	CANADIAN NATIONAL	2022-09-28	OPERATING	PMCHQ00002253	\$31.50
EFT0005258	DISTR01	DISTRIBUTORS NORTH INC.	2022-09-28	OPERATING	PMCHQ00002253	\$493.19
EFT0005259	GRIMS01	GRIMSHAW TRUCKING	2022-09-28	OPERATING	PMCHQ00002253	\$135.81
EFT0005260	HALER01	HALEREWICH, TRACY	2022-09-28	OPERATING	PMCHQ00002253	\$119.82
EFT0005261	HOLYF02	HOLY FAMILY CATHOLIC SCHOOLS	2022-09-28	OPERATING	PMCHQ00002253	\$25,522.68
EFT0005262	MALOD01	MALONE, DEBI	2022-09-28	OPERATING	PMCHQ00002253	\$551.88
EFT0005263	MILEZ02	MILE ZERO BANNER POST	2022-09-28	OPERATING	PMCHQ00002253	\$36.75
EFT0005264	PATSA01	PAT'S AUTO SUPPLY	2022-09-28	OPERATING	PMCHQ00002253	\$390.96
EFT0005265	PURLO11	PURULATOR COURIER LTD.	2022-09-28	OPERATING	PMCHQ00002253	\$42.97
EFT0005266	RENTC01	RENTCO EQUIPMENT LTD.	2022-09-28	OPERATING	PMCHQ00002253	\$3,455.23
EFT0005267	RUSSE01	RUSSELL, BELINDA	2022-09-28	OPERATING	PMCHQ00002253	\$596.88
EFT0005268	STREF01	FARREN STREETER O/A 2355868 AB	2022-09-28	OPERATING	PMCHQ00002253	\$3,421.28
EFT0005269	SYSCO01	SYSCO	2022-09-28	OPERATING	PMCHQ00002253	\$586.37
EFT0005270	VALLE03	VALLEY LANDSCAPERS LTD.	2022-09-28	OPERATING	PMCHQ00002253	\$18,981.83
EFT0005271	VIBRA01	VIBRANT ELECTRIC	2022-09-28	OPERATING	PMCHQ00002253	\$776.88
EFT0005272	WHITE02	WHITE ICE (1995) LTD.	2022-09-28	OPERATING	PMCHQ00002253	\$1,356.60
EFT0005273	WILLY01	WILLY'S TRUCKING SERVICES	2022-09-28	OPERATING	PMCHQ00002253	\$74.72

Total Cheques:	27	Total Amount of Cheques:	\$70,968.04
			=====

Date: 2022-09-27 2:03:15 PM
 User: frontdesk
 Audit Trail Code: PMTRX00003976

Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000073464	INV	PEACE15 PEACE COUNTRY CO-OP	002777	2022-08-02	2022-08-17	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$125.00		\$0.00	\$0.00	\$125.00
		Programs & Events						
		2-73-00-520		\$125.00		\$0.00	\$0.00	\$125.00
		Small Tools & Supplies						
		Voucher Total:		\$250.00		\$0.00	\$0.00	\$250.00 **
000073466	INV	REDAP01 RED APPLE	002100	2022-08-02	2022-08-17	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$107.65	GSTRI 5%	\$3.41	\$3.41	\$104.24
		Programs & Events						
		Voucher Total:		\$107.65		\$3.41	\$3.41	\$104.24 **
000073468	INV	REDAP01 RED APPLE	003283	2022-08-03	2022-08-18	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$33.60	GSTRI 5%	\$1.60	\$1.60	\$32.00
		Programs & Events						
		Voucher Total:		\$33.60		\$1.60	\$1.60	\$32.00 **
000073470	INV	VISTA01 VISTAPRINT	VP-ZKQVVTG	2022-08-04	2022-08-19	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$225.71	GSTRI 5%	\$10.75	\$10.75	\$214.96
		Programs & Events						
		Voucher Total:		\$225.71		\$10.75	\$10.75	\$214.96 **
000073472	INV	CANAD03 CANADIAN TIRE	008371	2022-08-08	2022-08-23	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-73-00-520		\$157.92	GSTRA 5%	\$15.79	\$15.79	\$157.92
		Small Tools & Supplies						
		2-51-00-280		\$157.93	GSTRA 5%	\$0.00	\$0.00	\$157.93
		Programs & Events						
		Voucher Total:		\$315.85		\$15.79	\$15.79	\$315.85 **
000073474	INV	WALMA01 WAL-MART CANADA INC.	008299	2022-08-08	2022-08-23	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-73-00-520		\$201.44	GSTRI 5%	\$9.59	\$9.59	\$191.85
		Small Tools & Supplies						
		Voucher Total:		\$201.44		\$9.59	\$9.59	\$191.85 **
000073476	INV	REXAL01 REXALL PHARMA PLUS PHARMACIES	008333	2022-08-08	2022-08-23	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$107.75		\$0.00	\$0.00	\$107.75
		Programs & Events						

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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number		
Voucher Total:				\$107.75			\$0.00	\$0.00	\$107.75 **
000073478	INV	REXAL01 REXALL PHARMA PLUS PHARMACIES	27121277	2022-08-08	2022-08-23	Net 15 Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-73-00-520 Small Tools & Supplies		\$314.60	GSTRI 5%	\$0.70	\$0.70	\$313.90	
Voucher Total:				\$314.60			\$0.70	\$0.70	\$313.90 **
000073480	INV	OLDNA01 OLD NAVY	99423	2022-08-09	2022-08-09	Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-73-00-520 Small Tools & Supplies		\$26.34	GSTRI 5%	\$1.25	\$1.25	\$25.09	
Voucher Total:				\$26.34			\$1.25	\$1.25	\$25.09 **
000073482	INV	OLDNA01 OLD NAVY	463519	2022-08-09	2022-08-09	Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-73-00-520 Small Tools & Supplies		\$16.91	GSTRI 5%	\$0.81	\$0.81	\$16.10	
Voucher Total:				\$16.91			\$0.81	\$0.81	\$16.10 **
000073484	INV	VISTA01 VISTAPRINT	VP-8W7Z7MW6	2022-08-09	2022-08-24	Net 15 Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-71-00-280 Programs and Events		\$108.31	GSTRI 5%	\$5.16	\$5.16	\$103.15	
Voucher Total:				\$108.31			\$5.16	\$5.16	\$103.15 **
000073486	INV	BEYON02 BEYOND 2000	244414	2022-08-16	2022-08-16	Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-73-00-520 Small Tools & Supplies		\$31.50	GSTRI 5%	\$1.50	\$1.50	\$30.00	
Voucher Total:				\$31.50			\$1.50	\$1.50	\$30.00 **
000073488	INV	SHELL01 SHELL CANADA	017289	2022-08-17	2022-09-01	Net 15 Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton		\$140.01	GSTRI 5%	\$6.67	\$6.67	\$133.34	
Voucher Total:				\$140.01			\$6.67	\$6.67	\$133.34 **
000073490	INV	VISTA01 VISTAPRINT	VP-LZBW1VQW	2022-08-17	2022-09-01	Net 15 Original			
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-72-00-520 Small Tools & Supplies		\$157.47	GSTRI 5%	\$7.50	\$7.50	\$149.97	

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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
Voucher Total:				\$157.47		\$7.50	\$7.50	\$149.97 **
000073492	INV	AMAZO01 AMAZON.CA	SEPT 2022	2022-08-21	2022-08-21			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$9.44	GSTRI 5%	\$0.45	\$0.45	\$8.99
Voucher Total:				\$9.44		\$0.45	\$0.45	\$8.99 **
000073494	INV	SPOTI01 SPOTIFY	SEPT 2022	2022-08-21	2022-08-21			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-74-00-520 Small Tools, Supplies		\$10.49	GSTRI 5%	\$0.50	\$0.50	\$9.99
Voucher Total:				\$10.49		\$0.50	\$0.50	\$9.99 **
000073496	INV	RAEDI01 RAEDIANCE FLORIST & GIFT SHOP	025616	2022-08-25	2022-09-09	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-71-00-290 Other		\$217.28	GSTRI 5%	\$10.35	\$10.35	\$206.93
Voucher Total:				\$217.28		\$10.35	\$10.35	\$206.93 **
000073498	INV	AMAZO01 AMAZON.CA	SEPT	2022-08-26	2022-08-26			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$10.49	GSTRI 5%	\$0.50	\$0.50	\$9.99
Voucher Total:				\$10.49		\$0.50	\$0.50	\$9.99 **
000073503	INV	DELLCO01 DELL COMPUTER CORPORATION	1017104994	2022-07-29	2022-08-13	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-510 Office Supplies		\$593.23	GSTRI 5%	\$28.25	\$28.25	\$564.98
Voucher Total:				\$593.23		\$28.25	\$28.25	\$564.98 **
000073505	INV	ALBER18 ALBERTA ROADBUILDERS & HEAVY	111694	2022-08-04	2022-08-19	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-32-00-510 Office Supplies		\$378.00	GSTRI 5%	\$18.00	\$18.00	\$360.00
Voucher Total:				\$378.00		\$18.00	\$18.00	\$360.00 **
000073507	INV	VISTA01 VISTAPRINT	VP-GF7BV9V7	2022-08-02	2022-08-17	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-510 Office Supplies		\$95.75	GSTRI 5%	\$4.56	\$4.56	\$91.19

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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
Voucher Total:				\$95.75		\$4.56	\$4.56	\$91.19 **
000073509	INV	PEACE15 PEACE COUNTRY CO-OP Account	9356	2022-08-09	2022-08-24	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-510 Office Supplies		\$9.26		\$0.00	\$0.00	\$9.26
Voucher Total:				\$9.26		\$0.00	\$0.00	\$9.26 **
000073511	INV	THEST01 THE STORE Account	1-200178	2022-08-10	2022-08-25	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-510 Office Supplies		\$14.69	GSTRI 5%	\$0.70	\$0.70	\$13.99
Voucher Total:				\$14.69		\$0.70	\$0.70	\$13.99 **
000073513	INV	TITAN01 TITAN SUPPLY INC. Account	357333 X2	2022-07-31	2022-08-15	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-230 Professional & Special Service		\$286.97	GSTRI 5%	\$13.67	\$13.67	\$273.30
Voucher Total:				\$286.97		\$13.67	\$13.67	\$273.30 **
000073515	INV	UNIVE03 UNIVERSITY OF ALBERTA Account	012190	2022-08-15	2022-08-15	Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-148 Training		\$795.00		\$0.00	\$0.00	\$795.00
Voucher Total:				\$795.00		\$0.00	\$0.00	\$795.00 **
000073518	INV	UNIVE03 UNIVERSITY OF ALBERTA Account	1655815 2	2022-08-15	2022-08-15	Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-148 Training		\$795.00		\$0.00	\$0.00	\$795.00
Voucher Total:				\$795.00		\$0.00	\$0.00	\$795.00 **
000073520	INV	PEACE15 PEACE COUNTRY CO-OP Account	017741	2022-08-17	2022-09-01	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-520 Small Tools, Supplies		\$47.92	GSTRI 5%	\$2.28	\$2.28	\$45.64
Voucher Total:				\$47.92		\$2.28	\$2.28	\$45.64 **
000073522	INV	PEACE15 PEACE COUNTRY CO-OP Account	002551	2022-08-02	2022-08-17	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-510 Office Supplies		\$112.30	GSTRI 5%	\$0.76	\$0.76	\$111.54

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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number		
Voucher Total:				\$112.30		\$0.76	\$0.76	\$111.54	**
000073524	INV	PEACE15 PEACE COUNTRY CO-OP Account	004613	2022-08-04	2022-08-19	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-32-00-510 Office Supplies		\$86.37	GSTRI 5%	\$0.00	\$0.00	\$86.37	
Voucher Total:				\$86.37		\$0.00	\$0.00	\$86.37	**
000073526	INV	GRIMS75 GRIMSHAW REGISTRY Account	JM200083410	2022-08-02	2022-08-17	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-32-03-253 R&M Equip - 2022 F150 Ford Truck		\$86.65	GSTRI 5%	\$4.00	\$4.00	\$82.65	
Voucher Total:				\$86.65		\$4.00	\$4.00	\$82.65	**
000073528	INV	MASTE01 MASTERCARD Account	AUG 2022	2022-08-03	2022-09-02	Net 30 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-12-00-812 Bank Fees		\$70.00		\$0.00	\$0.00	\$70.00	
Voucher Total:				\$70.00		\$0.00	\$0.00	\$70.00	**
Report Totals:				\$5,655.98		\$148.75	\$148.75	\$5,523.02	***

Date: 2022-10-04 10:12:21 AM
 User: Taxes
 Audit Trail Code: PMTRX00003980

Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000073582		CATER01	SEPT 29/22	2022-09-29	2022-10-14	Net 15		
INV		CATERPILLAR FINANCIAL SERVICES				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-52-253		\$2,505.28	GSTRI 5%	\$119.30	\$119.30	\$2,385.98
		R&M -Equip-2020 CAT Loader						
		Voucher Total:		\$2,505.28		\$119.30	\$119.30	\$2,385.98 **
		Report Totals:		\$2,505.28		\$119.30	\$119.30	\$2,385.98 ***
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Date: 2022-10-04 10:11:46 AM
 User: Taxes
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Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000073581		RECEI01	SEPT29PAY	2022-09-29	2022-10-29	Net 30	
INV		RECEIVER GENERAL				Original	
		Account	Purchase Amt	Tax Schedule		Tax Amount	Post Amount
		4-00-00-230	\$9,953.00			\$0.00	\$9,953.00
		Income Tax					
		4-00-00-231	\$4,180.78			\$0.00	\$4,180.78
		Canada Pension Plan					
		4-00-00-232	\$1,581.69			\$0.00	\$1,581.69
		Employment Insurance					
		Voucher Total:	\$15,715.47			\$0.00	\$15,715.47 **
		Report Totals:	\$15,715.47			\$0.00	\$15,715.47 ***

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Date: 2022-09-29 8:51:17 AM
 User: Taxes
 Audit Trail Code: PMTRX00003978

Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000073580		EASTL01	18840871	2022-09-26	2022-09-26		
INV		EASTLINK					
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-23-00-217	\$136.45	GSTRI 5%	\$6.50	\$6.50	\$129.95
		Telephone					
		Voucher Total:	\$136.45		\$6.50	\$6.50	\$129.95 **
		Report Totals:	\$136.45		\$6.50	\$6.50	\$129.95 ***

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Date: 2022-10-05 9:35:00 AM
 User: Taxes
 Audit Trail Code: PMTRX00003982

Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000073584	INV	MINIS01 MINISTER OF FINANCE	3RD QUARTER 2022	2022-10-03	2022-10-18	Net 15		
		Account	Purchase Amt	Tax Schedule		Original Tax Amount	Tax Amount	Post Amount
		2-00-00-744	\$145,176.29			\$0.00	\$0.00	\$145,176.29
		Alberta School Foundation Fund						
		Voucher Total:	\$145,176.29			\$0.00	\$0.00	\$145,176.29 **
		Report Totals:	\$145,176.29			\$0.00	\$0.00	\$145,176.29 ***

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Date: 2022-10-05 9:34:16 AM
 User: Taxes
 Audit Trail Code: PMTRX00003981

Town of Grimshaw
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000073583		CWBLE01	OCT 3, 2022	2022-10-03	2022-10-03		
INV		CWB NATIONAL LEASING INC					
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-230	\$354.90	GSTRI 5%	\$16.90	\$16.90	\$338.00
		Professional & Special Service					
		Voucher Total:	\$354.90		\$16.90	\$16.90	\$338.00 **
		Report Totals:	\$354.90		\$16.90	\$16.90	\$338.00 ***

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