

















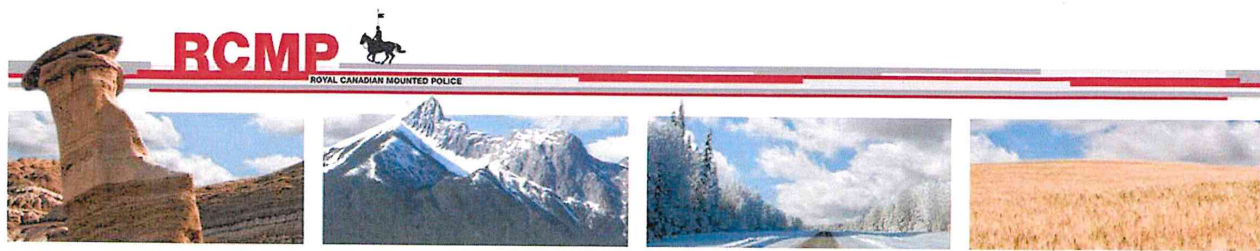


AGENDA
Regular Council Meeting
Wednesday, June 8, 2022
Grimshaw Council Chambers 7:00 PM

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May 31, 2021

Mr. Brian Allen
CAO, Town of Grimshaw
Grimshaw, Alberta

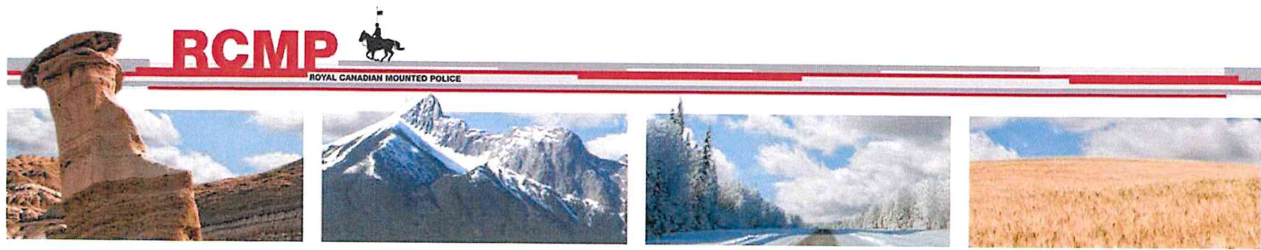
Dear Mr. Allen,

Please find attached the quarterly Community Policing Report for Peace Regional. This report serves to provide an overview of the human resources, financial data, and crime statistics for the January 1st to March 31st, 2022 reporting period. Community engagement remains a top priority for the Alberta RCMP, and the consistent delivery of these quarterly reports is but one of a number of projects we have underway. Our Body Worn Camera program and our new mobile app for iOS and Android devices are two other initiatives that ensure we remain transparent and accountable to you for the work we do.

Body Worn Cameras increase the transparency of police interactions with citizens. Included in this Community Policing Report package is an updated overview on Body Worn Cameras, which will enter into a field test phase later this year. As mentioned in previous correspondence, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This has allowed some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are currently awaiting the vendor procurement process to finalize, we are unable to provide community-specific cost estimates. Once costing is confirmed, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Alberta RCMP has launched a new mobile app for iOS and Android devices, that allows for Albertans to access information without delay. The app is available as a free download through [Apple](#) or [Google Play](#), and will provide your community members with online access to news, crime reporting, detachment locations, crime mapping and statistics. The app also contains links to partner law enforcement services, mental health supports, Crime Stoppers and connects to Alberta RCMP social media accounts. Even though the app provides convenient links to Alberta RCMP social media accounts, it will not replace other methods of crime reporting, engagement, or emergency assistance. I solicit your support to remind all of your community members that social media posts or use of other third-party crime apps are not

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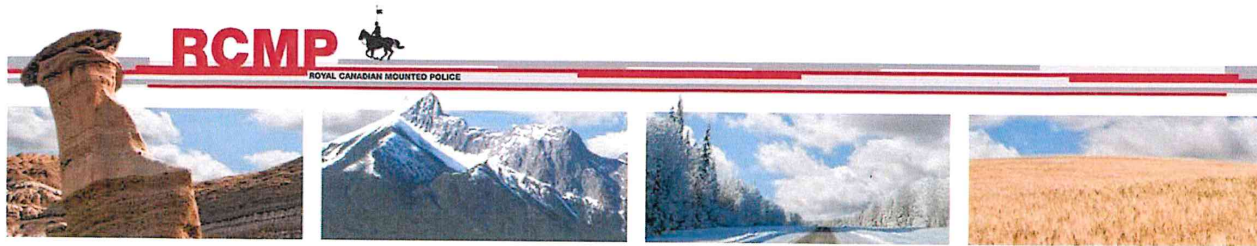
appropriate ways to report a crime. The Alberta RCMP app complies with Canadian privacy laws for mobile apps set out by the Office of the Privacy Commissioner of Canada and the Office of the Information and Privacy Commissioner of Alberta and will not track or monitor users in any way.

The attached reporting and attachments, along with your valued feedback and guidance, will reinforce your policing priorities and help ensure we are meeting the growing and shifting demands of your community. As the Chief of Police in your community, I sincerely appreciate and encourage you to reach out with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dave Browne', with a large, stylized initial 'D'.

Sgt. Dave Browne
Acting Detachment Commander
Peace Regional Detachment

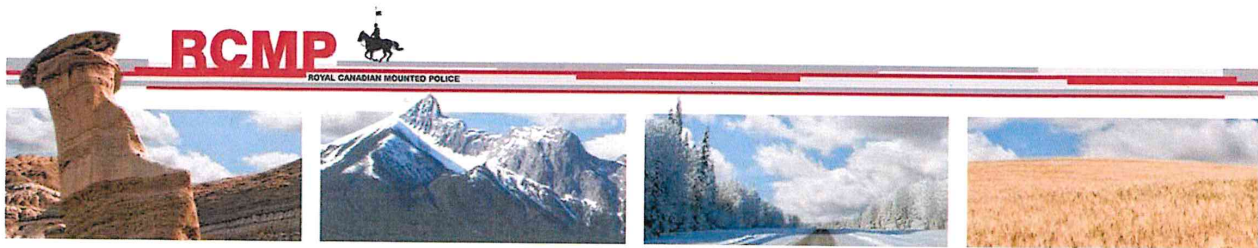


RCMP Provincial Policing Report

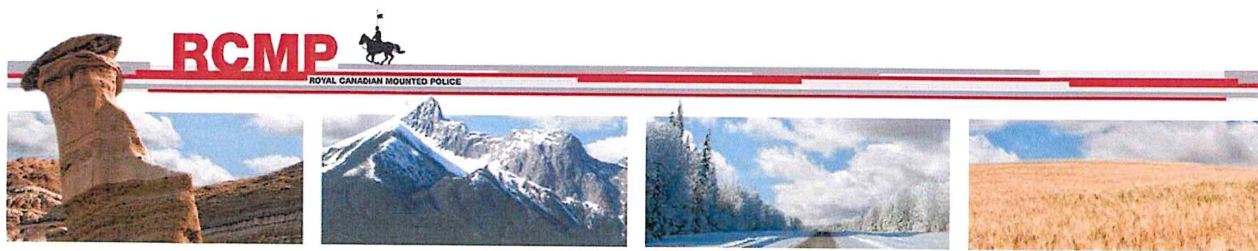
Detachment	Peace Regional Provincial
Detachment Commander	Sgt. Dave Browne, Acting Detachment Commander
Quarter	Q4 2021/22
Date of Report	May 20, 2022

Community Consultations

Date	Attendee(s)	Notes
2022-03-16	RCMP, Lubicon Lake Chief & Council	The detachment consulted with Lubicon Lake band Chief & Council to establish policing priorities for the 2022-23 fiscal year.
2022-03-15	RCMP, Duncan's First Nation Chief & Council	The detachment consulted with Duncan's First Nation Chief & Council to establish policing priorities for the 2022-23 fiscal year.
2022-03-07	RCMP, Woodland Cree Chief & Council	The detachment consulted with Woodland Cree First Nation Chief & Council to establish policing priorities for the 2022-23 fiscal year.
2022-03-02	RCMP, Rural Crime Watch, Members of the Public	The detachment presented & addressed policing questions/concerns from the public at a town-hall meeting arranged by the regional Rural Crime Watch.
2022-02-22	RCMP, Northern Sunrise County Reeve & Council	The detachment consulted with Northern Sunrise County Reeve & Council to establish policing priorities for the 2022-23 fiscal year.
2022-02-15	RCMP, Village of Nampa Mayor & Council	The detachment consulted with the Village of Nampa Mayor & Council to establish policing priorities for the 2022-23 fiscal year.
2022-02-10	RCMP, Village of Berwyn Mayor & Council	The detachment consulted with the Village of Berwyn Mayor & Council to establish policing priorities for the 2022-23 fiscal year.
2022-02-09	RCMP, Town of Grimshaw Mayor & Council	The detachment consulted with the Town of Grimshaw Mayor & Council to establish policing priorities for the 2022-23 fiscal year.
2022-02-08	RCMP, M.D. of Peace No. 135 Reeve & Council	The detachment consulted with M.D. of Peace Reeve & Council to establish policing priorities for the 2022-23 fiscal year.
2022-02-07	RCMP, Town of Peace River Mayor & Council	The detachment consulted with the Town of Peace River Mayor & Council to establish policing priorities for the 2022-23 fiscal year.
Monthly	RCMP, RCMP Community Advisory Group Members	Sgt. Browne & Cst. Guenette attended the monthly RCMP Community Advisory Group meeting with community reps from regional communities & others.

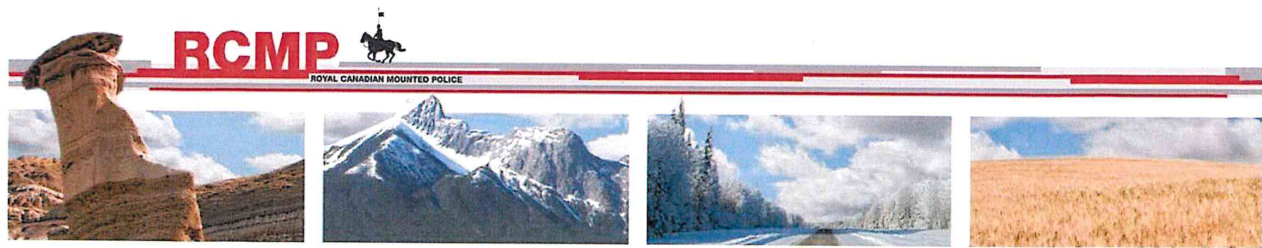


Date	Attendee(s)	Notes
Monthly	RCMP, Various Boards & Committees	Detachment members conducted 9 presentations / education sessions / initiatives at various schools throughout the region this quarter.



Community Priorities

Priority 1	Organized Crime - Drug Trafficking
Current Status & Results	<p>This quarter, the detachment partnered with Western Alberta District to arrange for a week-long deployment of the Rural Crime Reduction Unit to the Peace Regional detachment area. The unit focused their efforts on suppression and enforcement activity in and around known property crime hot spots, as well as addressing property crime offenders and seeking individuals wanted by the detachment. Several wanted individuals were located and arrested as a result of the deployment. The Peace Regional General Investigation Section (GIS) entered into several complex drug trafficking investigations this quarter and have been utilizing a variety of intelligence led policing efforts to bring these on-going investigations to successful resolution. The detachment has also been continuing to participate in a Data 2 Action project, utilizing information gleaned from crime analyst reports to respond to and proactively address crime trends that most impact the community.</p> <p>The detachment's targets for this priority were to:</p> <ol style="list-style-type: none"> 1. Increase the search warrants executed in relation to drugs/organized crime to 8 2. Increase condition compliance checks of drug/serious crime offenders to 75 3. Increase the number of drug/serious crime charge files to 10 <p>The detachment executed 11 search warrants relating to drugs/organized crime, exceeding the unit's target. The detachment met the goal of 75 condition compliance checks of drug/serious crime offenders and handled 8 drug/serious crime charge files, two short of the target, however, several on-going investigations are nearing completion in the near future.</p>
Priority 2	Property - Break and Enter
Current Status & Results	<p>The detachment's targets for this priority were to:</p> <ol style="list-style-type: none"> 1. Reduce break and enters by 10% 2. Reduce thefts of/from motor vehicles by 10% <p>Regional break and enters reported to Peace River detachment reduced from 279 during the last fiscal year to 170 this fiscal year according to PROS data sets, resulting in a 39% reduction, exceeding performance goals. Regionally reported thefts of or from motor vehicles reduced from 212 the previous fiscal year to 148 this year, marking an approximate reduction of 30%, again exceeding the unit's 10% reduction target.</p> <p>During this quarter, Peace Regional detachment conducted 67 after-hours business checks, ensuring that businesses had been left secure by their owners/staff and that hot-spot patrols of industrial parks were being completed in an effort to prevent and suppress property crime. The detachment further documented 11 hot-spot patrols in an effort to address crime trends in problematic areas identified through analyst reports.</p> <p>The detachment made efforts to support "Operation Cold Start" this quarter, which saw members check public areas for vehicles that had been left running with keys or valuables inside, as a result of the cold weather. Where vehicles were found to be left vulnerable to theft, members conducted education pieces with the public. The Operation Cold Start</p>

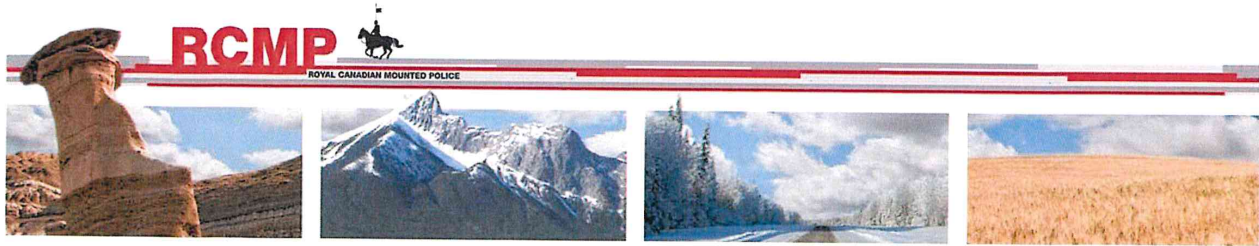


initiative was also advertised in the detachment's lobby and the detachment presented on these crime prevention tips at a town hall conducted in collaboration with the Northern Sunrise Rural Crime Watch and at a Berwyn Citizens on Patrol meeting.

The detachment has focused efforts on a series of break and enters and thefts from compounds in the Peace River industrial area this fiscal quarter. An investigation into the series of incidents by the Peace Regional General Investigation Section (GIS), has led to criminal charges against one individual being laid, with additional charges expected against other involved individuals in the near future.

Following community consultations, property crime and break & enters will continue to be a priority of the detachment in the coming fiscal year's performance plan and efforts to reduce the impact of property crime on the community will continue.

Priority 3	Police / Community Relations
	<p>The detachment's targets for this priority were to:</p> <ol style="list-style-type: none"> 1. Increase the number of town hall/community consultations to 35. <p>This quarter, the detachment recorded 33, for an annual total of 62, exceeding the detachment's target for the fiscal year. The detachment conducted extensive community consultations this quarter, meeting with ten regional elected councils including:</p> <ol style="list-style-type: none"> 1. Town of Peace River 2. Northern Sunrise County 3. Town of Grimshaw 4. M.D. of Peace No 135 5. County of Northern Lights (Consultation took place in Q1 2022/23) 6. Village of Berwyn 7. Village of Nampa 8. Woodland Cree First Nation 9. Duncan's First Nation 10. Lubicon Lake Band
Current Status & Results	<p>During these consultations, each community's policing priorities and to collaboratively develop the detachment's annual performance plan for the 2022-23 fiscal year. The detachment also met with the RCMP Community Advisory Committee as well as the Northern Sunrise Rural Crime Watch in canvassing for policing priority input. As a result of the regional consultations, the three policing priorities from the previous fiscal year were re-affirmed as continuing priorities this year, namely:</p> <ol style="list-style-type: none"> 1. Organized crime & drug trafficking; 2. Property crime - break & enters; 3. Police / community relations & youth engagement. <p>In February, the detachment presented at two public town hall meeting, organized with the Northern Sunrise Rural Crime Watch and the Berwyn Citizens on Patrol, respectively. Police officers met with the public, answered to policing related questions and concerns and</p>



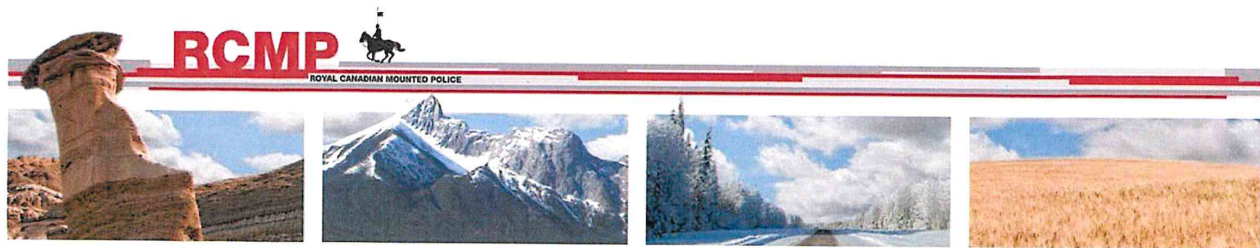
mingled with the public following the meeting.

March saw several members of the detachment participate in a cultural knowledge sharing session hosted by the Sagitawa Friendship Centre. Members took part in learning and discussing matters that have and continue to impact the Indigenous population that we serve. Members have also held a monthly youth night at the Cadotte Lake community hall, playing sports, sharing drinks and snacks with the youth and their families and providing mentorship.

The detachment's community liaison officer has been continuing to deliver the Botvin Lifeskills program to students in various schools throughout the region.

Finally, the detachment has continued its representation on a variety of boards and committees throughout the community, including the Peace Regional Women's Shelter board, the Peace Regional Victim Services Unit board, the North Peace Society for the Prevention of Domestic Violence board and the Aboriginal Inter-Agency Committee among others.

While this quarter saw the detachment engaging extensively with the community, plans for continued engagement in the next fiscal quarter are underway, including in regional bike rodeos, the Pow-Wow and many other upcoming functions and events.



Crime Statistics¹

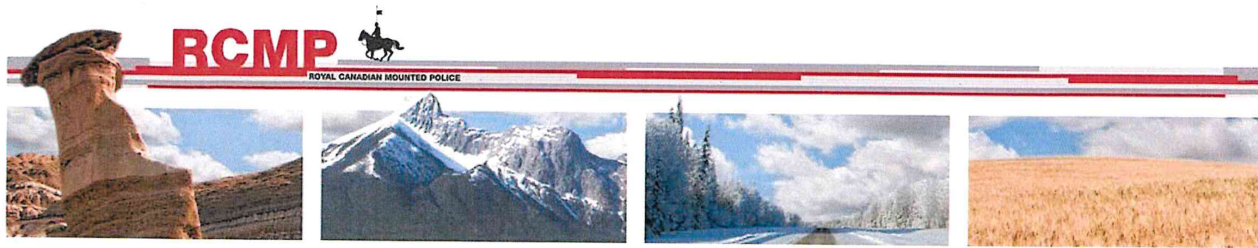
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	326	236	-28%	1,414	1,360	-4%
<i>Persons Crime</i>	110	84	-24%	360	432	20%
<i>Property Crime</i>	155	113	-27%	815	698	-14%
<i>Other Criminal Code</i>	61	39	-36%	239	230	-4%
Traffic Offences						
<i>Criminal Code Traffic</i>	42	35	-17%	225	143	-36%
<i>Provincial Code Traffic</i>	486	260	-47%	2,079	1,975	-5%
<i>Other Traffic</i>	2	1	-50%	9	3	-67%
CDSA Offences	7	1	-86%	44	28	-36%
Other Federal Acts	12	1	-92%	66	43	-35%
Other Provincial Acts	55	52	-5%	240	253	5%
Municipal By-Laws	0	1	N/A	16	17	6%
Motor Vehicle Collisions	60	77	28%	341	306	-10%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

This quarter has seen decreases in criminal code investigations compared to the same quarter in the previous year. The total overall year-to-year criminal code investigations have seen a modest decrease when compared to 2020, with the exception of persons crimes, which has seen a modest increase. In December of 2021, the detachment began a number of efforts aimed at reducing the impact of crime in our community, including a Data 2 Action pilot project which is continuing monthly in collaboration with our internal and external partners. It is anticipated that this project, in which the detachment is heavily invested, will assist in long-term crime impact reductions in the communities that we serve.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	13	11	1	1
Detachment Support	4	5	0	0

² Data extracted on March 31st, 2022 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers – Of the 13 established positions, 11 officers are currently working. 1 officer is on medical leave. There is 1 hard vacancy. Detachment Support – Of the 4 established positions, 5 resources are currently working. 1 position has 2 resources assigned to it. 1 resource is surplus to establishment.



























Quarterly Financial Drivers

This quarter, the detachment has incurred expenses for travel, accommodation and extra duty pay related to bringing transferred investigators back to the jurisdiction for court. Complex investigations that require expert opinions or analysis of evidence that can't be completed in-house, such as firearms testing, have also been addressed by the detachment's budget. The gas detection system in the detachment's vehicle bays also reached end-of-life, with one of the detectors failing testing, therefore necessitating replacement.

Peace Regional Provincial Detachment
Crime Statistics (Actual)
January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		2	0	0	1	0	-100%	-100%	-0.3
Robbery		1	1	1	0	0	-100%	N/A	-0.3
Sexual Assaults		2	7	5	4	7	250%	75%	0.7
Other Sexual Offences		0	4	0	4	4	N/A	0%	0.8
Assault		54	47	48	71	45	-17%	-37%	0.6
Kidnapping/Hostage/Abduction		0	1	1	1	2	N/A	100%	0.4
Extortion		1	1	1	0	0	-100%	N/A	-0.3
Criminal Harassment		8	5	6	7	15	88%	114%	1.6
Uttering Threats		11	16	10	22	11	0%	-50%	0.6
TOTAL PERSONS		79	82	72	110	84	6%	-24%	3.8
Break & Enter		23	21	27	28	15	-35%	-46%	-0.9
Theft of Motor Vehicle		16	16	14	11	8	-50%	-27%	-2.1
Theft Over \$5,000		0	4	1	2	5	N/A	150%	0.8
Theft Under \$5,000		29	24	13	22	22	-24%	0%	-1.6
Possn Stn Goods		12	11	16	12	7	-42%	-42%	-0.9
Fraud		11	10	7	17	9	-18%	-47%	0.3
Arson		2	0	2	7	1	-50%	-86%	0.5
Mischief - Damage To Property		0	1	22	29	21	N/A	-28%	7.0
Mischief - Other		37	52	39	27	25	-32%	-7%	-4.9
TOTAL PROPERTY		130	139	141	155	113	-13%	-27%	-1.8
Offensive Weapons		2	8	2	8	1	-50%	-88%	-0.2
Disturbing the peace		18	12	13	8	3	-83%	-63%	-3.4
Fail to Comply & Breaches		17	11	15	29	23	35%	-21%	3.0
OTHER CRIMINAL CODE		13	10	7	16	12	-8%	-25%	0.4
TOTAL OTHER CRIMINAL CODE		50	41	37	61	39	-22%	-36%	-0.2
TOTAL CRIMINAL CODE		259	262	250	326	236	-9%	-28%	1.8

Peace Regional Provincial Detachment
Crime Statistics (Actual)
January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

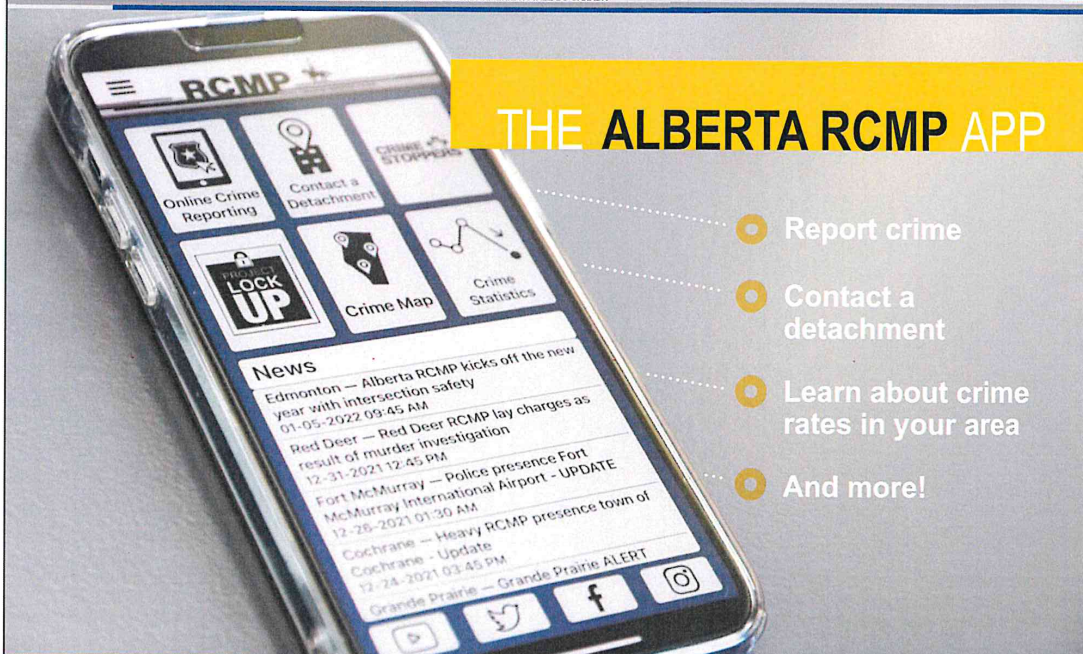
April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	1	4	2	0	-100%	-100%	-0.7
Drug Enforcement - Trafficking		8	6	2	5	1	-88%	-80%	-1.5
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		12	8	6	7	1	-92%	-86%	-2.3
Cannabis Enforcement		0	1	0	0	0	N/A	N/A	-0.1
Federal - General		1	3	1	5	0	-100%	-100%	0.0
TOTAL FEDERAL		13	12	7	12	1	-92%	-92%	-2.4
Liquor Act		4	3	5	2	2	-50%	0%	-0.5
Cannabis Act		0	2	1	0	0	N/A	N/A	-0.2
Mental Health Act		28	21	11	22	27	-4%	23%	-0.1
Other Provincial Stats		17	24	33	31	23	35%	-26%	1.9
Total Provincial Stats		49	50	50	55	52	6%	-5%	1.1
Municipal By-laws Traffic		0	0	0	0	1	N/A	N/A	0.2
Municipal By-laws		2	3	1	0	0	-100%	N/A	-0.7
Total Municipal		2	3	1	0	1	-50%	N/A	-0.5
Fatals		0	0	0	2	0	N/A	-100%	0.2
Injury MVC		19	8	14	3	14	-26%	367%	-1.5
Property Damage MVC (Reportable)		75	56	58	45	50	-33%	11%	-6.1
Property Damage MVC (Non Reportable)		11	12	10	10	13	18%	30%	0.2
TOTAL MVC		105	76	82	60	77	-27%	28%	-7.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		510	490	541	486	260	-49%	-47%	-50.4
Other Traffic		1	3	2	2	1	0%	-50%	-0.1
Criminal Code Traffic		43	58	42	42	35	-19%	-17%	-3.2
Common Police Activities									
False Alarms		49	12	10	8	11	-78%	38%	-8.0
False/Abandoned 911 Call and 911 Act		80	10	19	22	28	-65%	27%	-9.2
Suspicious Person/Vehicle/Property		38	24	41	71	33	-13%	-54%	3.7
Persons Reported Missing		5	0	6	4	2	-60%	-50%	-0.2
Search Warrants		0	0	0	2	1	N/A	-50%	0.4
Spousal Abuse - Survey Code (Reported)		38	67	49	63	52	37%	-17%	2.4
Form 10 (MHA) (Reported)		0	0	2	5	4	N/A	-20%	1.3

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



THE ALBERTA RCMP APP

- Report crime
- Contact a detachment
- Learn about crime rates in your area
- And more!

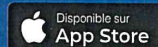
Stay connected by downloading the free app today.



L'APPLICATION DE LA GRC EN ALBERTA

- Signaler un crime
- Communiquer avec un détachement
- Se renseigner sur les taux de criminalité dans une région
- Et beaucoup plus!

Téléchargez l'application gratuite dès aujourd'hui et restez branché!



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada



Body-worn cameras for RCMP officers

The Royal Canadian Mounted Police (RCMP) is committed to ensuring that Canadians feel protected by, and have trust in their national police force. Body-worn cameras can help to increase the trust between police and the communities they serve.



- ➔ front-line RCMP officers will soon be wearing body-worn cameras.
- ➔ between 10,000-15,000 body-worn cameras will be deployed to contract and federal police officers who interact with communities, across Canada's rural, urban and remote locations.
- ➔ the video evidence collected will provide an independent, unbiased, and objective way to capture interactions between the community and police officers.
- ➔ work is ongoing to acquire body-worn cameras and a Digital Evidence Management System (DEMS) to support a nation-wide rollout of camera as as quickly as possible.
- ➔ a field test, with up to 300 cameras will take place in three different Divisions of the RCMP - Alberta (K Division), Nova Scotia (H Division), Nunavut (V Division). The testing will take place in northern/remote, rural, and urban settings.



Your input is important

We have been meeting with various organizations, groups and community members across Canada to introduce body-worn cameras, and to better understand their concerns.

If you are interested in being part of the conversation, contact us at:

Bwc_consultations_cvc@rcmp-grc.gc.ca



How body-worn cameras support police and communities:

- ✓ more timely resolutions of complaints
- ✓ improved evidence gathering
- ✓ enhanced transparency and accountability for police
- ✓ improved police and public behaviour



Officers will activate their body worn cameras during calls for service, including:

- ✓ mental health calls
- ✓ interactions with people in crisis
- ✓ crimes in progress
- ✓ for investigations
- ✓ public disorder and protests
- ✓ to record information to support the performance of their duties

When possible, officers will let you know when the camera is recording.

The decision to turn on a body-worn camera will happen before the officer arrives at a call for service.

Policy and training will provide the guidance required for officers using body-worn cameras.



Body-worn cameras are not intended to be used for the purpose of:

- ✓ 24 hour recording
- ✓ surveillance
- ✓ when intimate searches are conducted
- ✓ areas with a high expectation of privacy



MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council chambers on commencing May 25, 2022 at 7:00 p.m.	
Present:	Mayor, Wald; Deputy Mayor Hennings; Councillors Messner, Johnson, Bissell, Jacobs and Sklapsky	
Absent:		
Staff:	CAO, Brian Allen; Director of Finance, Larissa Hempler; Municipal Secretary, Constance Hampton, and Utility Clerk, Debi Malone.	
Press:	Kristen Dyck	
Call to Order:	Mayor Wald called the meeting to order at 6:58 p.m.	
Adoption of Agenda: 340 - 220525	COUNCLLOR HENNINGS	MOVED that the agenda be adopted as amended. CARRIED
Minutes of the Regular Council Meeting held on May 11, 2022: 341 - 220525	COUNCILLOR MESSNER	MOVED that the Minutes of the Regular Council Meeting held on May 11, 2022 be adopted as presented. CARRIED
Department Reports: 342 - 220525	COUNCILLOR SKLAPSKY	MOVED that the following reports be accepted as presented. a) Director of Finance b) Donations and Resolutions CARRIED
Atco Electric – Streetlights : 343 - 220525	COUNCILLOR SKLAPSKY	MOVED that Council for the Town of Grimshaw enter into an agreement with Atco Electric to change all streetlights from non-invested to invested rate, and further enter into the LED conversion program. CARRIED

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

Request for Decision – CAO Elevation – Hiring of Consultant INC: 344 – 220525	COUNCILLOR JOHNSON	MOVED that Council contract Stratagem Business Consulting INC. to complete the Chief Administrative Officer evaluation at a budget amount to not exceed \$7,000.00. CARRIED
Request for Decision – Offer to Purchase Lot R-5; Block18; Plan 7520739: 345 - 220525	COUNCILLOR MESSNER	MOVED that Council for the Town of Grimshaw begin the process to remove the Municipal Reserve Designation (MR) from Lot R5; Blk 18; Plan 7520739 and advertise the required public hearing. Councillor Sklapsky requested a recorded vote: In favor: Councillor Messner Councillor Johnson Opposed: Councillor Hennings Councillor Bissell Councillor Jacobs Councillor Sklapsky Mayor Wald DEFEATED
Declaration - May 30, - June 7, 2022 Alberta Rural Health Week. 346 - 220525	COUNCILLOR MESSNER	MOVED that Council declare May 30- June 7, 2022 Alberta Rural Health Week. CARRIED

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

Information and Correspondence:	<p>The following letters were viewed as information:</p> <ul style="list-style-type: none"> a) North Peace Housing Board Meeting Synopsis May 4, 2022. b) North Peace Housing Foundation Strategic Plan 2022 – 2027. c) Minutes of the Long Lake Regional Waste Management Services Commission April 25, 2022. d) Northern Sunrise County – Canada Day Celebration. e) Mighty Peace Tourism – 2022 Annual Meeting. f) Mighty Peace Watershed Alliance – Annual General Meeting June 16, 2022. g) Town of Mundare – Alberta Provincial Police Force h) Town of Coaldale – Increasing Utility Fees i) Minutes of the Regular Community Servicers Advisory Board Meeting April 20, 2022. 	
Committee of Council Reports: 347 – 220525	COUNCILLOR HENNINGS	<p>MOVED that the committee reports be accepted as information.</p> <p>CARRIED</p>
Accounts Payable: 348 - 220525	COUNCILLOR JACOBS	<p>MOVED that the financial report be accepted as shown.</p> <p>CARRIED</p>
Questions from the Press:	NONE	
Departure:	Departed at 8:22 p.m.	
Adjournment:	Mayor Wald declared the meeting adjourned at 8:22 p.m.	

MAYOR WALD

CHIEF ADMINISTRATIVE OFFICER

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

BYLAW OFFICER REPORT – MAY 2022

BYLAW # 1195 ANIMAL CONTROL Animal Complaints	2	YTD 12
Dogs Impounded	0	YTD 3
Cats Impounded	3	YTD 5
Dog Tags Purchased	1	YTD 52
Cat Tags Purchased	3	YTD 20
Chicken Co-op License	0	YTD 3
BYLAW #1151 COMMUNITY STANDARDS Bylaw Complaints	3	YTD 7
Snow around Hydrant/Main Street Sidewalks	0	YTD 43
Unightly Yards & Grass	10	YTD 15
BYLAW #1132 TRAFFIC BYLAW Past the 72 Hours Parking on Street	0	YTD 4
Unattached Trailer on Street	0	YTD 0
Impounded Vehicles	0	YTD 0
BYLAW #1146 LAND USE	0	YTD 5
BYLAW #1168 CIVIC ADDRESSING	0	YTD 0
BYLAW #1156 NOISE	0	YTD 1
BYLAW #1167 WATER & SEWER (Includes inspections of grease traps/sumps)	0	YTD 1

BYLAW OFFICER REPORT – MAY 2022

BYLAW # 1164 GARBAGE (garbage & recycle carts on street, etc.)	1	YTD 17
Contractor Hired	0	YTD 0
Municipal Tickets Issued	0	YTD 0
Provincial Tickets Issued	4	YTD 6
Court Appearance	0	YTD 0

CAO – Month End Report
Brian Allen
May 2022

Meetings & Contacts:

- Adam Murray PRSD Superintendent re: Tour of shared schools and multiplex
- Annie Drummond – Krooked House re: letter to AGLC
- Barry Himer – ATCO Electric re: pole fire in M.D./ electric upgrades for spray park
- Wade Campbell re: sports scholarship/bursary
- Paul Bennett re: front yard issues
- Les Tunke re: MR Land
- May 9th – School's Joint Use Committee Meeting
- Carol Broadribb – ATCO Electric re: Electrical requirements for spray park
- May 10-12 CLGM Conference in Kananaskis
- May 16th – Meeting with MacIntosh Perry re: paving tender documents
- May 16th – Tour of schools and multiplex with Northern Gateway School Division and Town of Valleyview reps.
- Richard Clarke – WSP re: completion of walking trail
- Delon Young – MacIntosh Perry re: posting tender to APC
- May 17th – Local Government Fiscal Framework (LGFF) webinar
- Lac Cardinal Performing Arts Society re: installation of signage at Kennedy
- Derek Estabrook – development permit questions re: modular building in R-2 zone
- May 20th – water RFP closed – 2 submissions
- May 24th – meeting with Wayne Landry – Mainway Electric re: upgrades for spray park
- May 25th – scored /awarded water RFP
- May 25th – Regular Council Meeting
- Matt Norburn – Berwyn CAO re: town rates to street sweep the village

Additional Items: Development Permits Issued: Replacement of commercial signs, Shed & Gazebo

2022 Paving Projects: Administration contacted McIntosh Perry to begin the process of engineering and providing estimates for 2 project areas in 2022: 53 Street from 42 avenue to 45 avenue & 47A street. Estimates were provided to Council at the March 9th meeting where a motion was made to proceed with tendering the 53rd street project for 2022. Paving of 47A street will not proceed until after replacement of a manhole and further investigation of storm sewer lines, engineering and design work will proceed as part of the 2022 engineering estimate. Paving tender posted to APC and closes on June 6th.

2022 Water Project: Following approval of the 2022 Capital budget at the March 23rd Council Meeting, this year's Water Project Request for Proposals letters

were prepared for distribution to local contractors. The RFP submissions closed on May 20th, 2022, at 4 p.m. Two submissions were received: Houlder Construction & New Gen Projects. Scoring the RFP's took place on May 25th with New Gen Projects being awarded the project.

Date: June 3, 2022

Brian Allen, CLGM - CAO

Name: Tracy Halerewich, Director of Community Services
Report For: The Month of May, 2022

Accomplishments:

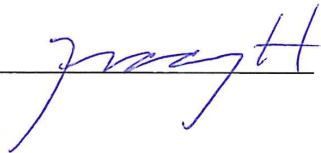
- Assist Community Services Programmer with planning FCSS programming for the month.
- Presented Bonnie Landaker with the May Volunteer of The Month Award.
- Completed the master card report for April and submitted it to the Director of Finance.
- The Town of Grimshaw Greenspace Maintenance Contract began with Valley Landscapers on May 03rd.
- The Grimshaw WI Cemetery Grass Cutting Contract began with Bill Ruston on May 02nd.
- Continue working with Michael Greenbough (Playworks) with the creation/development of a Splash Pad here in the community.
- Community Services is working with Project Peace to have a retreat area with refreshments and snacks during exams taking place at GPS.
- I submitted an update to Kim at the Shaw Foundation on the les Shaw Fitness Centre, as requested for their annual donations to the Mile Zero Society.
- I am working with the Public Works Department to improve the front area of the Mile Zero Monument ground area at the VIC Park.
- I developed a poster for World Diversity For Dialogue & Development on May 21st and advertised it to the public.
- The Grimshaw Outdoor Swimming Pool opened for the season on May 20th with a Free Opening Swim and 86 people in attendance.
- I developed a Community Pride Community Clean Up Program and the following groups have come on board to clean designated areas of the community: Room 27 Youth Centre, Knights of Columbias, Grimshaw Public School and the Grimshaw Gators Swim Club.
- In communication with Wayne Landry (Mainway) regarding our electrical upgrades required at the pool facility.
- I assisted the Pool Manager with developing the 2022 pool schedule and upcoming swims for the season.
- I emailed all user groups with the 2022 rental agreement forms for the upcoming pool season.
- Room 27 Youth Centre will begin collecting the recycled containers from our (11) Community Champions Grant recycling stations placed throughout the community. The monthly numbers will then be submitted to AB Depot as part of the grant requirements and the group keeps the revenue for their efforts.
- The 3M School and Town decals have been installed on the east and west walls in the Field house at the Mile Zero Regional Multiplex. Thank you again to the Mile Zero Society for covering the cost of the project.
- Continue working as Co-Facilities Director with the upcoming Alberta 55+ Games, scheduled for June 16 to 19th.
- Our department continues to share inspirational messages about community, inclusion, equity, diversity and anti-racism on our facebook page.

- The Public Works Department staff have removed the community garden beds and debris from the parking lot area at the north end of main street.
- The 2022 Alberta Crime Prevention Week, Municipal Government Day & Public Works Week (Appreciation BBQ) taking took place on May 12th and we served over 300 people.
- Our one-month trial basis (May to June) with the changing of our weekend facility hours at the MZRM to 9:00 a.m. went over very successful.
- On May 20th the Public Works Department dug up the grass hill area at the Fire Hall where our digital sign sits and laid gravel and a picnic table to clean up the area. It will also help them with a place to pile snow from the parking area in the winter.
- FCSS will once again be working with the Grimshaw Municipal Library and Project Peace with their 2022 Summer Youth Programs.
- Preparing for the annual flower delivery and planting, which is scheduled for the first week of June.
- Preparing for the annual Herbicide Application with Pro Weed Systems sometime in the second week of June, weather pending.

Meetings / Contacts:

- Weekly meetings with all department staff.
- 2022 Parks Greenspace Maintenance Contract Tour – May 03rd
- Grimshaw Shared Schools Facility PE/Rec Advisory Committee Meeting on May 04th
- AB 55+ Plus Summer Games (various meetings) on May 05, 09, 10, 11, 17, 18, 25
- Grimshaw Shared Schools Joint Use Agreement Meeting on May 09th
- Grimshaw Town Council Meeting on May 11th
- Held (3) interviews for Field House Attendant positions opening up on May 12th
- Attendance at Dr. Ras Welcome Supper at the Legion on May 13th
- Attended Grimshaw Shared Schools Facility /Multiplex Tour with Northern Gateway School Division on May 16th
- Meeting with AB Public Health Inspector at Pool on May 18th
- MZRM OH&S Safety Meeting on May 19th
- Pool F.I.T. Testing, WHMIS Training and OH&S Safety Meeting on May 19th
- Meeting with CAO & Wayne Landry re: Power Upgrades @ Pool on May 24th
- Attended the Peace Regional RCMP Advisory Committee Meeting on May 25th
- Department Head Meeting on May 26th

Report Writer: _____



Date: May 30, 2022

PUBLIC WORKS

Month *May 2022*

[illegible]

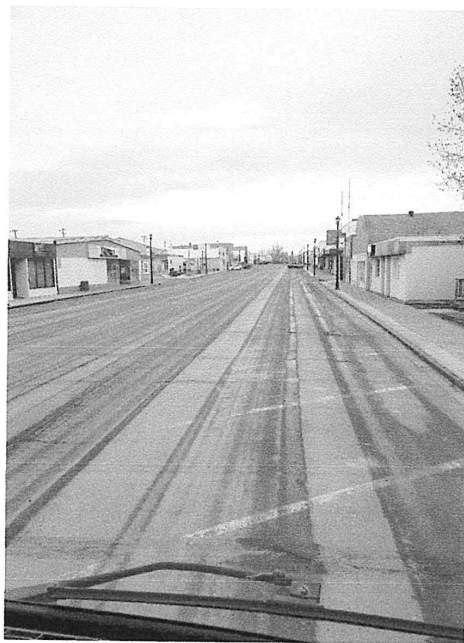
New angle broom for the Bobcat





Sweeping
boulevards

Sweeping
streets





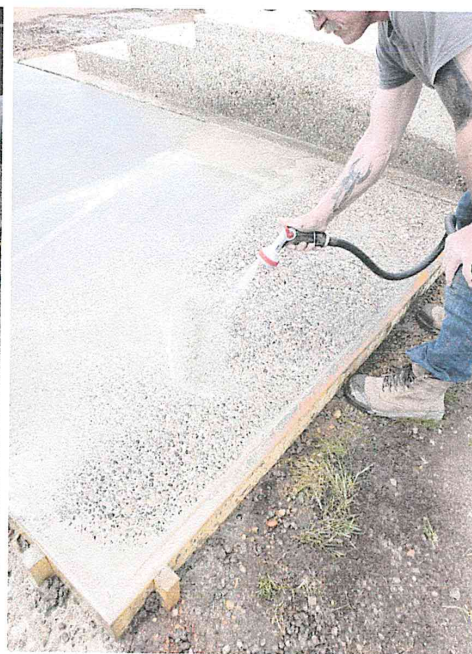
Concrete work and chain link fence at the pool



Filling potholes



Got started on the exposed aggregate pad in front of the "Mile Zero" monument



2022 DONATION AND RESOLUTION REPORT

- Donation Budgeted Items **Last Year New items**
- Payment Disbursement

Recipients	Date Processed	Budgeted	Actuals Spent
Awards Grade 9		300	
Victim Services (\$1.00 per Capita)	March 30, 2022	2,860	2,601
Peace Fest			
Stars (\$2.00 per Capita)	April 28, 2022	5,720	5720
Pond Hockey	March 15, 2022	2,500	2,500
Women in the North Conference (Community Futures)	February 10, 2022	250	250
Legion Memory Book/Wreath		420	
North Peace Stampede – Silver Booth		800	
Other Donations (unbudgeted items)		2,500	2,500
Total Spend		13,571	
Total Budget		9,630	
Balance		2,941	
Other Donations (unbudgeted items)			
Curling Club	January 13, 2022	2,500	
Total Spent			
Balance			

Meeting Date	Resolution Number	Made By:	Resolution	Assigned To/Action Taken or Completed
May 25, 2022	343 - 220525	C. Sklapsky	MOVED that Council for the Town of Grimshaw enter into an agreement with Atco Electric to change all streetlights from non-invested to invested rate, and further enter into the LED conversion program.	Administration notified Atco Electric
May 25 ,2022	344 - 220525	C. Johnson	MOVED that Council contract Stratagem Business Consulting INC. to complete the Chief Administrative Officer evaluation at a budget amount to not exceed \$7,000.00.	Council to notify Stratagem Business Consulting INC.
May 25, 2022	345 - 220525	C. Messner	<div>MOVED that Council for the Town of Grimshaw begin the process to remove the Municipal Reserve Designation (MR) from Lot R5; Blk 18; Plan 7520739 and advertise the required public hearing.</div> <div>Councillor Sklapsky requested a recorded vote:</div> <div><div><u>In favor:</u></div><div>Councillor Messner Councillor Johnson</div><div><u>Opposed:</u> Councillor Hennings Councillor Bissell Councillor Jacobs Councillor Sklapsky Mayor Wald</div></div> <div>DEFEATED</div>	Administration notified the interested party.

May 25, 2022	346 – 220525	C. Messner	MOVED that Council declare May 30- June 7, 2022 Alberta Rural Health Week.	Administration advertised the declaration.
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CALLS

STATISTICS

Notes:

- June 2, 2022

Front Office Staff Report - April 2022

UTILITY ACCOUNTS OPENED	14		
UTILITY ACCOUNTS CLOSED	14		
UTILITY ARREARS NOTICES	65		
UTILITY DISCONNECTION CARDS	38		
UTILITY SHUT-OFFS	2		
TAX PAYMENTS-AUTOMATIC DEBITS	329		
TAX CERTIFICATES	13		
LAND TITLE CHANGES (FILE# 5-4)	8	49 YTD	
BUSINESS LICENSE:			<u>PEDDLERS / HAWKERS</u>
1. PEDDLER'S / HAWKERS	0	2 YTD	
2. TOWN BUSINESS	8	134 YTD	Renewals
3. NEW BUSINESSES			<u>NEW IN TOWN BUSINESSES</u>
a. In Town License		INCLUDED IN	
b. Out of Towner License	0	ABOVE YTD	<u>NEW OUT OF TOWN BUSINESSES</u>
BURNING PERMITS (FILE# 9-15.5)	4	12 YTD	



Debi Malone, Utilities Clerk



Belinda Russell, Taxes/Payables Clerk

Angie Konowalyk, Administrative/Receivables Clerk

Rentals/Visitation Statistics**May-22**

Groups	Rentals	# Of People
FH Private Rentals	8	103
Meeting Room Rentals	3	37
Ice Surface Rentals	0	0
Kennedy Gym Rentals	8	85
TOTALS	19	225

FIELD HOUSE USAGE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sundays	Special
81	22	45	17	47	15	37	3
Total Usage = 267							

Usage/Sales Comparison

	Field House	Meeting Room	TOTALS
2022 Rental Use	8	3	11
2021 Rental Use	0	0	0
2022 Rental Sales	\$351.75	\$105.00	\$456.75
2021 Rental Sales	\$0.00	\$0.00	\$0.00
2022 Drop In Use	143	0	143
2021 Drop In Use	0	0	0
2022 Drop In Sales	\$563.00	\$0.00	\$563.00
2021 Drop In Sales	\$0.00	\$0.00	\$0.00
2022 Membership Sales	\$0.00	\$0.00	\$0.00
2021 Membership Sales	\$0.00	\$0.00	\$0.00
2022 Misc/Merch Sales	\$40.00	\$0.00	\$40.00
2021 Misc/Merch Sales	\$0.00	\$0.00	\$0.00

LES SHAW FITNESS CENTRE - NORTHERN AIR WALKING TRACK - SPIN ROOM MONTHLY VISITATION STATISTICS

MONTH: May 2022

	Monday's		Tuesday's		Wednesday's		Thursday's		Friday's		Saturday's		Sunday's	
	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022
Fitness Centre	0	217	0	264	0	214	0	202	0	158	0	117	0	86
Running Track	0	39	0	28	0	32	0	20	0	27	0	17	0	38
Spin Classes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grimshaw Gravel	0	1	0	4	0	3	0	0	0	1	0	1	0	0
Estabrook	0	0	0	0	0	0	0	0	0	1	0	1	0	1
Grimshaw Jr Basketball	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Holy Family School	0	0	0	49	0	62	0	63	0	41	0	0	0	0
Grimshaw Public School	0	32	0	199	0	68	0	21	0	362	0	0	0	0
Sunday Free Walk	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon/Thur Senior Walk	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	0	289	0	544	0	379	0	306	0	590	0	136	0	125

Total Revenue 2021 \$0

Total Revenue 2022 \$3969.47

Water & Sewer Manager Report May/2022

Environment Water Reports

Bacterial Report – Two samples are taken once a week and sent to the provincial lab

- All water samples were tested for Total coliforms and E. coli Both were absent in the Towns system

Chlorine Report – Water is tested for total and free chlorine daily

- Chlorine has met all Alberta Environment Standards.

Contact Time Calculations Report – The raw water enters the treatment plant – it is treated – the water leaves the plant. This time is called retention time. It is calculated daily and must meet Alberta Environments minimum requirement.

- All retention time met the Alberta environment requirements

Well Readings - Once a month a well reading is taken for water levels and pressure reading in the raw water line. Water consumption is monitored.

- Well readings-maintained levels for the month static level 22
- Water consumption met Alberta Environment Regulations. We used 25,364m3 of water in May.

Water Quality Complaints – no complaints

Lagoon Report – the lagoon is checked every day for contaminants, berm conditions, water levels and alga. Water levels seem to be recovering slightly.

Monthly Highlights

The water up grade contract was awarded to Newgen again this year and I will be meeting with them to get a start update soon. I have the materials for the job ordered in and once we have a solid start update, we will be sending letters to the affected residence with the information.

The north side of the lagoon is still having some trouble. Over the winter it filled too full but the level wouldn't overflow. I have drained it into the release pond and am cambering the overflow pipe to see why the levels must get so high before it flows into the next pond. I'm thinking it is because it had no water in it the last few years that the frost may have lifted the pipe up which is causing the change to the overflow level.

I have taken over water operations in Berwyn and have been working with environment to get them back in compliance as there has not been much reporting since we left before. However, we seem to be getting everything on track and environment is aware the non compliance was not the fault of our doing.

Thanks,
Derrel

History of Dog Park Proposal

Administration received a councillor request to provide documents related to council's discussion of repurposing Forbes Park to a Dog Park in 2018.

Included in this package:

1. Original Request for Decision to re-purpose Forbes Park to an off-leash dog park July 25, 2018.
2. Motion of Council tabling the request for more information July 25, 2018.
3. Dog Park Proposed Plan provided to Council on August 22, 2018.
4. Motion of Council tabling the proposed plan, Motion of Council requesting a survey August 22, 2018.
5. Off-leash Dog Park Survey results October 10, 2018, Council meeting
6. Motion of Council accepting survey results as information October 10, 2018.
7. Director of Community Services comments to council on March 4, 2019, Council Strategic Planning session.

Brian Allen, CLGM

Chief Administrative Officer

June 1, 2022



11

Request for Decision

Meeting Date:	July 25, 2018
Topic:	To re-purpose Forbes Community Park/Playground located at 5202 52 street (industrial park area) into an off leash Dog Park.
Background:	The Grimshaw Community Services Advisory Board held a Parks/Playgrounds Tour on May 23 rd and two follow up Parks/Playground meetings on June 20 & 27 th where they discussed the concept of an off leash Dog Park for our community. A final decision was made to recommend to Town Council that Forbes Community Park/Playground located at 5202 52 street (industrial park area) be repurposed into an off leash Dog Park.
Financial Impact:	At this time Rick Kyca (owner of Grimshaw Super A Foods) is making a financial donation of \$3800.00 dollars to the Town of Grimshaw to see an off leash Dog Park developed at the Forbes Community Park/Playground.
Recommendation:	To recommend that Forbes Community Park/Playground located in the industrial park area of town be re-purposed into a fenced off leash Dog Park.
Attachments:	Grimshaw Community Services Advisory Board Parks/Playground Follow Up Meeting Minutes from June 20 & 27, 2018.
Report Writer:	Tracy Halerewich, Director of Community Services

Reviewed and Approved for Submission

Department Manager:

Tracey H

Date:

June 28/18

Chief Administrative Officer:

[Signature]

Date:

June 29/18

CSAB Parks/Playground Tour:

A Parks/Playground Tour took place on May 23rd where board members (George Bolkowy, George Chuckvar, Lawrence Arnold, Fred Churchman & Wendy Wald) toured the Parks/Playgrounds which are maintained by the Town of Grimshaw with Tracy Halerewich and Brian Nidish.

The Town of Grimshaw Community Services Department provides general maintenance at the following locations: Veidt Community Park, Forbes Park, West Wind Village, Lions Park, Kinsmen and Buholzer.

The general parks maintenance service which takes place includes: monthly playground inspections, fence patching, garbage/broken glass/litter clean-up, vandalized equipment/structure repairs, placement of additional sand under structures from May to October each year.

Two Oldest Playgrounds In The Town:

Both Buholzer & Forbes Playgrounds are made up of traditional (older) metal equipment which include slides, swing sets, climbers, teeter totters and rocker horse. These two playgrounds are at least 50 years old and in need of updating. New chainlink fencing should also be considered at these locations, as much of the damage to the current fences is due to snow that is pushed up against the fence during the winter months.

Financial Restraints with regards to Upgrading Parks/Playgrounds:

Four years ago we were able to replace two older wooden climbing/ play structures located at Veidt Community Park & Lions Park with new play structures at a (sales price of \$35,000.00 each) from our Parks capital reserve.

Painting of Metal Playground Equipment Pieces:

Six years ago we decided to paint the metal pieces of playground equipment located in various parks areas to improve the over all appearance of the parks using a tremclad metal rust paint. We have a PRCC inmate work crew scheduled to assist us with re-painting the pieces of equipment for the end of July with weather permitting.

Town of Grimshaw Community Services Advisory Board Parks/Playground Follow Up Meeting
June 20, 2018 at 11:30 a.m. in the Don Stannard Meeting Room at the Mile Zero Regional Multiplex.

Present: George Chuckvar, Councilor Wendy Wald, Fred Churchman, George Bolkowy
Staff Present: Tracy Halerewich & Brian Nidish

From the meeting the following notes outline the board members plan for recommendation to Town Council:

- Henry Buholzer Park/Playground – is to remove all the remaining old metal playground equipment, clean up the ground area and turn this area into a fenced “Picnic Area/Leisure Park space” with picnic tables and possibly a gazebo.
- Chainlink Fencing – concern from the snow being plowed up against the chainlink fences at various parks by both residents and the Public Works Department during the winter months. The board would like to suggest that due to our boulevards being so narrow it would be great if the snow could be picked up and hauled away vs piling it up against the fence lines. A Suggestion was to have the Bylaw Officer tour the parks areas in the winter months and fine any residents pushing snow out of their yards and onto town property.
- Forbes Park/Playground – is to recommend to Town Council that the front half of this large park space be turned into an off lease dog park. Brian Nidish advised the members that we have access to water here (there is a stub pipe from the cc to inside the park) and would be beneficial to have available for the dogs. The back half of Forbes Park would remain as a playground with the existing old metal pieces of equipment and see in the future about upgrading.
- Councilor Wald stated she would like the town to notify the citizens of any plans to change the parks/playgrounds as this would give them an opportunity to voice concerns.
- Picnic Tables – it was discussed that we place at least one picnic table in each of our current Parks/Playground areas for public use.

Councilor Wendy Wald had to leave at 12:30, and our meeting was adjourned at 1:00 p.m.

Town of Grimshaw Community Services Advisory Board Parks/Playground Follow Up Meeting
#2 on June 27, 2018 at 11:30 a.m. in the Don Stannard Meeting Room at the Mile Zero Regional Multiplex.

Present: Lawrence Arnold, George Bolkowy, George Chuckvar
Staff Present: Tracy Halerewich & Brian Nidish

The follow up meeting notes below outline the items discussed on the agenda:

1. The CSAB members present reviewed the previous meeting minutes of June 20th.
2. The Parks/Playground Inspection Form along with the Equipment Repair Log Sheet were reviewed and the members agreed to follow the process which is in place.
3. The board members present discussed the email from Councilor Wendy Wald from June 23rd.
4. Brian Nidish and Tracy Halerewich gave a brief verbal report on the 3hr Playground Inspection which took place with Bonnie Segal, Alberta Health Service - Public Health Inspector on June 26th. A written report from Bonnie will be coming to the Town of Grimshaw on a number of items requiring attention. Some of her recommendations that I noted are: Veidt Park – sand needs to be replaced with either pea gravel or “playground sand” and be 12 inches deep, there also can not be 3 sets of seats on a swing set unit, they must be changed so that is only two seats per unit at all parks areas Forbes Park – complete removal of old equipment, Lions Park – Chainlink fence needs to be replaced, removal of slide, merry go round and one set of rusted swings Bulholzer Park – complete removal of old equipment Kinsmen Park – there are items on the big play structure which Bonnie feels needs attention along with removal of metal slide, location of the in ground picnic table being located to close to the slide etc.
5. Off Leash Dog Park - is to recommend to Town Council that Forbes Community Park/Playground be repurposed into an off leash dog park. Brian Nidish advised the members that we talked with Bonnie Segal on our idea during the inspection tour and she strongly recommended to us that the metal slide and climbing unit be removed asap due to age/condition and not meeting CSA standards and that the swing set and teeter totter could be moved to another playground in town.
6. Chainlink Fencing @ Houston Drive (Lions Park) – New fencing is required, Brian is to obtain a quotation on making the over all playground space/area smaller in size allowing for more boulevard space for the grader to plow snow up onto during the winter months without damaging the fence.
7. Items Requiring Follow Up-- the members present have asked that Brian contact local sand blasting companies for quotes to come and sand blast on site specific pieces of playground equipment in our local parks prior to the PRCC inmate work crew coming to paint, as this will prolong the paint life on the pieces of equipment. Brian is to

immediately go and buy the required old tires to be buried in the sand for shock absorption under each of the teeter totter seats at Veidt and Lions Park. Brian is go and change out all the swing sets in various parks that have 3 sets of seats on any swing unit, as they can only have two per unit due to CSA regulations.

The meeting was adjourned at 12:43 p.m.

REGULAR COUNCIL MEETING MINUTES, JULY 25, 2018

PAGE 3

Alberta Recreation and Parks Association - Workshop: 208-180725	COUNCILLOR MESSNER	MOVED that for the Council for the Town of Grimshaw accept the information from the Alberta Recreation and Parks Association – Workshop and investigate having a member of Council taking the course and forwarding to the Community Services Advisory Board. CARRIED
Alberta Culture and Tourism – The Stars of Alberta Volunteer Awards Nominations: 209-180725	COUNCILLOR HENNINGS	MOVED that the Council for the Town of Grimshaw accept the letter from Alberta Culture and Tourism regarding the Stars of Alberta Volunteer Awards Nominations and share the information with Community Services and the Library. Nominations from Council to be submitted to administration prior to the next council meeting. CARRIED
Request for Decision – Re-Purpose Forbes Community Park Playground to an Off-Leash Dog Park: 210-180725	COUNCILLOR SKLAPSKY	MOVED that the Council for the Town of Grimshaw table the Request for Decision to Re-Purpose the Forbes Community Park/Playground located in the industrial park area of town to an Off-Leash Dog Park. Administration will send the request back to the Community Services Advisory Board for more information. CARRIED
AUMA Alberta Tour Mayor Barry Morishita – Grimshaw August 5, 2018 from 1:00 to 2:30 p.m.: 211-180725	DEPUTY MAYOR THOMPSON	MOVED that the Council for the Town of Grimshaw advise administration if they are available to meet with Mayor Barry Morishita from the AUMA Alberta Tour on August 5, 2018 from 1:00 to 2:30 p.m. Administration to send out an invitation to the Village of Berwyn and the Municipal District of Peace. CARRIED

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

3

Town of Grimshaw

Dog Park - Proposed Plan

Through the Five Year Recreation Master Plan, the Grimshaw Community Services Advisory Board identified the desire and need to establish a Dog Park here in the community of Grimshaw.

The provision of Dog Park/ Off – Leash Areas is trending nationally and our national data suggests that between 30 – 35% of Canadian households own a dog.

Definitions:

Dog Park – a fully fenced and gated open space, designed specifically for owners to allow their dogs off leash.

Off – Leash Area – a multi-use park, or portion of a multi-use park, designated as an large open area where dogs are allowed off leash under full control of the owner.

This report is meant to help prepare Town Council with information on developing our first Dog Park here in Grimshaw.

Through communication and information obtained from other Alberta communities who have established Dog Parks and Off Leash Areas, the following will outline the leading practices to guide in the development of a Dog Park:

#1 Geographical Location – As the town will more than likely only have one dog park for the size of our community, it should be considered a town-wide amenity and placed in a central location.

#2 Maximize Existing Recreation Amenities – Grimshaw has significant outdoor recreation infrastructure that are not formally utilized year round, where consideration should be given to utilize some of these facilities for dog park off leash purposes ie: ball diamonds or large playground/park spaces.

#3 Maximize Use Of Existing Sites Before Building New – While there are times where a community is required to build a new site, it is important to consider the use of an existing site. This means that an existing park could be “refurbished” to maximize its use.

#4 Public Involvement – To ensure public buy in, it is critical to involve the public. This will help with relieving some of the conflicts that occur where dog and non-dog owners currently share outdoor amenities in Grimshaw.

Design Considerations should include ensuring the area is sufficient size to accommodate both small and large dogs, that it is grassed and completely fenced for running and playing, have access to water, adequate provisions for trees, benches, proper signage, doggie bag dispensers and waste receptacles.

Site Considerations – It is important to consider any potential Dog Park sites by filtering it through a set of criteria. This will help prioritize several sites in order to arrive at the site with the greatest benefit.

Criteria/Description:

- Adjacency – How close is the site to existing recreation and park facilities?
- Location – What is the surrounding neighborhood is it near residential or industrial?
- Motorized & Non Motorized Access – How easy is it to access the site?
- Parking – How much parking is available?
- Visibility – Is the entire site visible from the road?
- Size – How large is the site?

Maintenance:

Through the Community Services Department (Parks) will be responsible for ensuring daily inspections and maintenance of the Dog Park.

The development of a dedicated Dog Park in our community is to enhance the well being of our residents and their dogs. By providing a designated Dog Park will please other non dog owner (community members) as people will have a place to call "home" verses utilizing our local ball diamonds and larger playground/parks areas to exercise their animals.

Initial (Approximate) Budget Costs If Utilizing Forbes Park:

- Fence/gate enhancement/repairs at park \$5000.00
- Making the water source accessible above ground with a tap - \$500.00
- Metal benches (4) \$ 2000.00
- Doggie Bag Dispensers/Waste Receptacle Units (3) \$ 1100.00
- Signage \$600.00

\$9200.00 dollars

Report Writer:



Tracy Halerewich, Director of Community Services
Town of Grimshaw

Appendix A

**Risk Management Considerations
Holly Neill, CRM, RMA Insurance**

Tracy Halerewich

From: Muni Clerk
Sent: July 27, 2018 11:30 AM
To: Tracy Halerewich
Subject: FW: Holly's email - Questions on Liability/Risk for a Dog Park

Hi there Tracy,

Here are the answers for your from our insurance.

Cindy

From: Holly Neill <holly@rmainsurance.com>
Sent: July 27, 2018 9:52 AM
To: Muni Clerk <municlerk@grimshaw.ca>; Holly@rma.com
Subject: RE: Holly's email - Questions on Liability/Risk for a Dog Park

Hi Cindy,

Many municipalities have been approached by groups in the community to establish off-leash or leash-free parks within public areas. While these parks may provide exercise and socialization opportunities for Fido, they expose municipalities to considerable risk.

Risk Management Considerations

Although your municipality would be able to rely on any dog owners legislation applicable in our province that requires dog owners to maintain control of their animals at all times (such as the Dog Owners Liability Act), there is a potential for liability because you are the occupier permitting the existence of the leash-free zone. It is foreseeable that injuries could occur in the off-leash parks. For example, you might see:

- A child or adult being attacked by an unleashed dog.
- A conflict between two or more unleashed dogs.
- An injury to a dog owner trying to protect their dog from another.

Due to the likelihood of these incidents and the lack of viable risk controls to serve in the municipality's defence, some percentage of fault would likely be attached to the municipality permitting off-leash zones. The municipality has a duty of care to implement controls that mitigate risk. Rules should be posted on municipal websites and signs at and around the park. Signs should use simple language and should note fines for not following park rules: Some samples of signs are as follows:

- All visitors use the park at their own risk.
- State the hours of the park.
- Warn users and others that it is an off-leash park.
- Advise that children should be supervised at all times.
- Puppies under four months old and aggressive dogs should not use the park.
- No food or glass containers are allowed.
- Owners must clean up after their dog and properly dispose of waste.
- Remind dog owners of their responsibility to keep their animal under control at all times.
- If a dog digs a hole, the owner is responsible for filling it prior to their departure.
- Limit the number of dogs per person to two.
- Professional dog walkers cannot enter the park with more than two dogs.

The park should be physically separate from the general public. It shouldn't be located around playgrounds, sports fields, public pathways or schools. The municipality must conduct inspections to monitor the use of the off-leash dog park. Remove or repair hazards as soon as they are reported. Ensure that there are waste receptacles placed around the park. Instruct owners that their pets must be licensed and have up to date vaccinations, including rabies. Consider working with a dog group in the community. Members are likely to be regular visitors to the off-leash dog park and will have a vested interest in its upkeep. Ask them to be vigilant in reporting misbehaviour, aggression or irresponsibility on behalf of dogs and/or their owners. Thoroughly inspect the park on a regular basis. There have been several cases

recently where poison has been left around the park and dogs have ingested toxic material. In one instance antifreeze was injected into cupcakes. They were left by trees for dogs to find and eat. This reinforces why a "no food" rule is important. It allows out of the ordinary objects to be located quickly.

Effective March 20, 2018, we are excited to announce that we changed our company name from AAMDC/Jubilee Insurance Ltd. to RMA Insurance. Our new website address is www.rmainsurance.com and our new email address domain is @rmainsurance.com
All staff remain the same and we are looking forward to serving you for another 100 years.

Holly Neill, CRM

Member Services Representative



Office: 780.955.4087
Fax: 780.955.3615
RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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From: Muni Clerk <municlerk@grimshaw.ca>
Sent: Friday, July 27, 2018 9:00 AM
To: Holly Neill <holly@rmainsurance.com>; Holly@rma.com
Subject: FW: Holly's email - Questions on Liability/Risk for a Dog Park
Importance: High

Hi there Holly,

Can you please read the request I have below and give us some information please?

Thank you so much and have a wonderful weekend.

Cindy

From: Tracy Halerewich
Sent: July 27, 2018 7:58 AM
To: Muni Clerk <municlerk@grimshaw.ca>
Subject: Holly's email - Questions on Liability/Risk for a Dog Park
Importance: High

Hi Cindy; Can I have you contact or get Holly's email to ask her about what are the risks/liabilities to the town if we were to open an off lease dog park for the public to use. Thanks Tracy

Tracy Halerewich
Director of Community Services
TOWN OF GRIMSHAW
Telephone: (780) 332-4005 extension 03
Fax: (780) 332-2213
Cell: (780) 625-9778

Appendix B

Dog Park Signage Examples

This park is brought to you by the Town of Blackfalds for pups and their people

WELCOME TO THE BARK PARK


HOURS: Daily, Dawn to Dusk

For the safety and comfort of all dogs and their humans please follow these simple rules:

- Users of the dog park, both 2 & 4 legged, do so at their own risk.
- If your dog misbehaves or causes damage, don't say the dog did it. Their humans are responsible and liable. If you can't control your dogs, you should get a cat or guinea pig.
- The park is not responsible for injury, theft, accident or your poor life choices.
- Children ages 10 & under must be accompanied by an adult at all times.
- Dogs & humans must be free of contagious conditions, disease and parasites.
- Recommend max. 3 dogs per human.
- No foxy canine ladies in heat.
- Notwithstanding the cute factor, 4 month-old puppies or younger are not permitted.
- Please leash dogs when entering and exiting the dog park and carry a leash while in the dog park.
- There is no poop fairy. Please clean up after your dog with poop bags provided.
- No tobacco, drugs or alcohol. Anyone under the influence should not be in charge of a moving vehicle or canine.
- Dogs behaving aggressively are not welcome to the club.
- No human food permitted. Doggie treats are allowed and sharing is encouraged.
- No breakable containers.

Attention Dogs: Grrrr, ruff, woof woof. Good dog.

Emergencies? Call 911
 Bites or other injuries? Call 403.885.0020
 Park maintenance? Call 403.885.4677
 BYLAW 1181/14



Ponoka Off-Leash Dog Area Rules



1. All dogs shall wear a visible dog license tag.
2. Only dogs and their handlers are permitted
3. Dogs must be on a leash when entering and exiting the Area
4. Handlers must 'scoop the poop' in all areas.
5. Dogs must be under control and in view of the handler at all times.
6. Restricted and aggressive dogs are not allowed.
7. Immediately leash and remove your dog if it shows aggressive behaviour.
8. Female dogs in heat are not allowed.
9. Owners/handlers are responsible for any injuries caused by dogs in their control.

The Town of Ponoka is not responsible for the safety of persons and/or dogs while in the area, and shall not be liable for any injuries or damages suffered to anyone or any dog while using the Facilities.

Dog Park Etiquette

Dogs must

- have up-to-date licenses and vaccinations
- not chase wildlife
- interact well with other dogs and dog owners
- come immediately when called

Dog owners must

- keep dog on leash until inside the fenced area
- have a leash in possession at all times
- keep dog within sight and under verbal control at all times
- clean up after dog and fill any holes the dog may dig
- remove dog from the park at the first sign of aggression

News & Notices

[Red Deerians happy with their quality... \(/whats-happening/news-room/red-deerians-happy-with-their-quality-of-life-and-value-for-tax-dollars.html\)](#)

July 26, 2018

Nine out of 10 Red Deerians say their overall quality of life is good or very good, with 62 per cent saying their quality of life has improved or stayed the same in the past year, according to the 2018 Citizen Satisfaction Survey released today.

[Training exercise to limit use of Red... \(/whats-happening/news-room/training-exercise-to-limit-use-of-red-deer-river-on-thursday.html\)](#)

July 25, 2018

Red Deer River users are forewarned that some areas of the river near the CPR Bridge may be closed for a training exercise on Thursday.

<http://www.reddeer.ca/recreation-and-culture/outdoor-recreation/year-round-activities/off...> 2018-07-26

users asked for.

Pet owners are advised that the ice surface is currently not thick enough for dogs to run on. "Thin Ice" signs have been placed around the storm water pond to warn dog owners to keep their pets away. City staff monitor the ice thickness, and will remove the warning signs when the pond surface is safe for use. Those using the pond surface are advised to beware that the ice may become unstable at any time, and that the ice thickness may change any time for a variety of reasons, some of which are unpredictable. Anyone using the storm water pond does so at their own risk.

Dog park users are asked to observe the following rules of etiquette so that their time at the off-leash area is a pleasant and safe experience for everyone – people and dogs alike.

Please ensure that:

- Your dog has up-to-date licenses and vaccinations.
- Does not chase wildlife.
- Interacts well with dogs of all sizes.
- Is not in heat, sick or aggressive.
- Will come to you immediately if called

Please ensure that you:

- Keep your dog on the leash until it has fully entered the fenced area.
- Have a leash in your possession at all times.
- Keep your dog within sight and under verbal control at all times.
- Clean up after your dog and dispose of all waste in the receptacles provided (Please use them)
- Fill any holes the dog might have dug.
- Remove your dog from the park at the first sign of aggression.
- Do not bring glass containers or food into the off-leash area.

Users of the Len Thompson Off-leash Dog Park do so at their own risk. The City of Lacombe is not liable for any injury or damage caused by any dog in the dog park.

Return to full list >>

Off-Leash Area Basics

What you need to know about off-leash areas:

Before You Go

License your dog

Have your dog vaccinated

Make sure your dog obeys your voice commands immediately

Remember to bring your pooper scooper



At An Off-Leash Area

Look out for other users. The City has a multi-use policy, so expect to share off leash areas with people that don't bring dogs

Keep your dog within your sight

Have your leash always ready, even in off leash areas

Remember to use your pooper scooper

Bear in mind  [Animal Licensing and Control Bylaw C13145](#) and  [Parkland Bylaw C2202](#)

Restricted Dogs

A restricted dog is a dog that has been deemed restricted as a result of a conviction under the Animal Licensing and Control Bylaw for any of the sections pertaining to chases, attacks or bites. Restricted dogs must be leashed and muzzled any time they are outside the owner's property. Restricted dogs are not allowed in off leash areas.

Fines

Issue	Fine
No licence	\$250
Failure to scoop	\$100
Dog bite causing injury	\$500-\$2500
Dog attack, no injury	\$100
Dog not under control	\$100

Dog Off-Leash Areas

Edmonton has over 40 areas where your dog can run and play without having you on the other end of the leash. You too, can get physical and emotional benefits from exercise and by socializing with other dog owners.

Disclaimer: Use of City of Edmonton dog parks is at your own risk. Owners are legally responsible for the actions and behaviours of their dog(s) at all times. By entering a City of Edmonton dog park, the user agrees to hold the City of Edmonton harmless and free from liability from any actions of any park user(s) or their dog(s). Park users agree to fully comply with all of the park rules. The City of Edmonton assumes no responsibility for any accidents/injuries to dogs or people while in the dog park. The City of Edmonton is not responsible for lost dogs or any injury to dogs, adults, or children. Usage of this dog park constitutes acknowledgement of this Disclaimer.



Rink Off-Leash Pilot

Information your community league needs to participate in this new off-leash pilot.



Off-Leash Quick Link Hub

The Quick Link Hub is a place for residents to find up-to-date information about dog off leash areas, updates, and events in Edmonton.

Off Leash Ambassador Program

Information for Pet Owners

https://www.edmonton.ca/activities_parks_recreation/parks_rivervalley/off-leash-sites.aspx

1/5

Q Type Search Term ...



NEWS & EVENTS

COMMUNITY

DISCOVER PEACE RIVER

BUSINESS CONNECTION

COUNCIL & ADMIN

I WANT TO...

Off leash Dog Area



98 Street

Mailing Address:

Box 6600
Peace River, AB

780-624-1000

Website

Twitter

Facebook

Category: Parks and Recreation, Facilities, and Town of Peace River Facilities

Place Category: Parks and Recreation, Facilities, and Town of Peace River Facilities

Place Tags: dog park, dogs, off leash dog park, peace river, and peace river dog park

<https://peacriver.ca/community-directory/off-leash-dog-area/>

2018-07-26

* (Example)

Forbes Park – Off Leash Dog Park Rules:

To maintain a safe environment for dogs of all breeds, temperaments and sizes the following rules must be followed when visiting the off leash dog park:

- This off leash dog park is unsupervised and the public are to use this venue at your own risk.
- The Town of Grimshaw is NOT responsible for loss, damage or injury arising from use.
- Spayed/neutered dogs are recommended.
- Owners are responsible for the behavior of their dog(s) at all times.
- Dog owners must have their leash in hand at all times. In the event of problems, dog owners should be able to quickly leash and remove their dog from the area.
- Children entering the off leash dog park must be closely supervised by an adult at all times.
- Dog owners must remain in the park and keep their dog in view at all times.
- All dogs must have up to date vaccinations, rabies and wear applicable licensed tags prior to entering the dog park.
- Puppies under four months of age should not enter the park, as they have not received all of their vaccinations.
- Aggressive dogs are not allowed in the off leash dog park. Any dogs showing aggression should be removed from the premises.
- Female dogs in heat are not permitted in the dog park.
- Do not bring human or dog food inside the park.
- Do not bring any dog toys inside the park. Dogs may claim toys that do not belong to them, which may lead to aggressive behavior. Small toys may be a choking hazard in some dogs, especially large dogs.
- Owners must clean up any dog droppings made by their pets. Bag all droppings before depositing them in to the provided receptacles.
- Notify the Town of Grimshaw, by calling (780) 332 – 4626, if the dog park requires maintenance or repairs.

4

Dog Park – Proposed Plan: 223-180822	COUNCILLOR HENNINGS	MOVED that the Council for the Town of Grimshaw table the information from the Community Services Department for the Dog Park – Proposed Plan until Strategic Planning Session and have Administration investigate selling the Forbes Park property.
		CARRIED
Dog Park – Public Input/Survey Monkey: 224-180822	COUNCILLOR SKLAPSKY	MOVED to seek public input via our social media sites and newsletter to see if our residents want a Dog Park. Do a Survey Monkey with some of these questions, “Do we need a dog park and, if so where should it be? How far would you walk to go to a dog park?”
		CARRIED
Request for Decision – Appointment of an Assessor: 225-180822	COUNCILLOR SKLAPSKY	MOVED that for the Council for the Town of Grimshaw hereby appoint Grant Clark from KCL as our assessor for the Town.
		CARRIED
Request for Decision – Purchase of Tool Cat, Reallocation of Transportation Capital Reserve: 226-180822	COUNCILLOR SKLAPSKY	MOVED that the Council for the Town of Grimshaw purchase a BobCat Tool Cat with a Mower Deck with monies Reallocated from the Transportation Capital Reserve.
		CARRIED
Letter from Lawrence Skarra – RoundUp Not Allowed in Grimshaw: 227-180822	COUNCILLOR SKLAPSKY	MOVED that the Council for the Town of Grimshaw accept the letter from Lawrence Skarra regarding the use of RoundUp. Administration to draft letter stating that Council will not ban the use of the herbicide “RoundUp” in Grimshaw.
		CARRIED

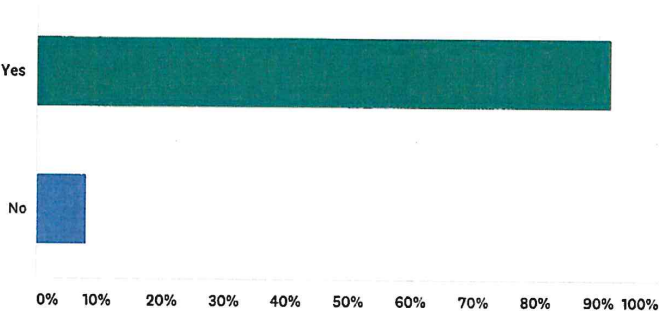
Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

Off-Leash Dog Park

5

Q1 Are you are a Town of Grimshaw resident?

Answered: 163 Skipped: 1

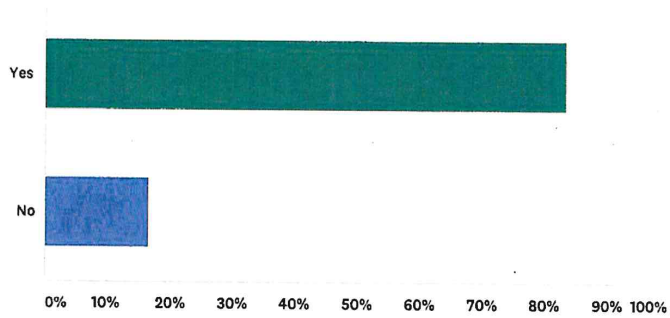


ANSWER CHOICES	RESPONSES	
Yes	92.02%	150
No	7.98%	13
TOTAL		163

Off-Leash Dog Park

Q2 Does the Town of Grimshaw need an off-leash dog park?

Answered: 164 Skipped: 0



ANSWER CHOICES

RESPONSES

Yes	83.54%	137
No	16.46%	27
TOTAL		164

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Off-Leash Dog Park

Q3 Where would you like to see an off-leash dog park located?

Answered: 146 Skipped: 18

#	RESPONSES	DATE
1	No Place	10/2/2018 11:30 AM
2	By the Vet Clinic - old playground?	10/2/2018 11:30 AM
3	In an area of the Industrial park.	10/2/2018 11:29 AM
4	In my house - all the puppies.	10/2/2018 11:27 AM
5	The old Holy Family School yard. Forbes Park, Veidt Community Park.	10/2/2018 11:26 AM
6	At the old Holy Family - already fenced.	10/2/2018 11:24 AM
7	Old GHS Field	10/2/2018 11:23 AM
8	A quieter neighborhood	10/2/2018 11:22 AM
9	Somewhere away from the busy roads.	10/2/2018 11:21 AM
10	Forbes Park	10/2/2018 11:20 AM
11	Forbes Park	10/2/2018 11:18 AM
12	Forbes Park	10/2/2018 11:16 AM
13	Forbes Park	10/2/2018 11:15 AM
14	Preferably the North side of town.	10/2/2018 11:14 AM
15	In Industrial area.	10/2/2018 11:13 AM
16	Forbes Park	10/2/2018 11:12 AM
17	Forbes Park	10/2/2018 11:11 AM
18	Forbes Park	10/2/2018 11:10 AM
19	Some where quiet, away from highways.	10/2/2018 11:09 AM
20	At the Park by the Vet Clinic.	10/2/2018 11:08 AM
21	At the park located next to the Vet Clinic.	10/2/2018 11:07 AM
22	Park by the Vet Clinic.	10/2/2018 11:06 AM
23	Anywhere that is fenced off.	10/2/2018 11:04 AM
24	Holy Family Field, Centennial Park, Little Park with hill on the East Side.	10/2/2018 10:47 AM
25	East side of town near the old holy family or by the east side park	9/26/2018 8:27 PM
26	Doesn't matter.	9/25/2018 8:20 AM
27	If you have to have one it needs to be away from residential areas.	9/23/2018 7:42 AM
28	near the multiplex or on the left of the hwy going to the hospital and StoneBrook	9/22/2018 1:52 PM
29	never been to one so not sure what works well, I assume a large area that you can walk to or drive to in town limits with parking available. Maybe take the rv parking at the drainage ditch and turn it into dog park, they shouldn't be allowed to be parking there anyway!	9/21/2018 9:00 PM
30	Central near main street	9/20/2018 7:49 PM
31	Nowhere. Grimshaw has many needs that are not being taken care of. Put the money where it is of value to everyone.	9/20/2018 2:12 PM
32	East side in the fields of Holy Family School if that is town property. Or somewhere near drainage ditch that is accessible. Forbes Park is ok but there are houses around	9/19/2018 6:26 PM

3 / 17

Off-Leash Dog Park

33	Old Holy Family School grounds of possible. Or the empty field space on the far east side of town.	9/18/2018 10:02 PM
34	Open grassy area near the multiplex.	9/18/2018 6:24 PM
35	NO Where If REALLY NEEDED what's wrong with the 2 open school fields (And I am A Dog Owner)	9/18/2018 2:18 PM
36	Any fenced area located within the town's limits.	9/17/2018 4:02 PM
37	Holy Family School. There is a huge field that can accomodate a dog park.	9/17/2018 3:18 PM
38	East side of the town.	9/17/2018 7:44 AM
39	West side of town	9/16/2018 10:16 PM
40	By the multiplex	9/14/2018 4:49 PM
41	Somewhere town central.	9/14/2018 2:21 PM
42	Somewhere that is easy/safe to access by walking, and central to a residential area.	9/14/2018 9:51 AM
43	On township rd 832 with water access	9/6/2018 1:21 PM
44	Fenced area , away from major traffic	9/5/2018 6:42 AM
45	Holy family school field	9/5/2018 12:56 AM
46	West of Kinsmen Park	9/4/2018 9:50 PM
47	The playground where the town shop is would be a perfect spot since the playground is old and needs to be dismantled	9/4/2018 9:47 PM
48	The old Kennedy school field	9/4/2018 7:34 PM
49	Park by vet clinic	9/4/2018 7:01 PM
50	Somewhere on the edge of town...maybe in a space that does not get used...le big parking lot area by Mile Zero Hotel.	9/4/2018 6:33 PM
51	Holy family school field	9/4/2018 5:22 PM
52	Anywhere in grimshaw would be fantastic!	9/4/2018 3:37 PM
53	Unsure	9/4/2018 3:35 PM
54	West of Kinsman, over the pipeline easement, nothing going to be built there anyways.	9/4/2018 3:05 PM
55	Across from the kingsmen park on 55street	9/4/2018 2:40 PM
56	The old holy family school building	9/4/2018 12:57 PM
57	South or east of multiplex/school.	9/4/2018 12:46 PM
58	North of main street near the train tracks	9/4/2018 11:12 AM
59	Near the hospital	9/4/2018 10:21 AM
60	Not in grimshaw	9/4/2018 10:05 AM
61	Designate off leash trails and areas with signage. The need for a "park" is unnecessary.	9/4/2018 9:33 AM
62	The empty lot west of kingsman park	9/4/2018 9:30 AM
63	i would like to see it in town limits preferably in the old holy family school property as it is somewhat central and already partially fenced in.	9/4/2018 9:22 AM
64	By the drainage ditch or easily accessable in walking distance from downtown	9/2/2018 12:14 AM
65	Not in any kids parks.	9/1/2018 6:16 PM
66	Off the highway near hospital or towards 3 mile corner	9/1/2018 5:17 PM
67	N/a	9/1/2018 5:05 PM
68	Between the skatepark and pool	9/1/2018 7:59 AM
69	Not sure	8/31/2018 7:51 PM
70	Holy family's old play ground area. They have a very large open field!	8/31/2018 6:47 PM

Off-Leash Dog Park

71	No where. There is better ideas to use town money for. Such as a new sliding hill	8/31/2018 6:24 PM
72	Near the kinsmen park!	8/31/2018 3:12 PM
73	Near the multiplex	8/30/2018 9:59 PM
74	Somewhere by the hospital maybe? Not somewhere right in town, that's for sure. Needs to be somewhere that doesn't disturb residents and room for parking.	8/30/2018 9:03 PM
75	Not sure.	8/30/2018 7:59 PM
76	park by vet clinic	8/30/2018 1:24 PM
77	Wherever is appropriate and doable.	8/30/2018 8:39 AM
78	No difference where.	8/30/2018 7:11 AM
79	Anywhere in Grimshaw	8/29/2018 11:20 PM
80	In town	8/29/2018 10:26 PM
81	Somewhere in town, maybe by the old school	8/29/2018 9:59 PM
82	Anywhere	8/29/2018 9:37 PM
83	The feild at the old Grimshaw Jr Sr High School	8/29/2018 9:13 PM
84	The field beside the old Grimshaw Jr Sr High school	8/29/2018 9:09 PM
85	Anywhere is fine!	8/29/2018 8:42 PM
86	The old holy family school field, finish fencing off a portion of it.	8/29/2018 8:25 PM
87	Fence off part of the old Holy Family School grounds. It's already mostly done. Just needs the openings turned into gates, or fenced off, and continue the fence just east of the building & playground.	8/29/2018 8:14 PM
88	Park on 55st	8/29/2018 7:31 PM
89	Possibly in the field at the former HFS field, although that would require subdividing the lot.	8/29/2018 7:31 PM
90	Anywhere available - possibly close to the new school where there is an abundance if vacant land	8/29/2018 7:19 PM
91	anywhere is better than nowhere .	8/29/2018 7:14 PM
92	Where the old Grimshaw High School building is located. The Field to that old school would be perfect!	8/29/2018 7:08 PM
93	Anywhere in town!	8/29/2018 7:00 PM
94	Drainage ditch or Kinsman park	8/29/2018 6:44 PM
95	field by vet clinic	8/29/2018 6:38 PM
96	The large, vacant field across from Kinsmen Park.	8/29/2018 6:29 PM
97	Somewhere with some trees not just an empty fenced field	8/29/2018 6:24 PM
98	Forbes Park industrial area not residential	8/29/2018 6:17 PM
99	Within town limits	8/29/2018 6:04 PM
100	Next to baseball diamonds.	8/29/2018 6:01 PM
101	?	8/29/2018 5:55 PM
102	.	8/29/2018 5:55 PM
103	Central location perhaps behind the new location for the Town office....easy for most citizens to walk to and enjoy	8/29/2018 5:37 PM
104	By the old holy family school	8/29/2018 5:24 PM
105	Preferably an area that is not right by a busy road. The green space on 55st across kinsmen park or an area near the multiple. Ideally, a larger space and while mature trees aren't an abundance in town, having some shade would be nice in the summers	8/29/2018 5:13 PM
106	Not sure	8/29/2018 4:50 PM

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Off-Leash Dog Park

107	Edge of town. Away from other parks and small children.	8/29/2018 4:44 PM
108	Industrial area or by Kinsman park	8/29/2018 4:18 PM
109	The old Holy Family School park is already fenced, it wouldn't take much. Alternately Eastside park has a wide open space that isn't much used, also already fenced.	8/29/2018 4:06 PM
110	Somewhere by the old Holy Family school	8/29/2018 4:04 PM
111	Across from Kinsmen Park on west side of town	8/29/2018 3:30 PM
112	The field of the Old Highschool	8/29/2018 3:17 PM
113	Former Holy Family School location	8/29/2018 3:01 PM
114	Within town limits	8/29/2018 2:58 PM
115	Somewhere not too far out of town	8/29/2018 2:05 PM
116	At a designated fenced area. Not too fussy as to where as it is a small town and all places are easily assessable	8/29/2018 2:01 PM
117	Holy family school park	8/29/2018 1:57 PM
118	Field by west side drainage ditch or one of the old school fields	8/29/2018 1:32 PM
119	Location doesn't matter to me.	8/29/2018 1:26 PM
120	No where	8/29/2018 1:15 PM
121	Walking distance	8/29/2018 1:14 PM
122	At old Kennedy school park??	8/29/2018 1:06 PM
123	In a nice spot, anywhere would be great	8/29/2018 12:54 PM
124	It doesn't matter as long as it is away from traffic and safe	8/29/2018 12:50 PM
125	Old schools, maybe old Holy Family schoolground. Not close to highway. Safer for dogs and humans.	8/29/2018 12:41 PM
126	There is a big field right behind the old Holy Family School! I live near there and I rarely see anyone using it besides playing ball with their dog!! So I think that would be a very good place! Might need a little bit of work but not a lot!!	8/29/2018 12:35 PM
127	Anywhere that it's not too busy	8/29/2018 12:35 PM
128	The old Holy Family school	8/29/2018 12:28 PM
129	Over by the old Kennedy school	8/29/2018 12:20 PM
130	Old Holy Family	8/29/2018 12:15 PM
131	no where	8/29/2018 12:14 PM
132	Away from residential homes	8/29/2018 12:14 PM
133	next to Kinsmen park	8/29/2018 12:14 PM
134	I don't believe one is needed, however it should be in a or in close proximity to residential areas that people are likely to access.	8/29/2018 12:14 PM
135	Beside Kinsmen	8/29/2018 12:09 PM
136	Anywhere	8/29/2018 12:08 PM
137	Close to the multiplex	8/29/2018 12:03 PM
138	Behind Kennedy	8/29/2018 11:59 AM
139	Not near residences, enough barking dogs all day. Industrial area perhaps?	8/29/2018 11:57 AM
140	Forbes park by the Vet clinic would be a great use of space as it is already fenced and close to clinic and pound. It is not a very useful space as a playground with all the old equipment. I don't think that off-leash parks should be adjacent to children's playgrounds due to children who play unattended that may come into the dog park.	8/29/2018 11:54 AM
141	Any green space available, as long as in Grimshaw.	8/29/2018 11:50 AM

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Off-Leash Dog Park - Survey
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Off-Leash Dog Park

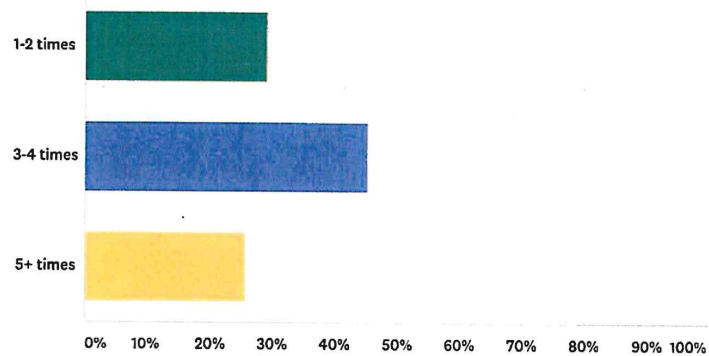
142	Kennedy field or Grimshaw high field. Accessible by walking for most of the town, and a large space that isn't being used	8/29/2018 11:43 AM
143	Not picky	8/29/2018 11:32 AM
144	East side of Grimshaw near Holy Family School Building	8/29/2018 11:31 AM
145	Anywhere in town	8/29/2018 11:27 AM
146	Preferably somewhere far from busy roads and highways and away from homes and businesses. This will make it safer should a dog get loose from the park	8/29/2018 11:26 AM

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Off-Leash Dog Park

Q4 If we had a fenced off-leash dog park area, how many times a week do you feel you would visit?

Answered: 144 Skipped: 20



ANSWER CHOICES

1-2 times

3-4 times

5+ times

TOTAL

RESPONSES

29.17%

45.14%

25.69%

42

65

37

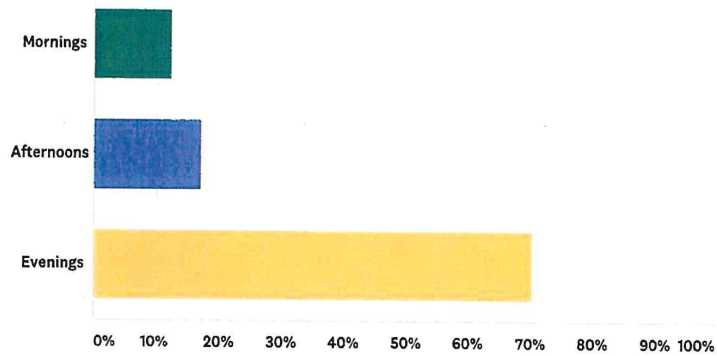
144

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Off-Leash Dog Park

Q5 What time of day would you visit an off-leash dog park?

Answered: 145 Skipped: 19



ANSWER CHOICES

RESPONSES

Mornings	12.41%	18
Afternoons	17.24%	25
Evenings	70.34%	102
TOTAL		145

Off-Leash Dog Park

Q6 Where do you currently take your dog(s) to walk, socialize, or exercise?

Answered: 149 Skipped: 15

#	RESPONSES	DATE
1	In ball diamonds/Outdoor Rink.	10/2/2018 11:30 AM
2	On the many back roads.	10/2/2018 11:29 AM
3	Peace River	10/2/2018 11:26 AM
4	Wilderness	10/2/2018 11:24 AM
5	The boonies (all my yard)	10/2/2018 11:23 AM
6	Peace River Dog Park	10/2/2018 11:22 AM
7	Strong Creek, Queen Elizabeth Provincial Park	10/2/2018 11:21 AM
8	Ball Diamonds	10/2/2018 11:20 AM
9	Ball Diamonds	10/2/2018 11:19 AM
10	Wilderness Park	10/2/2018 11:18 AM
11	Just around town.	10/2/2018 11:16 AM
12	Back roads.	10/2/2018 11:15 AM
13	Walks uptown.	10/2/2018 11:14 AM
14	Down a back road.	10/2/2018 11:13 AM
15	Ball Diamonds	10/2/2018 11:12 AM
16	Ball Diamonds	10/2/2018 11:11 AM
17	Ball Diamonds	10/2/2018 11:10 AM
18	Peace River.	10/2/2018 11:09 AM
19	Back roads.	10/2/2018 11:08 AM
20	On the roads/streets throughout town.	10/2/2018 11:07 AM
21	Ball Diamonds.	10/2/2018 11:06 AM
22	Around town or out in the country.	10/2/2018 11:04 AM
23	Wilderness Park, Lake	10/2/2018 10:47 AM
24	The old holy family park	9/26/2018 8:27 PM
25	Drainage Ditch.	9/25/2018 8:20 AM
26	walk around the block or take them out to the park by the golf course	9/22/2018 1:52 PM
27	westside in town towards hospital or alleys(there are no sidewalks on our streets on the west side), lac cardinal, wilderness park.	9/21/2018 9:00 PM
28	Around the neighbourhood on leash	9/20/2018 7:49 PM
29	My back yard	9/20/2018 2:12 PM
30	Drainage ditch, wilderness park, Holy Family playground	9/19/2018 6:26 PM
31	Wilderness Park or walking around town.	9/18/2018 10:02 PM
32	Ball diamonds across from the multiplex. Out of town (wilderness park)	9/18/2018 6:24 PM
33	Around the block!	9/18/2018 2:18 PM

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Off-Leash Dog Park

34	Walk all over the town.	9/17/2018 4:02 PM
35	Wilderness Park and other rural locations. On leash along the streets.	9/17/2018 3:53 PM
36	The drainage here in town, wilderness park, bear lake, and on leashed walks around town.	9/17/2018 3:18 PM
37	Wilderness park, Cardinal Lake, walk around town (on-leash)	9/17/2018 7:44 AM
38	Around town for a walk	9/16/2018 10:16 PM
39	Daily walks around Grimshaw and go to peace river for more socialization	9/14/2018 4:49 PM
40	Around town on a leash or at a farm outside town.	9/14/2018 2:21 PM
41	The drainage ditch, Kinsmen Park	9/14/2018 9:51 AM
42	Drainag ditch	9/6/2018 3:41 PM
43	Hills around Peace River, dog park in Peace River, along the river in Peace River.	9/6/2018 1:21 PM
44	Old high school playground	9/5/2018 6:42 AM
45	Wilderness park and peace river off leash dog park	9/5/2018 12:56 AM
46	My yard	9/4/2018 9:50 PM
47	Back roads and occasionally the park in PR	9/4/2018 9:47 PM
48	Peace river dog park	9/4/2018 7:34 PM
49	Ball diamonds	9/4/2018 7:01 PM
50	For walks around town	9/4/2018 6:33 PM
51	We walk the service road to the Pomeroy.	9/4/2018 6:01 PM
52	Holy family field, out of town	9/4/2018 5:22 PM
53	The open feild behind the old holy family school	9/4/2018 3:37 PM
54	Around a couple blocks	9/4/2018 3:35 PM
55	Drainage ditch	9/4/2018 3:05 PM
56	On the streets of grimshaw	9/4/2018 2:40 PM
57	Peace river	9/4/2018 12:57 PM
58	South and east of the multiplex.	9/4/2018 12:46 PM
59	Lac cardinal, wilderness park	9/4/2018 11:12 AM
60	Around Berwyn neighborhood, friends places in grimshaw or into peace river	9/4/2018 10:21 AM
61	Lake paths	9/4/2018 10:05 AM
62	Trails around town	9/4/2018 9:33 AM
63	Peace river dog park	9/4/2018 9:30 AM
64	the drainage ditch. Lac cardinal and wilderness park	9/4/2018 9:22 AM
65	berwyn back road or around the D	9/2/2018 2:22 PM
66	Wilderness park, drainage ditch, peace river dog park	9/2/2018 12:14 AM
67	Walking	9/1/2018 6:16 PM
68	Peace River dog park or around the neighbourhood	9/1/2018 5:17 PM
69	Walks	9/1/2018 5:05 PM
70	Walks around town, wilderness park, bear lake	9/1/2018 7:59 AM
71	On streets around town or by the drainage ditch road	8/31/2018 7:51 PM
72	Just walk around town.	8/31/2018 6:47 PM
73	Around town or to the family farm	8/31/2018 3:12 PM
74	the fields/ friends houses	8/30/2018 9:59 PM

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Off-Leash Dog Park - Survey
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Off-Leash Dog Park

75	Just walking around my neighborhood or into the field of the old Holy Family School. Lots of people use that park for dogs and don't clean up after themselves and I don't like that either. :(8/30/2018 9:03 PM
76	I don't have a dog but as a non dog owner I feel one is required as long as cleanliness is maintained. If owners do not clean up after their pets those residents living near the park will not be happy about it. Dog parks are more prevalent across the country and their are successful models to follow.	8/30/2018 7:59 PM
77	ball diamond at kennedy school	8/30/2018 1:24 PM
78	Down the back alleys and Lac Cardinal	8/30/2018 11:54 AM
79	Our backyard or my parents cabin	8/30/2018 8:39 AM
80	Out side town limits and lions park	8/30/2018 7:11 AM
81	Down the block	8/29/2018 11:20 PM
82	Friends	8/29/2018 10:26 PM
83	Peace River	8/29/2018 9:59 PM
84	On a leash	8/29/2018 9:37 PM
85	Walks around town, the farm and on dog play dates	8/29/2018 9:13 PM
86	Walks around town, the farm and puppy play dates	8/29/2018 9:09 PM
87	Just around our town block, 54 ave/A&W	8/29/2018 8:42 PM
88	Peace River's dog park and a few other areas that have to be driven to to access.	8/29/2018 8:25 PM
89	Peace River Dog Park, Wilderness Park, around town, Peace River Dike.	8/29/2018 8:14 PM
90	55st Park or down streets	8/29/2018 7:31 PM
91	Friends homes, wilderness park and Kinsmen park.	8/29/2018 7:31 PM
92	Usually to the ball diamonds accross from the new school, walks around our neighborhood. Used to make frequent trips to peace river dog park	8/29/2018 7:19 PM
93	ball diamonds	8/29/2018 7:14 PM
94	I don't have a dog.	8/29/2018 7:09 PM
95	Peace River	8/29/2018 7:08 PM
96	I walk them around town or take them to a park by my house (the park on 55th Street)	8/29/2018 7:00 PM
97	Wilderness, misery mountain, Pats creek	8/29/2018 6:52 PM
98	Drainage ditch, friends houses, Peace River	8/29/2018 6:44 PM
99	baseball diamonds	8/29/2018 6:38 PM
100	Drainage ditch, parks where the kids can play with him.	8/29/2018 6:29 PM
101	Around town for walks	8/29/2018 6:24 PM
102	Walk the streets and in the ball diamond by multiplex	8/29/2018 6:17 PM
103	Walk around town or Peace River dog park	8/29/2018 6:04 PM
104	Dog park in peace river and misery mountain	8/29/2018 6:01 PM
105	Down the drainage ditch	8/29/2018 5:55 PM
106	I don't	8/29/2018 5:55 PM
107	Between home and Grandparents	8/29/2018 5:37 PM
108	We walk around our neighbourhood	8/29/2018 5:24 PM
109	(Above question likely morning and evenings) Currently we use the wilderness park area, mosey mountain trail, pats creek and south end in peace river.	8/29/2018 5:13 PM
110	We walk in the residential areas.	8/29/2018 4:50 PM
111	Out of town	8/29/2018 4:18 PM

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Off-Leash Dog Park - Survey
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Off-Leash Dog Park

112	Walking around town, but we also frequently drive a km or so out of town and walk them there. We do use the PR off-leash park but infrequently because it's not convenient.	8/29/2018 4:06 PM
113	No where. Currently we do not own one, but if we did then it would be in a field outside of town not to bother homeowners who do not want to hear constant barking!	8/29/2018 4:04 PM
114	My yard	8/29/2018 3:30 PM
115	Kennedy field, highschool field and baseball diamonds.	8/29/2018 3:17 PM
116	Peace River off leash Around town	8/29/2018 3:01 PM
117	In our yard or on leash for walks	8/29/2018 2:58 PM
118	Drainage ditch area	8/29/2018 2:05 PM
119	Wilderness park or down gravel roads.	8/29/2018 2:01 PM
120	Around the block	8/29/2018 1:57 PM
121	drainage ditch	8/29/2018 1:35 PM
122	Outside of town- drainage ditch, Lac Cardinal, Wilderness, conservation areas	8/29/2018 1:32 PM
123	Cardinal lake.	8/29/2018 1:26 PM
124	WALK around town	8/29/2018 1:14 PM
125	Around my neighborhood	8/29/2018 1:06 PM
126	At home or at the wilderness park, those kinds of areas	8/29/2018 12:54 PM
127	We walk around town in the morning or evening	8/29/2018 12:50 PM
128	Around uptown.	8/29/2018 12:41 PM
129	We take them down to the river, where they can run and not be leashed all the time!	8/29/2018 12:35 PM
130	Peace River or lac cardinal	8/29/2018 12:35 PM
131	Peace river	8/29/2018 12:28 PM
132	Out to wilderness or lac cardinal or out to friends or familys farms	8/29/2018 12:20 PM
133	Just a walk around the block	8/29/2018 12:15 PM
134	no where	8/29/2018 12:14 PM
135	Around town	8/29/2018 12:14 PM
136	the drainage ditch or around town	8/29/2018 12:14 PM
137	Around our residential areas and along the drainage ditch.	8/29/2018 12:14 PM
138	Peace river	8/29/2018 12:09 PM
139	Around town on a leash	8/29/2018 12:08 PM
140	Just a walk around town ... or out down th river on the beaches	8/29/2018 12:03 PM
141	No where bc other people do not respect boundaries and my dog isnt very social to other dogs jumping on him	8/29/2018 11:59 AM
142	Road walking	8/29/2018 11:57 AM
143	Around town, out to lake	8/29/2018 11:54 AM
144	Wilderness park, dog park in Peace River, the Peace River.	8/29/2018 11:50 AM
145	Around the town or Grimshaw high field	8/29/2018 11:43 AM
146	lac cardinal to walk. peace river to socialize	8/29/2018 11:32 AM
147	Around the block	8/29/2018 11:31 AM
148	Walk around town	8/29/2018 11:27 AM
149	The east side of the drainage ditch and the Wilderness Park	8/29/2018 11:26 AM

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Off-Leash Dog Park

Q7 Do you have any additional comments?

Answered: 100 Skipped: 64

#	RESPONSES	DATE
1	Don't think we need dog park. We are in need of other things. Lots of empty lots and schools to walk your dogs. Yes, I have 2 dogs.	10/2/2018 11:32 AM
2	Dogs are cute.	10/2/2018 11:27 AM
3	Suggest to put an obstacle course for the dogs to do in the dog park like an A-frame, old large tires set in the ground (to go through), a beam for dogs to walk on, etc.	10/2/2018 11:26 AM
4	This would be awesome.	10/2/2018 11:24 AM
5	My dog has ligma (contagious).	10/2/2018 11:23 AM
6	No	10/2/2018 11:22 AM
7	Dog Park would be great for the town.	10/2/2018 11:18 AM
8	Our family would love to have a dog park. It would be well used by the community.	10/2/2018 11:16 AM
9	It would be great to stay in town with my dogs.	10/2/2018 11:13 AM
10	It is needed in the community.	10/2/2018 11:07 AM
11	It is needed in Grimshaw.	10/2/2018 11:06 AM
12	The park will need garbage bins and poop bags provided because people are lazy.	10/2/2018 11:04 AM
13	Benches for people, a spigot for water, trees would be nice. Schools have several large fields available, some are fenced off. Please do not make some small area a candidate.	10/2/2018 10:47 AM
14	Again, it should be away from residential areas both because of the potential for noise and the potential for smell when people aren't picking up after their dogs. We live near a green space and playground; I use it for walking outside given that there aren't sidewalks in the residential areas. I really don't want it to be turned in to a dog park.	9/23/2018 7:42 AM
15	There is a lot of unused property north and west of hospital, that may be a good option. Not sure if I like using the existing Forbes or Buholzer parks for this, but those are good options as well.	9/21/2018 9:00 PM
16	A dog park would be a great addition to the town. It would give dog owners a safe place to exercise their dogs, and would provide a social opportunity for people and pets alike. It would encourage a healthy lifestyle for town residents and would reduce the number people walking dogs illegally off-leash in the town.	9/20/2018 7:49 PM
17	This survey was poorly constructed. There should have been "never" and "0" options. And I don't understand why you ask "Are you are."	9/20/2018 2:12 PM
18	Would LOVE to see this happen!	9/18/2018 10:02 PM
19	There have been numerous episodes and issues at the Peace River Dog Park including attacks between dogs	9/18/2018 2:18 PM
20	A dog park would be great for the dogs to socialize and get some safe off-leash exercise. But a town walking lane would be awesome to exercise ourselves and the dogs!!!!	9/17/2018 4:02 PM
21	Not really opposed to a dog park but probably wouldn't use it. People not pooper scooping, dogs attacking each other and cost of maintenance are some of the issues.	9/17/2018 3:53 PM
22	I think this would be an excellent asset to our town. There is a huge need for it and I think it would be awesome to have a nice closed in area to let my dog run and get exercise!	9/17/2018 3:18 PM
23	no	9/17/2018 7:44 AM
24	If the dog park is accepted and to be build it would be nice to have a few trees within the dog park. Fort Saskatchewan near Edmonton has a really good set up for a dog park. A dog park in Grimshaw doesn't have to be as large but I like the idea of having multiple areas.	9/14/2018 4:49 PM

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Off-Leash Dog Park

25	Having a dog park with water access allows for longer stays without having to bring multiple 4L jugs of water to hydrate dogs.	9/6/2018 1:21 PM
26	No	9/4/2018 9:50 PM
27	This is a much needed park. There may be dogs on the street occasionally but owners need a safe play for dogs to play and exercise under proper supervision	9/4/2018 9:47 PM
28	No	9/4/2018 2:40 PM
29	No	9/4/2018 12:57 PM
30	Need to have access to doggie poop bags and garbage disposal. A sitting area would be nice too.	9/4/2018 11:12 AM
31	No	9/4/2018 10:21 AM
32	No dog park! Need something for small children!	9/4/2018 10:05 AM
33	make it big enough so multiple dogs have plenty of room to play and get exercise. there is many dogs in grimshaw so I think it would be well used.	9/4/2018 9:22 AM
34	If there is a dog park please ensure the fence is maintained for smaller dogs too	9/2/2018 12:14 AM
35	Grimshaw is a off leash dont pick up the scat dag park already. Why change.	9/1/2018 6:16 PM
36	None	9/1/2018 5:17 PM
37	We don't need one	9/1/2018 5:05 PM
38	No	8/31/2018 7:51 PM
39	No	8/31/2018 6:47 PM
40	Socializing dogs is so important. It's also a great way for Grimshaw residents to meet anybody new coming to town!	8/31/2018 3:12 PM
41	noo	8/30/2018 9:59 PM
42	It would be great to have a paved walking path established that residents could use for dog walking and family walks too. Like how Fairview has that path along the highway all the way to their lake. If we had a path like that , I would use it more than an off lease park.	8/30/2018 9:03 PM
43	I think this is another positive step creating a positive place to live in our community. It will also provide a place to introduce my children to a variety of dog breeds in a safe controlled environment. Signed non-dog owner.	8/30/2018 7:59 PM
44	This is a perfect addition to the town!	8/30/2018 1:24 PM
45	Grande Prairie has an off leash park. It is a mud pit. Many people bring their dogs regardless of their size or temperament. Fights amongst the dogs are not uncommon. We have a small dog and never take her there anymore because of this. And does Grimshaw want their bylaw officer having to patrol the park to ensure the rules are met. And you will have to deal with complaints and potential law suits when some dog is attacked and injured.	8/30/2018 11:54 AM
46	I think this would be an awesome addition to Grimshaw. I live in Brownvale and would bring my dogs in	8/29/2018 11:20 PM
47	None	8/29/2018 9:37 PM
48	I believe an off leash dog park would be very beneficial and many residents would use	8/29/2018 9:13 PM
49	I'd like to change my answer to evenings for the time most likely to use. I believe this would be a great opportunity for residents to meet new people and for resident dogs to have a chance to play run and exercise in a safe environment with other dogs!	8/29/2018 9:09 PM
50	A dog park would be incredible!!!!	8/29/2018 8:14 PM
51	No	8/29/2018 7:31 PM
52	N/A	8/29/2018 7:31 PM
53	An off leash dog park would be a great addition to Grimshaw and would promote new friendships in the area. The Peace River dog park has a facebook page for. People to meet up for dog dates and it has sparked many new friendships for me personally.	8/29/2018 7:19 PM
54	We don't need a dog park.	8/29/2018 7:09 PM

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Off-Leash Dog Park - Survey
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Off-Leash Dog Park

55	No	8/29/2018 7:08 PM
56	I think a dog park would be a great addition to the town! A lot of people I know travel to use other towns dog parks.	8/29/2018 7:00 PM
57	None	8/29/2018 6:44 PM
58	N/A	8/29/2018 6:29 PM
59	This is something every community should Have!	8/29/2018 6:17 PM
60	Would be nice if there was a time for smaller dogs up to 20 lbs and then a 20 lb and over time	8/29/2018 6:04 PM
61	Nope	8/29/2018 6:01 PM
62	No	8/29/2018 5:55 PM
63	Better playgrounds instead	8/29/2018 5:55 PM
64	So important for guidelines to be followed no running unsupervised children amongst the dogs etcdogs first....also education of use of the yellow ribbon at the park or within our Town.....	8/29/2018 5:37 PM
65	I would be very impressed if the town would consider an off leash park but invested in a larger area with a walking trail/path. Within town limits I don't believe there's a big area but a similar idea to wilderness park- just smaller in size. The biggest complaint with the peace river dog park is that it's a patch of grass- and that's mostly mud. The survey is greatly appreciated (as are all others!)	8/29/2018 5:13 PM
66	No	8/29/2018 4:50 PM
67	No	8/29/2018 4:18 PM
68	I would love to see this happen in Grimshaw.	8/29/2018 4:06 PM
69	No, Thank you!	8/29/2018 4:04 PM
70	Will there be bylaws attached to the dog park? What would they be?	8/29/2018 3:30 PM
71	I think if you don't end up doing a dog park, looking into making the outdoor pool an indoor pool would also be beneficial to the area. It's unfortunate that we can only use the pool for so many months before closing it again for winter and adding a splash/spray park would just end with the same couple months a year use as well. The great thing about a dog park is that you can use it year round.	8/29/2018 3:17 PM
72	No	8/29/2018 3:01 PM
73	A small dog and big dog section would be great and help avoid conflict. Also pop bag stations could help curb the amount of it left behind.	8/29/2018 2:58 PM
74	I believe our young people need more places to go in our town and our tax dollars should be spent on such and not a dog park.	8/29/2018 2:40 PM
75	Just that it is a great idea and the town really needs it.	8/29/2018 2:01 PM
76	This is an awesome idea. Please do it.	8/29/2018 1:57 PM
77	I find it very frustrating how many loose dogs roam the streets or come out on to the sidewalks when I'm walking my dog in town so I rarely go for walks within town limits to avoid running into off leash, roaming dogs. I would love to have a place close by to safely take my dog for exercise when I don't have time to go out of town to walk them.	8/29/2018 1:32 PM
78	No.	8/29/2018 1:26 PM
79	Needs to be more than just a big empty space	8/29/2018 1:14 PM
80	☺	8/29/2018 1:06 PM
81	More attention should be paid to dogs running wild	8/29/2018 12:50 PM
82	Great idea. About time. There should be strict rules for usage.	8/29/2018 12:41 PM
83	I think this is a great idea!! Brings more to Grimshaw!! Where dogs can make friends and us humans can make new friends as well	8/29/2018 12:35 PM
84	No	8/29/2018 12:35 PM
85	No	8/29/2018 12:28 PM

Off-Leash Dog Park

86	There are many places around town to take a dog for a walk with out going through the expense to make an actual dog park-i have observed many people taking their dogs for a walk in the drainage ditch or in the parks around town-if its a problem of not picking up after their animals if they don't do it now in the parks why would they do it in a dog park?it is an unneeded expense for the town to move forward with a dog park	8/29/2018 12:20 PM
87	No	8/29/2018 12:20 PM
88	No	8/29/2018 12:15 PM
89	no	8/29/2018 12:14 PM
90	It should be well lit for the winter months	8/29/2018 12:14 PM
91	there should be more public garbage cans in residential spots to put your poop bag in.	8/29/2018 12:14 PM
92	No	8/29/2018 12:09 PM
93	It would be a great asset to our community	8/29/2018 12:03 PM
94	I think a dog park will just cause issues of more dog crap everywhere and no one picking it up	8/29/2018 11:59 AM
95	Location should be WELL LIT for winter, provide a garbage and poop bags, have rules and signage and have parking.	8/29/2018 11:57 AM
96	This has been talked about for a number of years and I'd really like to see it come to fruition sooner that later.	8/29/2018 11:54 AM
97	would need to be fenced with gates.	8/29/2018 11:32 AM
98	No	8/29/2018 11:31 AM
99	No	8/29/2018 11:27 AM
100	Emphasis should be made on a secure fence for a dog park with a gate that will close itself in case people forget to secure it as they come and go.	8/29/2018 11:26 AM

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REGULAR COUNCIL MEETING MINUTES, OCTOBER 10, 2018

PAGE 3

Community Services Board Applications: 247-181010	DEPUTY MAYOR THOMPSON	MOVED that the Council for the Town of Grimshaw accept the applications and appoint by vote Christina Bissell and Barb Huber. CARRIED
Off-Leash Dog Park Survey: 248-181010	COUNCILLOR SKLAPSKY	MOVED that the Council for the Town of Grimshaw accept the Off-Leash Dog Park Survey as information. CARRIED
Lac Cardinal Regional Economic Development Board Agreement: 249-181010	COUNCILLOR WALD	MOVED that the Council for the Town of Grimshaw agree to the changes to the Lac Cardinal Regional Economic Development Board Agreement and enter into the Agreement for a four-year term. CARRIED
Organizational Meeting Date: 250-181010	COUNCILLOR MESSNER	MOVED that the Council for the Town of Grimshaw set the Organizational Meeting for October 24, 2018 at 6:00 p.m. CARRIED
Elks Community Hall Lease Agreement with Enlightened Beginnings: 251-181010	DEPUTY MAYOR THOMPSON	MOVED that the Council for the Town of Grimshaw enter into a two-year Lease Agreement with Enlightened Beginnings for the Elks Community Hall Building. CARRIED
Information and Correspondence:	The following was viewed as information: Information: a) Peace Regional Economic Development Alliance – Awards of Excellence Submissions	

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

May 4/2019 Strat Planning Session

7

b. Tracy Halerewich – Director of Community Services

- CSAB would still would like to see a dog park in Forbes Park; there is no budget for it this year. Now that CSAB has a parks plan, can include the dog park as part of the plan, once upgrades to other parks are completed.
- CSAB parks plan will include replacing fencing, adding and removing playground equipment. Had a playground inspector come and assess the playgrounds. AHS Health Inspector reviewed plan and re-issued inspection reports – Inspector is on board with remediation plan.
- Swimming Pool –
 - biggest capital item, fibreglass company to come and look at the liner.
 - The pump has been rebuilt and should be good for approximately 5 years, if we get a new pump as a back up, it would require us to install it with refitting. The new pump was budgeted but are we still going to order it as a back up knowing it has to be refitted to install it? Some discussion on this but no answer. Wait until liner quotes are in before a decision is made.
 - Replace sand filter in the next 3-5 yrs.
 - Staffing is good – no issues is filling summer positions.
- Spray park – we should look at an estimate of \$300,000, also need to think about whether we will use a circulation system or not. How many days per year would it be open? Need to get estimates. Need a dedicated a reserve.
- Looking at park benches, garbage cans, shelters, picnic tables, shade kites for the parks.
- Attracting staffing in the summer is tough. Need a skilled back up for senior maintenance role. Having trouble figuring out how to fill this staffing gap. Public works/parks crossover position could be considered but there may be union conflicts.
- Discussed community piano or artistry on buildings in our community.
- Can Comm. Services investigate certifying yoga/fitness instructors in a program similar to training lifeguards with a return service agreement?
- Multiplex concession – should we approach Norm's Pizzazz? Perhaps Dan Dibbelt can assist through Ec Dev.

Action:

- **Administration along with CSAB to provide an estimate to Council of hard costs for water spray park.**

c. Angie Konowalyk – Bylaw Officer

- Dog Pound – quite happy with the facility, do not see any major upkeep or budget items needed.
- Sidewalks – main street is fine and the residential sidewalks are the ones that need the attention. Would like to see a budget created for sidewalks. Would like to be a part of the sidewalk assessment.



REQUEST FOR DECISION

SUBJECT: COUNCIL MEETING SCHEDULE FOR JULY AND AUGUST 2022

SUBMISSION TO: COUNCIL

MEETING DATE: JUNE 8, 2022

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

MGA SECTION 193(3)(a)(b)

RECOMMENDED ACTION:

FOR THE SUMMER OF 2022, COUNCIL MEETINGS BE HELD ON JULY 27 AND AUGUST 24. THE MEETINGS SCHEDULED FOR JULY 13TH AND AUGUST 10TH WILL BE CANCELLED WITH PROPER NOTIFICATION AS PER MGA SECTION 193(3)(a)(b).

BACKGROUND/PROPOSAL:

As the summer months are typically slower regarding council agenda items, along with councillors and staff members being on vacation, in past years council has scheduled only one council meeting per month during July and August. Time sensitive items that may arise between council meetings can be handled by administration contacting the mayor and council by phone or email and if necessary, a special meeting can be called.

BENEFITS OF THE RECOMMENDED ACTION:

Allows councillors and staff opportunity to book vacation time without fear of missing Council meetings.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

Budget savings on council meeting fees.

PUBLIC ENGAGEMENT:

Public notification provided through social media and posting notice of cancelled meetings on the door of the Town Office.

ATTACHMENT(S):

MGA Section 193(3)(a)(b)

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: May 30/22

specifically allows for the bylaw to come into force on a day before it is passed.

1994 cM-26.1 s190

Amendment and repeal

191(1) The power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw.

(2) The amendment or repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw, unless this or any other enactment provides otherwise.

(3) Subsection (2) does not apply to a revision or repeal under section 63.

RSA 2000 cM-26 s191;2017 c13 s1(16)

Meetings

Organizational meetings

192(1) Except in a summer village, a council must hold an organizational meeting annually not later than 2 weeks after the 3rd Monday in October.

(2) The council of a summer village must hold an organizational meeting annually not later than August 31.

1994 cM-26.1 s192

Regular council meetings

193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times and places.

(2) Notice of regularly scheduled meetings need not be given.

(3) If council changes the date, time or place of a regularly scheduled meeting, the municipality must give at least 24 hours' notice of the change

(a) to any councillors not present at the meeting at which the change was made, and

(b) to the public.

1994 cM-26.1 s193

Special council meetings

194(1) The chief elected official

(a) may call a special council meeting whenever the official considers it appropriate to do so, and

Brian Allen

From: Aaryn Lynham <Aaryn.Lynham@albertahealthservices.ca> on behalf of Peace HAC
<peace@albertahealthservices.ca>
Sent: May 24, 2022 9:54 AM
Subject: Volunteer Opportunity: Peace HAC is Recruiting!
Attachments: wf-hac-faqs-recruitment.pdf; ahs-ac-eoi.docx; Peace Poster.pdf

Hello,

The Peace Health Advisory Council is currently recruiting new volunteer members within the North Zone to join the healthcare conversation.

We are seeking representatives from the Peace area who:

- Want to be part of the health care conversation and engage with Alberta Health Services on health care topics.
- Are appreciative of diverse points of view
- Are connected to members of their community
- Can attend three scheduled meetings (in person or virtually) and one engagement event (in person or virtually) per year.



For more information, visit the [Peace Health Advisory Council website](#) and review the [Peace Annual Report](#). Those interested can [Apply online](#), or complete the attached Expression of Interest (EOI) form and submit directly via email to community.engagement@ahs.ca

Thank you in advance for your consideration. I am available to speak about the opportunity further with anyone who may be interested in applying! Please share this volunteer opportunity widely with the members of your community.

Thank you for your help in spreading awareness of this opportunity,

Aaryn Lynham (she / her / elle)

Advisor

Community Engagement & Communications
True North HAC | Peace HAC | Lesser Slave Lake HAC

(780) 691-8348

aaryn.lynham@albertahealthservices.ca

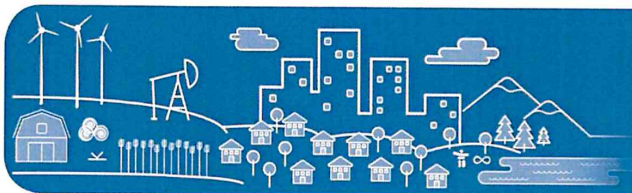
Alberta Health Services

Learn more at ahs.ca



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you have received this message in error, please notify the sender immediately, and then delete the original message.
Thank you.



Frequently Asked Questions

How long is the recruitment drive?

Recruitment for Advisory Councils runs year-round until vacancies are filled. An interview and screening process will occur and once selected, new member appointments are forwarded to the AHS Board for approval.

What criteria are used in the selection process of new members?

We strive to appoint Council members who reflect the rich diversity of Alberta's population. In addition, members must:

- be 18 and over
- demonstrate an interest in healthcare in Alberta
- be well connected to your community to ensure diversity of perspectives
- reside in the Council area for which you are applying
- undergo a criminal record check and complete a conflict of interest
- compliance with AHS' [Immunization of Workers for COVID-19 Policy](#), by the date of commencement
- commit to meeting four times per year at locations throughout your Zone
- Provincial Advisory Council (PAC) members are required to have lived experience

How do I become a Health Advisory Council member?

Complete an [Expression of Interest](#) form and return it to community.engagement@ahs.ca. More information can be found on our [website](#), or toll-free at 1.877.275.8830.

How long would I serve on a Council?

Each term on a Health Advisory Council (HAC) is three years. Terms on PACs are either two or three years; all to a maximum of six years.

What is the time commitment to sit on Council?

HACs hold a minimum of two public meetings and 1-2 engagement events in a year. PACs hold four public meetings in a year. These occur between September-June at Council's scheduling, and occur virtually or at locations in the Council's geographic area.

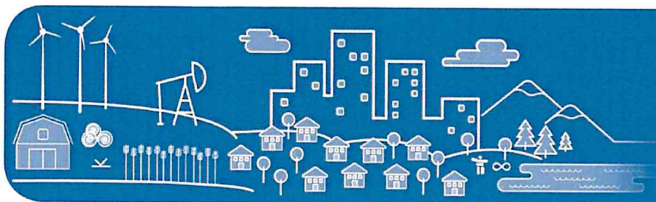
When opportunity presents itself, many members choose to sit on other committees related to health services, and bring that information back to their respective Council. Engagement opportunities arise throughout the year, and each Council determines what is most suitable, based on their goals and objectives.

What are the responsibilities of a member?

- Act in an advisory capacity to Alberta Health Services (AHS), by providing feedback on specific issues and initiatives
- Gather information from your community and provide that local perspective to AHS on the province-wide healthcare system
- Promote and participate in engagement activities that contribute to healthcare services in Alberta
- Attendance at Council meetings and 1-2 engagement events
- Participate in discussion with AHS leadership about what is working well in health services and where there are areas for improvement

Do members get paid to be part of Council?

These are voluntary positions. That said, when out-of-pocket expenses are incurred as the result of Council activity, members will be reimbursed as per current Government of Alberta rates.



Advisory Councils Expression of Interest

Alberta Health Services (AHS) is committed to ensuring that Albertans have a voice in healthcare. One way we achieve this is through Advisory Councils across Alberta. These councils provide insights and input on health service delivery, priorities and programs to the Board of Directors and AHS leadership. They bring forward feedback from the public to support AHS' strategic direction.

AHS is now recruiting Albertans to become Health Advisory Council members or Provincial Advisory Council members. Health Advisory Council members are passionate about healthcare, interested in listening to people and providing feedback to AHS. Members reside within their council geographic area – see [map](#) here to determine your council area. Provincial Advisory Councils are made up of public members from various parts of the province who have lived experiences with cancer, addiction and mental health (AMH) or seniors and continuing care

Health Advisory Council members serve terms of three years, to a maximum of six years. Provincial Advisory Council members are appointed for two, three year terms or three, two year terms. Interested applicants should complete the following Expression of Interest form. The AHS Board will appoint council members once the selection process is complete.

The form can be e-mailed to community.engagement@ahs.ca.

If you require assistance in completing this form or have any questions regarding the Expression of Interest process, please contact the Community Engagement department toll free at 1-877-275-8830, or via email at community.engagement@ahs.ca.

For further information on Advisory Councils, please visit our [website](#).

Thank you for your interest.

Janine Sakatch
Executive Director, Community Engagement, AHS

Full Name: _____
(First) (Last)

Address: _____
(Mailing Address)

(City, Province) (Postal Code)

Email address: _____

Home Phone: () -

Work Phone: () -

Cell Phone: () -

Advisory Council:

*Please indicate which council (s) you are applying for

Health Advisory Councils:

- ☐ David Thompson
- ☐ Greater Edmonton
- ☐ Lakeland Communities
- ☐ Lesser Slave Lake
- ☐ Oldman River
- ☐ Palliser Triangle
- ☐ Peace
- ☐ Prairie Mountain
- ☐ Tamarack
- ☐ True North
- ☐ Wood Buffalo
- ☐ Yellowhead East

Provincial Advisory Councils:

- ☐ Addiction & Mental Health Provincial Advisory Council
- ☐ Cancer Provincial Advisory Council
- ☐ Seniors & Continuing Care Provincial Advisory Council
- ☐ Sexual Orientation, Gender Identity & Expression

**Please review the area map on the AHS website to identify the Health Advisory Council for the area you live. Provincial Advisory Councils recruit from across the province. Should you require further clarification please contact the Community Engagement department toll free at 1-877-275-8830 or via email at: community.engagement@ahs.ca*

Please answer the following questions.

1. What interests you most about being a member of an Advisory Council?

2. What insights, experience, and perspectives do you feel you have to offer?

3. Health Advisory Council members work in an advisory role communicating community health concerns and priorities to AHS leaders. Members represent large areas with diverse demographics. Please comment on how you might be able to represent the perspectives of the public across the entire council area.

4. Provincial Advisory Council members work in an advisory role communicating concerns and priorities to AHS leaders. Members will be selected to ensure representation on the council comes from all health zones and/or diverse demographics. Please comment on how you might represent the perspectives of the public across your health zone and the demographic you feel best able to represent:

5. Please outline any experience you may have which would enable you to work successfully with other Advisory Council members in a group setting?

6. Have you previously volunteered with AHS, or one of the former health regions?

☐ Please indicate location and position:

Yes

☐ No

7. Are you currently employed with AHS?

☐ Please indicate location and position:

Yes

☐ No

8. How did you hear about recruitment for the Advisory Councils?

☐ Facebook

☐ Twitter

☐ Poster

☐ Newspaper Ad

☐ Radio

☐ Internet Ad

☐ Other: _____

☐ Word of mouth

9. We have a limited number of advisory roles available. Should you not be appointed at this time, can AHS inform you of other opportunities which may arise for public involvement?

Do you consent to the Community Engagement department retaining your contact information for this purpose?

☐ Yes

☐ No

Help build a better health system. Join the Peace Health Advisory Council!

- Are you passionate about healthcare and service delivery?
- Do you enjoy engaging your friends, neighbours and community in discussion?
- Do you have interest in improving health and wellness in your community?

We are recruiting volunteer members to our Council, which includes the areas as seen on the map. Visit ahs.ca/advisorycouncils to learn more.

Apply today: [ONLINE FORM](#)

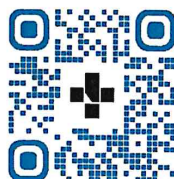
More information:
community.engagement@ahs.ca



More info:

call: 1-877-275-8830

email: peace@ahs.ca



Peace
Health Advisory Council

Garry 625-4513

2022 North Peace Junior Rodeo

Presented by The North Peace Stampede Association
PO Box 288, Grimshaw, AB T0H 1W0

The North Peace Stampede Association is hosting the North Peace Junior Rodeo on June 11, 2022. This rodeo will include events for all kids 4 -15 years of age, no matter their skill level. Rodeos of this caliber are an important part of growing and producing the next generation of cowboys and cowgirls. These contestants dream of growing up to compete in the professional rodeo arena which makes them a crucial part to the future of the sport!

Rodeo Sponsor

★ \$100.00 +

- All sponsors will receive Program Recognition, Announcer Recognition, Website & Social Media Recognition.
- Sponsors of \$400 or more will also receive Arena Signage.

**Signage is to be provided by the sponsor. Please let us know if you need us to pick up your banner

Buckle Sponsor

★ \$250.00

- Buckle Sponsors will receive Buckle Sponsorship Acknowledgments, Program Recognition, Announcer Recognition, Website & Social Media Recognition.

All competitors will compete for buckles as prizes in all events. Your sponsorship of these buckles will be greatly appreciated in providing prizes as rewards for the hard work of the competitors.

Thank you for your consideration in supporting this event and these contestants,

The North Peace Stampede Association

Online Sponsorship Agreement Link can be found on our Website
www.northpeacestampede.com

If any further information is required please email us at northpeacestampede@gmail.com

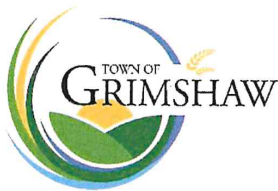
Or call Robin Saunders @ 780-618-9483 or Cindy Woodward @ 780-625-4340

The Peace River Boating Association is seeking funding assistance of \$5,000 to help with the operation of the Peace River Gold Cup Jet Boat Race. The Peace River Gold Cup Jet Boat Race is an annual jet boat race that brings in race teams and spectators from all across Alberta, British Columbia and the Northwest Territories. In the past the event has even brought teams and spectators from the United States, Mexico and New Zealand. The races have been on hold for two years due to COVID 19 and restrictions. This would be the first race since 2019 that will be held on July 29-31, 2022.

The Peace River Gold Cup Jet Boat Race helps build exposure and the profile of the region. It enhances the regions profile immensely and provides lots of exposure. The Peace River Boating Association will be working with Mighty Peace Tourism and Travel Alberta to create a come early, stay late campaign. We plan to work with regional operators to promote the unique activities and businesses in the region for visitors and locals to experience while they are here for the races. This event has a huge positive economic benefit to the region. Most of the race teams, friends and family stay in the region for a week before the event and a few days after the event. There are usually at least 1000 spectators that come to watch the race throughout the weekend. Together this all has a huge economic benefit to the region. There will be a show and shine that takes place on the Friday and on Saturday and Sunday there is a circuit race and a long leg race.

One of the Peace River Boating Association's initiatives is to maintain the Peace River boat launches so individuals have a safe access to the river. We accomplish this initiative through funds generated from the Peace River Gold Cup. Without access to the boat launches this would negatively impact tourism in our region and encourage individuals to leave the region to go boating. Help us celebrate the river and encourage individuals to experience what the Peace Region has to offer!

Alana Bergeron & Felix Bergeron
Members, Peace River Boating Association
604-306-9704 or 780-618-7537



REQUEST FOR DECISION

SUBJECT: LAND USE BYLAW SECTION: 36 SIGN CONTROL

SUBMISSION TO: COUNCIL

MEETING DATE: JUNE 8, 2022

DEPARTMENT: PLANNING/DEVELOPMENT

RELEVANT LEGISLATION:

Town of Grimshaw Land Use Bylaw #1146 – Section 36: Sign Control

MGA Section 640(1) Land Use Bylaw

MGA Section 640(1.1)(e)

MGA Section 692(1)(f) Planning Bylaws

RECOMMENDED ACTION:

COUNCIL REVIEW SECTION 36: SIGN CONTROL, OF LAND USE BYLAW #1146 AND RECOMMEND ANY CHANGES THEY DEEM NECESSARY.

BACKGROUND/PROPOSAL:

At the May 25, 2022, Council meeting concerns were brought forward regarding the number of temporary portable magnet signs located in various locations along the highway corridor in Grimshaw. Administration was directed to place the Land Use Bylaw (LUB) section addressing land use provisions for sign control for council review on the next agenda. Any amendments to the LUB proposed by council must be made by bylaw and require a public hearing as per MGA Section 692.

BENEFITS OF THE RECOMMENDED ACTION:

Review of this section of the LUB helps council become familiar with land use provisions for sign control. Council input helps provide direction to the Development Officer regarding the use of temporary signage within the town of Grimshaw.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

None

PUBLIC ENGAGEMENT:

If amendments are made, advertising of required public hearing.

ATTACHMENT(S):

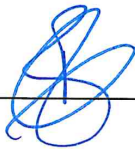
LUB #1146 Section: 36
MGA Section 640(1) (1.1)(e)
MGA Section 692(1)(f)

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____



DATE: June 1, 2022

(5) Development Permit Requirements

- (a) All development permits issued under the authority of this Bylaw be reviewed by the Development Officer, based on the following criteria:
 - (i) age and appearance of the building;
 - (i) building condition/materials;
 - (iii) the compatibility of the proposed building to neighbourhood and adjacent properties;
 - (iv) the proposed location within the Town;
 - (v) aesthetics of the receiving neighbourhood;
 - (vi) other planning considerations.
- (b) A development permit will not be issued for any moved-in building or relocated building, when it is known to be substandard or has construction defects, such as urea-formaldehyde insulation, sprayed asbestos insulation, et cetera, which do not meet the current Alberta Building Code Standards.
- (c) Pursuant to subsection (1) and (2) of the Land Use Bylaw, a relocated or moved-in building shall also include a single-detached dwelling, duplex, row housing, or apartment.

SECTION 36: SIGN CONTROL

- (1) No sign of an advertising, directional or information nature shall be erected on land or affixed to any exterior surface of any building or structure unless an application for a development permit for this purpose has been approved by the Development Officer.
- (2) Signs shall comply with the setback requirements for principal buildings in the district in which the sign is located unless otherwise allowed by the Development Officer.
- (3) Notwithstanding Section 36(1), the following signs shall not require a development permit:
 - (a) statutory and official notices of government authorities, as referred to in Section 12(4)(k);
 - (b) traffic and directional signs authorized by Council;
 - (c) temporary signs as indicated in Section 12(4)(l);
 - (d) signs for traffic control devices; and
 - (e) name and number signs on residential properties.

-
- (4) Except as considered necessary by the Development Officer, no person shall erect a sign on public property without prior approval.
 - (5) In considering a development permit for a sign, the Development Officer shall have due regard to the amenities of the district in which the sign is located and to the design of the proposed signs.
 - (6) Quality, aesthetic character and finishing of sign construction shall be at the discretion of the Development Officer.
 - (7) On each industrial site the following signs may be allowed subject to the following limitations:
 - (a) no sign shall project more than 1.5 metres (5 feet) above the top of any main wall or parapet to which it is affixed, unless, in the opinion of the Development Officer, it has been designed as an integral part of the building; and
 - (b) no sign shall be illuminated unless the source of light is steady and suitably shielded.
 - (8) On each commercial site, the following signs may be allowed subject to the following limitations:
 - (a) signs and billboards shall be prohibited excepting signs advertising the principal use of the premises or the principal products offered for sale on the premises;
 - (b) no sign shall be illuminated unless the source of light is suitably shielded;
 - (c) signs shall not protrude from the face of the building a distance exceeding 1.5 metres (5 feet).
 - (9) No private sign, including awnings, shall project over public property or across title boundaries unless the applicant has filed a certificate of insurance co-insuring the Town of Grimshaw to amounts satisfactory to the Council with the Town.
 - (10) The following signage policy shall apply for Main (50th) Street:
 - (a) No sign shall protrude from the face of the building.
 - (b) Use of colourful canopies and awnings as signage shall not be considered as protruding signs.
 - (11) Wall Signs:
 - (a) Not more than one wall sign shall be allowed per building face and the sign shall be used only to identify the building or principal tenant of the building.

- (b) Notwithstanding (a), in Commercial and Industrial districts, two signs may be allowed per building face.
 - (c) Shall be placed not less than 2.4 metres (8 feet) above grade.
 - (d) The area of the sign shall not exceed 30% of the building face.
- (12) Freestanding Signs:
 - (a) Shall be situated wholly upon the site to which it refers.
 - (b) One freestanding sign shall be allowed per site, with the exception of Highway No. 2 where there shall be no free standing signs unless otherwise approved by the Development Officer.
 - (c) Notwithstanding (b), one additional freestanding sign may be allowed where a site has in excess of 182.9 metres (600 feet) frontage or where a site is considered to be double fronting by the Development Officer.
 - (d) The total area of all freestanding signs shall not exceed 0.09 square metres (1 square foot) in area for each linear 0.3 metres (1 foot) of street frontage of the site, to a maximum of 18.6 square metres (200 square feet).
 - (e) Freestanding signs shall be a maximum of 4.6 metres (15 feet) above grade and shall not cross a property line of the site.
 - (f) There shall be a minimum separation distance of 3.0 metres (10 feet) between freestanding signs, whether on the same site or not.
- (13) Roof Signs:
 - (a) Shall be finished in such a manner so that the visual appearance from all sides makes the roof sign appear to be part of the building.
 - (b) No supporting structures shall be visible.
 - (c) Roof signs shall not project beyond any portion of the exterior walls of any building.
- (14) Special Regulations for Highway Entrance Routes:
 - (a) Where a sign (including the large hook-type signs) is located along a highway entrance route, the following regulations shall apply:
 - (i) such signs shall be located on private property only;
 - (ii) such signs shall be set back from the highway at least 9.1 metres (30 feet) or greater when, in the opinion of the Development Officer, the sign may cause traffic movement and/or safety problems;

- (iii) such signs may be illuminated where they do not cause problems with the operation of the highway, subject to the approval of Alberta Transportation; and
- (iv) appearance and size shall be at the discretion of the Development Officer.

(15) Portable Signs:

- (a) The Development Officer shall, in the case of a development permit for a portable sign, specify the length of time that permit remains in effect.
- (b) Not more than one portable sign shall be displayed on a site.
- (c) Notwithstanding sub-section (b), one portable sign shall be permitted for each business in a multiple occupancy development provided that no portable sign is located within 15.2 metres (50 feet) of another.
- (d) Portable signs shall be allowed only in the following districts:
 - (i) Primary Commercial District (C-1);
 - (ii) Secondary Commercial District (C-2); and
 - (iii) Highway Commercial District (C-3).
- (e) Portable signs shall not be placed upon a site so as to conflict with parking, loading or walkway areas.
- (f) No portable signs are permitted within roadway rights-of-way or at any location whereby the intent is to have the sign seen from a highway or the direct access to a highway.
- (g) No portable sign shall be permitted on public property or within 0.9 metres (3 feet) of public property.
- (h) The following information shall be required for an application for a development permit for a portable sign:
 - (i) the municipal address and legal description of the land or building where the sign is to be located;
 - (ii) the applicant's name, address and telephone number;
 - (iii) an indication of where the sign is to be located;
 - (iv) the length of time the sign is to be displayed at the location proposed;
 - (v) a letter from the owner or his agent authorizing the placement of the sign on the subject property; and
 - (vi) the size, height and nature of the sign.

- (i) A portable sign shall be removed on or before the expiry date specified by the development permit.
- (16) When a business stops operating, all signs advertising that business shall be removed within 30 days of the last day of business.

SECTION 37: ENTRANCES AND EXITS

- (1) Curb cuts shall be set back a minimum distance of 6.1 metres (20 feet) from the intersection of site boundaries on corner lots.
- (2) Notwithstanding Section 37(1), the setback distance for curb cuts may be increased where, in the opinion of the Development Officer, such increase is necessary for reasons of public safety and convenience.
- (3) The maximum width of curb cutting shall not exceed 10.7 metres (35 feet). *See Explanation Notes: Curb Cuts*
- (4) The sides of driveway approaches crossing sidewalks or boulevards may be constructed on an angle with the curb line, but the angle extended between the curb and the edge of the driveway shall in no case be less than 60 degrees. *See Explanation Notes: Curb Cuts*
- (5) The minimum distance between curb cuts shall not be less than 6.1 metres (20 feet), measured at the property line. The Development Officer may increase the minimum separation distance in cases where, because of the width of adjacent sidewalks or boulevards, or because of traffic conditions, an increase is necessary for reasons of public safety and convenience.
- (6) All parts of the site to which vehicles may have access shall be developed so as to provide a durable dust free surface.

(3) A development authority, subdivision authority, subdivision and development appeal board, the Land and Property Rights Tribunal or a court shall not have regard to any policy approved by a council or by a person or body referred to in subsection (1)(b) unless the policy is set out in the list prepared and maintained under subsection (1) and published in accordance with subsection (2).

(4) Repealed 2020 c39 s10(25).

2016 c24 s99;2020 cL-2.3 s24(41);2020 c39 s10(25)

Division 5 Land Use

639 Repealed 2020 c39 s10(26).

639.1 Repealed 2020 c39 s10(27).

Land use bylaw

640(1) Every municipality must pass a land use bylaw.

(1.1) A land use bylaw may prohibit or regulate and control the use and development of land and buildings in a municipality, including, without limitation, by

- (a) imposing design standards,
- (b) determining population density,
- (c) regulating the development of buildings,
- (d) providing for the protection of agricultural land, and
- (e) providing for any other matter council considers necessary to regulate land use within the municipality.

(2) A land use bylaw

- (a) must divide the municipality into districts of the number and area the council considers appropriate;
- (b) must, unless the district is designated as a direct control district pursuant to section 641, prescribe with respect to each district,
 - (i) the one or more uses of land or buildings that are permitted in the district, with or without conditions, or

Division 12 Bylaws, Regulations

Planning bylaws

692(1) Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

(2) Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

(3) Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

(4) In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
 - (i) the municipal address, if any, and the legal address of the parcel of land, and
 - (ii) a map showing the location of the parcel of land,

Brian Allen

From: MA.geptbranch@gov.ab.ca
Sent: May 16, 2022 2:28 PM
To: Brian Allen
Subject: Local Government Fiscal Framework Engagement
Attachments: MA-LGFF-Engagement-Survey.pdf

Dear Chief Elected Official:

In November 2019, our government enacted the *Local Government Fiscal Framework (LGFF) Act* as part of our commitment to ensure predictable, long-term infrastructure funding to municipalities and Metis Settlements. This important legislation establishes a new framework for capital infrastructure grants, which will replace the Municipal Sustainability Initiative (MSI) in 2024/25. The new program will provide \$722 million to local governments in 2024/25, with funding in future years rising and falling based on half of the percentage change in provincial revenues.

The *LGFF Act* provides legislated certainty in the overall infrastructure funding amount, but does not formulate how funding is to be distributed among local governments (other than Calgary and Edmonton). Additionally, it does not specify the program design elements, such as project eligibility, application and reporting processes, and accounting requirements.

I understand how important it is for municipalities and Metis Settlements to know how much funding you will receive in future years, and how the program will be designed, so you can plan effectively. As such, Municipal Affairs is gathering municipal perspectives by engaging with local governments, a process that began on May 4, 2022, with an initiation meeting with key leaders of your respective associations and the major cities.

The two elements of the LGFF on which we will be consulting are as follows:

LGFF Allocation Formula

The allocation formula for communities other than Calgary and Edmonton will be one of the most critical components of LGFF, and it is here that I will rely most heavily on your knowledge of the needs and circumstances of Alberta's local governments. I have invited your respective associations (Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council) to consult with you and provide me with recommendations on an allocation model for the LGFF capital funding.

LGFF Program Design

The focus of the administrative element of the engagement will be to ensure the effectiveness and efficiency of the new program – this means minimizing red tape for municipalities and Metis Settlements, and ensuring Albertans are receiving value for their provincial tax dollars.

Municipal Affairs is conducting a survey of all municipalities and Metis Settlements on your local perspectives on the current MSI program, and to solicit ideas about the future LGFF program. I am requesting your participation in the survey and welcome your thoughts on any issues (both those outlined in the survey, and other input you would like to submit) that may be useful to inform the development of options for the LGFF program design. I encourage you to work very closely with your administration in completing this survey, as a number of the questions are highly specific and administrative in nature. A PDF version of the survey is attached to facilitate internal discussions prior to completing the survey online. Please use the link below to complete the survey and submit it to the department before the survey closes on June 13, 2022:

<https://extranet.gov.ab.ca/opinio6/s?s=56552>

Additional consultation on program design will take place with municipal associations and the Metis Settlements General Council throughout the spring and into summer. I intend to announce the final details of the LGFF program by early 2023, so that municipalities and Metis Settlements can plan for the program's implementation well ahead of time.

The LGFF engagement process will ensure that policy developed for the future LGFF allocation formula and program design will reflect input gathered from our local government partners. I look forward to your input that will ensure the LGFF meets the needs of your communities.

Sincerely,

Ric McIver
Minister

Attachment: 1. LGFF Survey PDF

cc: Chief Administrative Officers

LGFF Engagement Survey

Introduction

The Government of Alberta is committed to providing predictable, long-term infrastructure funding to municipalities and other local governments. Since 2007, the province has been supporting local government infrastructure priorities through the Municipal Sustainability Initiative (MSI). The MSI has provided significant funding to local governments to support local infrastructure priorities and build strong, safe and resilient communities. The province introduced the *Local Government Fiscal Framework (LGFF) Act* in October 2019, which legislates remaining MSI funding and implements the LGFF, which will replace the MSI in April 2024.

The change from MSI to LGFF provides an opportunity to review the design of the new program that will provide capital funding to local governments. As such, we are seeking your input on the next steps – deciding how the capital funding program should be designed to reduce red tape while maintaining accountability for provincial tax dollars. This survey addresses LGFF program design, and does not deal with issues related to the allocation formula, or the amount of money in the program. **The survey is not the forum for local governments to provide feedback on the capital allocation formula. Rather, the municipal associations and the Metis Settlement General Council will be engaging with their members separately regarding the formula.**

This survey is being distributed to the Chief Elected Official of each local government eligible for funding under the LGFF. We encourage you to work closely with your councils and administrations to ensure your responses reflect the perspectives of your local government. A PDF version of the survey is available [here](#) to facilitate this work. **Please submit only one response for your municipality.**

All survey responses must be entered into this online survey. **Please Note: PDFs are not fillable forms and have been made available for facilitating your internal brainstorming between elected officials and administration. PDF forms will NOT be accepted in lieu of responses to the online survey.**

Please complete the survey by 6:00pm, June 13, 2022.

It will be possible for you to save an incomplete survey and return to it at a later time, though any survey which has been completed cannot be revisited. Should you require assistance or have questions regarding the survey, please contact the Grants and Education Property Tax Branch at ma.geptbranch@gov.ab.ca (for information on how to provide feedback on the capital allocation formula, please contact your municipal association/Metis Settlements General Council).

Legal Statement

Any personal information provided in response to this survey is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be managed in accordance with the privacy provisions under the FOIP Act. Should you have any questions about the collection, use or disclosure of this information, please contact the Policy and Strategy unit by email at ma.geptbranch@gov.ab.ca, or write the Director of Policy and Strategy, Alberta Municipal Affairs, 15th Floor, Commerce Place, 10155- 102 Street, Edmonton, Alberta, T5J 4L4.

Classification: Public

Survey Questions

MUNICIPALITY

1. Please indicate the local government you represent.
 - [open text response]

FORMS

2. Do you find the MSI Capital application form complex or challenging to complete?
 - Yes
 - No
 - Unsure
3. If yes, what information on the MSI Capital application form is the most complex or challenging for you to provide? Please rate the following components based on their complexity (1=Least complex/challenging to 5=Most complex/challenging).
 - Application/amendment form
 - Anticipated start date
 - The breakdown of project category (Question 4 on the application)
 - The quantity of the resulting capital asset (Question 5 on the application)
 - Differentiating between new/rehab/replace (Question 5 on the application)
 - The project outcomes (Question 6 on the application)
 - Asset ownership (Question 7 on the application)
 - Non-profit organization details (Question 8 on the application)
 - Municipal forces (Question 9 on the application)
 - The estimated project financial information, i.e. functional planning, construction (Question 10 on the application)
 - Other Grant Funding (Question 11 on the application)
4. Do you find the Statement of Funding and Expenditures (SFE) form complex or challenging to complete?
 - Yes
 - No
 - Unsure
5. If yes, what information on the SFE form is the most complex or challenging for you to provide? Please rate the following components based on their complexity (1=Least complex/challenging to 5=Most complex/challenging).
 - Credit items
 - Providing the full break-down of project costs by funding sources
 - Understanding what goes in each column on the SFE Form (labels are confusing)
 - Other (please specify) [open text response]

Classification: Public

6. Under the current MSI program, the due date for submitting the SFEs is May 1 of the following year. Is this timeline for submitting SFEs appropriate?
- Yes, the timeline is appropriate and does not need to be changed
 - No, an earlier date would be better
 - No, a later date would be better
 - Other (please specify) [open text response]
7. To ensure municipalities have accurate financial reporting for capital budgeting purposes, SFEs are compared to the financial statements to ensure errors are proactively identified. Do you have suggestions for how this practice can be improved?
- No
 - Yes (please specify) [open text response]

TIMING TO SAVE FUNDS

8. Given typical project costs and timelines, what is a reasonable/appropriate amount of time to save LGFF funding to expend on larger capital projects?
- Longer than 5 years
 - Within 5 years
 - Within 3 years
 - Within 2 years
 - Other (please specify) [open text response]

ELEMENTS TO BE RETAINED AND IMPROVED

9. What are the key elements of the MSI capital component that you would like to see continued in LGFF? (Please select up to 5)
- Ability to “save up” funding for larger projects
 - Ability to pay for projects with future years’ funding
 - Restructuring policy, that benefits municipalities receiving dissolved municipalities for five years after restructuring
 - Ability to start projects in advance of ministerial approval
 - Ability to fund borrowing costs
 - Ability to amend project funding and scope
 - Broad range of eligible project categories
 - Ability to contribute MSI funding to other eligible entities
 - Ability to combine grant funding with that of other grant programs (grant stacking)
 - Other (please specify) [open text response]

Classification: Public

10. Recognizing the need for the provincial government to remain accountable for taxpayer funding, in what ways could the LGFF program be improved or made more efficient than the MSI capital program for local authorities to administer. (Please select up to 5)

If necessary, refer to the [MSI capital program guidelines](#) for more information about current policies.

- Expand project eligibility
- Expedite the application and amendment approval processes
- Simplify the reporting and accounting requirements
- Change the payment processes
- Remove the condition to expend annual allocations within six years
- Change the maximum project commitment thresholds
- Reduce the number of allowable capital project submissions per year
- Eliminate the ability to grant stack
- Simplify communication and project recognition requirements
- None of the above. Maintain the current MSI program design
- Other (please specify) [open text response]

11. How could your selected actions from the previous question (top 5) be improved?
- [Open text response]

ASSET MANAGEMENT

12. Asset management is the process of making decisions about the use and care of infrastructure to deliver services in a way that considers current and future needs, manages risks and opportunities, and makes the best use of available resources funding sources. What tools, resources, and program conditions could be used in the LGFF program to best support asset management practices in your community? (Please select up to 5)

- Make asset management costs eligible for LGFF funding
- Make asset management costs eligible for funding under other Municipal Affairs grant programs
- Require capital projects to be part of the local authority's asset management plan to be eligible for LGFF funding
- Require a portion of each local government's LGFF funding to be used for provincially defined asset management resources and activities, such as workshops, training, tools, work plans, etc.
- Enable local governments to receive a greater percentage of LGFF funding if they fulfill defined asset management goals
- Require core infrastructure (water, wastewater, roads, etc.) be brought to a reasonable condition level prior to submitting other projects
- Apply restrictions, such as municipalities deemed to be "at risk" in the Municipal Affairs Business Plan performance measure [\[Link to Municipal Indicators\]](#) being limited to only funding core capital projects
- None of the above
- Other (please specify) [open text response]

Classification: Public

DISASTER RESILIENCY

13. What would be the best ways for the LGFF to encourage local governments to build infrastructure that is more resilient to natural disasters? (Please select up to 5)
- Ensure the ability to cost-share with other disaster resiliency programs continues
 - Program guidelines provide information about best practices, tools and resources related to disaster resilience
 - Project eligibility descriptions in the program guidelines include examples that demonstrate resilience
 - Project eligibility expanded to fund projects associated with 'natural infrastructure' such as wetlands and firebreaks
 - Local governments must confirm on project applications that they have considered natural disasters in project planning for the project to be eligible for LGFF funding
 - Local governments must consider disaster resilience in their asset management plans as a requirement for the funding
 - A percentage of each local government's LGFF funding must be used for infrastructure that mitigates natural disasters
 - Require resilience assessments for projects deemed to be at higher levels of disaster risk (i.e. infrastructure located on a flood plain)
 - Specify that infrastructure built on a floodplain is not eligible for funding
 - Other (please specify) [open text response]

PROJECT MANAGEMENT

14. What aspects of the current MSI capital program make your project management practices more challenging?
- [open text response]
15. Are there ways in which the LGFF program administration can be designed to better align with your local government's project management practices?
- [open text response]

SUSTAINABILITY/VIABILITY

16. In what ways could the design of the program help address the needs of communities with sustainability/viability challenges?
- [open text response]

OUTCOMES

17. Do you currently collect outcome related information based on your federally or provincially funded capital spending (e.g. 10 km of new lane roadway has resulted in a 10% decrease in accidents and improved commute times by 30%)? If so, can you provide some examples of outcome related data you currently collect?
- No
 - Unsure
 - Yes (please specify) [open text response]

Classification: Public

18. If no, do you foresee any challenges related to collecting outcome related information?

- No
- Yes (please specify)

INFRASTRUCTURE CONDITION ASSESSMENTS

19. Do you collect infrastructure condition assessments?

- Yes
- No
- Unsure

20. If no, do you foresee any challenges related to collecting outcome related information?

- [open text response]

TECHNOLOGICAL REQUIREMENTS

21. LGFF will be administered using an online administration system. Thinking of the online system you use to submit projects and SFEs for MSI Capital, do you have concerns or suggestions for improvement?

- [open text response]

22. MyAlberta Digital ID for Business (MADI-B) is the Government of Alberta's external partner identity and access management service and is used to authenticate external users of Government of Alberta online services. It is likely that the new IT system for LGFF will use this service to authenticate users. In order to make use of MADI-B-protected services, an external user must first register a MADI-B account. Does your organization already have MADI-B accounts for other Government of Alberta services?

- Yes
- No
- Unsure

23. The current online system for the MSI Capital program provides two on-demand reports, Financial Summary Report and Project Application Report, to assist you with managing the grant program. Are these reports sufficient for you?

- Yes
- No
- Unsure

24. If no, can you suggest additional report capabilities that would assist you with administering your grant funding under the LGFF program?

- [open text response]

GENERAL/CONCLUDING THOUGHTS

25. Is there anything else you wish to share on how the LGFF funding program should be designed and administered? Please provide comments here.

- [open text response]

Classification: Public

Allocation of the Local Government Fiscal Framework

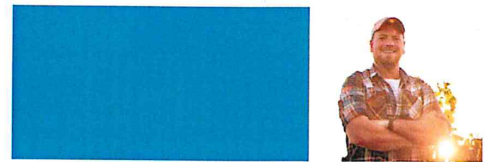
Spring 2022 Municipal Leaders' Caucus
March 10, 2022



 **Alberta
Municipalities**
Strength
In Members

Why this session is important?

- LGFF will be the primary source of infrastructure funding starting in 2024.
- Municipal Affairs plans to start engaging municipalities on the design of the LGFF allocation formula this year.
- Learn what our research has found and our proposal for allocation.
- Help us formalize our position on LGFF allocation.



Agenda

Part 1

Overview of the Local Government Fiscal Framework

Part 2

Preliminary Concept for Allocation of the Local Government Fiscal Framework

- a) Q&A
- b) Provide your input

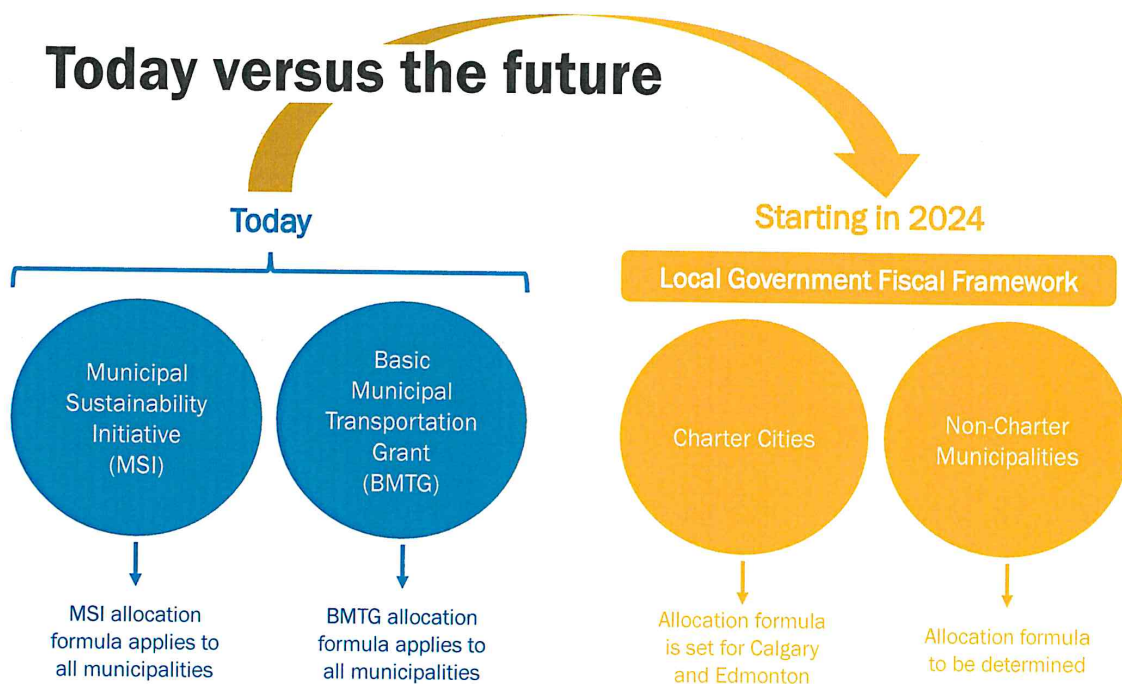
PART 1

Overview of the Local Government Fiscal Framework

The Funding Pot



Today versus the future



An Overview of LGFF: The Funding Pot

Starting in 2024

Local Government Fiscal Framework

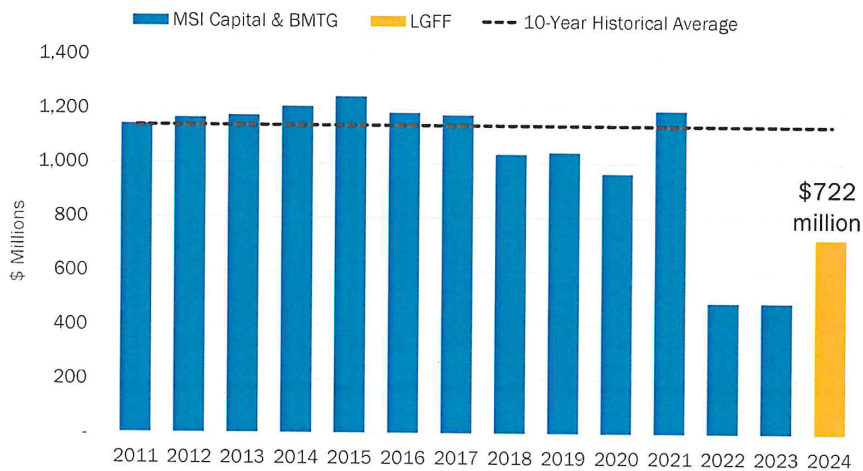
Charter Cities

Non-Charter
Municipalities

- ✓ Funding will grow with Alberta's economy, not political priorities of the day.
- ✓ Funding pot will grow at 50% of changes in provincial revenue (*ABMunis continues to seek removal of the 50% limit*).
- ✓ Increased predictability – you will always know your next two years of funding.
- ✓ Legislated for improved stability and transparency.
- ✗ Funding level is inadequate. LGFF will be 37% less than the annual average of MSI and BMTG funding over the last ten years.

6

At its start, LGFF will deliver 37% less funding than the annual average of MSI and BMTG over the last 10 years



An Overview of LGFF: The Funding Pot

Starting in 2024

Local Government Fiscal Framework

Charter Cities

**\$382
million**

Non-Charter
Municipalities

**\$340
million**

Today's focus...
how to allocate this
funding pot?

- ✓ Increased predictability – you will always know your next two years of funding.
- ✓ Funding will grow with Alberta's economy, not political priorities of the day.
- ✓ Funding pot will grow at 50% of changes in provincial revenue (*ABMunis continues to seek removal of the 50% limit*).
- ✓ Legislated for improved stability and transparency.
- ✗ Funding level is inadequate. LGFF will be 37% less than the annual average of MSI and BMTG funding over the last ten years.



ABMunis' Municipal Financial Health Working Group

- Sought applications for representatives in May 2021.
- 11 representatives met monthly since August 2021.
- Deliverables include:
 1. Recommend a framework of metrics to provide a holistic assessment of a municipality's financial health for comparability purposes.
 2. Recommend the methodology for allocation of the Local Government Fiscal Framework for the non-charter municipalities.
 3. Recommend messaging and materials for explaining municipal finances to stakeholders (e.g. provincial officials and media).

PART 2

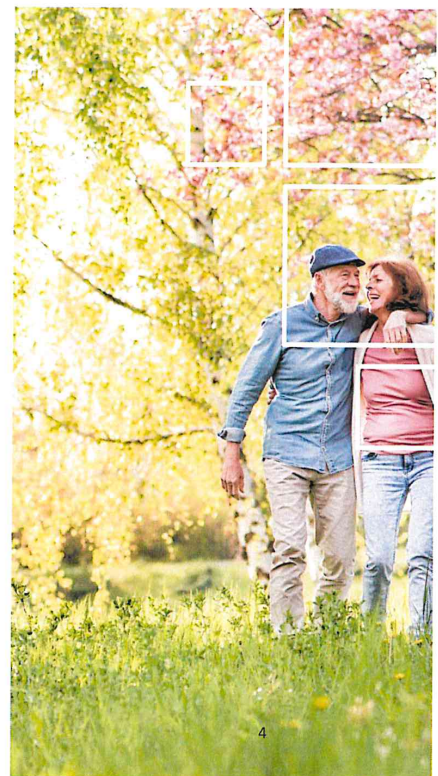
Local Government Fiscal Framework

Preliminary Concept for Allocation



Keep in mind

- Allocation is entirely separate from how the funding pot is determined.
- We are only talking about capital funding.
- Allocation excludes the charter cities.
- This is a complicated issue!
- There is no perfect formula.



What is the current status of an allocation formula for LGFF?

- **You are the first to see this proposal!**
- We wanted your input before it is presented to Alberta Municipal Affairs and the Rural Municipalities of Alberta.
- Plan to engage Municipal Affairs and RMA this spring.

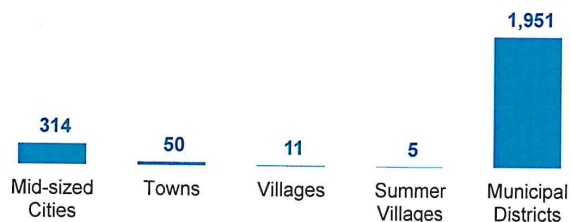
What does KM of road include?

- Linear kilometres of road under your municipality's boundary.
- Reported by municipalities annually.
- Does not account for the type of road surface or number of lanes.

What is tangible capital assets (TCA)?

- The value of non-financial assets owned by your municipality that have a useful life beyond one year.
- Examples include roads, water lines, buildings, vehicles, park equipment, etc.
- Reported by municipalities annually based on historical cost and the depreciated amount.

KM of Local Roads
Average by Municipal Type (2018)



Tangible Capital Assets (historical cost)
Average by Municipal Type (2018)



ABMunis' principles for LGFF allocation

Transparent and simple

- Easily linked to the broader goals of the program.
- Easy for municipal officials to understand why a municipality's funding differs from other municipalities.

Equitable funding for all municipalities

- "Equitable" may involve factors such as existing infrastructure, fiscal capacity to fund infrastructure, geography, or other factors.
- Funding should correspond to infrastructure needs, while providing a meaningful amount to all municipalities.
- Formula factors should be based on needs that are common to municipalities, rather than attempting to recognize unique local factors (e.g. tourism).

Balance predictability and stability with responsiveness to changing needs

- Minimize significant year-to-year swings in allocations (excluding impact from changes in provincial revenue).
- Formula factors should be responsive to evolving needs within individual municipalities (e.g. community growth).

Neutral to local decisions

- The formula should not incent practices that would significantly increase a municipality's funding.
- In cases of municipal restructuring, funding should continue during a transition period to minimize influence on local decisions regarding dissolution or amalgamation.

ABMunis' goals for LGFF allocation

The LGFF allocation formula should:

1. Account for the scope of existing infrastructure in each municipality,
2. Account for growth pressures in each municipality,
3. Account for each municipality's fiscal capacity to fund infrastructure, and
4. Support the principles of effective asset management.

Concerns with the MSI Capital formula

MSI Capital Formula

Base amount of \$110,000 each, except for summer villages which is \$55,000.

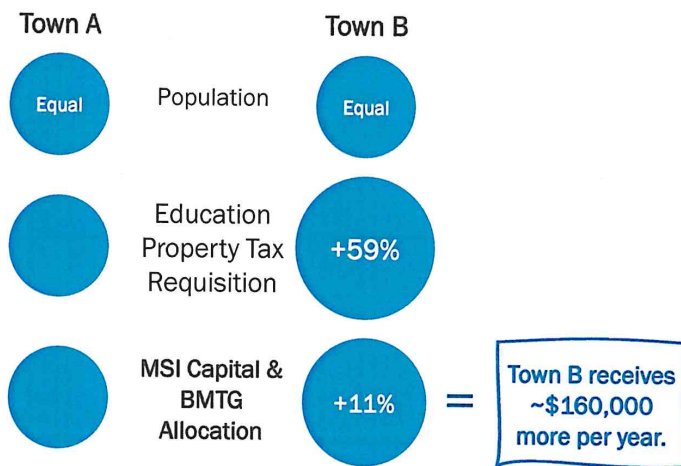
Remainder is allocated based on:

- 48% population
- 48% education property taxes
- 4% KM of roads

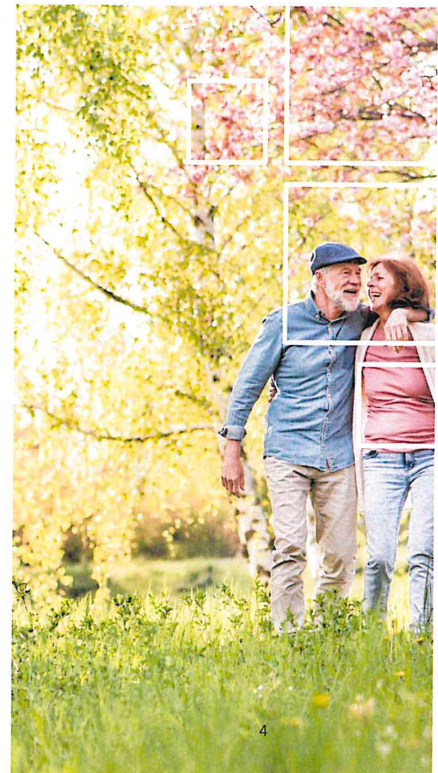
Concerns

- Almost half is allocated based on the principle of returning education tax dollars to each municipality.
- Municipalities with higher assessment receive higher funding with no direct correlation to infrastructure needs.
- Small municipalities report that the base amount is insufficient to fund high cost projects.
- Limited consideration of cost differences between municipalities for infrastructure.

An example of how MSI supports high assessment municipalities



Note 1: The example is based on actual data for two Alberta towns. The degree of difference in funding for similar sized municipalities ranges from 0-50%. This above-example is representative of the more common differences in funding.
 Note 2: The example excludes KM of road for purposes of simplicity and that it only represents 4% of MSI Capital.
 Note 3: Calculations are based on 2018 data with a funding pool of \$340 million.



Urban municipalities with lower education taxes per capita tend to have older infrastructure

Cities, Towns, & Villages	Top 50	Lowest 50
Education tax requisition per capita	\$368 - \$1,282	\$98 - \$210
Who makes this up this group?	Primarily cities and larger towns	Primarily villages under 500 pop.
Average remaining value of TCA	64%	54%

Municipal Districts	Top 30	Lowest 30
Education tax requisition per KM of road	\$2,383 - \$32,568	\$433 - \$2,133
Average remaining value of TCA	47%	45%

Based on calculations using Municipal Affairs' 2018 financial information return data.



4

Concerns with the BMTG formula

BMTG Formula

- Non-charter cities and urban service areas receive a fixed rate per capita and fixed rate per KM of primary highway under the municipality's jurisdiction.
- Towns, villages, summer villages, and improvement districts receive a fixed rate per capita.
- Municipal districts is based on KM of road, population, equalized assessment, and terrain.

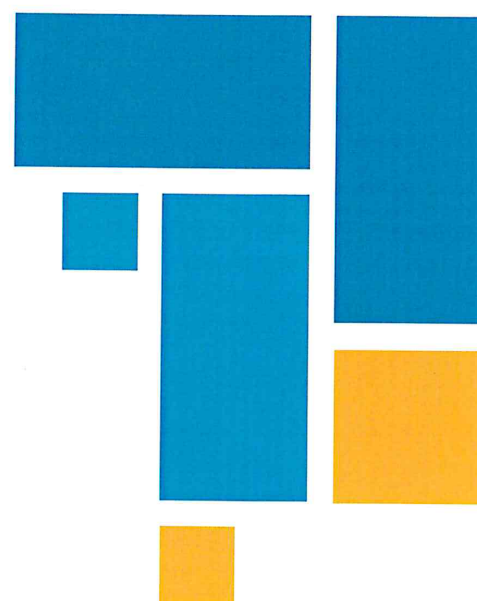
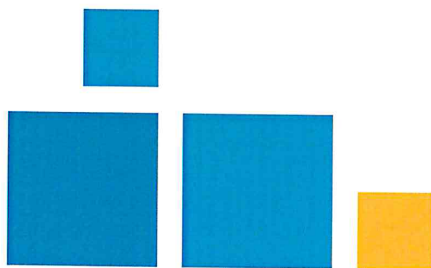
Concerns

- Not compatible with LGFF because the BMTG formula sets the size of the funding pool. LGFF's funding pool is set based on changes in provincial revenue.
- Different formulas for each type of municipality without explanation.
- Funding for municipal districts has been fixed since the early 2000's.
- Limited consideration of cost differences between municipalities for infrastructure.

Evaluation of MSI Capital and BMTG against the principles and goals for LGFF

Principles for LGFF Allocation	MSI	BMTG
1. Transparent and simple.	✓	✗
2. Balance predictability and stability with responsiveness to changing needs.	✓	✗
3. Equitable funding for all municipalities.	✗	✗
4. Neutral to local decisions.	✓	✓
Goals for LGFF Allocation	MSI	BMTG
1. Accounts for the scope of existing infrastructure assets in each municipality.	Partial	Partial
2. Accounts for growth pressures in the municipality.	✓	Partial
3. Accounts for the municipality's fiscal capacity to fund infrastructure.	✗	✗
4. Supports the principles of effective asset management.	✗	✓

What formula options did ABMunis consider?



Types of formula variables considered

Existing Infrastructure	Growth Needs	Equitable Outcomes
<ul style="list-style-type: none"> • Assessment • Education tax requisitions • KM of road • KM of water, wastewater, and storm drainage mains • Population • Tangible capital assets 	<ul style="list-style-type: none"> • Population • Population including shadow populations 	<ul style="list-style-type: none"> • Assessment per Capita • Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure • Assessment per TCA • Base amount • Debt limit available • Distance to major centres • Own-source revenue to assessment • Property taxes • Remaining value of TCA • Reserve levels available

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Pros and cons: existing infrastructure

Existing Infrastructure

• Assessment	← No direct correlation with infrastructure needs.
• Education tax requisitions	← No direct correlation with infrastructure needs.
• KM of road	← Indicates scope of road infrastructure, but not the costs.
• KM of water, wastewater, and storm drainage mains	← Does not support the principle of full-cost recovery utilities.
• Population	← Strong correlation with infrastructure costs, particularly in urbans.
• Tangible capital assets	← Direct correlation with infrastructure costs, but not current values.

Pros and cons: growth needs



Pros and cons: fiscal capacity (equity)

	Equitable Outcomes
Challenges in comparisons based on different municipal types.	• Assessment per Capita
Does not account for the full scope of infrastructure and does not support the principle of full cost recovery through utility fees.	• Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure
Offers potential, but concern with too much linkage to TCA.	• Assessment per TCA
Minimum funding for every municipality. Helps small municipalities.	• Base amount
Violates the principle of neutrality in local decisions.	• Debt limit available
Challenge to quantify. Some already receive northern living allowance.	• Distance to major centres
Indicates the revenue burden on ratepayers & potential capacity.	• Own-source revenue to assessment
Violates the principle of neutrality in local decisions.	• Property taxes
Does not align with the goal of effective asset management practices.	• Remaining value of TCA
Violates the principle of neutrality in local decisions.	• Reserve levels available

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Narrowing of the formula variables

Existing Infrastructure	Growth Needs	Equitable Outcomes
<ul style="list-style-type: none"> • Assessment • Education tax requisitions • KM of road • KM of water, wastewater, and storm drainage mains • Population • Tangible capital assets 	<ul style="list-style-type: none"> • Population • Population including shadow populations 	<ul style="list-style-type: none"> • Assessment per Capita • Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure • Assessment per TCA • Base amount • Debt limit available • Distance to major centres • Own-source revenue to assessment • Property taxes • Remaining value of TCA • Reserve levels available

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Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Scope of infrastructure & growth pressures	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

- Guarantee's a minimum level of funding for every municipality.
- Supports equitable outcomes for small municipalities.

Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

- Accounts for changes in community size.
- Well-accepted practice in grant funding.
- Reliable source of data.

Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

- Offsets a weakness in TCA if a municipality has old road infrastructure with low TCA value.
- Roads account for 39% of municipal infrastructure.

Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

- Accounts for all infrastructure.
- Accounts for cost differences.
- Offsets weakness in the KM of road variable, which does not account for the type, size, or cost of the road.
- Audited by an external body.

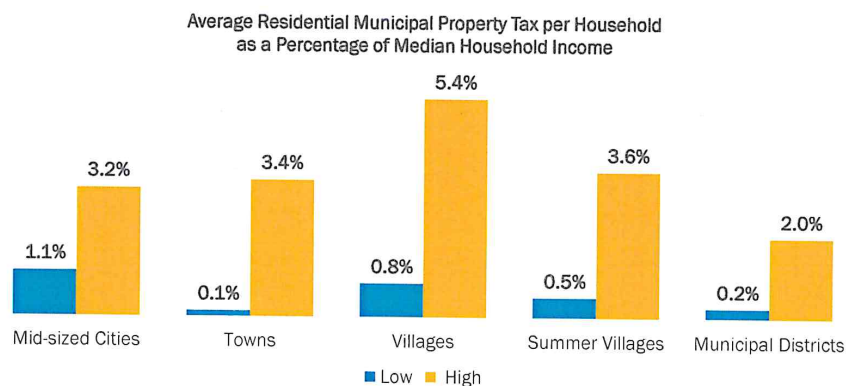
Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

- Indicates capacity to generate revenue compared to other municipalities.
- Accounts for a municipality's full scope of revenue sources, which ensures that LGFF does not incentivize changes in local taxation policies.

Why do we care about equitable funding?

The level of residential municipal property taxes varies across Alberta. Some communities pay more in municipal property taxes as a percentage of their household income than others...but that isn't the full story.



Based on calculations using Municipal Affairs' 2018 financial information return data for equalized assessment, number of dwellings/residences, and municipal residential property tax rates and Statistics Canada's 2015 data for median household income. Figures for municipal districts is only based on residential assessment for comparison purposes (i.e. excludes property taxes on farmland).

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What is Own-Source Revenue?

All sources of revenue that a municipal government has control over to manage its financial affairs.

Revenues Included

- Municipal property tax
- Business tax
- Business revitalization zone
- Special tax
- Local improvement tax
- Sales to other governments
- Sales and user charges
- Penalties and costs on taxes
- Licenses and permits
- Fines
- Franchise and concession contracts
- Returns on investments and rentals
- Developer agreements & levies
- Other revenues

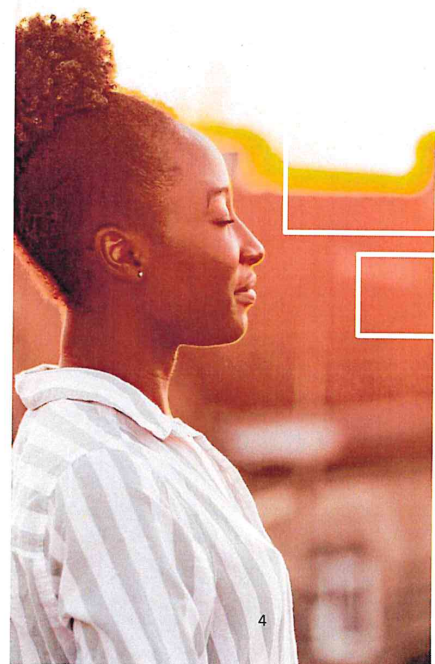
Sales and User Charges consists of:

- Council, legislative, general administration
- Police
- Fire
- Disaster, emergency, ambulance
- Bylaws enforcement Equipment pool
- Roads, streets, lights,
- Airport
- Public transit
- Storm sewers and drainage

- Water supply and distribution
- Wastewater treatment
- Waste management
- Family and community support
- Daycare
- Cemeteries
- Land use planning
- Economic/agricultural development
- Subdivision and land development
- Land/building rentals
- Parks and recreation
- Culture, libraries, museums
- Other

Revenues Excluded

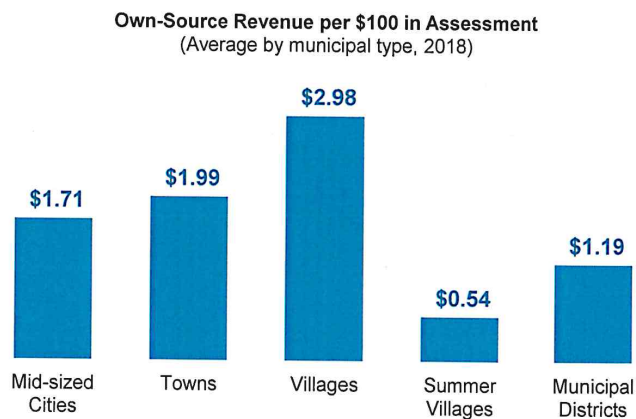
- Well drilling equipment tax
- Insurance proceeds
- Net gain on sale of TCA
- Contributed and donated assets
- Federal transfers
- Provincial transfers
- Local government transfers
- Transfers from local boards
- User charges for gas utility systems
- User charges for electricity utility systems



Own-Source Revenue to Assessment highlights municipalities that have more or less capacity to generate additional revenue for infrastructure

The average village collects \$3 in own-source revenue for every \$100 in assessment.

This is notably higher than other municipalities and indicates that most villages have less capacity to raise additional revenue for infrastructure in comparison to other municipalities.



How would Own-Source Revenue to Assessment work?

	Own-Source Revenue	Assessment	Own-Source Revenue per \$100 in Assessment	What does this mean?	Result
	Provincial Average		\$1.80		
Municipality A	\$10,000,000	\$750,000,000	\$1.30	Below the provincial average — higher capacity to raise revenue.	Receives zero or less funding under this formula variable.
Municipality B	\$8,000,000	\$325,000,000	\$2.50	Above the provincial average — less capacity to raise revenue.	Receives a higher top-up of funding under this formula variable. This supports more equitable outcomes in quality of infrastructure.

Evaluation against the principles and goals for LGFF

Principles for LGFF Allocation

1. Transparent and simple.	✓
2. Balance predictability and stability with responsiveness to changing needs.	✓
3. Equitable funding for all municipalities.	✓
4. Neutral to local decisions.	✓

Goals for LGFF Allocation


1. Accounts for the scope of existing infrastructure assets in each municipality.	✓
2. Accounts for growth pressures in the municipality.	✓
3. Accounts for the municipality's fiscal capacity to fund infrastructure.	✓
4. Supports the principles of effective asset management.	✓

Funding proportions by formula variable

Formula Variable	MSI Capital	MSI Capital + BMTG	LGFF
Base amount – standard	\$110,000	\$110,000	TBD
Base amount – summer villages	\$55,000	\$55,000	TBD
Population	48% →	58%	TBD
Education tax requisitions (MSI) / Assessment (BMTG)	48% →	30%	-
KM of local roads	4% →	12%	TBD
KM of provincial highway	- →	~1%	-
Terrain	- →	~1%	-
Tangible capital assets	-	-	TBD
Own-source revenue to assessment	-	-	TBD

Note: Percentages are based on 2018 figures after the allocation of \$34,595,000 in base funding.

The proposed allocation formula may result in changes in individual funding compared to the MSI and BMTG formulas

Funding may  for municipalities that have:

- Above average TCA in comparison to assessment
- Less capacity to raise revenue

Funding may  for municipalities that have:

- Above average education tax requests in comparison to TCA

Final comments

- This is a complicated issue!
- There is no perfect formula.
- Technical approach to improve upon today's funding formulas.
- Focus on integrity in data.
- Focus on supporting equitable outcomes in the state of infrastructure across Alberta.



Time for your input!

1. Go to: www.menti.com

2. Enter code: _____

Your municipality must be a regular member to vote.

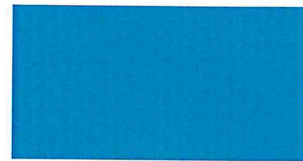


Question 1

A component of the MSI Capital formula is founded on the principle of returning tax dollars to each municipality based on the amount of your education tax requisition (48% of MSI Capital).

Do you support moving away from a focus of returning tax dollars to each municipality and instead focus on funding municipalities based on:

- scope of infrastructure,
- growth pressures, and
- capacity to fund infrastructure compared to other municipalities?



Question 2

Is population the best variable to account for growth needs?

Potential Variables for Growth Needs

- **Population**
- Population including shadow populations

Question 3

Is the combination of population, kilometres of road and tangible capital assets the best variables to account for existing infrastructure?

Potential Variables for Existing Infrastructure

- Assessment
- Education tax requisitions
- ***KM of road***
- KM of water, wastewater, and storm drainage mains
- ***Population***
- ***Tangible capital assets***

Question 4

Is the combination of a base amount plus own-source revenue to assessment the best variables to provide equitable levels of funding to municipalities that have less capacity to raise revenue?

Potential Variables to Support Equitable Outcomes

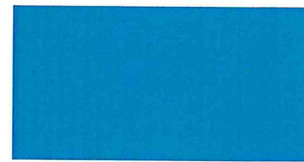
- Assessment per Capita
- Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure
- Assessment per TCA
- **Base amount**
- Debt limit available
- Distance to major centres
- **Own-source revenue to assessment**
- Property taxes
- Remaining value of TCA
- Reserve levels available

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Question 5

If you have concerns with any of the proposed formula variables, please tell us which one(s) and why.

If you have suggestions for alternative variables for allocating LGFF, please enter that information on your device.



Question 6

Changing to a new allocation formula could cause an individual municipality's funding to increase or decrease by up to 15% compared to the amount it would receive under the MSI allocation formula.

Based on the proposed principles and goals for allocation, could you support a formula that may result in your municipality receiving up to 15% more or less funding compared to maintaining the MSI allocation formula?

Principles for LGFF Allocation

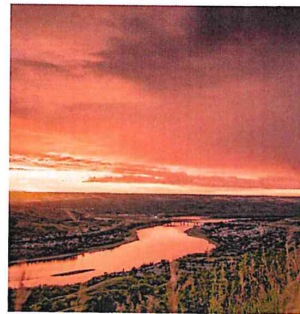
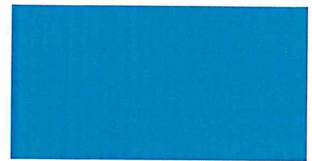
Transparent and simple.
Predictability, stability, and responsiveness.
Equitable funding for all municipalities.
Neutral to local decisions.

Goals for LGFF Allocation

Existing infrastructure
Growth pressures in the municipality.
Support those with less fiscal capacity.
Supports effective asset management.

**Send questions or
input to:**
advocacy@abmunis.ca

300, 8616 51 Avenue NW
Edmonton, AB T6E 6E6
abmunis.ca
hello@abmunis.ca
310-MUNI



Brian Allen

From: Nettelfield, Brianne <nettelfb@prsd.ab.ca>
Sent: June 1, 2022 10:16 AM
To: Stephen Hennings; Mayor; Christina Bissell; Phillip Jacobs; Carmen Johnson; Stacey Messner; Colleen Sklapsky
Cc: Brian Allen
Subject: Community Helpers Program presentation to council
Attachments: CH Brochure - Final - May 28 2019 (2).pdf

Hello Town of Grimshaw Councillors,

I am the coordinator of the Community Helpers Program (CHP), a peer support, mental health capacity building program managed by the Peace River School Division and funded by Alberta Health Services. I would love for our regional Councillors to learn more about this program and the ways it can benefit councillors and municipal staff and the community.

CHP is offered in over 70 communities across Alberta and serves youth and young adults ages 12-30 and adults who support that demographic. Participants learn about boundaries and ethics of helping, how to help in a crisis situation, community resources for referrals, suicide and mental health information, as well as self-care.

Research shows us that generally when people are struggling, they keep it to themselves. Less than 1% access professional services, but 40% of youth and young adults experiencing personal challenges will talk to their peers. This program is about empowering friends, parents, employers, coworkers etc. with the skills and knowledge to more effectively support people in their community.

Please let me know if I can attend an upcoming council meeting with a brief presentation.

Thank you,
Brianne

Brianne Nettelfield
Community Helpers Program
Peace River School Division
nettelfb@prsd.ab.ca
780-624-3603 ext. 10152

<https://www.facebook.com/chpnorthpeace>

Supporting youth & young adults in our communities

When people can talk to someone—a family member, friend or neighbour—about their mental health, they feel better supported and are more willing to get further help if they need it.

The Community Helpers Program works with schools, clubs, volunteer associations and neighbourhoods to identify people who stand out to youth and young adults as listeners.

The program offers training to those people to become Community Helpers. Participants learn about mental health, suicide awareness, and community resources that can assist people with mental health concerns.



In every community, there are people to whom others naturally turn when they need help.

They are people from all walks of life and all ages. The one thing that they have in common is that they are considered by others to be helpers.

**To become a Community Helper
or learn more about the
program, email
injury.prevention@ahs.ca**

Alberta Health Services Community Helpers Program



What is the Community Helpers Program?

The Community Helpers Program helps identify and train Alberta's youth and young adults ages 12 to 30, as well as adults who support this age group (teachers, coaches, etc.).

The program provides opportunities to strengthen support skills and learn more about mental health issues and suicide prevention. It enhances programs that reduce the risk of suicide, and encourages youth and young adults to ask for help when they need it.

Who are the Community Helpers?

Community Helpers are youth and young adults ages 12 to 30, as well as adults who support this age group, who stand out as listeners in their clubs, schools, volunteer associations and neighbourhoods. They demonstrate compassion, care and empathy, and want to learn more about how to help others.

Others feel comfortable talking to them, and people naturally turn to them for advice. They encourage people to seek help when they need it, and they know where to find further resources and supports.

Becoming a Community Helper

Community Helper participants can nominate themselves or are nominated by their peers, or others who believe they have the skills necessary to help. Through training, participants learn:

- About issues affecting youth and young adults
- How to recognize when someone needs help and feel confident offering it
- How to encourage youth and young adults to ask for help when they need it
- Community supports, treatments and resources available
- How to identify mental health issues and reduce stigma
- About suicide prevention.

How long is training?

Training is flexible but typically includes nine modules that can be delivered in two days; or once a week for nine weeks; or once a month for nine months. Certificates are awarded upon completion.

The Community Helpers Program was developed with permission by the Life-Role Development Group Limited in partnership with Alberta Health Services. The program has been in place across the province since 2007. About 1,500 people take part in the training each year.



Brian Allen

From: Tanya Bell <tbell@peacriver.ca>
Sent: May 31, 2022 5:59 PM
To: Brian Allen; 'cao@countyofnorthernlights.com'; Cindy Millar; Barbara Johnson
Cc: Ruth McCuaig; Terry Sawchuk
Subject: 55plus Summer Games - Banquet Invite

Importance: High

Good Afternoon,

The planning committee for the 55plus Summer Games, has finalized the participant numbers for the games. We anticipate just over 800 visitors for the weekend.

The Peace Region 55plus Games Committee would like to extend an invitation to the municipal partners to the closing banquet on **Saturday, June 18th, 2022**. The event will be held at the Mile Zero Regional Multiplex in Grimshaw, starting at **6:00pm**. The evening includes a buffet and entertainment.

Please RSVP to Terry Sawchuk (Chair of Protocol and Events), at the following email address terry.sawchuk@telus.net by Friday June 10th, 2022.

Thank you very much,

Tanya Bell | Director of Community Services/Acting CAO



Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4
P (780) 624.1000
[Online](#) | [Facebook](#) | [Instagram](#) | [Twitter](#)

Tracy Halerewich

From: Tracy Halerewich
Sent: June 3, 2022 9:38 AM
To: Brian Allen
Subject: North Peace Athletics Society

Importance: High

Brian; I will be working with this newly formed group to promote "sport" to our youth in the community and area. In July we will (town/mzrm) co-host their drop in volleyball & basketball introductory and training sessions to try and get as many individuals to come out and participate. Tracy

Tania Eastman is working on a poster that we can help them share to promote the programs, clinics etc..

From: Tracy Halerewich
Sent: June 2, 2022 10:02 AM
To: North Peace Athletics Society <np.athletics.society@gmail.com>
Subject: RE: North Peace Athletics Society
Importance: High

Hi Tania; Thank you for your email and sponsorship request. Please note, the Mile Zero Regional Multiplex is a multi-purpose recreational facility that is funded and operated by the Town of Grimshaw. It is our goal to work with all community sports organizations as you have probably seen we have very accommodating and reasonably set facility rental rates. As you are a newly formed society, I would be willing to work with your group by co-hosting the July – Basketball & Volleyball Summer Drop In Community sessions on Tuesday and Thursday's from 7:30 to 9:00 p.m. The rental fee would be waived and you would be required to advertise this as a joint hosted summer event recognizing the Town of Grimshaw. If this is something that you are willing to do, can you please get back to me at your earliest convenience. Thank you Tracy

*Tracy Halerewich,
Director of Community Services,
Town of Grimshaw*

*T: (780) 332-4005 ext.03
F: (780) 332-2213
C: (780) 625-9778
Website: grimshaw.ca*

North Peace Athletics Society
Box 189 Berwyn, AB T0H 0E0
np.athletics.society@gmail.com

SPONSORSHIP PROPOSAL

June 2, 2022

Town of Grimshaw
c/o Stacey Messner

Grimshaw Town Council Members,

On behalf of the North Peace Athletics Society (NPAS), we would like to introduce ourselves to the Town of Grimshaw, Town Council. We are a newly established, non-profit, all volunteer society. Our objective is to support our communities' athletic programs by promoting opportunities for youth, coaches and volunteers to excel. Promoting physical fitness, wellness & sense of community - within OUR community!

At a Glance, here are some upcoming events and Sponsorship Opportunities:

- **BASKETBALL & VOLLEYBALL - Summer Drop in for the Community**
July/August 2022 - Mile Zero Regional Multiplex
 - We would like to organize summer evening drop in sports opportunities for ages 10 - adult. Splitting into 2 groups. They could run on the same evenings at the same times for more convenience for families. As well, gives the opportunity for players to rearrange if one court is short on players.
 - Group #1: 10-15yrs/ family. This will be the perfect group to introduce kids (and maybe adults) to the sport, with the support of an older sibling or family member as well as peers. Crossover between age groups allows the more experienced players to mentor the less experienced, in a fun atmosphere!
 - Group #2: 16yrs+ including adults. This group would be more for the players that have the basic skills already that want to stay active and possibly more competitive. The wide range in ages could encourage mentorships and building community spirit!
 - We would also like to kick it off with a 'Get to know the sport' night. Where anyone can come and learn basic techniques and rules of the game so they feel better prepared to try it out and join in the fun!

Find us on Facebook: North Peace Athletics Society & Instagram: [north.peace.athletics.society](https://www.instagram.com/north.peace.athletics.society)

- Seeking sponsorships of \$35 to help cover the cost of courts. There are 24+ opportunities to sponsor this program!
 - The idea of having a 'Sponsor a drop in' really appeals to us, similar to how the Berwyn Arena runs their schedule. Families and Businesses' can be invited to sponsor a drop in session at \$30/session. Taking the stress of the cost away from families and just making it available to all.
- **Sports Prep Day Camp – August 2022 - Grimshaw**
 - Open to grade 7 – 12. An information day that would be beneficial for athletes, coaches & parents across all sports.
 - We are hoping to secure speakers/presenters on the following topics: Sports Mental Training, Sports Conditioning (Trainer), Injury Prevention & Basic Care, Nutrition.
 - Cost & Location TBD.
 - **September 10 & 11, 2022 – BREAKTHROUGH BASKETBALL 2 Day Skills CAMP for grade 7-12. Taking place at the Grimshaw Mile Zero Regional Multiplex.**
 - Seeking sponsorship to cover the cost of facility rental. Mile Zero Regional Multiplex. 3 Courts x 2 days (\$708.75).
 - Cost of healthy lunch for both days – Sponsorship Secured 😊

We are really looking forward to finding new ways to support sport in our community, boost our youths confidence and find ways to make it affordable for everyone. We want to help kids get excited about sport again!

If you are able to support our society in any form, whether it be a sponsorship or providing beneficial resources, we would be so grateful.

Sincerely,

Tania Eastman

North Peace Athletics Society



TOWN OF REDCLIFF

P.O. Box 40, 1 - 3rd Street N.E.
Redcliff, Alberta, T0J 2P0
Phone 403-548-3618
Fax 403-548-6623
redcliff@redcliff.ca
www.redcliff.ca

Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta, T5K 2B6

May 16, 2022

RE: Increasing Utility Fees

Dear Premier Kenney,

The Town of Redcliff joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout public and private sectors, and we are urging you to take serious note of this.

Over the past two years, residents of both Redcliff and the province have felt the increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines. Many residents, small businesses and commercial industries are in danger of closing or have already been forced to stop their services to our communities due to the increasing costs of utilities.

We as representatives of our community also note that it is wholly unacceptable that the rising costs of utilities have led to increased profits as has been noted in the media lately. Our local paper recently reported "Energy Division Rakes in \$105M" (<https://medicinehatnews.com/news/local-news/2022/04/07/energy-division-rakes-in-105m/>). In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless you or the Alberta Utilities Commission can correct this practice. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside other municipalities in the province, we are urging yourself and the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit corporations are making from our residents and ultimately, all Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Dwight Kilpatrick
Mayor, Town of Redcliff

Cc Alberta Municipalities
Alberta Utilities Commission
Michaela Frey, MLA



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

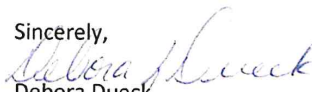
Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

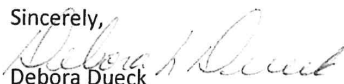
In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA

Brian Allen

From: Corinna Williams <cwilliams@northernsunrise.net>
Sent: May 20, 2022 3:25 PM
To: Brian Allen; cao@nampa.ca; tjohnson@mdpeace.com
Subject: Bail Hearing pilot site for the Peace Region

Good afternoon,

This is the letter that was sent to the Minister of Justice, Premier, MLA Williams and cc'd as per the letter. This is information if you wish to share with your Council as you are all part of the CAC group.

Enjoy the long weekend

Corinna



To Minister of Justice, Tyler Shandro

May 19, 2022

Re: Regional Bail Hearing Pilot Site

Loyal Albertans, especially those in rural communities, have long since expressed their frustration with the perceived "revolving door" justice system, especially as it relates to habitual offenders. Part of this perception arises from the regular release of chronic and potentially dangerous offenders from custody while they await court appearances for serious charges, many of whom have lengthy and troubling criminal histories.

In attempting to understand the state of the current bail system in Alberta, the community advisory committee has inquired with our local R.C.M.P. and the courthouse Sheriffs. It's our understanding through these discussions, that offenders who are arrested and held by local police for bail hearings are processed through a *tele-bail system*. The local police then provide written submissions on important positions about the accused's release, and the offender's history, to the bail crown, in-turn, representing the crown's interests during the hearing before a Justice of the Peace via tele-conference.

Some of the concerns where the tele-bail system fails to meet the needs of Alberta communities is as follows:

1. Offenders who continue to cause the most harm in our communities are repeatedly released on bail, despite lengthy criminal histories and are a repeat threat.
2. The tele-bail crown, who has little or no connection to the region, likely does not understand the impact of consenting to the release of chronic offenders on our residents and property owner, first responders and local police.
3. The tele-bail crown may not have a full appreciation of the history of an accused, their impact on the community and the likelihood of their success if released on bail.
4. The local police have no contact with the tele-bail crown beyond submission of the bail package via email. Urgent phone contacts with the tele-bail crown are typically not possible.
5. Without going into details at this time, repeat offenders released under this current system has impacted Alberta. Some of the organizations that are impacted would include local Peace Officers, Police, first responders, hospitals, Insurance companies, local business, municipalities, and our Alberta Sheriffs. Some of the impacts can include financial, physical, and mental health implications.

We would like to thank the Province of Alberta in your ongoing efforts to improving the efficacy of our justice system. In an effort to assist the province with this overwhelming duty, the Peace Regional RCMP Community Advisory Community, with its history of past successes with regional policing projects, propose a two-year pilot project here in the Peace Region. This trial project would supplement and relieve the strain on the overloaded system, by providing a crown prosecutor based out of the Peace River Regional crown's office, whose task would be to represent the Provincial Crown's position during tele-bail hearings for the regional judicial area. How does this help Alberta? Some of the potential benefits of having a regional crown to represent regional bail interests would include:

1. Relieving caseload strain on the over-burdened bail crown office, which currently services the entire province.
2. Provide Regional connections to the community with understanding of the local impacts from these chronic offenders on our residents and local municipalities.
3. Accessibility to the police so questions can be answered quickly, streamlining the process.
4. Restoring trust and faith in the Alberta justice system while increasing safety to Albertans.

In conclusion, we understand the complexity of the situation and offer any help you may need, in our collective effort to improve our justice system. We believe this pilot project will help restore faith in the Alberta justice system by all Albertans and improve the safety for everyone living in our Province.



David L. LeBlanc, ACP, SCO
Chair
Peace Regional RCMP Community Advisory Committee

cc. Premier Jason Kenny
cc. Minister Shandro
cc. ADM Marlin Degrand
cc. Reeve Kolebaba
cc. Mayor Manzer



ALBERTA
MUNICIPAL AFFAIRS
*Office of the Minister
MLA, Calgary-Hays*

May 16, 2022

AR108536

Her Worship Wendy Wald
Mayor
Town of Grimshaw
PO Box 377
Grimshaw AB T0H 1W0

Dear Mayor Wald:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Town of Grimshaw:

- The **2022 MSI capital allocation is \$292,874.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- The **2022 MSI operating allocation is \$161,521.** This includes \$132,280 in Sustainable Investment funding.
Your 2022 operating allocation will be the same as in 2021.
- The **2022 CCBF allocation is \$162,879.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

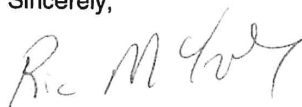
- 2 -

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,

A handwritten signature in black ink, appearing to read "Ric McIver", written in a cursive style.

Ric McIver
Minister

cc: Brian Allen, Chief Administrative Officer, Town of Grimshaw

Brian Allen

From: Alrene Dempster <ADempster@peacelibrarysystem.ab.ca>
Sent: June 1, 2022 10:43 AM
To: Beaverlodge, Town of, Jeff Johnston, CAO; Berwyn, Village of Greg Gayton, CAO; Big Lakes County, Jordan Panasiuk, CAO; Birch Hills County, Larry Davidson, CAO; Clear Hills County, Allan Rowe, CAO; Donnelly, Village of, Matthew Ferris, CAO; Fairview, MD of, Sandra Fox, CAO; Fairview, Town of, Daryl Greenhill, CAO; Falher, Town of James Bell CAO; Fox Creek, Town of, Kristen Milne, CAO; Girouxville, Village of, Estella Girard, Municipal Administrator; Grande Prairie, City of, Bob Nicolay, City Manager; Grande Prairie, County of, Joulia Whittleton, CAO; Grande Prairie, Robert Nicolay, City Manager; Greenview, MD of, Stacey Wabick, CAO; Brian Allen; High Level, Town of, Clark McAskile, CAO; High Prairie, Town of, CAO; Hines Creek, Village of, Leanne Walmsley, CAO; Lesser Slave River, MD of, Barry Kolenosky, Interim CAO; Manning, Town of, April Doll, CAO; McLennan, Town of, Lorraine Willier, CAO; Nampa, Village of, Dianne Roshuk, CAO; Northern Lights, County of, Theresa Van Oort, CAO; Northern Sunrise County, Cindy Millar, CAO; Opportunity, MD of, Chad Tullis, CAO; Paddle Prairie Metis Settlement, Lorraine Poitras, Administrator; Peace River, Town of, Chris Parker; Peace, MD of, Barbara Johnson, CAO; Rainbow Lake, Town of, Dan Fletcher, CAO; Rycroft, Village of, Peter Thomas, CAO; Saddle Hills County, Cary Merritt, CAO; Sexsmith, Town of, Rachel Wueschner, CAO; Slave Lake, Town of, David Kim, CAO; Smoky River, MD of, Rita Therriault, CAO; Spirit River, MD of, Dan Dibbelt, CAO; Spirit River, Town of, CAO; Valleyview, Town of, Ben Berlinguette, CAO; Wembley, Town of, Noreen Zhang, CAO
Subject: Member Public Libraries ~ By the numbers!
Attachments: PLS Member Libraries By the Numbers.pdf

Good morning

Every year, public library boards across the region report a variety of statistics to the Public Library Services Branch

The 2021 data from member libraries has been compiled by Peace Library System to give an overview of library usage and activity across northwestern Alberta.

As you can see from the attached infographic, member libraries were very busy in 2021!

People across the region made good use of library programs, technology and collections, including digital resources.

Thanks to the hard work of dedicated library staff and volunteers and strong municipal support for local and regional library service, public libraries continue to enrich the lives of residents in our region.

Thank you
Alrene

Alrene Dempster, Executive Assistant



8301 – 110 Street
Grande Prairie AB T8W 6T2
780-538-4656, Ext 101 (P), 780-539-5285 (F)
adempster@peacelibrarysystem.ab.ca
www.peacelibrarysystem.ab.ca

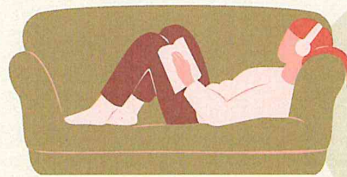
BY THE NUMBERS 2021

PLS MEMBER LIBRARY ACTIVITIES

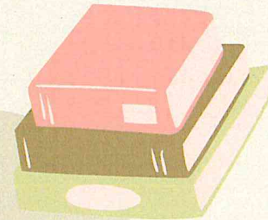
22,753
cardholders across
the system visited
our member
libraries
278,405 times



698,301 items
checked out;
264,613 ILLs
borrowed,
229,030 ILLs
loaned



194 member
library employees
who answered
72,867 questions



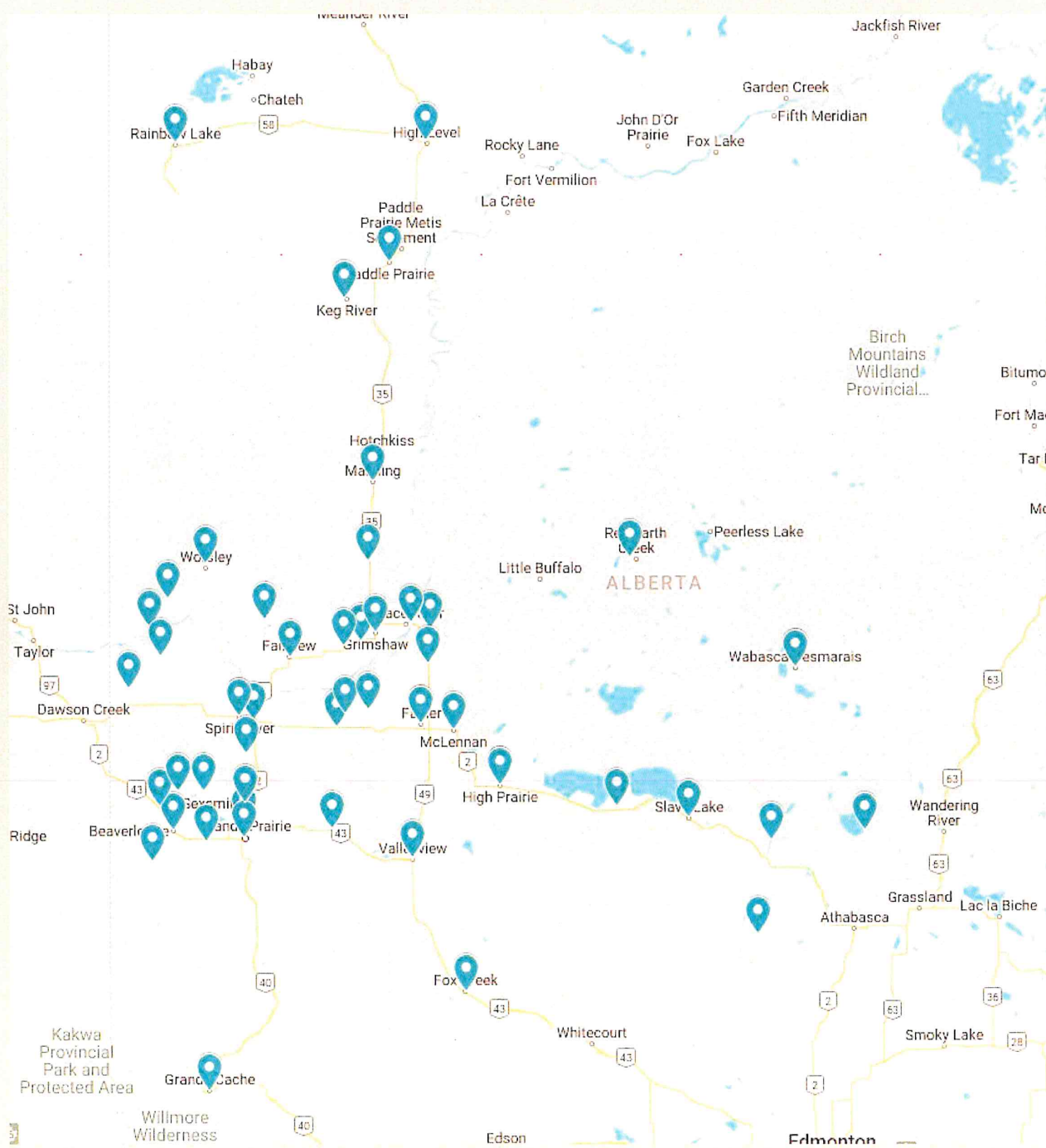
2,418 programs
offered to
57,515 program
participants



294,600 visits to
library websites;
41,159
WiFi sessions



428 volunteers
across the system
contributed 5,845
volunteer hours



OUR MEMBER LIBRARIES



MIGHTY PEACE TOURISM
ANNUAL GENERAL MEETING
HELD ON May 30th, 2022
Coast Grimshaw – Meeting Room

PRESENT

1. Josh Hostetler – MD Fairview
2. Amber Bean – Clear Hills County
3. Stacey Messner – Town of Grimshaw
4. George Leger – Peace Valley Snowriders
5. Kelly Pippen – Grimshaw Chamber of Commerce
6. Theresa Johnson – MD Peace
7. Brenda Yasinski – County of Northern Lights
8. Laureen Kosheiff – Horse Trekking Adventures
9. Harvey Kosheiff – Horse Trekking Adventures
10. Louise Ruel – Rendez-Vous RV Park & East Side Storage
11. Art Laurin – Northern Sunrise County
12. Dave Allan – Mighty Peace Golf Club – Pond Hockey
13. Lindsay Brown – Town of Falher
14. Tanya Bell – Town of Peace River
15. Ed Pimm – Lac Cardinal Pioneer Museum
16. Jo Anne Flemming – Town of Fairview
17. Dwayne Buchholtz – Peace Valley Snowriders
18. Alison Bjornson – Village of Hines Creek – End of Steel Heritage Society
19. Jenna Armstrong – Town of Fairview
20. Alana Bergeron – Mighty Peace Tourism

**ALSO IN
ATTENDANCE**

Tammy Brauer – Administration

**ITEM 1:
CALL TO ORDER AND
INTRODUCTIONS**

B Yasinski called the meeting to order at **6:32 pm**.
Introductions were made around the room.

**ITEM 2:
ADOPTION OF
AGENDA**

RESOLUTION #AGM-01/22

A Bean moved to add **item 4(f)** Executive Director position to the agenda. **CARRIED**

T Johnson moved to adopt the agenda of the 2022 Annual General Meeting as **amended**. **CARRIED**

**ITEM 3:
ADOPTION OF
MINUTES**

RESOLUTION #AGM-02/22

D Buchholtz moved to adopt the 2021 AGM minutes as presented. **CARRIED**

**ITEM 4:
ELECTION OF
OFFICERS**

RESOLUTION #AGM-03/22

S Messner moved to appoint **B Yasinski** as returning officer. **CARRIED**

RESOLUTION #AGM-04/22

a) President

The Nominating Committee does not have a name to bring forward for President.

B Yasinski asked the floor for nominations.

T Johnson nominated **A Bean** for president.

A Bean accepted the nomination.

B Yasinski called three times for further nominations.

J Flemming moved to cease nominations.

A Bean is declared President, **2-year term**, by acclamation.

**CARRIED
CARRIED**

RESOLUTION #AGM-05/22

b) 2nd Vice President

The Nominating Committee does not have a name to bring forward for 2nd Vice president.

A Bean asked the floor for nominations.

B Yasinski nominated **T Johnson** for 2nd Vice President.

T Johnson accepted the nomination.

A Bean called three times for further nominations. **D**

Buchholtz moved to cease nominations.

T Johnson is declared 2nd Vice President, **2-year term**, by acclamation.

**CARRIED
CARRIED**

RESOLUTION #AGM-06/22

c) 3rd Vice President

The Nominating Committee does not have a name to bring forward for 3rd Vice president. **A Bean** asks the floor for

nominations. **T Johnson** nominated **S Messner** for 3rd Vice President.

S Messner accepted the nomination.

A Bean called three times for further nominations.
D Allan moved to cease nominations.
S Messner is declared 3rd Vice President, **1-year term**, by acclamation.

CARRIED
CARRIED

RESOLUTION #AGM-7/22

d) 4th Vice President

The Nominating Committee does not have a name to bring forward for 4th Vice president. **A Bean** asks the floor for nominations. **A Bean** nominated **J Hostetler** for 4th Vice President. **J Hostetler** accepted the nomination. **A Bean** called three times for further nominations. **B Yasinski** moved to cease nominations.
J Hostetler is declared 4th Vice President, **2-year term**, by acclamation

CARRIED
CARRIED

RESOLUTION #AGM-8/22

e) Directors at Large

The Nominating Committee does not have names to bring forward for three Directors at Large positions available. **A Bean** asks the floor for nominations.
D Buchholtz nominated **G Leger**. **T Johnson** nominated **D Allen**. Both for Directors at Large.
G Leger, **D Allen** both accepted the nominations.
A Bean calls three times for further nominations. **D Buchholtz** moved for nominations to cease.
G Leger and **D Allen** are declared Directors at Large for a two-year term by acclamation. **A Director at Large position on the Mighty Peace Tourism board remains open.**

CARRIED

CARRIED

f) Executive Director

J Armstrong has resigned as Executive Director as she has accepted a position with the Town of Fairview. **T Brauer** has accepted the position of Executive Director for Mighty Peace Tourism going forward.

**ITEM 5:
PRESIDENT'S
REPORT**

RESOLUTION #AGM – 09/22

A Bean presented the **President's Report**.
D Allen moved to accept the **President's Report** as presented.

CARRIED

**ITEM 6:
2021 YEAR IN REVIEW**

RESOLUTION #AGM-10/22

J Armstrong and **A Bergeron** presented the **2021 Highlights**.
A Laurin moved to accept the **2021 Highlights** as read.

CARRIED

ITEM 7: Annual Financial Statements	<u>RESOLUTION #AGM-11/22</u> a)The 2021 Yearend Financial Statements sent out for review via email were discussed. L Kosheiff moved to accept the 2021 YE Financials as presented.	CARRIED
	b)Approval of Auditors – Mighty Peace Tourism has Henderson Accounting in Grimshaw handle the day-to-day financials and Schmaltz Co. in Fairview handle the yearend audit and filing. J Flemming moved to continue engagement of Schmaltz Co. to complete the 2022 yearend audit and filing.	CARRIED
ITEM 8: Code of Conduct	<u>RESOLUTION #AGM-12/22</u> The Code of Conduct document that was sent out to members via email was discussed. This document will be brought to the next board and executive meetings for signing. S Messner moved to accept the Code of Conduct as presented.	CARRIED
ITEM 9: Signing Authority	<u>RESOLUTION #AGM-13/22</u> Bank signing authority was discussed. A Bjornson moved that T Brauer and J Hostetler be given signing authority and that J Armstrong will be removed from having signing authority.	CARRIED
ITEM 10: Adjournment	<u>RESOLUTION #AGM-14/22</u> A Bean moved to adjourn the meeting at 7:11 pm.	CARRIED

Amber Bean, President

Tammy Brauer, Recording Secretary



Meeting:	Mighty Peace Tourism General Board Meeting		
Date:	May 30th, 2022	Time:	Following AGM
Prepared By:	Tammy Brauer	Location:	Coast Grimshaw Meeting Room
Attendees:			
Agenda, Notes and Discussion			
D Allan – Mighty Peace Golf Club, A Bjornson – Village of Hines Creek, B Yasinski– County of Northern Lights, T. Johnson – MD Peace, A Bean – Clear Hills County, S Messner – Town of Grimshaw, J Hostetler– MD Fairview, L. Kosheiff and H Kosheiff – Horse Trekking Adventures, D Buchholtz and G Leger – Peace Valley Snowriders, E Pimm – Pioneer Museum, J Flemming – Town of Fairview, L Brown – Town of Falher, L Ruel – Rendez-Vous RV Park, K Pippen – Grimshaw Chamber of Commerce, A Laurin – Northern Sunrise County, J Armstrong – Town of Fairview, T Bell – Town of Peace River, A Bergeron – MPT Marketing, also in attendance was T. Brauer – Recording Secretary			
1. Call to Order	<ul style="list-style-type: none"> A Bean called the meeting to order at 7:23 pm. 		
2. Adoption of Agenda	<ul style="list-style-type: none"> L Kosheiff moved to adopt the agenda as presented. Motion carried. 		
3. Adoption of Minutes	<ul style="list-style-type: none"> S Messner moved to accept the minutes from the Board Meeting on January 31st, 2022 as presented. Motion carried. 		
4. Financials YTD 4.1. YTD	<ul style="list-style-type: none"> T Brauer presented the 2022 YTD financials. T Johnson moved to accept the YTD financials as presented. Motion carried. 		
5. Executive Director Report	<ul style="list-style-type: none"> T Brauer presented the Executive Director's report. 		
5.1. Tourism Information	1) Tourism Information		
5.2. New Members	Dynamic Tourism Insights now Available - These dynamic dashboards, created by TA & TIAA provide a holistic snapshot made into easy-to-understand, downloadable visuals – of key tourism insights including trends, economic impact, visitor and market intelligence, and more. Tourism businesses, communities and industry partners can use these insights to better understand the tourism industry and identify growth opportunities. View Dashboard		
5.3. TA Coop Marketing Grant	2) New Members		
5.4. Circle Tour	We would like to welcome our newest members - High Prairie Golf Club, Fox Haven Golf Club in High Level, and the Best Western Hotel. The Town of Falher has also joined us as a municipal member.		
5.5. Seeker's Campaign	3) Travel Alberta Cooperative Marketing Grant		
5.6. TRF Grant	Our 2021-2022 content development project with Travel Alberta has now been completed. We have applied for a 2022-2023 Travel Alberta Cooperative Marketing Grant for \$100,000. Some of the key components for this project are;		
5.7. Strategic Planning Session	<ul style="list-style-type: none"> Influencer Campaign/Ambassador Program Business cases and entrepreneur handbook for assisting entrepreneurs in asset development. Content development Digital marketing campaign Search Engine Optimization Workforce development Regional trail system development Strategic planning documents 		
5.8. Familiarization Tours	4) Circle Tour: The circle tour with Mackenzie Frontier Tourist Association has been added to the website and will be promoted this summer. We are currently in the process of finishing our Map through MMSA and finishing our brochure for the tour.		
5.9. Visitor Guide			
5.10. Winter Marketing Campaigns			
5.11. Newsletter			
5.12. Possible Fee Increase			



- 5) **Seekers Campaigns** : Clear Hills County and Northern Sunrise County are in discussions about running campaigns through Seekers Media and Mighty Peace Tourism for this summer.
- 6) **Tourism Relief Funding (TRF) Grant**
We have been working with the Federal Government and our partners on this grant. After meetings with Prairies Canada, RC Strategies and a rep from the Great Divide organization, on a trails development idea for our area, it was decided to resubmit this grant application with a focus on the trails idea. The original grant ask for \$214,230 will be increased.
- 7) **Strategic Planning Session With the Alberta Government's Community Development Unit**
The Strategic Planning Session will be held June 2nd, 2022 in the meeting room at the Grimshaw Coast Hotel. Debbie Hagman from Alberta Culture and Status of Women will be directing this session. An invitation to this event has been sent out to approximately 35 members. The first 20 respondents will be accepted – including the executive and staff. This event will run from 9am to 4pm and lunch will be included.
- 8) **Familiarization Tours**
James Lepan from Travel Alberta will be attending our Strategic Planning Session and will be meeting with several of our area operators while he is in the region. Meetings have been planned with Peace River Cabins and Outdoors, Pioneer Village Museum, and Black Swan Helicopters.
- 9) **Visitor's Guide**
The 2022 – 2023 Visitor Guide Map has been successfully printed. The digital version is also complete and has been sent out to all members and can be accessed on our website. This version has clickable links for visitors to follow for more information. Distribution of the hard copies to VIC centres and various hotels etc. has been completed.
- 10) **Winter Marketing Campaigns**
 - **Seekers Campaigns:** Clear Hills County and Town of Peace River Campaign results were very positive and can be read in detail in this document. [Ski North AB 2022 Final Report](#)
 - **Winter Campaigns:** Website sessions were up 7% and page views were up 6% from last year. Organic website sessions are up with an increase in users by 18% and sessions by 19%. Referral session are up 80%. Across all ad platforms, we generated 3,777 link clicks to the website and over 567,782 impressions on our ads. Our Google Grant saw an increase of 11% and impressions were up 15%. We saw wonderful engagement results from our social campaign this year with 26,776 engagements.
 - **55+ Summer Games:** The 55+ Summer Games has given Mighty Peace Tourism funds to develop and implement a Come Early, Stay Late marketing campaign. We have developed a landing page and developed ads for the campaign that will be launched the beginning of May.
- 11) **Memories are made in the Mighty Peace Newsletter**
Our latest external newsletter went out in April. We featured 10 fur-friendly spots in the Mighty Peace, an article featuring locations to plan an edu-vacation, unique spots to camp in the Mighty Peace, and the 5 best attractions in Northern Sunrise County. We ran ads for Rendez-Vous RV Park, Little Prairie RV Park, and Dee-Jay Motel.



	<p>12) Possible Requisition Increase Due to a decline in our region's population and increases in costs of living as well as operating expenses, there has been discussion on possible increases to Mighty Peace Tourism membership fees in 2023.</p> <ul style="list-style-type: none"> • B Yasinski moved to accept the Executive Director Report as read. Motion carried.
6. Old Business	<ul style="list-style-type: none"> • None
7. New Business 7.1 Policy	<ul style="list-style-type: none"> • Policy 001 – Executive Director Duties • Policy 002 - Marketing Coordinator Duties • Policy 003 – Executive Board Duties • These policies were discussed, and they will be brought to the next executive meeting for signing. L Ruel moved to accept these policies as presented. Motion carried.
8. Round Table	<ul style="list-style-type: none"> • D Allan – Mighty Peace Golf Course & Pond Hockey – This year has had a slow start due to the late spring. Planning several more dinner & show events over the summer, these events make good use of their facility. The course is hosting the 55+ Summer Games Golf event and many volunteers are involved to assist. The course has many maintenance projects planned for the season. The course won the business of the year award from the Peace River Chamber of Commerce. This is the 7th anniversary of the present owners of the course. Pond Hockey – Taken over maintenance of the tent boxes used by Peace Fest. These boxes can be rented. The next Pond Hockey event is planned for March 2023. • D Buchholtz – Peace Valley Snowriders – The club appreciates the attempt to plan some sled and stay packages for the past winter. The lack of market-ready accommodation along the trail makes this difficult. Hopefully, there will be more options in 2023. Membership is up this year – 246 annual passes & 33 day passes. YTD income is \$21,866 which includes a \$5,000 grant from Bombardier Recreational Products as well as a \$5,000 member donation. YTD Expenses \$19,800 includes \$7,576 operating plus \$12,204 capital. Donations directed to improvements on Canfor Hines Creek trail. The Osmond/Getaway Cabins Leddy Lake Trail was fully opened this year after a significant slide was cleared and the trail was repaired. Preliminary work continues on potential trail expansion on the east side of the river. The club will present club information to regional municipal councils on trail benefits and possible expansion. Dwayne is giving up his position on the MPT board to G Leger and has enjoyed his time working with MPT. • L Kosheiff – Horse Trekking Adventures – Spring bookings were delayed due to late spring but May has been very busy with bookings. They hosted a Dark Sky event over two nights that was very well attended. This event was also attended by two UofA Astrology students who shared information and a telescope was available for guests' viewing as well. An event similar to this will be hosted again this fall. They continue to expand and improve the Haunted Forest Walk which was very popular last Halloween. An event for Halloween 2022 is planned. • A Bjornson – Village of Hines Creek & End of Steel Heritage Society – Hines Creek is planning a community BBQ on June 11th, 2022 from 11am – 4pm on 2nd Ave in Hines Creek. This will feature free hamburgers and hotdogs as well as lots of fun activities such as a bouncy castle, face painting, and some fun competitions. The museum will



	<p>be open Saturdays, featuring different baked goods. Four STEP students were hired this summer. The Kids Program will run again this season, this was very well attended last year with 20-30 kids taking part. Planning more outdoor movie nights this summer as well as bread baking demonstrations and a Heritage Day event.</p> <ul style="list-style-type: none"> • A Laurin – Northern Sunrise County – The Pow Wow is planned for June 4th and 5th. The county is hosting the cribbage portion of the 55+ Summer Games in St. Isidore. A new splash park is planned for Cecil Thompson Park. Rendez Vous RV will have a food truck on site this summer. Murphy Flats has been beautifully developed. This area as well as Harmon Valley Campground are excellent places to visit to enjoy uncrowded nature at its best. • J Flemming – Town of Fairview – A new community centre is being planned for the recreation centre area of the NWP campus. The town is planning to develop a fish pond, small golf area, walking trails, toboggan hill, and eventually make use of the indoor theatre area. Hoping to see the Peace Valley Snowriders trail eventually running near the community. Splash park is now open. • J Armstrong – Town of Fairview – Jenna has taken a new position with the town focussing on Economic Development and Tourism. Jenna will be attending MPT meetings in an advisory capacity. An SOS event (Start of Summer) is being planned for June 18th, this will feature live music, beer gardens, games, competitions, and various vendors. A similar event (End of Summer) is planned for the end of August with many family-friendly events and attractions. Several dinner theatre events are planned through the summer at Hemstock Park featuring local theatre talent as well as local cuisine. The Fairview Chamber of Commerce is planning a scavenger hunt event. • B Yasinski – County of Northern Lights – The county was planning on hosting the horseshoe event for the 55+ Summer Games but due to lack of participation, it has been canceled. Dixonville Ag Society has been busy updating and maintaining playgrounds. • T Brauer – Mighty Peace Tourism – Looking forward to the new challenges of the ED position. Tammy has begun attending Toast Masters in hopes of honing her public speaking skills. • A Bean – Clear Hills County – The county has now donated one million dollars to STARS. The county was presented with a framed photo in thanks for their support. Playgrounds are being installed in Stoney, Sulphur, and Running lake campgrounds. Several music festivals are planned for the area this summer – Many Islands, George Lake, and Cleardale will all be hosting festivals. • A Bergeron – Mighty Peace Tourism – Looking for feedback from members about MPT creating a list of A La Carte items for purchase by members. These could include affordable graphic design services, photography, videography, writing, and other items. This would provide MPT with income as well as provide the region with consistent branding and information exchange. This work would be done outside of regular work hours. • S Messner – Town of Grimshaw – 55+ Summer Games opening and closing ceremonies will be hosted in Grimshaw at the Mile Zero Multiplex. The legion will be hosting events as well. The spray park project has been delayed and is experiencing unexpected cost increases. The town is hoping it will be installed by this fall for enjoyment next summer. Slow Pitch has been organized in Grimshaw this summer for the first time in a while. Many residents are enjoying this sport. Stacy has visited other communities recently and noticed that paper copies of visitor guides and items such as pins are still important and enjoyed by visitors. It is Rural Health Week – everyone is encouraged to recognize your community's health professionals. • E Pimm – Lac Cardinal Regional Pioneer Museum – The museum has one full-time employee who will be offering guided tours by appointment. Ed mentioned some incentives used by other communities to encourage visitors in the area for events to stay longer. Such as offering special services and expanded camping sites. • T Johnson – MD Peace – The Pioneer Museum will offer food services for the 55+ Summer Games. The biking event will be held here as well. Various upgrades to parks and playgrounds are planned. The Bear Lake Rodeo will be held in August and The Big 4 Rodeo is planned for June. • L Ruel – Rendez-Vous RV Park & East Side Storage – The park is having its 11th anniversary. They now have 110 serviced lots and are open year-round as well as being Good Sam approved. Solar panels have been installed and a new entrance has been completed. A shelter with an electric grill is available to rent and there are three cabins available to rent on Air BnB. Looking at the possibility of developing some
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	<p>“glamping” experiences as well as van tours and offering electric bikes for rent. Concrete chess and checkers games are being built. The park offers a charity storage option where drop-offs are auctioned and the funds are donated. The park is full at the moment and there are several European and American tourists who are on their way to the Yukon. The U Haul rentals have been very busy with people moving out of the area.</p> <ul style="list-style-type: none">• J Hostetler – MD Fairview - The MD is hosting a Seniors BBQ. The Father’s Day Fly-in Breakfast is being held this summer. Last summer it was well attended with approximately 200 people and 40 planes arriving. The Canso is usually on display at the Fairview Airport and the full story of this amazing project can be found at Save the Canso.• T Bell – Town of Peace River – The Town is very busy planning the 55+ Summer Games. The Visitor Information Centre is now open in the NAR Station. The Town is planning a Canada Day event.• L Brown – Town of Falher – Honey Fest is planned for June 17th, 18th, and 19th. This is a popular event that has become a bit smaller since COVID - no midway rides this year.• K Pippen – Grimshaw Chamber of Commerce – Kelly has recently moved into the Grimshaw area from Golden BC, starting her position with the chamber on April 1st of 2022. The chamber is planning a pancake breakfast June 18th for the 55+ Summer Games. Planning is underway for the Harvest Moon Festival – the chamber is hoping this event will become bigger each year and has been researching grants and other funding options.
9. Adjournment	<ul style="list-style-type: none">• A Bean adjourned the meeting at 8:46 pm.

A Bean, President

Tammy Brauer, Recording Secretary



Board Meeting Highlights May 28, 2022

This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.

The Board held a full Board meeting on 28 May, 2022.

Year-end committee reports were presented, including the Chair's report, the Personnel and the Plan of Service Committee reports. Additionally, the Annual Report infographic and the PLS by the Numbers reports were presented, and the Audited Financial Statements for the 2021 fiscal year were presented and approved by the Board.

The CEO reported that visits have been made to most councils and visits to member boards have begun. She reported on the TRAC Advisory Committee meeting that was held in May. She reported on the Sixties Scoop presentation that will be presented in 2022, originally scheduled for 2020 and postponed due to COVID. As well, progress was reported on bringing the Paddle Prairie library back online, despite moving some target dates due to flooding in the area. She initiated a discussion of potential benefits of fitting the building to run with solar power. Additionally, she reported on the work of the Indigenous Outreach workers and the activities that have done to bring library service to on-reserve/on-settlement populations.

The Technical Services Manager reported that acquisitions has been slow and requests libraries spend their allotments regularly. As well, one courier van and one consulting vehicle will be replaced soon.

The IT Services Manager reported that the next Polaris upgrade is scheduled for June and that IT Services is doing in-person visits. She also reported that due to supply chain issues, technology purchases are resulting in backorders.

The Consulting Services Manager reported consulting visits continued in person. She reported that TD Summer Reading club has 26 libraries signed up for the theme, "Once Upon A Time". She reported planning for the 2022 Stronger Together conference, the Public Libraries meeting and the training being delivered to library managers.

Revisions were approved for the following policies: *Data Security Policy, Internet and Electronic Mail Acceptable Use Policy.*

The Capital Plan for 2022-2026 was presented and approved. The Advisory Committee meeting minutes for Northern Sunrise County, Clear Hills County and County of Northern Lights were presented.

Quick Facts 2022

Population Served: 178,009
Members: 37 municipalities & 1 Métis Settlement
Member Public Libraries: 46
Contracting Schools: 34
Chair: Carolyn Kalebaba (Northern Sunrise County)
CEO: Louisa Robison

Present:

Carolyn Kalebaba, Chair	Northern Sunrise County
Cindy Hockley	Village of Berwyn
Ann Stewart	Big Lakes County
Denise Joudrey	Birch Hills County
Amber Bean	Clear Hills County
Dalen Richardson	MD of Fairview
Stan Golob	Town of Fairview
Lindsay Brown	Town of Falher
Meesha Bainton	Town of Fox Creek
Mike O'Connor	City of Grande Prairie
Karen Rosvold	County of Grande Prairie
Tom Burton	MD of Greenview
Colleen Sklapsky	Town of Grimshaw
Brent Anderson	Town of High Level
Alison Bjornson	Village of Hines Creek
Brad Pearson	MD of Lesser Slave River
Agnes Roshuk	Village of Nampa
Belinda Halabisky	County of Northern Lights
Tahirih Wiebe	MD of Opportunity
Theresa Johnson	MD of Peace
Elaine Manzer	Town of Peace River
Michelle Farris	Town of Rainbow Lake
Roxann Dreger	Village of Rycroft
Elaine Garrow	MD of Spirit River
Tanya Boman	Town of Valleyview
Anna Underwood	Town of Wembley

Regrets:

James Waikle	Town of High Prairie
Greg Pasichnuk	Town of Manning
Clint Froehlick	Town of Sexsmith
Vacant	Village of Donnelly
Vacant	Village of Girouxville

Absent:

Gena Jones	Town of Beaverlodge
Reta Nooskey	Paddle Prairie Métis Settlement
Margaret Jacobs	Town of McLennan
Kirsten Smith	Saddle Hills County
Kimberly Hughes	Town of Slave Lake
Harry Ezio	Town of Spirit River
Alain Blanchette	MD of Smoky River

Connecting libraries, people and resources
through teamwork, technology and training

Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.

Committee of Council Reports

General Government & Finance:

- Mayor Wald, Deputy Mayor Hennings
- Councillor Messner, Councillor Bissell

Protection to Persons and Property

- Councillor Jacobs, Councillor Sklapsky

Transportation & Infrastructure

- Councillor Sklapsky, Councillor Hennings

Environmental Health:

- Councillor Hennings, Councillor Sklapsky

Community Services:

- Councillor Jacobs, Councillor Johnson

Planning:

- Mayor Wald

Round Table:

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Town of Grimshaw
Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document		Terms	P.O. Number	
				Date	Due Date			
000072427		EASTL01	18293063	2022-05-24	2022-05-24			
INV		EASTLINK				Original		
		Account	Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-23-00-217	\$125.95	GSTRI 5%		\$6.00	\$6.00	\$119.95
		Telephone						
Voucher Total:			\$125.95			\$6.00	\$6.00	\$119.95 **
Report Totals:			\$125.95			\$6.00	\$6.00	\$119.95 ***
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 Audit Trail Code: PMTRX00003883

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072373		TELUS02	MAY 4 2022	2022-05-04	2022-05-04	Net		
INV		TELUS COMMUNICATIONS INC.				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-73-00-217		\$37.01		\$0.00	\$0.00	\$37.01
		Telephone						
		Voucher Total:		\$37.01		\$0.00	\$0.00	\$37.01 **
		Report Totals:		\$37.01		\$0.00	\$0.00	\$37.01 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072480		CATER01	MAY 2022	2022-05-30	2022-06-14	Net 15		
INV		CATERPILLAR FINANCIAL SERVICES				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-52-253		\$2,505.28	GSTRI 5%	\$119.30	\$119.30	\$2,385.98
		R&M -Equip-2020 CAT Loader						
		Voucher Total:		\$2,505.28		\$119.30	\$119.30	\$2,385.98 **
		Report Totals:		\$2,505.28		\$119.30	\$119.30	\$2,385.98 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000072479	INV	RECEI01 RECEIVER GENERAL	MAY 27, 22	2022-05-30	2022-06-29	Net 30	
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		4-00-00-230	\$9,238.87		\$0.00	\$0.00	\$9,238.87
		Income Tax					
		4-00-00-231	\$5,877.90		\$0.00	\$0.00	\$5,877.90
		Canada Pension Plan					
		4-00-00-232	\$2,219.90		\$0.00	\$0.00	\$2,219.90
		Employment Insurance					
		Voucher Total:	\$17,336.67		\$0.00	\$0.00	\$17,336.67 **
		Report Totals:	\$17,336.67		\$0.00	\$0.00	\$17,336.67 ***

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Town of Grimshaw
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: Connie

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	2022-05-20
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
42463	KNIGH01	KNIGHTS OF COLUMBUS	2022-05-27	OPERATING	PMCHQ00002203	\$250.00
42464	MCINT01	MCINTOSH PERRY CONSULTING ENGI	2022-05-27	OPERATING	PMCHQ00002203	\$13,997.03
42465	STHIC01	ST. HILAIRE CYNTHIA	2022-05-27	OPERATING	PMCHQ00002203	\$251.97
42466	UNITE05	UNITED RENTALS OF CANADA	2022-05-27	OPERATING	PMCHQ00002203	\$53.55
42467	YOUTH01	YOUTH FOR CHRIST CANADA	2022-05-27	OPERATING	PMCHQ00002203	\$250.00
42468	ZLEPL01	ZLEPNIG LOUISA	2022-05-27	OPERATING	PMCHQ00002203	\$2,405.60
EFT0004895	UNITE01	UNITED FARMERS OF ALBERTA	2022-05-24	OPERATING	PMCHQ00002201	\$1,325.92
EFT0004896	UNITE02	UNITED FARMERS OF ALTA.-PET AC	2022-05-24	OPERATING	PMCHQ00002202	\$5,703.93
EFT0004897	ALLWE01	ALL-WEST GLASS PEACE RIVER LTD	2022-05-27	OPERATING	PMCHQ00002204	\$418.96
EFT0004898	ALSCO01	ALSCO	2022-05-27	OPERATING	PMCHQ00002204	\$102.75
EFT0004899	APPLE01	APPLE FITNESS STORE LTD.	2022-05-27	OPERATING	PMCHQ00002204	\$799.05
EFT0004900	AUTOM01	AUTOMATED AQUATICS CANADA LTD	2022-05-27	OPERATING	PMCHQ00002204	\$124.90
EFT0004901	BEYON02	BEYOND 2000	2022-05-27	OPERATING	PMCHQ00002204	\$420.73
EFT0004902	CIMCO02	CIMCO REFRIGERATION	2022-05-27	OPERATING	PMCHQ00002204	\$4,043.62
EFT0004903	DISTR01	DISTRIBUTORS NORTH INC.	2022-05-27	OPERATING	PMCHQ00002204	\$934.63
EFT0004904	GRIMS01	GRIMSHAW TRUCKING	2022-05-27	OPERATING	PMCHQ00002204	\$467.73
EFT0004905	HALER01	HALEREWICH, TRACY	2022-05-27	OPERATING	PMCHQ00002204	\$180.37
EFT0004906	HARTI01	HART INDUSTRIAL SUPPLY LTD	2022-05-27	OPERATING	PMCHQ00002204	\$933.11
EFT0004907	HOMEH01	HOME HARDWARE P.R.HOME CENTRE	2022-05-27	OPERATING	PMCHQ00002204	\$71.37
EFT0004908	LOCAL01	LOCAL AUTHORITY PENSION PLAN	2022-05-27	OPERATING	PMCHQ00002204	\$8,382.01
EFT0004909	LONET01	LONETECH ENT.	2022-05-27	OPERATING	PMCHQ00002204	\$56.49
EFT0004910	MAINW01	MAIN-WAY ELECTRICAL & INST. LT	2022-05-27	OPERATING	PMCHQ00002204	\$356.52
EFT0004911	MATHI01	MATHIEU, HRYNIUK	2022-05-27	OPERATING	PMCHQ00002204	\$108.24
EFT0004912	PATSA01	PAT'S AUTO SUPPLY	2022-05-27	OPERATING	PMCHQ00002204	\$307.82
EFT0004913	PREDA02	PREDA	2022-05-27	OPERATING	PMCHQ00002204	\$885.71
EFT0004914	RENTC01	RENTCO EQUIPMENT LTD.	2022-05-27	OPERATING	PMCHQ00002204	\$1,023.20
EFT0004915	RENT001	RENTOKILL STERITECH	2022-05-27	OPERATING	PMCHQ00002204	\$308.87
EFT0004916	RUELS01	RUEL'S CONCRETE LTD.	2022-05-27	OPERATING	PMCHQ00002204	\$6,489.53
EFT0004917	STAFF01	STAFF SOCIAL FUND	2022-05-27	OPERATING	PMCHQ00002204	\$43.89
EFT0004918	THEST01	THE STORE	2022-05-27	OPERATING	PMCHQ00002204	\$139.39
EFT0004919	TOWNF01	MUNISIGHT LTD.	2022-05-27	OPERATING	PMCHQ00002204	\$2,520.00
EFT0004920	VALLE03	VALLEY LANDSCAPERS LTD.	2022-05-27	OPERATING	PMCHQ00002204	\$9,490.92
EFT0004921	WOLSE02	WOLSELEY WATERWORKS GROUP	2022-05-27	OPERATING	PMCHQ00002204	\$1,777.34
EFT0004922	WRMEA01	W.R. MEADOWS	2022-05-27	OPERATING	PMCHQ00002204	\$2,719.61
EFT0004923	STREF01	FARREN STREETER O/A 2355868 AB	2022-06-01	OPERATING	PMCHQ00002205	\$832.20

Total Cheques: 35

Total Amount of Cheques: \$68,176.96

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