



















AGENDA
Regular Council Meeting
Wednesday, May 25, 2022
Grimshaw Council Chambers 7:00 PM

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1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. ADOPTION OF MINUTES	
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5. UNFINISHED BUSINESS	
5.1. ATCO Electric - Street Lights	10 - 21
	
6. NEW BUSINESS	
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6.2. Request for Decision - Offer to Purchase Lot R5; Block 18; Plan 7520739	25 - 40
	
7. INFORMATION	
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10.	QUESTIONS FROM MEDIA	
11.	ADJOURNMENT	

MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council chambers on commencing on May 11, 2022 at 7:00 p.m.	
Present:	Mayor, Wald; Councillors Messner, Johnson, Bissell, Sklapsky and Deputy Mayor Hennings and Councillor Jacobs by Via Zoom	
Absent:	CAO, Brian Allen	
Staff:	Director of Finance, Larissa Hempler; Municipal Secretary, Constance Hampton, and Tax Clerk, Belinda Russell.	
Press:		
Call to Order:	Mayor Wald called the meeting to order at 6:59 p.m.	
Adoption of Agenda: 325 - 220511	COUNCLLOR BISSELL	<p>MOVED that the agenda be adopted as presented.</p> <p style="text-align: center;">CARRIED</p>
Public Hearing – Bylaw No. 1205 Land Use Bylaw Amendment: 326 - 220511	<p>Chairman Wald called the Public Hearing for amendments to Bylaw No. 1205 to order at 7:00 p.m.</p> <p>Chairman Wald read the report on the purpose of the Public Hearing. The purpose of the public hearing is to add the definition “Caretaker’s Residence” to Section 4 definitions and provide regulations for “Caretaker’s Residence” to Division 2: Special Land Use Provisions. Bylaw No. 1205 was given first Reading by Council on April 13, 2022 and recommended that Council provide Second and Third Reading to Bylaw 1205.</p> <p>No submissions.</p> <p>Chairman closed the meeting at 7:01 p.m.</p>	
Delegation – 2022 Alberta 55 Plus Games – Richard Walisser: 327 - 220511	COUNCILLOR MESSNER	<p>MOVED that the Council accept the delegation presented by Richard Walisser – 2022 Alberta 55 Plus Games as information.</p> <p style="text-align: center;">CARRIED</p>
Minutes of the Regular Council Meeting held on April 27, 2022: 328 - 220511	COUNCILLOR SKLAPSKY	<p>MOVED that the Minutes of the Regular Council Meeting held on April 27, 2022 be adopted as presented.</p> <p style="text-align: center;">CARRIED</p>

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Department Reports: 329 - 220511	COUNCILLOR JOHNSON	<p>MOVED that the following reports be accepted as presented.</p> <ul style="list-style-type: none"> a) Bylaw b) CAO c) Director of Community Services d) Director of Operations e) Donations & Resolutions f) Fire Department g) Front Office h) Library i) Mile Zero Regional Multiplex Rentals and Visitation Statistics <p>CARRIED</p>
Request for Decision – Council Membership on Mental Health and Addiction Task Force. 330 - 220511	COUNCILLOR SKLAPSKY	<p>MOVED that Council for the Town of Grimshaw appoint Councillor Messner to the Regional Mental Health and Addictions Task Force.</p> <p>CARRIED</p>
Request for Decision - - Refund of Water Consumption Charge: 331 - 220511	COUNCILLOR HENNINGS	<p>MOVED that Council for the Town of Grimshaw not refund the payment amount for the water consumed by the resident.</p> <p>CARRIED</p>
Request for Decision - To waive the 2021 Property Tax Penalties: 332 - 220511	COUNCILLOR SKLASKY	<p>MOVED that the Council for the Town of Grimshaw waive the unpaid 2021 Property Tax Penalties as recommended by Tax/Utility Clerk.</p> <p>CARRIED</p>
Request for Decision – Seniors' Week June 6 – 12: 333 - 220511	COUNCILLOR MESSNER	<p>MOVED that the Council declare Seniors' Week June 6 – 12.</p> <p>CARRIED</p>

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2022 Alberta 55 Plus Summer Games: 334 - 220511	COUNCILLOR SKLAPSKY	MOVED that the Council accept the invitation to the 2022 Alberta 55 Plus Summer Games and members that can attend, please notify administration. CARRIED
Mackenzie Municipal Services Agency – Notice of Subdivision Application: 335 - 220511	COUNCILLOR JACOBS	MOVED that the Council for the Town of Grimshaw accept the notification of subdivision application from Mackenzie Municipal Services Agency as information. CARRIED
Bylaw No. 1205 – Land Use Bylaw Amendment : 336 – 220511 Bylaw No 1205: 337 - 220511	COUNCILLOR MESSNER COUNCILLOR JOHNSON	MOVED that Second Reading be given to Bylaw No. 1205 – Land Use Bylaw Amendment. CARRIED MOVED that Third Reading be given to Bylaw No. 1205. CARRIED
Information and Correspondence:	The following letter was viewed as information: a) STARS – New Helicopter	
Committee of Council Reports: 338 - 220511	COUNCILLOR JOHNSON	MOVED that the committee reports be accepted as information. CARRIED
Accounts Payable: 339 - 220511	COUNCILLOR HENNINGS	MOVED that the financial report be accepted as shown. CARRIED
Adjournment:	Mayor Wald declared the meeting adjourned at 8:29 p.m.	

MAYOR WALD

CHIEF ADMINISTRATIVE OFFICER

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

TOWN OF GRIMSHAW
Council Report
For the Four Months Ending April 30, 2022

	YTD Actual	YTD Budget	\$ Variance	%
Revenues				
General Gov	\$202,977.77	\$1,297,647.00	\$1,094,669.23	84.4%
Council	0.00	0.00	0.00	0.0%
Administration	-9,377.08	43,350.00	52,727.08	121.6%
Policing	5,040.00	6,040.00	1,000.00	16.6%
Fire	3,451.25	10,000.00	6,548.75	65.5%
Disaster Services	0.00	0.00	0.00	0.0%
OH&S	0.00	0.00	0.00	0.0%
Bylaw	2,381.25	5,150.00	2,768.75	53.8%
Public Works	22,690.00	8,105.32	-14,584.68	(179.9%)
Water	231,663.92	246,833.32	15,169.40	6.1%
Sewer	102,906.81	104,383.32	1,476.51	1.4%
Garbage	127,490.98	128,016.68	525.70	0.4%
FCSS	67,481.00	59,692.00	-7,789.00	(13.0%)
Cemetaries	300.00	2,500.00	2,200.00	88.0%
EDA	0.00	13,320.00	13,320.00	100.0%
Community Development & Planning	21,095.00	16,463.32	-4,631.68	(28.1%)
Kennedy	8,917.14	8,033.32	-883.82	(11.0%)
Development Appeal	0.00	0.00	0.00	0.0%
Shared Space	1,737.50	33.32	-1,704.18	(5114.6%)
Community Services	0.00	0.00	0.00	0.0%
Arena	28,816.15	99,037.00	70,220.85	70.9%
Pool	-150.00	22,233.32	22,383.32	100.7%
Fitness Centre	17,981.99	39,723.32	21,741.33	54.7%
Parks	0.00	4,166.68	4,166.68	100.0%
Field House	33,882.47	56,473.36	22,590.89	40.0%
Elk's Hall	2,539.39	0.00	-2,539.39	0.0%
Library	0.00	0.00	0.00	0.0%
Tourism	0.00	0.00	0.00	0.0%
Total Revenues	871,825.54	2,171,201.28	1,299,375.74	59.8%
Expenses				
General Gov	231,436.60	277,097.00	45,660.40	16.5%
Council	25,998.71	26,662.36	663.65	2.5%
Administration	368,583.39	364,238.36	-4,345.03	(1.2%)
Policing	83,477.31	40,769.64	-42,707.67	(104.8%)
Fire	48,499.27	80,935.32	32,436.05	40.1%
Disaster Services	0.00	266.64	266.64	100.0%
OH&S	0.00	0.00	0.00	0.0%
Bylaw	19,693.35	24,976.04	5,282.69	21.2%
Public Works	317,703.40	570,810.00	253,106.60	44.3%
Water	70,775.72	201,758.40	130,982.68	64.9%
Sewer	25,276.04	42,652.00	17,375.96	40.7%
Garbage	86,750.62	107,866.68	21,116.06	19.6%
FCSS	49,329.62	66,671.28	17,341.66	26.0%
Cemetaries	67.69	7,195.00	7,127.31	99.1%
EDA	35,674.50	31,800.04	-3,874.46	(12.2%)
Community Development & Planning	133,774.90	67,166.68	-66,608.22	(99.2%)
Kennedy	14,798.13	20,600.00	5,801.87	28.2%
Development Appeal	80.00	500.00	420.00	84.0%
Shared Space	11,379.40	16,083.28	4,703.88	29.2%
Community Services	41,238.83	31,117.96	-10,120.87	(32.5%)
Arena	110,880.05	269,344.92	158,464.87	58.8%
Pool	9,589.34	67,412.36	57,823.02	85.8%
Fitness Centre	77,588.47	64,513.60	-13,074.87	(20.3%)
Parks	32,624.08	65,007.04	32,382.96	49.8%
Field House	56,767.33	69,853.68	13,086.35	18.7%
Elk's Hall	6,986.04	1,333.32	-5,652.72	(424.0%)
Library	60,579.53	43,298.32	-17,281.21	(39.9%)
Tourism	9,624.40	6,007.68	-3,616.72	(60.2%)
Total Expenses	1,929,176.72	2,565,937.60	636,760.88	24.8%
Net Surplus (Deficit)	(\$1,057,351.18)	(\$394,736.32)	\$662,614.86	(167.9%)

***Town of Grimshaw
Investment Report for RBC
For the Month of APRIL 2022***

		<u>Market</u>	<u>Book</u>
Equitable Bank		\$ 100,405.62	\$ 100,000.00
General Bank of CDA		\$ 59,225.74	\$ 59,000.00
Home Trust Company		\$ 100,411.37	\$ 100,000.00
ICICI Bank Canada		\$ 100,402.74	\$ 100,000.00
Versabank		\$ 100,385.48	\$ 100,000.00
RBC laddered GIC Bonds	MF Savings	\$ 703,962.00	\$ 766,309.08
	Subtotal	\$ 1,164,792.95	\$ 1,225,309.08
Cash Balance		\$ 6,014.56	\$ 6,014.56
Mutual Fund Balance		\$ 51,896.40	\$ 51,896.40
Balance of Investment Account		<u>\$ 1,222,703.91</u>	<u>\$ 1,283,220.04</u>

Market value change \$ 1,230,142.63 as of March 2022
\$ 1,222,703.91 as of April 2022
-\$ 7,438.72 difference

Less: Withdrawals \$ -

Net change to market value of RBC -\$ 7,438.72
plus: withdrawal of \$ -
Interest/ revenue -\$ 7,438.72

Money transferred to ATB 0
\$ (7,438.72) adj.

\$ 222,561.28

Senior Admin/Director of Finance/Month end Financials/RBC Monthly Investment S

	Total	Transfers from 2022 Operating Budget	Muni.Stim. Prog	MSI Capital grant	FGTF grant	Donations	Reserves	Comments
Carry forward from previous years	2,708,307	0	80,000	483,196	590,376		1,554,735	
	0		0					
2022 available funding	2,708,307	0	80,000	483,196	590,376	0	1,554,735	
								Funds used as of May 18, 2022
2022 Infrastructure Projects+PW capital purchases								
2021 Holdbacks	64,582			64,582			0	64,582
Paving 53 Street	432,300			307,190			125,110	transportation cap.reserve
Paving 47A Street	701,800			111,424	590,376		0	
Sidewalk/Walking Trails	80,000			80,000			0	
Used Gravel Truck	100,000						100,000	transportation cap.reserve
Bobcat/broom/snow blade	82,204						82,204	transportation cap.reserve
Skid Steer Trailer	13,000						13,000	transportation cap.reserve
John Deere Ztrak	18,500						18,500	transportation cap.reserve
2022 1/2 ton truck	53,750						53,750	transportation cap.reserve
2022 Water & Sewer Projects								
Clean Tech continuous monitoring	13,320						13,320	water cap.reserve
Reservoir cleaning of the storage	9,240						9,240	water cap.reserve
Hydrant/Valve Upgrade	29,511						29,511	water cap.reserve
Water Services Replacement	105,600						105,600	water cap.reserve
Lagoon Cleaning (north & south)	75,000						75,000	sewer cap.reserve
Sewer main replacement	35,000						35,000	sewer cap.reserve
2022 Administration Capital Projects								
Server Upgrade	29,000						29,000	admin.cap. Reserve
Kennedy Site	20,000						20,000	Kennedy Capital reserve
2022 Community Services Capital Projects								
Arena- Mechanical Equipment(heating/cooling)	20,000						20,000	Rec-Arena reserve
Arena- Ice Plant cooling Tower upgrade	300,000						300,000	Rec-Arena reserve
Cemetery Improvements (gate, fence..)	25,000						25,000	Cemetery Capital Reserve
Field House - 40 foot sea can (shipping included)	13,000						13,000	FH Capital Reserve
Parks- Playground updates	80,000						80,000	Parks Capital Reserve
Pool _ Spray Park	400,000						400,000	Community Service Reserve
Visitor Information _ Monuments Clean up	7,500						7,500	Parks Capital Reserve
2022 Fire Department Capital Projects								
SCBA	182,000						182,000	Fire Capital Reserves
Originally budgeted from Fire Cap.reserves then it was decided to sign a capital lease for 180 month with a yearly payments of \$16,462.53. First payment was processed on April 22, 2022. It is now financed from operating budget.							(182,000)	
	(182,000)							
Total for 2022 Capital Projects	2,708,307	0	0	563,196	590,376	0	1,554,735	387,896
Funds used	-387,896							
Balance	2,320,411							

2022 DONATION AND RESOLUTION REPORT

- Donation Budgeted Items **Last Year New items**
- Payment Disbursement

Recipients	Date Processed	Budgeted	Actuals Spent
Awards Grade 9		300	
Victim Services (\$1.00 per Capita)	March 30, 2022	2,860	2,601
Peace Fest			
Stars (\$2.00 per Capita)	April 28, 2022	5,720	5720
Pond Hockey	March 15, 2022	2,500	2,500
Women in the North Conference (Community Futures)	February 10, 2022	250	250
Legion Memory Book/Wreath		420	
North Peace Stampede – Silver Booth		800	
Other Donations (unbudgeted items)		2,500	2,500
Total Spend		13,571	
Total Budget		9,630	
Balance		2,941	
Other Donations (unbudgeted items)			
Curling Club	January 13, 2022	2,500	
Total Spent			
Balance			

Meeting Date	Resolution Number	Made By:	Resolution	Assigned To/Action Taken or Completed
May 11, 2022	331 - 220511	C. Hennings	MOVED that Council for the Town of Grimshaw not refund the payment amount for the water consumed by the resident.	Administration notified property owner
May 11, 2022	332 - 220511	C. Sklapsky	MOVED that the Council for the Town of Grimshaw waive the unpaid Property Tax Penalties as recommended by Tax/Utility Clerk.	Administration notified property owner.
May 11, 2022	333 - 220511	C. Messner	MOVED that the Council declare Seniors' Week June 6 – 12.	Administration advertised the declaration.

Overview

- 1 Non-Invested to Invested Streetlights
- 2 HPS Streetlight Bulb Discontinuation
- 3 Invested Lights to LED Streetlights
- 4 Pole Replacement Program

1. Invested versus Non-Invested Streetlights

267 Streetlights within your town are primarily:

- Built within the scope of municipal development and are turned over to municipality to pay monthly distribution charges
- Owned by ATCO

Streetlight rate options are Non-invested Streetlight Rate 61E (**234 lights**)

Invested Streetlight Rate 61B (**33 lights**)

Non-Invested Streetlights 61E

- For lighting fixtures installed, owned, and maintained by ATCO
- The customer is responsible for the full installation cost
- Includes maintenance only
- The customer is responsible for the full cost of replacement & repair
- The Town does not receive any Company Investment

Invested Streetlight Rate 61B

For lighting fixtures installed, owned, and maintained by ATCO

- The customer is responsible for the full installation cost, ATCO investment available
- ATCO is responsible for the full cost of replacement and maintenance.
- The Town receives Company investment, as per the AUC approved investment rate.

Current Inventory 61E Streetlights

Rate	100W HPS	150W HPS	250W HPS	40W LED	70W LED	88W LED	110W LED	250 MV	Total
# of Lights	120	67	12	4	2	2	9	18	234

Non-Invested 61E streetlights move to Invested
61B Rate

234 Investment x \$987.43 /light

= Total Investment
\$231,058.62

Retailer charges(kWh) & GST not included.

Monthly distribution fees will increase for 234 lights with change to Invested Rate – about \$14.88 per light

Wattage	Invested Option 61B	Non-Invested Option 61E
100W HPS	\$35.59	\$20.71
150W HPS	\$37.18	\$22.30
250W HPS	\$40.37	\$25.49
1000W HPS	\$64.94	\$50.79
38W LED	\$33.61	\$18.73
73W LED	\$34.72	\$19.84
106W LED	\$35.78	\$20.90
143W LED	\$36.96	\$22.08
161W LED	\$37.54	\$22.66

2.HPS Bulb Replacement

- The current HPS bulbs will no longer be maintained after January 31, 2023 (sooner if stock is depleted)
- As the 208 HPS streetlight heads fail they will be converted to LED heads.
- Current Mercury Vapor streetlight heads are no longer available (decorative lights)
Replacement 68W LED heads available in similar style

Head Replacement Costs

Rate Option	Ownership & Maintenance	HPS to LED Head Installed	MV Decorative to LED Head	Monthly Wires Cost HPS	Monthly LED
All Invested 61B	ATCO Electric	0	0	\$39.88	\$34.11
Non-invested 61E	ATCO Electric	\$700-\$800	\$2,163.58	\$20.71	\$19.43

Current State: Non-Invested 234, 61E streetlights

208 of 234 will need LED head replacements over coming 5 years

Estimated \$145,600 for LED fixture/head replacement

Future State: all Invested 61B streetlights

An investment provided to you of \$231,058.62

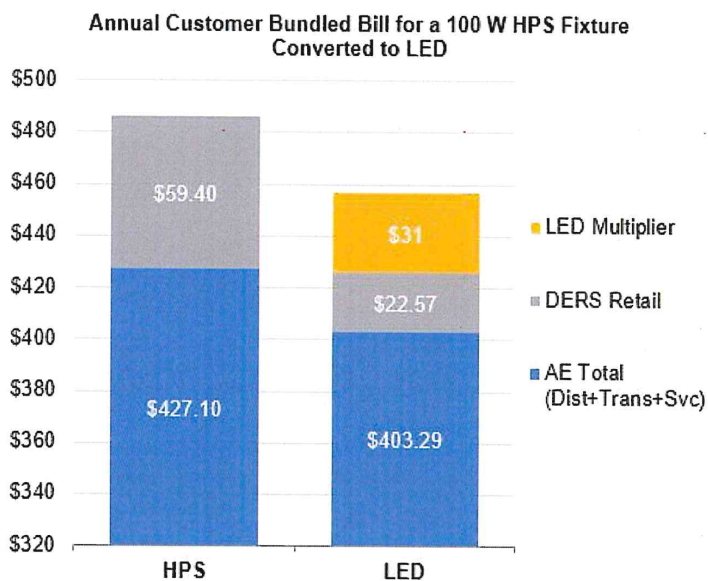
No future capital replacement cost.

No future head replacement costs.

Available Multiplier* rate option to convert HPS lights to LED technology.

3. LED Multiplier Program

- No upfront capital cost to change all **61B** Invested Eligible Streetlights to **61M** LED
- Additional 7.96% added to 61B rate for streetlights converted in the program.



*Note: Actual customer retail rate may vary
13.561 ¢/kWh is DERS RRO for lighting as of Feb 01, 2022

202 Streetlights would qualify for LCM Program

# of Lights	61B Watt	➡	61M Watt
123	100W HPS		38W LED
67	150 W HPS		73W LED
12	250W HPS		106W LED

- After multiplier is removed, invested streetlight rate will be adjusted to reflect any remaining capital costs and maintenance savings.
- Area communities that have converted to LED: Berwyn, Fairview, Girouxville, Hines Creek, McLennan, Manning, and Nampa
- Existing LED lights are not included.
- MV Decorative lights are not included

4. Pole Replacement

Results from 2021 Pole Test & Treat Program

- 10 wooden streetlight poles are end-of-life and require replacement

Firm Cost: Replace 10 Non-Invested Streetlight Poles

Upgrade to LED as we do work

Rate Schedule: D61B Invested Streetlight

Original Cost:

\$31,253.10

ATCO Electric's available investment:

(\$26,930.00)

Customer Contribution:

\$4,323.10

GST:

\$216.16

Cost to Customer:

\$4,539.26

Summary

1. Move all 61E Non-Invested Streetlights to 61B Invested Streetlights
2. Receive investment from ATCO \$ \$231,058.62
3. Move all eligible 61B Streetlights to LED Multiplier Program
4. 10 streetlight poles replaced

Information prepared and submitted by Carol Broadribb, CSR, ATCO

Brian Allen

From: Broadribb, Carol <Carol.Broadribb@atco.com>
Sent: April 12, 2022 12:30 PM
To: Brian Allen
Cc: Terry Websdale
Subject: Grimshaw Streetlights conversion
Attachments: image004.emz; LED Conversion Letter Grimshaw.pdf; Street Light Non-Invest to Invest Proposal Grimshaw.pdf

Brian, Mayor and Council,

Thanks again for allowing us to speak at the council meeting.

Regarding the switch to Invested D21 rate before the streetlight conversion to LED;

the agreement would be signed now so we can apply to the AUC for the LED Multiplier program.

ATCO will change the rate for the converted lights when the project installation begins.

If the community moves forward:

- The 100HPS streetlights identified below, which have been repaired but not invoiced, will move to the invested rate immediately.
- This Multiplier rate will not be added to these 6 lights.
- The decorative lights will be repaired as soon as the new heads arrive and will be moved to invested 61B at that time.

Asset	Current Rate	New Rate w/agreement
151658	100W HPS 61E Non-Inv	38W LED 61B Invested
151768	100W HPS 61E Non-Inv	38W LED 61B Invested
151644	100W HPS 61E Non-Inv	38W LED 61B Invested
151645	100W HPS 61E Non-Inv	38W LED 61B Invested
151761	100W HPS 61E Non-Inv	38W LED 61B Invested
151634	100W HPS 61E Non-Inv	38W LED 61B Invested
	250MV 61E Non-Inv	68W LED 61B Invested
	250MV 61E Non-Inv	68W LED 61B Invested
	250MV 61E Non-Inv	68W LED 61B Invested
	250MV 61E Non-Inv	68W LED 61B Invested

Regards,
Carol

Carol Broadribb (she, her)
Customer Sales Representative
Electricity
C. 780-219-6558 F. 780-624-4949
[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



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March 23, 2022

Town of Grimshaw
Attn: Brian Allen
Box 377
Grimshaw, AB

RE: Streetlight LED Conversion Option

Dear Brian Allen

In 2016, ATCO Electric changed its streetlight engineering standard from high pressure sodium (HPS) fixtures to a light-emitting diode (LED) fixture. The change in standard was due to the following benefits offered by LED technology:

- Reduced energy consumption;
- Reduced maintenance costs;
- Increased fixture lifespan; and
- Equal or better lighting quality

At your request, ATCO Electric is pleased to assess your needs and offer an LED conversion solution for your community. Upon acceptance of this offer, ATCO Electric will identify existing HPS fixtures that qualify for conversion to LED fixtures. Qualifying fixtures include those that are currently billed on the invested Street Lighting Service Rate D61B, and are not decorative-style streetlights, yard lights or streetlights owned and operated by your municipality.

Estimated Cost

ATCO Electric undertook a cost analysis to determine what the incremental distribution capital costs and maintenance cost savings would be on an average per-fixture basis, if all of ATCO Electric's estimated eligible 20,379 HPS fixtures were converted to LED technology. The incremental distribution cost of converting streetlights to LED technology will be addressed by applying an *LED Conversion Maintenance Multiplier* to the existing Rate D61B daily fixture charge, an increase of 7.96%. The *LED Conversion Maintenance Multiplier* will allow the conversion of the HPS fixtures in your community to LED technology in a timely manner.

The *LED Conversion Maintenance Multiplier* is specifically calculated on an average per-fixture cost basis, on the expectation that all eligible D61B fixtures will be converted to LED technology within the next five years without any additional customer contribution. ATCO Electric expects the *LED Conversion Maintenance Multiplier* will continue to apply over the next three to five years as ATCO's eligible 20,379 HPS fixtures are converted to LED technology

The calculation is set out as follows:

LED Conversion bill adjustment	=	LED Conversion Cost – LED Maintenance Cost Savings
	=	Rate D61B Distribution Charge
Where:		
D61B Fixture Charges	=	\$1.0649/fixture/day * 365 days * 1 fixture
	=	\$388.69
LED Capital Conversion Cost	=	Annualized conversion costs for all fixtures qualifying for LED conversion
	=	$\frac{\text{\$1,028,000 / yr}}{\text{\# of qualifying fixtures}}$
	=	$\frac{\text{\$1,028,000 / yr}}{20,379 \text{ Fixtures}} = \$50.43 \text{ per fixture per year}$
LED Maintenance Savings	=	Annualized cost savings for all fixtures qualifying for LED conversion
	=	$\frac{\text{\$398,000 / yr}}{\text{\# of qualifying fixtures}}$
	=	$\frac{\text{\$398,000 / yr}}{20,379 \text{ Fixtures}} = \$19.51 \text{ per fixture per year}$
Therefore:		
LED Conversion Multiplier	=	$\frac{\$50.43 - \$19.51}{\$388.69} = 7.96\%$
* Numbers above might vary due to rounding		

The total LED Capital Conversion Cost represents the estimated revenue requirement associated with the LED installation cost and the LED cost of removal. The installation cost is the estimated capital cost to convert all fixtures to LED technology and includes materials, labor, engineering, and overhead costs necessary to convert 20,379 fixtures to LED technology. Based on the approved financing costs for 2020¹ and an estimated useful life of 25 years for the LED fixtures, the LED installation cost translates to a revenue requirement of \$48.68 per fixture per year. The estimated cost of removal is 10% of the installation cost or \$1.76 per fixture per year, recovered over the 25 years of the fixtures expected life. The total conversion cost is \$50.43 (\$48.68 plus \$1.76) per fixture per year.

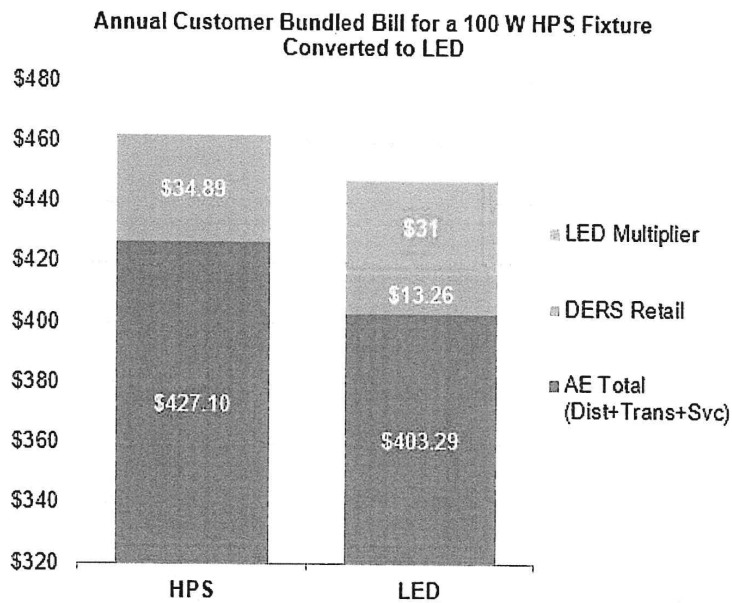
ATCO Electric anticipates the conversion of HPS fixtures to LED technology will result in LED Maintenance Savings due to a reduced need for replacing HPS fixtures that are no longer working and avoided capital costs related to re-lamping old HPS fixtures. ATCO Electric proposes to pass these savings on to LED conversion customers through the Maintenance Multiplier. ATCO Electric estimates the annual cost savings to be approximately \$19.51 per fixture per year.

¹ AUC Decision 20622-D01-2016 and AED 2020 AUC Rule 005 Annual Reporting



Bill Impact

With respect to bill impacts to the LED customer, the following figure illustrates the estimated bundled bill impact by component for a typical 100W HPS fixture being converted to an LED fixture. While the LED conversion customers will experience a 7.96% increase to their fixed charges, the reduced energy consumption of the LED fixtures will provide savings that will be reflected in the variable wires costs (including transmission riders) and retailer energy portions of your electricity bill. Using Direct Energy Regulated Services' 2021 retail rate average of 7.96¢/kWh², the estimated annual bill impact for a 100W HPS streetlight converted to LED technology is a slight decrease of 3.2%. (\$447.48 per fixture per year for LED versus \$461.99 per fixture per year for HPS). Please see the following figure.



*Note: Actual customer retail rate may vary
7.96¢/kWh is DERS RRO for lighting as of Average for 2021

ATCO Electric will review the costs and savings associated with LED conversions annually and adjust the multiplier as required.

To proceed with the conversion, please review and sign the attached acknowledgement form. This signed document will be shared with the Alberta Utilities Commission.

Yours truly,

Carol Broadribb, Customer Sales Representative

² Direct Energy Regulated Services' Current retail rate for lights
http://www.auc.ab.ca/Shared%20Documents/Current_RRO.pdf



On behalf of the Community, the undersigned hereby acknowledges and agrees that:

- a) Your acceptance of this proposal will constitute a formal request to ATCO Electric to proceed to the next steps of an LED conversion option outlined for your community;
- b) This acceptance will form part of our submission to the Alberta Utilities Commission to acknowledge your acceptance of the implementation of the *LED Conversion Maintenance Multiplier*;
- c) The acceptance of this proposal confirms that charges equal to 7.96% of the existing Rate 61B Distribution fixture charge will be added to the monthly bill, which is amended and approved by the Commission from time to time, to arrive at the distribution charges for all fixtures that have been converted to LEDs in your community;
- d) This acceptance confirms your understanding that the *LED Conversion Maintenance Multiplier* may be amended and approved by the AUC from time to time. The adjustment factor may also be discontinued as a result of further application to the AUC;
- e) ATCO Electric will proceed with the implementation of this offer if and when the AUC acknowledges and approves the use of the *LED Conversion Maintenance Multiplier* for the purpose of converting fixtures from HPS to LED;
- f) In its capacity as an electric distribution service provider to the Municipality, ATCO Electric has presented all material required to make an informed decision;
- g) The costs and savings presented in this offer, along with other materials presented, are estimates only and are for illustrative purposes. The electricity service costs and savings will ultimately depend on the AUC-approved ATCO Electric distribution tariff, which is adjusted and approved by the Commission periodically, as well as, the retail energy costs as set by your retailer.

Town of Grimshaw

Brian Allen

Date



March 23, 2022

Town of Grimshaw
Box 377
Grimshaw, AB

Dear Brian Allen

RE: Town of Grimshaw – Street Light Rate Change Non-Invested to Invested

Within the Town of Grimshaw municipal limits there are 267 streetlights. Of the 267 lights, 234 are currently on the ATCO non-invested streetlight rate (61E).

ATCO would like to offer the Town of Grimshaw the opportunity to change the non-invested streetlights to the investment rate (61B). The invested rate places responsibility for all end of life costs on ATCO, in addition, the Town of Grimshaw will receive \$231,058.62 in investment to convert 234 lights. Please find attached a copy of our current price schedules for lights for your information.

New monthly wires charges rate will be approximately \$33.14/fixture/month* for 38W LED streetlights and \$35.25/fixture/month* for 100W HPS streetlights.

If you wish to proceed with the proposed conversion, please sign this proposal and return to us by April 30, 2022.

We also highly recommend that following conversion to the invested rate you also take advantage of the LED conversion program to update all your existing streetlights to the newest technology and realize additional monthly savings. Details of LED conversion will be provided under separate cover.

If you have any questions or concerns, please call me at 780 219-6558.

Yours truly,

Carol Broadribb
Customer Sales Representative

March 23, 2022

Page 2 of 2

CUSTOMER ACKNOWLEDGEMENT
PROJECT ACCEPTANCE

Project Acceptance

I _____ am legally authorized to execute this agreement on behalf of
Print Name

The Town of Grimshaw. I request ATCO Electric to proceed with the conversion of 234 lights to the Investment Option. I acknowledge that I have reviewed this Proposal for Electric Service in its entirety and understand these Terms and Conditions, Additional Terms of Agreement, Project Scope and Commercial Terms and agree to be bound by them.

Customer Signature: _____ Date: _____

Carol Broadribb
Customer Sales Representative
Electricity
7902 104 Ave Peace River AB
carol.broadribb@atco.com

* The monthly wire charges based on current interim 2021 Distribution Rates (effective January 1, 2021)



REQUEST FOR DECISION

SUBJECT: CAO EVALUATION – HIRING OF CONSULTANT

SUBMISSION TO: COUNCIL

MEETING DATE: MAY 25, 2022

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

MGA SEC. 205.1 PERFORMANCE EVALUATION

RECOMMENDED ACTION:

COUNCIL CONTRACT STRATAGEM BUSINESS CONSULTING INC. TO COMPLETE THE CHIEF ADMINISTRATIVE OFFICER EVALUATION, AT A BUDGET AMOUNT TO NOT EXCEED \$7,000.00

BACKGROUND/PROPOSAL:

The Municipal Government Act requires Council to complete an annual performance evaluation of their CAO. Council discussed the 2022 CAO performance evaluation process and determined their preference to be hiring a consultant for assistance.

BENEFITS OF THE RECOMMENDED ACTION:

Providing a performance evaluation meets Council's obligation under MGA Section 205.1

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

\$7,000.00 not budgeted in 2022 to be taken from Council's Budget.

PUBLIC ENGAGEMENT:

None

ATTACHMENT(S):

MGA Section 205.1

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: May 18 / 2022

- (c) its power to adopt budgets under Part 8,
- (d) its power with respect to taxes under section 347, and
- (e) a duty to decide appeals imposed on it by this or another enactment or bylaw, whether generally or on a case by case basis, unless the delegation is to a council committee and authorized by bylaw.

(3) The council when delegating a matter to a council committee, the chief administrative officer or a designated officer may authorize the committee or officer to further delegate the matter.

RSA 2000 cM-26 s203;2019 c22 s10(6)

Municipal office

204 A council must name a place as its municipal office.

1994 cM-26.1 s204

Establishment of chief administrative officer

205(1) Every council must establish by bylaw a position of chief administrative officer.

(2) Every council must appoint one or more persons to carry out the powers, duties and functions of the position of chief administrative officer.

(3) If more than one person is appointed, the council must by bylaw determine how the powers, duties and functions of the position of chief administrative officer are to be carried out.

(4) Council may give the position of chief administrative officer any title the council considers appropriate.

(5) Council must ensure that the chief administrative officer appropriately performs the duties and functions and exercises the powers assigned to the chief administrative officer by this or any other enactment or by council.

RSA 2000 cM-26 s205;2015 c8 s21

Performance evaluation

205.1 A council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities under section 207.

1998 c24 s9

Appointment, suspension and revocation

206(1) The appointment of a person to the position of chief administrative officer may be made, suspended or revoked only if the majority of the whole council vote to do so.



REQUEST FOR DECISION

SUBJECT: OFFER TO PURCHASE LOT R-5; BLOCK 18; PLAN 7520739

SUBMISSION TO: COUNCIL

MEETING DATE: MAY 25, 2022

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

MGA SECTIONS: 70, 230, 606, 674, 675

RECOMMENDED ACTION:

ADMINISTRATION MAKES NO RECOMMENDATION.

COUNCIL MAY AFTER DELIBERATING:

BEGIN THE PROCESS TO REMOVE THE MUNICIPAL RESERVE DESIGNATION (MR) FROM LOT R-5; BLK 18; PL 7520739 AND ADVERTISE THE REQUIRED PUBLIC HEARING. UPON REMOVAL OF THE MR DESIGNATION COUNCIL CAN CONSIDER THE OFFER TO PURCHASE.

OR

MAINTAIN THE MUNICIPAL RESERVE DESIGNATION (MR) ON LOT R-5; BLK 18; PL 7520739 AND NOT ACCEPT THE OFFER TO PURCHASE.

BACKGROUND/PROPOSAL:

Administration received an offer to purchase the Municipal Reserve property Lot R-5; Block 18; Plan 7520739 for \$25,000.00 which is below market value. To facilitate the possible sale of the property the MR designation MUST be removed as per the Municipal Government Act (Sec.674). The MR removal process requires advertising council's intent to remove the MR designation (Sec.606) and holding a public hearing (Sec.230) prior to passing a resolution removing the MR designation. Once the removal of the MR is confirmed with land titles, council may sell the subject land. Council must comply with MGA requirements regarding proceeds of the sale (Sec.675).

BENEFITS OF THE RECOMMENDED ACTION:

Potential development and increased assessment if property is sold – property becomes taxable.
Town will no longer have to maintain this property.

DISADVANTAGES OF THE RECOMMENDED ACTION:

Reduction of reserve land inventory. Possible objections from adjacent landowners.

FINANCIAL IMPACT:

\$25,000.00 proceeds of sale if offer is accepted.

PUBLIC ENGAGEMENT:

Public hearing is required if Council decides to remove the MR and proceed with sale of land.

ATTACHMENT(S):

Offer letter
MMSA Report
MGA Sections: 70, 230, 606, 674, 675
2022 property assessment

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: May 24/2022

To whom it may concern,

Regarding the vacant property I have been speaking to you about, I have some view points and a proposal we would like to put forward for your consideration.

In our last discussion I was informed that the property in question had a current market value of 44,000 or there abouts. I would normally consider this to be a fair value however the land in question has no street frontage and only alley access. In my humble opinion it could only be used as an extension of an existing property that backs onto said lot which is what I am proposing to do. My intent with this lot is to add it to my currant property which backs onto it and to construct a 2-car garage on the property with alley access. As it sits now the property as I see it is costing the town in maintenance costs with no tax revenue or service fees being received for the land. Again, because of its location there are limited uses for this property so here is what I am proposing to the town for this land.

I would be comfortable with an initial purchase price of 25,000 for the property. I understand this is below current market value as you have stated however the benefits to the town, I believe outweigh this. The town will no longer have to maintain this property and its expense and it will also generate some tax revenue and service fees from the property. The revenue generated from this sale will eventually make up for the financial short fall of the sale in both tax revenue and maintenance cost savings to the town. I believe this would be a win-win situation for the town and myself. I look forward to further discussion with you on this matter and thank you for your time and consideration on the matter.

Regards

Les Tunke



MACKENZIE MUNICIPAL SERVICES AGENCY

5109 - 51 Street P.O. Box 450
Berwyn, Alberta T0H 0E0
Phone: (780) 338.3862 Fax: (780) 338.3811
www.mmsa.ca

MMSA File No.	Date	Category
22057	May 19, 2022	Planning Report to Council
Municipality	Area Planner	Subject
Grimshaw	Komiete Tetteh	Removal and Sale of the Municipal Reserve (MR) Designation of Plan 7520739, Block 18, Lot R-5
Recommendation Summary		
That Council accept this report and consider the information provided to facilitate its decision on the matter.		

1. BACKGROUND

On May 18, 2022, the Chief Administrative Officer contacted the MMSA Office to discuss an enquiry regarding the expression of interest in the acquisition of a Town-owned Municipal Reserve (MR) parcel by an adjacent land landowner. This planning report provides relevant information to assist Council in making a decision on the matter.

2. SITE CONTEXT AND PROPOSAL

The subject land is located in a residential neighbourhood in the eastern part of Grimshaw, between 52 and 53 Ave and between 46 and 47 Street (figure 1). The legal land description is Plan 7520739, Block 18, Lot R-5. The lot was designated as Municipal Reserve through the subdivision of the subject lands in 1974. The parcel is approximately 21,107 sq ft (or 0.4 acres) in size, being approximately 73 metres in length 12 metres in width.

The subject MR land and adjacent parcels to the east, west and north are districted Residential - Manufactured Home Subdivision (R-MHS) District, each of which is developed with a manufactured home. Access to the lot is through the laneway between 52 and 53 Ave. To the south of the MR land, across the laneway, are six residential lots, most of which contain single detached dwellings and districted Residential 2 (R-2) District. The site functionally operates as a vacant space, which is maintained by the Town (figure 2). There is a drainage ditch between the lot and the lane that channels run off from the lot and adjacent parcels. The owner of one of the adjacent manufactured home subdivision lots abutting the MR land—specifically, Plan 7520739 Block 18, Lot 11A (see figure 1)—has made an offer to purchase the lot from the Town. According to Administration, their plan is to consolidate the MR land with their lot and build a garage on it.

PLANNING TODAY FOR YOUR COMMUNITY'S TOMORROW

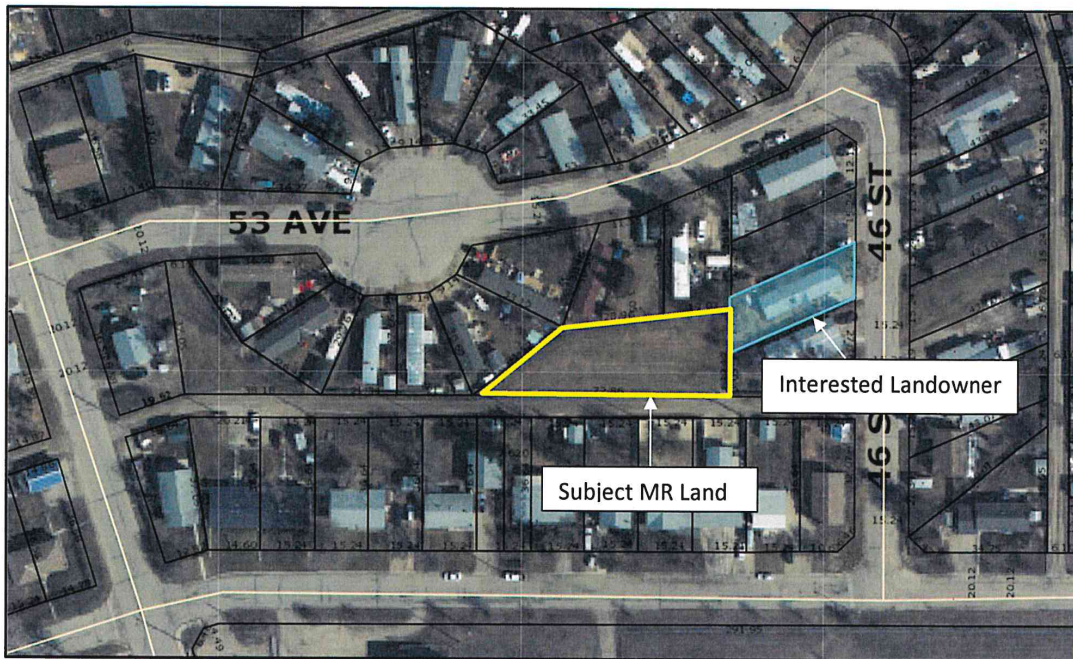


FIGURE 1 SITE CONTEXT,
SOURCE: GRIMSHAW WEBMAP, MAY 19, 2022

3. MUNICIPAL RESERVE DESIGNATION REMOVAL PROCESS

The *Municipal Government Act* (MGA) governs the use, disposition and sale of MR lands in Alberta. Section 671(2) limits how MR lands can be used. Specifically, MR lands can only be used for any or all of the following purposes:

- a) a public park;
- b) a public recreation area;
- c) school board purposes;
- d) to separate areas of land that are used for different purposes.

The current use of the subject MR lot most effectively resembles use (d), separating the R-2 District lots in south from the R-MHS District lots north of the laneway. However, it must be pointed out that this MR lot only spans six R-MHS parcels, and there are several R-2 lots that sit across from other R-MHS District lots (separated by laneways) in the area, with one R-2 lot directly abutting a R-MHS Lot, without additional separation provided by the MR land.

To facilitate the sale of the subject MR land, the Municipal Reserve designation must be removed. To remove the Municipal Reserve designation, the process set out in Sections 674 and 675 of the MGA must be followed. This includes:

- Providing notice of the intended removal of the MR designation from the subject land;
- Advertising the notice in accordance with s. 606 and posting it near or on the subject land;
- Holding a public hearing in accordance with section 230 of the MGA; and
- Passing a motion/resolution removing the MR designation from the subject land, after Council has considered any representations at the public hearing.



FIGURE 2: PICTURE OF SITE SHOWING DRAINAGE DITCH
SOURCE: TAKEN BY AUTHOR, MAY 19, 2022

Once the motion is successfully passed, Council can then direct the CAO to request the Registrar of Land Titles to remove the MR designation from the subject land, in accordance with section 675 of the MGA. Documents related to the land and information showing evidence of satisfying the requirements of Division 9, Part 17 of the MGA (as listed above) may be required by the Registrar.

4. SALE AND SUBSEQUENT DEVELOPMENT OF THE LOT

In removing the MR designation, the Town will be creating a private fee simple lot. Once the removal of the MR designation has been confirmed by Land Titles, Council may proceed to sell the subject land as privately held property to the prospective buyer. Based on section 675(3)(a) of the MGA, proceeds from the sale may be used only for any or all of the purposes referred to in section 671(2) or for any matter connected to those purposes, as indicated above. Previously, the sale of the land also had to be advertised publicly, if the land is being sold below its market value; however, this is no longer required for the sale of MR lands based on section 674(2) of the MGA.

The subsequent development or use of the lot—either as a standalone parcel or consolidated with the prospective landowner's lot—must be used in accordance with the provisions of the Town's Land Use Bylaw, including the use provisions and applicable development standards in the R-MHS District where the land is located. The proposed development of a garage, which is an accessory building, on the subject land should be consistent with the Land Use Bylaw, as "Accessory Building" is a permitted use within the R-MHS. On the other hand, if the prospective landowner decides to use the land for a development not contemplated in the R-MHS District, they would have to apply for a land use bylaw amendment to either:

- add the proposed use to the uses in the R-MHS District or
- redistrict the parcel to a district that supports the proposed use

They would also be required to demonstrate the consistency between the proposed amendment and any applicable statutory plans of the Town as part of the application/review process.

5. FACTORS TO CONSIDER

A number of factors would have to be considered by Council in deciding whether or not to sell to the subject MR land. The first is the implication of the sale on the inventory of MR lands within the community. The sale and subsequent development of the subject lot will constitute a permanent loss and lead to a reduction in the number of reserve lands within the community, which could in future be developed into a park or recreational space. The Town's Municipal Development Plan, which was adopted by Council in 2011, provides direction for the future growth and development of the community. Policy objective 6.10.3 states as follows:

To preserve community lands for existing and future essential institutional and community services such as schools, the Grimshaw/Berwyn & District Community Health Centre, open and passive recreational spaces (p. 47).

Council must determine if the sale of the subject MR land is consistent with the above policy. This should include a discussion on the viability of the subject lot for the above-mentioned uses, the existential value it provides to the community as a vacant green space, and the cost of maintaining it.

The other factor is the developability of the land. If the lot were to be developed as a standalone parcel, then issues of access, servicing and emergency services access would have to be given serious consideration by Council. However, since the proposal is to consolidate it with Plan 7520739 Block 18, Lot 11A, these issues may not be critical. For example, additional or separate municipal servicing would not be required and access to the lot would be from 46 St.

However, the proposed consolidation of the lot with Plan 7520739 Block 18, Lot 11A will create an odd-shaped lot, which could raise concerns or objections from the adjacent landowners whose lots back onto the subject land. An alternative solution, if Council wants to go ahead with the sale, may be for the Town to approach all the adjacent landowners and, with their support, subdivide the resulting lot fairly among them, so that each will consolidate their share with their existing lot. However, this could be challenging, given the configuration of the lots.

6. CONCLUSION

At the request of Administration, MMSA is submitting this report to inform Council's response to the request to remove the Municipal Reserve (MR) designation from Town-owned land legally described as 7520739, Block 18, Lot R-5, and to sell it to an adjacent landowner. It is hoped that this report will facilitate a meaningful discussion and assist Council to make a good decision on the matter in the interest of the wider community.

Please contact our office if you have any questions or require additional information on the matter.

Respectfully submitted,



Komiete Tetteh, MSc
Municipal Planner



Town of Grimshaw

Phone: (780) 332-4626 Fax: (780) 332-1250 Email: taxes@grimshaw.ca
P.O. Box 377, Grimshaw, Alberta. T0H 1W0

Assessment Notice ***This is Not a Tax Notice!***

TOWN OF GRIMSHAW
BOX 377

GRIMSHAW, AB. T0H 1W0

Mailing Date: February 23, 2022
Roll #: 600603507

Lot: R5
Block: 18
Plan: 7520739

Code	Code Description	Land	Improvements	Other	Total
809	Class 2 - Misc EX	44,400	0	0	\$44,400.00
Grand Totals		\$44,400.00	\$0.00	\$0.00	\$44,400.00

The assessment roll is now open for inspection at the Town Office during business hours.

If you have concerns about your assessed value, contact KCL Consulting Inc. at
1-888-419-2128 or www.kcl-consulting.com/inquiry-form.

The as-of date for the physical characteristic for your property is December 31 of the year prior to the tax year. The as-of date for valuation for your property is July 1 of the year prior to the tax year. If after reviewing your assessment with the assessor you feel your property's value does not represent the July 1 as-of valuation date, you may file a complaint within 60 days of the assessment date of March 3, 2022.

Clerk of the Assessment Review Board
P.O. Box 377
Grimshaw, AB T0H 1W0

the case may be, comes into force, to be considered as a reference to the revised bylaw or provision.

RSA 2000 cM-26 s67;2017 c13 s1(9)

68 Repealed 2017 c13 s1(10).

Consolidation of bylaws

69(1) A council may by bylaw authorize a designated officer to consolidate one or more of the bylaws of the municipality.

(2) In consolidating a bylaw, the designated officer must

- (a) incorporate all amendments to it into one bylaw, and
- (b) omit any provision that has been repealed or that has expired.

(3) A printed document purporting

- (a) to be a copy of a bylaw consolidated under this section, and
- (b) to be printed under the authority of a designated officer,

is proof, in the absence of evidence to the contrary, of the original bylaw, of all bylaws amending it, and of the fact of the passage of the original and all amending bylaws.

1994 cM-26.1 s69

Division 8 Limits on Municipal Powers

Disposal of land

70(1) If a municipality proposes to transfer or grant an estate or interest in

- (a) land for less than its market value, or
- (b) a public park or recreation or exhibition grounds,

the proposal must be advertised.

(2) The proposal does not have to be advertised if the estate or interest is

- (a) to be used for the purposes of supplying a public utility,
- (b) transferred or granted under Division 8 of Part 10 before the period of redemption under that Division, or

Petition for meeting

229 If a council receives a sufficient petition requesting that council call a meeting with the public, the council must call a meeting with the public to discuss the matters stated in the petition and the meeting must be held no later than 30 days after the chief administrative officer declares the petition to be sufficient.

1994 cM-26.1 s229;1995 c24 s27

Public Hearings**When to hold public hearing**

230(1) When this or another enactment requires council to hold a public hearing on a proposed bylaw or resolution, the public hearing must be held, unless another enactment specifies otherwise,

- (a) before second reading of the bylaw, or
- (b) before council votes on the resolution.

(2) When this or another enactment requires a public hearing to be held on a proposed bylaw or resolution, council must

- (a) give notice of the public hearing in accordance with section 606, and
- (b) conduct the public hearing during a regular or special council meeting.

(3) A council may by bylaw establish procedures for public hearings.

(4) In the public hearing, council

- (a) must hear any person, group of persons, or person representing them, who claims to be affected by the proposed bylaw or resolution and who has complied with the procedures outlined by the council, and
- (b) may hear any other person who wishes to make representations and whom the council agrees to hear.

(5) After considering the representations made to it about a proposed bylaw or resolution at the public hearing and after considering any other matter it considers appropriate, the council may

- (a) pass the bylaw or resolution,

- (b) make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing, or
 - (c) defeat the bylaw or resolution.
- (6) The minutes of the council meeting during which the public hearing is held must record the public hearing to the extent directed by the council.

RSA 2000 cM-26 s230;2015 c8 s31

**Petitions for Vote of the Electors —
Advertised Bylaws and Resolutions**

Petition for vote on advertised bylaws and resolutions

- 231(1)** Except for a bylaw under section 22, a resolution under Part 15.1 or a bylaw or resolution under Part 17, after a proposed bylaw or resolution that is required to be advertised under this or another enactment has been advertised, the electors may submit a petition for a vote of the electors to determine whether the proposed bylaw or resolution should be passed.
- (2) A separate petition must be filed with respect to each advertised bylaw or resolution even if a council advertises 2 or more bylaws or resolutions in a single advertisement.
- (3) A petition under this section for a vote of the electors on a proposed bylaw required to be advertised by Part 8 is not sufficient unless it is filed with the chief administrative officer within 15 days after the last date on which the proposed bylaw or resolution is advertised.
- (4) A petition under this section for a vote of the electors on a proposed bylaw or resolution required to be advertised by another Part of this Act or another enactment is not sufficient unless it is filed with the chief administrative officer within 60 days after the last date on which the proposed bylaw is advertised.
- (5) If a sufficient petition is received under this section, the council must either
- (a) decide not to proceed with the proposed bylaw or resolution, or
 - (b) decide to proceed with the proposed bylaw or resolution and submit the bylaw or resolution to a vote of the electors within 90 days after the chief administrative officer declares the petition to be sufficient.

- (a) something is to be done, or
- (b) proceedings are to be taken,

the Minister may by order specify another number of days or another day for doing it or taking proceedings.

(3) An order under subsection (2) may be made at any time before or after the day that the thing is to be done or proceedings are to be taken and the time for doing any other thing that is determined in relation to that day is subject to a like delay.

(4) Anything done or proceedings taken within the number of days or by the day specified in an order under subsection (2) is as valid as if it had been done or taken within the number of days or by the day specified in this Act or the regulations.

1994 cM-26.1 s605

Requirements for advertising

606(1) The requirements of this section apply when this or another enactment requires a bylaw, resolution, meeting, public hearing or something else to be advertised by a municipality, unless this or another enactment specifies otherwise.

(2) Notice of the bylaw, resolution, meeting, public hearing or other thing must be

- (a) published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held,
- (b) mailed or delivered to every residence in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held, or
- (c) given by a method provided for in a bylaw under section 606.1.

(3) A notice of a proposed bylaw must be advertised under subsection (2) before second reading.

(4) A notice of a proposed resolution must be advertised under subsection (2) before it is voted on by council.

(5) A notice of a meeting, public hearing or other thing must be advertised under subsection (2) at least 5 days before the meeting, public hearing or thing occurs.

(6) A notice must contain

- (a) a statement of the general purpose of the proposed bylaw, resolution, meeting, public hearing or other thing,
 - (b) the address where a copy of the proposed bylaw, resolution or other thing, and any document relating to it or to the meeting or public hearing may be inspected,
 - (c) in the case of a bylaw or resolution, an outline of the procedure to be followed by anyone wishing to file a petition in respect of it, and
 - (d) in the case of a meeting or public hearing, the date, time and place where it will be held.
- (7) A certificate of a designated officer certifying that something has been advertised in accordance with this section is proof, in the absence of evidence to the contrary, of the matters set out in the certificate.
- (8) The certificate is admissible in evidence without proof of the appointment or signature of the person who signed the certificate.

RSA 2000 cM-26 s606;2015 c8 s56;2017 c13 s3

Advertisement bylaw

- 606.1(1)** A council may by bylaw provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606.
- (2) Before making a bylaw under subsection (1), council must be satisfied that the method the bylaw would provide for is likely to bring proposed bylaws, resolutions, meetings, public hearings and other things advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held.
- (3) Council must conduct a public hearing before making a bylaw under subsection (1).
- (4) A notice of a bylaw proposed to be made under subsection (1) must be advertised in a manner described in section 606(2)(a) or (b) or by a method provided for in a bylaw made under this section.
- (5) A notice of a bylaw proposed to be made under subsection (1) must contain
- (a) a statement of the general purpose of the proposed bylaw,

Transfer to school authority

673(1) A municipality may transfer municipal reserve or its interest in municipal and school reserve to a school board.

(2) On the registration in a land titles office of a transfer of land or an interest in land under subsection (1), the Registrar must designate the land as school reserve.

(3) If a transfer of land or an interest in land is effected pursuant to this section, the requirements of sections 674 and 675 do not apply to the transfer.

RSA 2000 cM-26 s673;2008 c37 s10

Requirement for hearing

674(1) Before any of the following occurs, a public hearing must be held in accordance with section 230 and advertised in accordance with section 606:

- (a) the sale, lease or other disposal of
 - (i) municipal reserve, community services reserve or municipal and school reserve by a council, or
 - (ii) municipal and school reserve by a council and a school board;
- (b) the making of a bylaw requiring the school building footprint of a school reserve, municipal and school reserve or municipal reserve referred to in section 672(1) to be designated as community services reserve;
- (c) the disposal of conservation reserve by a municipality as permitted by section 674.1.

(2) Section 70 does not apply to a sale, lease or other disposal referred to in subsection (1)(a).

(3) In addition to the advertising requirement in subsection (1), notices containing the information required under section 606 must be posted on or near the municipal reserve, school reserve, municipal and school reserve or community services reserve that is the subject of the hearing.

RSA 2000 cM-26 s674;2008 c37 ss7,10;2020 c39 s10(41)

Disposal of conservation reserve

674.1(1) Subject to this section, a municipality must not sell, lease or otherwise dispose of conservation reserve and must ensure that the land remains in its natural state.

(2) A municipality may dispose of conservation reserve if all of the features referred to in section 664.2(1)(a) are wholly or substantially destroyed by fire, flood or another event beyond the municipality's control with the result that, in the opinion of council, there is no remaining purpose in protecting or conserving the land.

(3) Repealed 2020 c39 s10(42).

(4) Despite subsection (2),

- (a) if a municipality receives a notice under section 103 of a proposed amalgamation, the municipality must not dispose of conservation reserve lying within the municipality until after the report under section 106 is submitted to the Minister and the amalgamation proceedings, if any, are complete, and
- (b) if a municipality receives a notice under section 116 of a proposed annexation of land, the municipality must not dispose of conservation reserve lying within the proposed annexation area until after the report under section 118 is submitted to the Land and Property Rights Tribunal and the annexation proceedings, if any, are complete.

2016 c24 s120;2020 cL-2.3 24(41);2020 c39 s10(42)

674.2 Repealed 2020 c39 s10(43).

Removal of designation

675(1) After taking into consideration the representations made at a public hearing under section 674(1),

- (a) a council may direct a designated officer to notify the Registrar that the provisions of this Division have been complied with and request the Registrar to remove a designation of
 - (i) municipal reserve,
 - (ii) community services reserve, or
 - (ii) conservation reserve,and
- (b) a council and a school board may direct a designated officer to notify the Registrar that the provisions of this Division have been complied with and request the Registrar to remove a designation of municipal and school reserve.

(2) If the Registrar is satisfied that this Part has been complied with, the Registrar must remove the designation in accordance with the request made under subsection (1).

(3) On removal of the designation, the municipality, or the municipality and the school board, may sell, lease or otherwise dispose of the land, but the proceeds from the sale, lease or other disposition may only be used

- (a) in the case of a municipal reserve or a municipal and school reserve, for any or all of the purposes referred to in section 671(2) or for any matter connected to those purposes,
- (b) in the case of a community services reserve, for any or all of the purposes referred to in section 671(2.1) or for any matter connected to those purposes, and
- (c) in the case of a conservation reserve, for the purpose of enabling the municipality to protect and conserve land that, in the opinion of council, has environmentally significant features or for a matter connected to that purpose.

RSA 2000 cM-26 s675;2008 c37 ss8,10;2020 c39 s10(44)

Changes to environmental reserve's use or boundaries

676(1) A council may by bylaw, after giving notice in accordance with section 606 and holding a public hearing in accordance with section 230,

- (a) use an environmental reserve for a purpose not specified in section 671(1),
- (b) transfer an environmental reserve to the Crown or an agent of the Crown for consideration, as agreed,
- (c) lease or dispose of an environmental reserve other than by a sale for a term of not more than 3 years, and
- (d) change the boundaries of an environmental reserve or environmental reserve easement in order to correct an omission, error or other defect in the certificate of title, or to rectify an encroachment problem or other concern.

(2) A council may include terms and conditions in a bylaw under subsection (1).

(3) Any proceeds from a lease or other disposition under subsection (1) may be used only to provide land for any or all of the purposes referred to in section 671(2).



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – May 4, 2022

COVID-19 Update

Outbreaks:

As reported throughout the month, the most recent outbreak at the Heritage Tower Lodge is still in place, as residents have continued to either become symptomatic and test positive or are asymptomatic and test positive after prevalence testing. Public Health did prevalence testing on 13 residents on April 27; we are waiting to receive the results.

All Lodges continue to follow the CMOH Orders that are still in place in Health facilities and maintain ongoing Infection Prevention and Control measures as required.

Lodge Visitation:

With the transmissibility of the Omicron variant of the COVID-19 virus and the recent number of outbreaks that we have experienced in our facilities, North Peace Housing Foundation asked visitors to restrict visitation to resident rooms in all our facilities.

The current Health orders in place with regards to visitation are as follows:

CMOH Order 06-2022 states that all "visiting persons must wear a well-fitting surgical/procedure mask OR they may use a well-fitted KN95 or N95 facemask or a respirator...Visiting persons who are spending time with residents with communication challenges (e.g. hearing concerns) where a mask would inhibit communication being provided, can remove mask while in a private space in the building if the resident consents and a distance of two meters is maintained between the visitor and the resident at all times. Masks can be temporarily removed for the purpose of eating and drinking and be replaced immediately after the food/drink is complete. A distance of two meters should be maintained while the mask is removed."

The Foundation takes the safety and security of our residents very seriously, therefore Administration made the decision to request visitation in the resident rooms to reduce the likelihood of the transmission of the COVID-19 virus. When the Homesteader Lodge Residents' Association brought forward concerns regarding our visitation protocol, we responded with the commitment to survey all residents and family members across the Foundation to determine their wishes. If the majority at each facility want to visit outside of their rooms, that is the direction that the Foundation will take.

Due to the size of some of our dining rooms and the requirement to social distance when unmasked while eating or drinking, we are looking at having dedicated visitation space provided in part of the common area to accommodate the residents' and families' wishes, and to continue to comply with the current CMOH orders.

Nominal Sum Properties

The Foundation sold the last available house in Berwyn and have received an official offer for one of the two houses for sale in Bluesky. We continue to show the houses in Grimshaw.

West View Condominium Project

No update currently.

Del Air Lodge Redevelopment

The design of the project is on schedule. The construction team continues to work with the design and subtrade teams. Intent is to mobilize to site in the upcoming month. Current tender and procurement timelines are on schedule.

On April 6, 2022, Alberta Social Housing Corporation posted an ad in the Mile Zero Banner Post advertising the sale and removal of the 2 existing houses on Lot 9 and Lot 10 next to the Del Air Lodge to free up land for the development. Successful proponents were to have 30 days to remove the existing houses from the site. The posting closed on April 20, 2022; no bids were received.

General

Heritage Tower HVAC System Replacement

No update currently.

Human Resources

The Housing Accommodations Manager position for the Hines Creek/Worsley portfolio has been posted and we have started to receive resumes. We hope to interview for the position in the upcoming weeks.

Harvest/Garrison Manor Parking

We have received a second quote for the land appraisal and hope to have that work started as schedules permit.

Resident and Tenant Levels

As of the end of March 2022, we had a total of 169 occupied lodge units, down 2 from the previous month. Our lodge unit occupancy at the end of March was 75% of the 224 lodge units.

We had 114 occupied Senior Self-Contained units at the end of March, up 2 from the previous month. Our occupancy rate at the end of March was 87% of the 130 total units.

Garden Court Seniors Apartments had 55 of the 63 units occupied at the end of March, down 1 from the previous month; our occupancy rate was 87%. We had 5 out of the 8 trailers in Cadotte occupied at the end of March.

Board Meeting Synopsis – May 4, 2022

Page 3

The Family Housing program had 92 of the 123 units occupied, with an overall occupancy of 74%. We had 24 Rent Assistance Benefit (RAB) recipients in March. There is currently no availability in the program as it is in line with the forecasted budget.

Board Actions and Decisions

The Board adopted the 2022 – 2027 Strategic Plan, available at: www.nphf.ca/strategic-plan-2022-2027

The Board directed Administration to investigate the feasibility of providing Wi-Fi Internet to our residents in all Lodges

Tammy Menssa
Executive Director



North Peace Housing Foundation

Strategic Plan 2022-2027



North Peace Housing Foundation
Everyone Has a Place to Call Home

Message from the Board

The North Peace Housing Foundation Board of Directors believes that long-range strategic planning is a core function of its governance and leadership. Developed with support from the Senior Management team, the Strategic Plan provides overall direction to the Foundation in developing its Business Plan.

Effective Strategic Plans incorporate a clearly stated vision, mission, and values, along with well-defined goals that are measurable and attainable. Allowing for flexibility to respond to new information and emergent situations, this plan focuses on client safety and well-being, operational priorities, and financial stability and accountability.

Reviewed annually, the Strategic Plan delivers long-term stakeholder value through clear planning and accountability.

It gives the Board great pleasure to share this plan with all stakeholders including clients, municipalities, community members, and staff.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Mission, Vision, Values



Our Mission

To deliver quality, affordable, and supportive housing in healthy, safe, and inclusive communities.



Our Values

Honesty & Integrity

Always demonstrate strong ethical & moral principles with clients, co-workers, colleagues, and the public.

Compassion & Respect

Consider and support the unique circumstances of our co-workers and our clients.

Accountability & Excellence

Achieve and maintain high standards of stewardship and fiscal responsibility.

Collaboration & Teamwork

Develop partnerships and relationships to achieve operational excellence.

Innovation & Empowerment

Encourage and reward creativity, welcoming ideas and acknowledging participants in this process.



Our Vision

Everyone has a place to call home.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Our Programs and Sites

Supportive Living Accommodation (Lodge)

Del-Air Lodge - 49 Lodge units located in the Town of Manning (*an additional 16 DSL units are currently under construction and are due to open in late 2023*)

Harvest Lodge - 66 units located in the Town of Fairview

Heritage Tower - 82 units located in the Town of Peace River

Homesteader Lodge - 27 units located in the Village of Hines Creek



Senior Apartment Accommodation

Autumn Villa - 8 Self-contained apartments in the Village of Berwyn

Garrison Manor - 46 Self-contained apartments in the Town of Fairview

Greene Valley Apartments - 20 Self-contained apartments in the Town of Peace River

Legion Court - 16 Self-contained apartments in the Town of Grimshaw

Legion Place - 8 Self-contained apartments in the Town of Grimshaw

Manning Seniors Apartments - 16 Self-contained apartments in the Town of Manning

Nampa Legion Manor - 12 Self-contained apartments in the Village of Nampa

Pioneer Village - 4 Self-contained apartments in the Hamlet of Worsley

Seniors Affordable Housing Program

Garden Court Apartments - 63 Self-contained apartments in the Town of Peace River

Community Housing Program

32 units in the Town of Grimshaw

81 units in the Town of Peace River

23 units in the Town of Manning

2 units in the Village of Berwyn

8 units in the Town of Fairview

2 units in the Village of Nampa



In 2019, the province transferred title of 15 additional Community Housing units to the Foundation; 7 of those units have been sold to date, 6 continue to be on the market for sale, with the remaining 2 being considered for future development.

Rental Assistance Benefit

Budget Based (Provincially Approved)



Sustainable Remote Housing Initiative

5 units in the Hamlet of Cadotte Lake



North Peace Housing Foundation
Everyone Has a Place to Call Home

Strategic Plan

The following six strategies will guide the organization over the next five years.



Demonstrate Operational Excellence



Innovative and Sustainable Funding Models



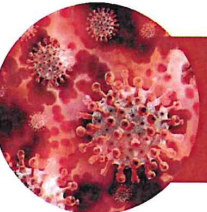
Develop and Foster Strong Partnerships and Connections



Capital Projects and Maintenance



Organizational Branding



COVID-19 Recovery



North Peace Housing Foundation
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Strategic Goals and Objectives (2022-2027)

Demonstrate Operational Excellence

Objectives

- Assess management structure and succession plans to protect the resiliency of the organization.
- Review Standard Operating Procedures to reduce redundancy, ensure efficient quality output on a consistent basis, and adhere to legislative requirements and industry standards.

Innovative and Sustainable Funding Models

Objectives

- Actively explore other, potentially innovative, sources of revenue in light of current economic realities and challenges, including limitations on our regional tax base; for example CMHC funding, partnerships, etc.
- Identify sustainable development opportunities on Foundation-owned land and with existing properties, including mixed-income and mixed-use models.
- Investigate potential fundraising opportunities including non-profit or charitable status.



North Peace Housing Foundation
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Develop and Foster Strong Partnerships and Connections

Objectives

- Understand and strengthen partnerships with municipalities, community stakeholders, and agencies to better serve our existing and future clients (e.g. Municipal Council visits).
- Continue to work with other Housing Management Bodies, Health, and related associations to develop relevant standards and efficiencies.
- Investigate opportunities to work with community organizations and agencies to further enhance client services and promote the good work of the Foundation (e.g. FCSS, Sagitawa Friendship Centre, Womens' Shelters, etc.)



Capital Projects and Maintenance

Objectives

- Prioritize the advocacy of the addition of higher level care units to the Harvest Lodge to allow the residents of Fairview and area to age in their community.
- Continue to participate in the Del-Air Lodge redevelopment project and subsequently plan the future of the west wing units.
- Revisit the vision of the Westview development in Peace River.
- Work with the province in prioritizing the maintenance of aging assets to safely meet the current and future needs of our clients; for example Spruce Court Community Housing units in Peace River.
- Investigate the reconfiguration and modernization of lodge units into suites to better reflect the desires of today's seniors.
- Explore the possibility of securing a maintenance shop to enhance and optimize maintenance operations.
- Investigate the provision of internet services and Wi-Fi to all North Peace Housing Foundation Lodge residents.



North Peace Housing Foundation
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Organizational Branding

Objectives

- Continue to enhance the perception of the Foundation in the public through social media and public events such as tradeshow, seniors' fairs, etc.
- Prioritize curb appeal of properties to better reflect the well-maintained, clean, and attractive interiors of our units, resulting in an increase of our overall occupancy rates and a sense of pride in residency.
- Develop and maintain consistency across the Foundation in all areas, at all times.
- Tell our good story through the use of resident and tenant testimonials and videos.

COVID-19 Recovery

Objectives

- Continue to investigate ways to respond to circumstances brought on by the global pandemic, including increasing our occupancy, and the health and well-being of our staff and clientele.
- Focus promotional and communication efforts on the benefits, safety, and security of lodge living at North Peace Housing Foundation.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Accountability

This Strategic Plan was prepared in accordance with Board Governance Policy 3.6 Annual Strategic Planning Meeting.

Reviewed in April of each year, the Strategic Plan provides overall direction of the Foundation in developing the Business Plan.

The Chief Administrative Officer is responsible for the implementation of the goals of the Strategic Plan.



North Peace Housing Foundation
Everyone Has a Place to Call Home

REGULAR MEETING

PRESENT:

The minutes of the regular meeting of the Long Lake Regional Waste Management Services Commission held April 25, 2022.

1. Village of Berwyn
Ken Montie, Vice Chairperson
2. Town of Grimshaw
Stephen Hennings, Chairperson
3. Town of Manning
Robert McLeod, Director
4. County of Northern Lights
Brenda Yasinski, Director
5. Long Lake Regional Waste-
Neil Vance and Therese Vance

A. CALL TO ORDER:

Stephen Hennings called the meeting to order at 7:07 p.m.

B. ADOPTION OF AGENDA:

2770-042522 ROBERT McLEOD MOVED adoption of the agenda with the addition of J. 5. Waste to Energy and J. 6. Litter Control.

CARRIED UNANIMOUSLY

C. DELEGATIONS AND TOPICS: None

D. ADOPTION OF THE MINUTES:

2771-042522 KEN MONTIE MOVED adoption of the minutes for the regular meeting held March 21, 2022 and the special meeting held April 4, 2022.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM MINUTES:

1. M.D. of Peace No. 135 Joining – April 26 council meeting – Discussion held.

2772-042522 BRENDA YASINSKI MOVED to accept the above as informational.

CARRIED UNANIMOUSLY

F. ACCOUNTS AND FINANCE:

1. Accounts Payable and Financial Statement:

2773-042522 ROBERT McLEOD MOVED that the accounts payable and financial statement be accepted as presented.

CARRIED UNANIMOUSLY

G. CHAIRPERSONS REPORT:

H. CONTRACTORS CONCERNS/REPORTS/INFORMATION:

1. Clean Up Sign – Grimshaw Transfer Station – Photo circulated
2. Break Ins – Weberville and Dixonville (2) Transfer Stations – 3 new locks handed out.
3. Northern Managers Meeting – April 22, 2022 – unable to attend.

2774-042522 STEPHEN HENNINGS MOVED the above be accepted as informational.

CARRIED UNANIMOUSLY

I. MEMBER CONCERNS: None

J. NEW BUSINESS:

1. New County of Northern Lights Alternate – Kayln Schug.

2. GIC Reinvestment - #16 and #17 April 27, 2022

2775-042522 KEN MONTIE MOVED that we reinvest for a one year non redeemable term at the rate of 2.3%.

CARRIED UNANIMOUSLY

Upon renewal April 26, 2022 the rate had increased to 2.5%

3. Clean Farms – All of our municipal sites closed by December 31, 2022.
4. Alberta Recycling Management Authority Updates – no need to count electronics.
5. Waste to Energy – Discussion held on estimated costs.
6. Litter Control – Discussion held.

2776-042522 ROBERT McLEOD MOVED that administration advertise for litter control laborers.

CARRIED UNANIMOUSLY

2777-042555 STEPHEN HENNINGS MOVED items 1, 3, 4, and 5
be accepted as informational.

CARRIED UNANIMOUSLY

K. **BYLAWS:**

L. **CORRESPONDENCE:**

2778-042522 KEN MONTIE MOVED to accept the
correspondence as informational.

CARRIED UNANIMOUSLY

M. **"IN PRIVATE":**

N. **NEXT MEETING/ADJOURNMENT:**

Next meeting to be held Monday, May 16, 2022 at 7:00 p.m. Dixonville Senior Centre.
Meeting was adjourned at 8:00 p.m.

(Chairperson)

(Recording Secretary)

COUNTY CANADA DAY CELEBRATION

JUNE 22, 2022
4:00 P.M. - 8:00 P.M.
CECIL THOMPSON PARK

*Free BBQ, popcorn, glitter tattoos, face
painting, bouncy castles, musical
performances & more!*

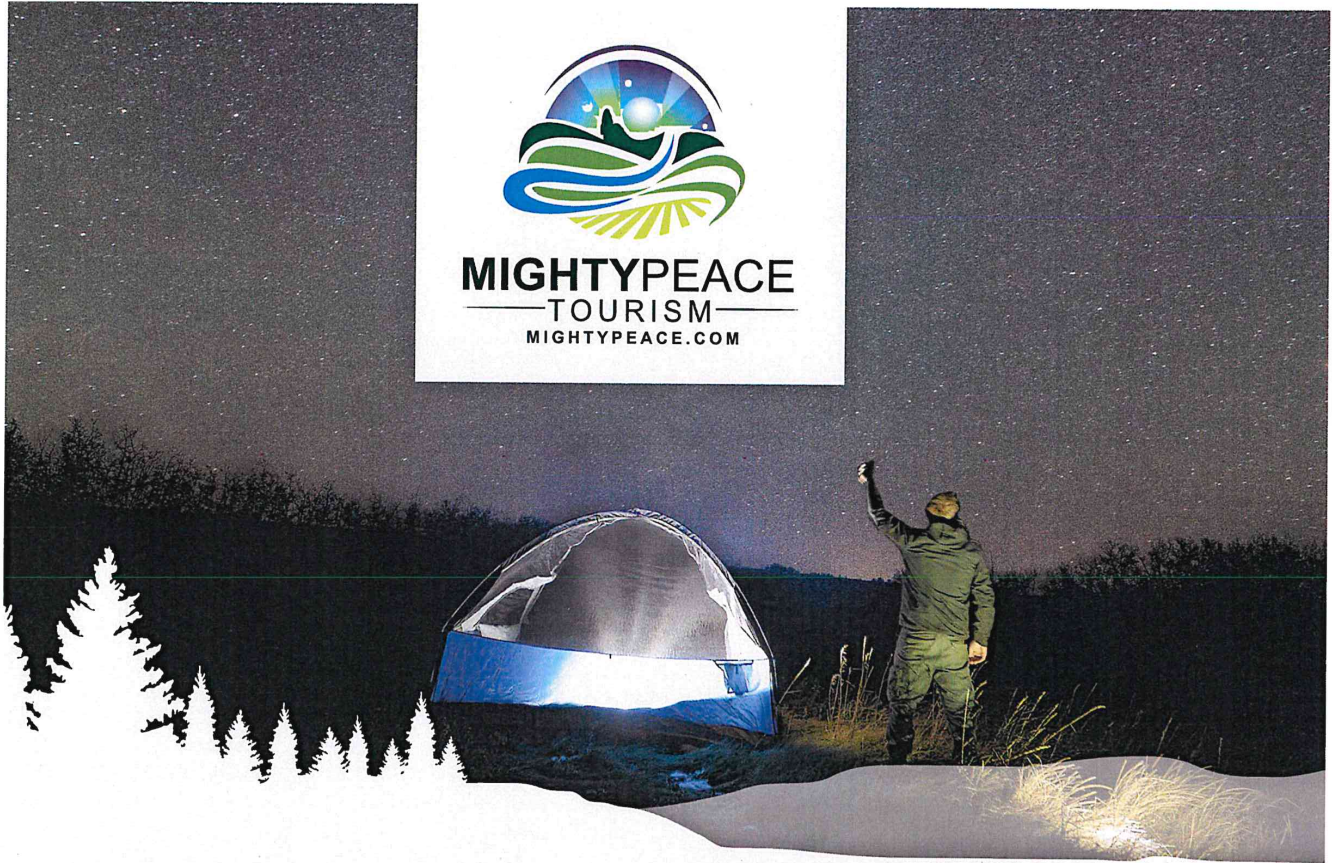


**NORTHERN SUNRISE
COUNTY**

We've got it all!



MIGHTYPEACE
TOURISM
MIGHTYPEACE.COM



AGM ANNUAL GENERAL MEETING

MIGHTY PEACE TOURISM WOULD LIKE TO INVITE
YOU TO THE 2022 ANNUAL GENERAL MEETING!

Please join us for a review of the past year,
and a call for nominations for the 2022 Board of Directors.

Date: May 30, 2022

Location: The Coast Grimshaw

Time: 6:30pm

Regular Board Meeting to follow

Please RSVP here:

Email: admin@mightypeace.com

Phone: 780-332-2363

Mighty Peace Tourism was established in 1963 to help assist tourism operators and Municipalities in the Mighty Peace Region to bring awareness, promote and market the region to Alberta, Canada and the rest of the world.

MPTA members receive exclusive benefits including voting privileges, workshops, and affordable marketing.

CALL US TODAY TO FIND OUT MORE: 780-332-2363 OR VISIT MIGHTYPEACE.COM



Mighty Peace Watershed Alliance

Annual General Meeting
June 16th, 2022 – Dunvegan Inn & Suites, Fairview, Alberta

Vision - *The Peace is a healthy, sustainable watershed that supports our social, environmental and economic objectives.*

Mission - *To promote watershed excellence, the Mighty Peace Watershed Alliance will monitor cumulative effects from land use practices, industry and other activities in the watershed and work to address issues through science, education, communication, policy and by supporting watershed stewardship.*

MPWA Goals:

#1 - The Mighty Peace Watershed Alliance is a strong, vibrant, and sustainable organization.

#2 - The Board and Members of the Mighty Peace Watershed Alliance are well educated about air, water and land issues in the basin and are open to innovative ideas and practices.

#3 - The Mighty Peace Watershed Alliance is well-known and accessible to residents in the basin.

#4 - Residents of the Peace watershed have access to safe, secure drinking water.

#5 - Water quality, quantity and seasonal rate of flow in the Peace watershed is understood and advice on its uses are made to the appropriate bodies.

#6 - Watershed Stewardship is widely supported by residents throughout the basin.

Agenda

- 12:30** Registration
1:00 1. Call to Order
2. Official Welcome & Introductions
3. Details regarding Election Process
4. Accept Agenda
5. Accept Minutes of June 17, 2021 AGM
6. Message from Board Chair
7. Report of the Executive Director
8. Financial Report March 2022
9. 2021/22 Project Update & 2022/2023 Projects
- 2:45** 10. Presentation: Visualizing Cumulative Effects in the Watershed with Alberta Tomorrow, Jennifer Janzen, Alberta Tomorrow Executive Director
- 3:45** Coffee Break
4:00 11. Board of Directors Election
4:30 12. Other Items:
Questions & Answers
4:45 13. Annual General Meeting Adjourned

Safe Travels Home

-This is an in-person meeting.

-Pre-registration is required for the AGM.

-To vote during the AGM, please ensure your MPWA Membership is up to date.

Note: There will be an Alberta Tomorrow Workshop from 6:30-8:30. A separate Pre-registration is required.



ANNUAL GENERAL MEETING

Thursday June 16, 2022

Dunvegan Inn & Suites, Fairview, AB
In-person Event

12:30 - Registration

1:00 pm – 5:00 pm

- **Annual General Meeting** – including: Minutes of previous meeting, organization reports and updates, Financial Report, and Election of Board of Directors.
- **Guest Speaker:** Jennifer Janzen, Executive Director for Alberta Tomorrow – Visualizing Cumulative Effects in the Watershed with Alberta Tomorrow

Each year the Membership will elect half of the Directors for a 2-year term. The following seats up for election this year:

Second year of a 2-year term (2022-2023)	2-year term (2022-2024)
Industry <ul style="list-style-type: none"> • Mining Indigenous Communities <ul style="list-style-type: none"> • Upper Watershed First Nation • Middle Watershed First Nation • Metis Settlement General Council 	Industry <ul style="list-style-type: none"> • Agriculture • Oil & Gas • Utilities Government <ul style="list-style-type: none"> • Provincial Government • Small Urban Municipalities • Rural Municipalities Non-government Organizations <ul style="list-style-type: none"> • Conservation/Environment • Research/Education Aboriginal Communities <ul style="list-style-type: none"> • Metis Nation of Alberta • Lower Watershed First Nation

- Nomination forms are on the website www.mightypeacewatershedalliance.org and are to be submitted to the MPWA office one week (7days) prior to the AGM. Nominations from the floor will be accepted at the AGM (providing nominee, letter of support, nomination form, and membership form are in order).

All are welcome to this Public meeting. Only those with 'resident individual' and 'resident organization' memberships may vote. Please submit a completed membership form to mpwa.execdirector@telus.net.

Name		Phone #	
Address		Town	
Postal Code		Organization (if applicable)	
Email			

To register for the AGM, please complete the online form return this form to the MPWA office by **June 10th** via email to mpwa.execdirector@telus.net or Fax: 780-324-3377 or complete the online form at <https://forms.gle/471r8xyCzCvUS5px7>.



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

May 9, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Cheryl Calinoiu', with a stylized flourish at the end.

Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.


Email: mayor@coaldale.ca

Website: www.coaldale.ca

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,



Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek

MINUTES

Minutes of the Regular Meeting of the Grimshaw Community Services Advisory Board held in the Don Stannard Meeting Room at the Mile Zero Regional Multiplex on April 20, 2022, commencing at 7:00 p.m.

Present: Barb Huber, Janet Fairless, Amanda Condrotte, George Bolkowy & Councillor Phillip Jacobs


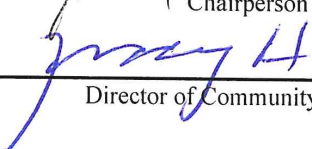
Absent: George Chuckvar & Moise Dion

Staff: Tracy Halerewich, Director of Community Services

Call to Order: Janet Fairless called the meeting to Order at 6:58 p.m.

Adoption of Agenda: 032-04-20-22	BARB HUBER	MOVED to adopt the Community Services Advisory Board Agenda, as presented. CARRIED UNANIMOUSLY
Adoption Of Minutes: 033-04-20-22	GEORGE BOLKOWY	MOVED to adopt the regular meeting minutes of the Grimshaw Community Services Advisory Board held on February 16, 2022, as presented. CARRIED UNANIMOUSLY
Administration Reports: 034-04-20-22	BARB HUBER	MOVED to accept the Administration Reports for February & March, 2022, as presented. CARRIED UNANIMOUSLY
Delegation: 035-04-20-22		The board reviewed the Grimshaw Ball Diamond Advertising Policy that has been in place since 2008 and Paddy Larsen updated the Community Services Advisory Board on the #1 baseball diamond signage upgrades they would like to do. The present signs hanging on the exterior fence line were made of coroplast and do not with stand wind and weather, therefore they are upgrading all their sponsorship signage to be made from dibond to last longer. The money raised from the sign sponsorship each year is used to cover operating costs for umpires at games, etc. as well in the future they would like to look at installing irrigation to the infield grass area, as a capital investment project with the town on this diamond.
MZRM Skate Sharpening Report: 036-04-20-22	GEORGE BOLKOWY	MOVED to accept the MZRM Skate Sharpening Report for February & March, 2022, as presented. CARRIED UNANIMOUSLY
MZRM OH&S Safety Meeting Minutes: 037-04-20-22	PHILLIP JACOBS	MOVED to accept the MZRM OH&S Safety Meeting Minutes for February & March, 2022, as presented. CARRIED UNANIMOUSLY

Grimshaw Community Services Advisory Board Meeting Minutes
April 20, 2022

Grimshaw Playground Replacement Project & 2023 Capital Plan: 038-04-20-22	AMANDA CONDROTTE	MOVED to ratify the Request For Decision sent to Grimshaw Town Council on March 09 th for the <u>Kinsmen Park - Playground Upgrade</u> 2023 capital budget/reserve, as presented. CARRIED UNANIMOUSLY
Peace River Aboriginal Interagency Funding Request: 039-04-20-22	GEORGE BOLKOWY	MOVED to accept the Peace River Aboriginal Interagency funding request for 2022 Pw Wow, as information. CARRIED UNANIMOUSLY
Budget Variance Reports: 040-04-20-22	AMANDA CONDROTTE	MOVED to accept the 2022 Budget Variance Reports, as presented. CARRIED UNANIMOUSLY
2022 Grimshaw Pool Staff Outline: 041-04-20-22	BARB HUBER	MOVED to accept the 2022 Grimshaw Outdoor Swimming Pool staff hired to date outline, as presented. CARRIED UNANIMOUSLY
Information Items: 042-04-20-22	BARB HUBER	MOVED to accept information items 7a to c, as presented. CARRIED UNANIMOUSLY
Round Table: 043-04-20-22		All members present gave a brief update during round table.
Adjournment Of Meeting: 044-04-20-22	GEORGE BOLKOWY	MOVED that the Community Services Advisory Board Meeting be adjourned at 8:15 p.m. CARRIED UNANIMOUSLY  _____ Chairperson  _____ Director of Community Services

Committee of Council Reports

General Government & Finance:

- Mayor Wald, Deputy Mayor Hennings
- Councillor Messner, Councillor Bissell

Protection to Persons and Property

- Councillor Jacobs, Councillor Sklapsky

Transportation & Infrastructure

- Councillor Sklapsky, Councillor Hennings

Environmental Health:

- Councillor Hennings, Councillor Sklapsky

Community Services:

- Councillor Jacobs, Councillor Johnson

Planning:

- Mayor Wald

Round Table:

Date: 2022-05-12 2:26:16 PM
 User: Taxes
 Audit Trail Code: PMTRX00003877

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072322		AMSCO01	22-1043381	2022-05-06	2022-05-21	Net 15		
INV		ALBERTA MUNICIPAL SERVICES COR				Original		
		Account	Purchase Amt	Tax Schedule		Tax Amount	Tax Amount	Post Amount
		2-41-00-540	\$1,090.42			\$0.00	\$0.00	\$1,090.42
		Utilities						
		2-32-00-540	\$1,463.85			\$0.00	\$0.00	\$1,463.85
		Utilities						
		2-32-00-544	\$7,833.53			\$0.00	\$0.00	\$7,833.53
		Street Lights						
		2-21-00-540	\$773.70			\$0.00	\$0.00	\$773.70
		Utilities						
		2-73-00-540	\$696.73			\$0.00	\$0.00	\$696.73
		Utilities						
		2-75-00-540	\$558.52			\$0.00	\$0.00	\$558.52
		Utilities						
		2-23-00-540	\$1,110.05			\$0.00	\$0.00	\$1,110.05
		Utilities						
		2-72-00-540	\$221.93			\$0.00	\$0.00	\$221.93
		Utilities						
		2-72-00-540	\$9,662.87			\$0.00	\$0.00	\$9,662.87
		Utilities						
		2-76-00-540	\$4,084.43			\$0.00	\$0.00	\$4,084.43
		Utilities						
		2-74-00-540	\$4,084.43			\$0.00	\$0.00	\$4,084.43
		Utilities						
		2-72-00-540	\$4,084.43			\$0.00	\$0.00	\$4,084.43
		Utilities						
		2-77-00-540	\$1,300.22			\$0.00	\$0.00	\$1,300.22
		Utilities						
		2-12-00-540	\$982.76			\$0.00	\$0.00	\$982.76
		Utilities						
		2-68-00-540	\$982.76			\$0.00	\$0.00	\$982.76
		-Kennedy Site- - Utilites						
		2-12-00-540	\$19.80			\$0.00	\$0.00	\$19.80
		Utilities						
		2-68-00-540	\$19.80			\$0.00	\$0.00	\$19.80
		-Kennedy Site- - Utilites						
		2-12-00-540	\$78.50			\$0.00	\$0.00	\$78.50
		Utilities						
		2-68-00-540	\$78.50			\$0.00	\$0.00	\$78.50
		-Kennedy Site- - Utilites						
		2-12-00-540	\$1,630.61			\$0.00	\$0.00	\$1,630.61
		Utilities						
		2-68-00-540	\$3,750.04	GSTRI 5%		\$2,119.43	\$2,119.43	\$1,630.61
		-Kennedy Site- - Utilites						
		Voucher Total:	\$44,507.88			\$2,119.43	\$2,119.43	\$42,388.45 **
		Report Totals:	\$44,507.88			\$2,119.43	\$2,119.43	\$42,388.45 ***

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 Audit Trail Code: PMTRX00003876

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072317	INV	TELUS02 TELUS COMMUNICATIONS INC.	APRIL 2022	2022-05-04	2022-05-04	Net		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-217 Telephone		\$62.23		\$0.00	\$0.00	\$62.23
		2-41-00-217 Telephone		\$170.10		\$0.00	\$0.00	\$170.10
		2-12-00-217 Telephone		\$62.24		\$0.00	\$0.00	\$62.24
		2-12-00-217 Telephone		\$86.23		\$0.00	\$0.00	\$86.23
		2-32-00-217 Telephone		\$86.23		\$0.00	\$0.00	\$86.23
		2-23-00-217 Telephone		\$62.23		\$0.00	\$0.00	\$62.23
		2-23-00-217 Telephone		\$125.56 GSTRI 5%		\$22.30	\$22.30	\$103.26
		2-77-00-217 Telephone		-\$186.33 GSTRI 5%		-\$8.87	-\$8.87	-\$177.46
		Voucher Total:		\$468.49		\$13.43	\$13.43	\$455.06 **
000072318	INV	TELUS02 TELUS COMMUNICATIONS INC.	APR 2022	2022-05-04	2022-05-04	Net		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-72-00-217 Telephone		\$65.34 GSTRI 5%		\$3.11	\$3.11	\$62.23
		Voucher Total:		\$65.34		\$3.11	\$3.11	\$62.23 **
000072319	INV	TELUS02 TELUS COMMUNICATIONS INC.	APR22	2022-05-04	2022-05-04	Net		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-72-00-217 Telephone		\$65.34 GSTRI 5%		\$3.11	\$3.11	\$62.23
		Voucher Total:		\$65.34		\$3.11	\$3.11	\$62.23 **
000072320	INV	TELUS02 TELUS COMMUNICATIONS INC.	APRIL 22	2022-05-04	2022-05-04	Net		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-217 Telephone		\$65.34 GSTRI 5%		\$3.11	\$3.11	\$62.23
		Voucher Total:		\$65.34		\$3.11	\$3.11	\$62.23 **
000072321	INV	TELUS02 TELUS COMMUNICATIONS INC.	APR2022	2022-05-04	2022-05-04	Net		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-26-00-217 Telephone		\$62.23		\$0.00	\$0.00	\$62.23
		Voucher Total:		\$62.23		\$0.00	\$0.00	\$62.23 **
		Report Totals:		\$726.74		\$22.76	\$22.76	\$703.98 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072301		CWBLE01	MAY 2022	2022-05-02	2022-05-02			
INV		CWB NATIONAL LEASING INC				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-230		\$354.90	GSTRI 5%	\$16.90	\$16.90	\$338.00
		Professional & Special Service						
		Voucher Total:		\$354.90		\$16.90	\$16.90	\$338.00 **
		Report Totals:		\$354.90		\$16.90	\$16.90	\$338.00 ***

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 Audit Trail Code: PMTRX00003874

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072302		RECEI01	APR29PAY1	2022-05-06	2022-06-05	Net 30		
INV		RECEIVER GENERAL				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		4-00-00-230		\$9,212.55		\$0.00	\$0.00	\$9,212.55
		Income Tax						
		4-00-00-231		\$5,568.74		\$0.00	\$0.00	\$5,568.74
		Canada Pension Plan						
		4-00-00-232		\$2,077.02		\$0.00	\$0.00	\$2,077.02
		Employment Insurance						
		Voucher Total:		\$16,858.31		\$0.00	\$0.00	\$16,858.31 **
		Report Totals:		\$16,858.31		\$0.00	\$0.00	\$16,858.31 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072372		FRANC01	MAY 10, 2022	2022-05-10	2022-05-25	Net 15		
INV		FRANCOTYP-POSTALIA CANADA INC				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-215		\$2,100.00	GSTRI 5%	\$100.00	\$100.00	\$2,000.00
		Freight & Postage						
		Voucher Total:		\$2,100.00		\$100.00	\$100.00	\$2,000.00 **
		Report Totals:		\$2,100.00		\$100.00	\$100.00	\$2,000.00 ***
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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000072365		EASTL01	18215151	2022-05-16	2022-05-16		
INV		EASTLINK					
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-32-00-217	\$152.20	GSTRI 5%	\$7.25	\$7.25	\$144.95
		Telephone					
		Voucher Total:	\$152.20		\$7.25	\$7.25	\$144.95 **
		Report Totals:	\$152.20		\$7.25	\$7.25	\$144.95 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072366		RECEI01	MAY13PAY	2022-05-13	2022-06-12	Net 30		
INV		RECEIVER GENERAL				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		4-00-00-230		\$9,671.10		\$0.00	\$0.00	\$9,671.10
		Income Tax						
		4-00-00-231		\$5,843.46		\$0.00	\$0.00	\$5,843.46
		Canada Pension Plan						
		4-00-00-232		\$2,187.05		\$0.00	\$0.00	\$2,187.05
		Employment Insurance						
		Voucher Total:		\$17,701.61		\$0.00	\$0.00	\$17,701.61 **
		Report Totals:		\$17,701.61		\$0.00	\$0.00	\$17,701.61 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072370	INV	NORTH01 NORTH PEACE GAS CO-OP LTD.	831010	2022-05-05	2022-06-04	Net 30		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-540 Utilities		\$191.23	GSTRI 5%	\$9.11	\$9.11	\$182.12
		Voucher Total:		\$191.23		\$9.11	\$9.11	\$182.12 **
000072371	INV	NORTH01 NORTH PEACE GAS CO-OP LTD.	832618	2022-05-05	2022-06-04	Net 30		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-540 Utilities		\$71.86	GSTRI 5%	\$3.42	\$3.42	\$68.44
		Voucher Total:		\$71.86		\$3.42	\$3.42	\$68.44 **
		Report Totals:		\$263.09		\$12.53	\$12.53	\$250.56 ***

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System: 2022-05-20 8:57:05 AM
User Date: 2022-05-20

Town of Grimshaw
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: Connie

Ranges:	From:	To:	From:	To:
Cheque Number	Cheque Number First	Last	Cheque Date	2022-05-06
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
42453	MESSE01	MESSER CANADA INC.	2022-05-13	OPERATING	PMCHQ00002197	\$167.34
42454	PITST01	PIT STOP	2022-05-13	OPERATING	PMCHQ00002197	\$1,350.00
42455	REIDB01	REID, BRANDEE	2022-05-13	OPERATING	PMCHQ00002197	\$500.00
42456	WORKE01	WORKERS' COMPENSATION BOARD	2022-05-13	OPERATING	PMCHQ00002197	\$9,554.00
42457	BESTT01	BEST TRUCK SERVICE	2022-05-19	OPERATING	PMCHQ00002199	\$1,964.58
42458	MIGHT01	MIGHTY PEACE VETERINARY CLINIC	2022-05-19	OPERATING	PMCHQ00002199	\$52.50
42459	NYKAL01	NYKAL ENTERPRISES LTD.	2022-05-19	OPERATING	PMCHQ00002199	\$2,500.00
42460	TRILI01	TRI-LINE CONTRACTING SERVICES	2022-05-19	OPERATING	PMCHQ00002199	\$1,134.00
42461	UTILI01	UTILITY SAFETY PARTNERS	2022-05-19	OPERATING	PMCHQ00002199	\$185.22
EFT0004849	RMA01	RURAL MUNICIPALITIES OF ALBERT	2022-05-10	OPERATING	PMCHQ00002196	\$4,183.57
EFT0004850	AUTOM01	AUTOMATED AQUATICS CANADA LTD	2022-05-13	OPERATING	PMCHQ00002198	\$1,723.33
EFT0004851	BEYON02	BEYOND 2000	2022-05-13	OPERATING	PMCHQ00002198	\$44.81
EFT0004852	DIBBE01	DIBBELT, DAN	2022-05-13	OPERATING	PMCHQ00002198	\$1,384.00
EFT0004853	DOTLY01	DOT-LYN SALES & SERVICE LTD.	2022-05-13	OPERATING	PMCHQ00002198	\$345.38
EFT0004854	GOUDN01	NICOLE GOUDREAU	2022-05-13	OPERATING	PMCHQ00002198	\$110.00
EFT0004855	HALER01	HALEREWICH, TRACY	2022-05-13	OPERATING	PMCHQ00002198	\$104.79
EFT0004856	HARTI01	HART INDUSTRIAL SUPPLY LTD	2022-05-13	OPERATING	PMCHQ00002198	\$16.76
EFT0004857	HENDL01	HENDRICKSON LORI	2022-05-13	OPERATING	PMCHQ00002198	\$60.00
EFT0004858	HOMEH01	HOME HARDWARE P.R.HOME CENTRE	2022-05-13	OPERATING	PMCHQ00002198	\$662.95
EFT0004859	ITPAR01	I.T. PARTNERS INC.	2022-05-13	OPERATING	PMCHQ00002198	\$4,304.11
EFT0004860	JOEJO01	JOE JOHNSON EQUIPMENT INC	2022-05-13	OPERATING	PMCHQ00002198	\$10,769.15
EFT0004861	KNELS01	KNELSEN SAND & GRAVEL	2022-05-13	OPERATING	PMCHQ00002198	\$1,169.72
EFT0004862	LAKEL02	LAKELAND FIRE & SAFETY	2022-05-13	OPERATING	PMCHQ00002198	\$730.80
EFT0004863	LOCAL01	LOCAL AUTHORITY PENSION PLAN	2022-05-13	OPERATING	PMCHQ00002198	\$10,158.57
EFT0004864	LONGLO1	LONG LAKE REGIONAL WASTE MAN.	2022-05-13	OPERATING	PMCHQ00002198	\$1,260.00
EFT0004865	LOOMI02	LOOMIS EXPRESS	2022-05-13	OPERATING	PMCHQ00002198	\$330.49
EFT0004866	MILEZ02	MILE ZERO BANNER POST	2022-05-13	OPERATING	PMCHQ00002198	\$314.21
EFT0004867	MILEZ04	MILE ZERO REGIONAL MULTIPLEX S	2022-05-13	OPERATING	PMCHQ00002198	\$5,000.00
EFT0004868	PATSA01	PAT'S AUTO SUPPLY	2022-05-13	OPERATING	PMCHQ00002198	\$302.84
EFT0004869	RENTC01	RENTCO EQUIPMENT LTD.	2022-05-13	OPERATING	PMCHQ00002198	\$364.34
EFT0004870	RUSTO01	RUSTON, WILLIAM	2022-05-13	OPERATING	PMCHQ00002198	\$3,216.39
EFT0004871	STAFF01	STAFF SOCIAL FUND	2022-05-13	OPERATING	PMCHQ00002198	\$43.89
EFT0004872	STALK01	STALKER, KAYLA	2022-05-13	OPERATING	PMCHQ00002198	\$56.16
EFT0004873	SYSO01	SYSO	2022-05-13	OPERATING	PMCHQ00002198	\$2,334.24
EFT0004874	VALLE03	VALLEY LANDSCAPERS LTD.	2022-05-13	OPERATING	PMCHQ00002198	\$9,490.92
EFT0004875	VENTU01	VENTURE PARTS SUPPLY	2022-05-13	OPERATING	PMCHQ00002198	\$29.18
EFT0004876	ACCOR01	ACCORD ANSWERING SERVICE	2022-05-19	OPERATING	PMCHQ00002200	\$367.50
EFT0004877	ALLEN01	ALLEN, BRIAN	2022-05-19	OPERATING	PMCHQ00002200	\$1,092.84
EFT0004878	ALSCO01	ALSCO	2022-05-19	OPERATING	PMCHQ00002200	\$205.50
EFT0004879	BEYON02	BEYOND 2000	2022-05-19	OPERATING	PMCHQ00002200	\$188.42
EFT0004880	CLEAR01	CLEAR TECH INDUSTRIES INC.	2022-05-19	OPERATING	PMCHQ00002200	\$1,254.35
EFT0004881	GPFIR01	GP FIRE EXTINGUISHER & SAFETY	2022-05-19	OPERATING	PMCHQ00002200	\$27.30
EFT0004882	HARTI01	HART INDUSTRIAL SUPPLY LTD	2022-05-19	OPERATING	PMCHQ00002200	\$260.37
EFT0004883	HOMEH01	HOME HARDWARE P.R.HOME CENTRE	2022-05-19	OPERATING	PMCHQ00002200	\$287.19
EFT0004884	INTER03	INTERSTELLER ELECTRIC LTD	2022-05-19	OPERATING	PMCHQ00002200	\$8,751.75
EFT0004885	JOHNS04	JOHNSON, DERREL	2022-05-19	OPERATING	PMCHQ00002200	\$150.00
EFT0004886	KONOW02	KONOWALYK, ANGIE	2022-05-19	OPERATING	PMCHQ00002200	\$176.99
EFT0004887	LOOMI02	LOOMIS EXPRESS	2022-05-19	OPERATING	PMCHQ00002200	\$80.95
EFT0004888	PATSA01	PAT'S AUTO SUPPLY	2022-05-19	OPERATING	PMCHQ00002200	\$452.22
EFT0004889	PEACE12	PEACE RIVER SCHOOL DIVISION 10	2022-05-19	OPERATING	PMCHQ00002200	\$5,324.41
EFT0004890	ROYAL01	ROYAL CARETAKING SUPPLIES INC.	2022-05-19	OPERATING	PMCHQ00002200	\$2,187.40
EFT0004891	STREF01	FARREN STREETER O/A 2355868 AB	2022-05-19	OPERATING	PMCHQ00002200	\$492.36
EFT0004892	SYSO01	SYSO	2022-05-19	OPERATING	PMCHQ00002200	\$86.72
EFT0004893	WALTZ01	WALTERS, ZACK	2022-05-19	OPERATING	PMCHQ00002200	\$512.25
EFT0004894	WFRWH01	WFR WHOLESALE FIRE & RESCUE LT	2022-05-19	OPERATING	PMCHQ00002200	\$961.05

Total Cheques: 55

Total Amount of Cheques: \$98,777.81