

















AGENDA
Regular Council Meeting
Wednesday, April 27, 2022
Grimshaw Council Chambers 7:00 PM

	Page
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. DELEGATIONS	
3.1. PRAMP (Peace River Area Monitoring Program) - Karla Reesor	
3.2. MPTA (Mighty Peace Tourism Association) - Tammy Brauer	
3.3. 2021 Audit - MNP (Meyers Norris Penny) - Brandon Gagnon and Ted de Kleine	
4. ADOPTION OF MINUTES	
4.1. Minutes of the Regular Council Meeting April 13, 2022	3 - 5
	
5. DEPARTMENT REPORTS	
5.1. Donations & Resolutions	6
	
5.2. Director of Finance	7 - 8
	
6. NEW BUSINESS	
6.1. Request for Decision - National Public Works Week	9 - 15
	
6.2. Request for Decision - Economic Development Week	16 - 20
	
6.3. MNP (Meyers Norris Penny) - Draft Audited Statements	21 - 60
	
6.4. Peace River - Taxi Pass Program	61 - 70
	
7. BYLAW	

7.1.	2022 Tax Rate Bylaw No. 1206	71 - 73
		
8.	INFORMATION	
8.1.	Minutes of the Regular Community Services Advisory Board Meeting held on February 16, 2022	74 - 76
		
8.2.	Mackenzie Municipal Service Agency Summary of Regular Board Meeting April 8, 2022	77 - 82
		
8.3.	Long Lake Regional Waste Management Services Commission Meeting for April 25, 2022.	83 - 84
		
8.4.	Announcement of Peace River Transport - Mercer Peace River	85 - 86
		
9.	COUNCIL REPORTS	
9.1.	Committee of Council	87
		
10.	ACCOUNTS PAYABLE	
10.1.	Accounts Payable	88 - 98
		
11.	QUESTIONS FROM MEDIA	
12.	CONFIDENTIAL	
12.1.	Water Well Lease - Lorne Campbell - FOIP - Section 21	
13.	ADJOURNMENT	

MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council chambers on commencing April 13, 2022 at 7:00 p.m.	
Present:	Deputy Mayor Hennings; Councillors; Johnson, Bissell, Sklapsky and Messner by via zoom.	
Absent:	Mayor Wald; CAO, Brian Allen; and Councillor Jacobs	
Staff:	Municipal Secretary ;Constance Hampton; Finance Director; Larissa Hempler; Director of Community Services; Tracy Halerewich acting CAO.	
Press:	n/a	
Call to Order:	Deputy Mayor Hennings called the meeting to order at 6:58 p.m.	
Adoption of Agenda: 298 – 220413	COUNCLLOR MESSNER	MOVED that the agenda be adopted as presented. CARRIED
Delegations – Town of Peace River – Marc Boychuk Designated Mental Health Space Peace River Hospital: 299 – 220413	COUNCILLOR JOHNSON	MOVED that the Council for the Town of Grimshaw accept the presentation from the Town of Peace River – Marc Boychuk on Designated Mental Health Space Peace River Hospital as presented.
Designated Mental Health Space Peace River Hospital: 300 - 220413	COUNCILLOR SKLAPSKY	MOVED that Council give administration direction to forward the presentation on Designated Menta Health Space Peace River Hospital to strategic meeting. CARRIED
Minutes of the Regular Council Meeting, held on March 23, 2022: 301 - 220413	COUNCILLOR JOHNSON	MOVED that the Minutes of the Regular Council Meeting held on March 23, 2022 be adopted as presented. CARRIED

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

Department Reports: 302 - 220413	COUNCILLOR BISSELL	<p>MOVED that the following reports be accepted as presented.</p> <ul style="list-style-type: none"> a) Bylaw b) CAO c) Director of Community Services d) Director of Operations e) Donations & Resolutions f) Fire Department g) Front Office h) Library i) Multiplex j) Skate Sharpening k) Water & Sewer <p>CARRIED</p>
Call to Action - National Police Federation - : 303 – 220413	COUNCILLOR SKLAPSKY	<p>MOVED that the Council direct administration to accept the proposal to join the Call to Action with the National Police Federation.</p> <p>CARRIED</p>
Amendments to Joint use Agreement: 304 – 220413	COUNCILLOR JOHNSON	<p>MOVED that the Council for the Town of Grimshaw accept the amendments to the Joint Use Agreement as presented.</p> <p>CARRIED</p>
Request for Decision - Bylaw #1205 Land Use Bylaw Amendment: 305 – 220413	COUNCILLOR SKLAPSKY	<p>MOVED that first Reading be given to Bylaw #1205.</p> <p>CARRIED</p>
Bylaw # 1205: 306 - 220413	COUNCILLOR JOHNSON	<p>MOVED that Council set the public hearing date for Bylaw #1205- Land Use Bylaw Amendment on May 11, 2022 at 7:00 p.m.</p> <p>CARRIED</p>

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

Information and Correspondence:	The following letters were viewed as information: a) Police Funding Model b) CN Vegetation Control c) 2022 Long Lake Regional Waste Management Services Commission Budget and 2021 Financial Statement	
Committee of Council Reports: 307 - 220413	COUNCILLOR MESSNER	MOVED that the committee reports be accepted as information. CARRIED
Accounts Payable: 308 – 220413	COUNCILLOR SKLAPSKY	MOVED that the accounts payable report be accepted as presented. CARRIED
Questions from the Press:	N/A	
Adjournment:	Deputy Mayor Hennings declared the meeting adjourned at 7:56 p.m.	

 DEPUTY MAYOR HENNINGS

 CHIEF ADMINISTRATIVE OFFICER

Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.

2022 DONATION AND RESOLUTION REPORT

- Donation Budgeted Items **Last Year New items**
- Payment Disbursement

Recipients	Date Processed	Budgeted	Actuals Spent
Awards Grade 9		300	
Victim Services (\$1.00 per Capita)	March 30, 2022	2,601	2,601
Peace Fest			
Stars (\$2.00 per Capita)		5,720	
Pond Hockey	March 15, 2022	2,500	2,500
Women in the North Conference (Community Futures)	February 10, 2022	250	250
Legion Memory Book/Wreath		420	
North Peace Stampede – Silver Booth		800	
Other Donations (unbudgeted Items)		2,500	2,500
Total Spend		7,851	
Total Budget		12,591	
Balance			
Other Donations (unbudgeted items)			
Curling Club	January 13, 2022	2,500	
Total Spent			
Balance			

Meeting Date	Resolution Number	Made By:	Resolution	Assigned To/Action Taken or Completed
April 13, 2022	300 - 220413	C. Sklapsky	MOVED that Council give administration direction to forward the presentation on Designated Mental Health Space Peace River Hospital to strategic meeting.	Administration added the presentation on Designated Mental Health to strategic meeting.
April 13, 2022	303 - 220413	C. Messner	MOVED that the Council direct administration to accept the proposal to join the Call to Action with the National Police Federation.	Administration responded to email and provided logo.
April 13, 2022	306 - 22013	C. Johnson	MOVED that Council set the public hearing date for Bylaw #1205- Land Use Bylaw Amendment on May 11, 2022 at 7:00 p.m.	Administration notified MMSA

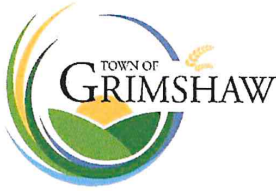
TOWN OF GRIMSHAW
Council Report
For the Three Months Ending March 31, 2022

	YTD	YTD	\$	%
	Actual	Budget	Variance	
Revenues				
General Gov	\$152,117.82	\$373,235.25	\$221,117.43	59.2%
Council	0.00	0.00	0.00	0.0%
Administration	-9,401.09	32,912.49	42,313.58	128.6%
Policing	2,520.00	4,530.00	2,010.00	44.4%
Fire	2,506.25	7,500.00	4,993.75	66.6%
Disaster Services	0.00	0.00	0.00	0.0%
OH&S	0.00	0.00	0.00	0.0%
Bylaw	1,866.25	3,862.50	1,996.25	51.7%
Public Works	22,690.00	6,078.99	-16,611.01	(273.3%)
Water	168,772.80	185,124.99	16,352.19	8.8%
Sewer	74,166.74	78,287.49	4,120.75	5.3%
Garbage	95,591.53	96,012.51	420.98	0.4%
FCSS	19,751.00	44,769.00	25,018.00	55.9%
Cemetaries	300.00	1,875.00	1,575.00	84.0%
EDA	0.00	9,990.00	9,990.00	100.0%
Community Development & Planning	20,945.00	12,347.49	-8,597.51	(69.6%)
Kennedy	5,937.14	6,024.99	87.85	1.5%
Development Appeal	0.00	0.00	0.00	0.0%
Shared Space	0.00	24.99	24.99	100.0%
Community Services	0.00	0.00	0.00	0.0%
Arena	21,059.75	74,277.75	53,218.00	71.6%
Pool	0.00	16,674.99	16,674.99	100.0%
Fitness Centre	11,854.77	29,792.49	17,937.72	60.2%
Parks	0.00	3,125.01	3,125.01	100.0%
Field House	19,508.98	42,355.02	22,846.04	53.9%
Elk's Hall	0.00	0.00	0.00	0.0%
Library	0.00	0.00	0.00	0.0%
Tourism	0.00	0.00	0.00	0.0%
Total Revenues	610,186.94	1,028,800.95	418,614.01	40.7%
Expenses				
General Gov	231,436.60	207,822.75	-23,613.85	(11.4%)
Council	16,385.02	19,996.77	3,611.75	18.1%
Administration	351,332.78	273,178.77	-78,154.01	(28.6%)
Policing	5,182.31	30,577.23	25,394.92	83.1%
Fire	26,890.50	60,701.49	33,810.99	55.7%
Disaster Services	0.00	199.98	199.98	100.0%
OH&S	0.00	0.00	0.00	0.0%
Bylaw	13,144.86	18,732.03	5,587.17	29.8%
Public Works	220,413.16	428,107.50	207,694.34	48.5%
Water	49,696.07	151,318.80	101,622.73	67.2%
Sewer	15,708.71	31,989.00	16,280.29	50.9%
Garbage	80,573.02	80,900.01	326.99	0.4%
FCSS	34,851.43	50,003.46	15,152.03	30.3%
Cemetaries	67.69	5,396.25	5,328.56	98.7%
EDA	19,494.50	23,850.03	4,355.53	18.3%
Community Development & Planning	133,774.90	50,375.01	-83,399.89	(165.6%)
Kennedy	10,952.96	15,450.00	4,497.04	29.1%
Development Appeal	80.00	375.00	295.00	78.7%
Shared Space	9,482.93	12,062.46	2,579.53	21.4%
Community Services	32,767.75	23,338.47	-9,429.28	(40.4%)
Arena	81,593.16	202,008.69	120,415.53	59.6%
Pool	5,482.05	50,559.27	45,077.22	89.2%
Fitness Centre	43,852.02	48,385.20	4,533.18	9.4%
Parks	9,166.32	48,755.03	39,588.71	81.2%
Field House	38,665.54	52,390.26	13,724.72	26.2%
Elk's Hall	5,740.53	999.99	-4,740.54	(474.1%)
Library	60,579.53	32,473.74	-28,105.79	(86.5%)
Tourism	9,624.40	4,505.76	-5,118.64	(113.6%)
Total Expenses	1,506,938.74	1,924,452.95	417,514.21	21.7%
Net Surplus (Deficit)	(\$896,751.80)	(\$895,652.00)	\$1,099.80	(0.1%)

**Town of Grimshaw
Investment Report for RBC
For the Month of March 2022**

		<u>Market</u>	<u>Book</u>
Equitable Bank		\$ 100,293.59	\$ 100,000.00
General Bank of CDA		\$ 59,163.39	\$ 59,000.00
Home Trust Company		\$ 100,297.75	\$ 100,000.00
ICICI Bank Canada		\$ 100,291.51	\$ 100,000.00
Versabank		\$ 100,279.01	\$ 100,000.00
RBC ladderred GIC Bonds	MF Savings	\$ 713,286.00	\$ 766,309.08
	Subtotal	\$ 1,173,611.25	\$ 1,225,309.08
Cash Balance		\$ 4,654.81	\$ 4,654.81
Mutual Fund Balance		\$ 51,876.57	\$ 51,876.57
Balance of Investment Account		<u>\$ 1,230,142.63</u>	<u>\$ 1,281,840.46</u>
Market value change		\$ 1,246,527.31	
		\$ 1,230,142.63	
		-\$ 16,384.68	
Less: Withdrawals		\$ -	
Net change to market value of RBC		-\$ 16,384.68	
plus: withdrawal of		\$ -	
Interest/ revenue		-\$ 16,384.68	
Money transferred to ATB		0	
		\$ (16,384.68) adj.	
			\$ 3,109,098.87
		\$ 213,615.32	

R:\Director of Finance\Bank Account info



REQUEST FOR DECISION

SUBJECT: NATIONAL PUBLIC WORKS WEEK

SUBMISSION TO: COUNCIL

MEETING DATE: APRIL 27, 2022

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

RECOMMENDED ACTION:

COUNCIL DECLARE MAY 12-21 AS NATIONAL PUBLIC WORKS WEEK

BACKGROUND/PROPOSAL:

Public works professionals provide a vital role in our community by maintaining infrastructure and services that are essential to our citizens. An annual appreciation BBQ will be held on May 12th in recognition of Alberta Crime Prevention week, Municipal Government Day along with Public Works week.

BENEFITS OF THE RECOMMENDED ACTION:

Declaring Public Works Week shows Council's appreciation, and recognizes the hard work and dedication of our Public Works Department.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

None

PUBLIC ENGAGEMENT:

Advertisement on town's social media

ATTACHMENT(S):

Letter from APWA
Declaration of National Public Works Week

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: April 6, 2022



March 12, 2022

Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers

Re: National Public Works Week, May 12-21, 2022 – "Ready & Resilient"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year's theme is "Ready & Resilient." Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to
office@publicworks.ca or by mail to:

APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen'.

Mike Haanen, APWA President

Received
PAID
APR 01 2022
TOWN OF GRIMSHAW

A handwritten signature in blue ink, likely from a representative of the Town of Grimshaw.

APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca





Celebrate Public Works Week
May 15-21, 2022
Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation
www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

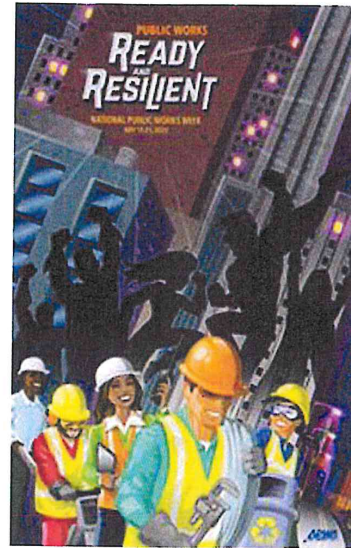
- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.



Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members' opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

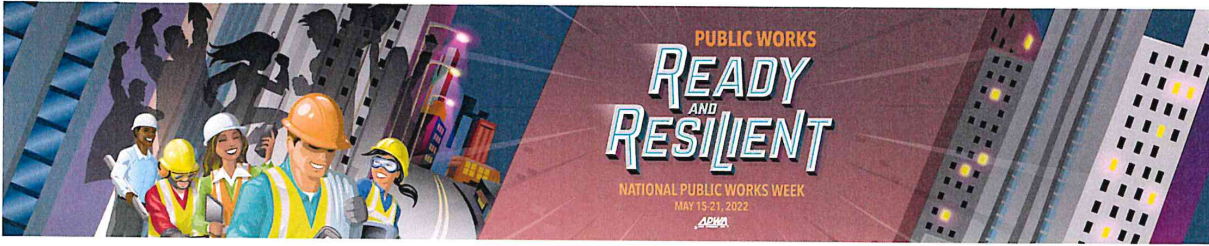
For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca

**READY
RESILIENT**



National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Grimshaw, Alberta; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Alberta to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

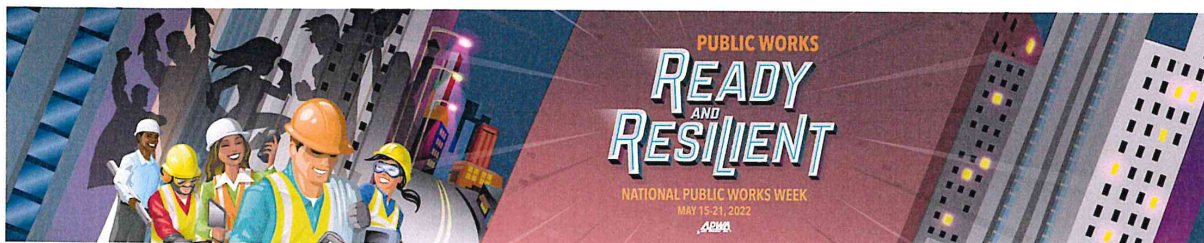
WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I Wendy Wald, Mayor of Grimshaw, Alberta, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Grimshaw (to be affixed),

DONE at the Town of Grimshaw, Alberta this _____ day of _____ 2022.

Wendy Wald



National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Grimshaw, Alberta; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Alberta to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

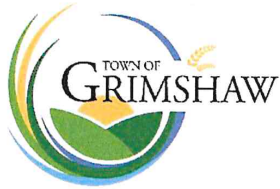
WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I Wendy Wald, Mayor of Grimshaw, Alberta, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Grimshaw (to be affixed),

DONE at the Town of Grimshaw, Alberta this _____ day of _____ 2022.

Wendy Wald



REQUEST FOR DECISION

SUBJECT: ECONOMIC DEVELOPMENT WEEK

SUBMISSION TO: COUNCIL

MEETING DATE: APRIL 27, 2022

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

RECOMMENDED ACTION:

COUNCIL DECLARE MAY 9-13 AS ECONOMIC DEVELOPMENT WEEK.

BACKGROUND/PROPOSAL:

Alberta Municipalities and Rural Municipalities of Alberta are joining with Economic Developers Alberta in recognizing the importance of economic development through the 2022 Community Challenge. In 2021, 34 Alberta communities proclaimed Economic Development Week. The goal for 2022 is to have 50 communities make the official proclamation.

BENEFITS OF THE RECOMMENDED ACTION:

Declaring Economic Development Week shows council's appreciation of the Lac Cardinal Regional Economic Development Board.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

None

PUBLIC ENGAGEMENT:

Advertisement on town's social media

ATTACHMENT(S):

Resolution for Economic Development Week

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: April 6, 2022

2022 Community Challenge in Alberta

Dear Colleen Sklapsky,

For the second year in a row; Alberta Municipalities and Rural Municipalities of Alberta are joining EDA to amplify the importance of economic development by inviting you to take part in the 2022 Community Challenge.

You can participate by having your community officially proclaim May 9 - 13 as "Economic Development Week."

Last year, 34 Alberta Communities made the official proclamation, exceeding our goal of 25 communities.

This year, we're upping the ante: **our goal is to have 50 Alberta Communities make the official proclamation!** Let's get it on your community's calendar now.

The pandemic has made economic recovery a top priority. Support this priority by encouraging municipalities, large and small, to formally recognize and celebrate Economic Development Week.

It's easy; here's how:



2022 Economic Development Week Information

1. Customize a sample resolution
2. Have your Council/Mayor officially proclaim the week in your community and sign the resolution.
3. Share the proclamation with local media, and on your social media pages.
4. Don't forget to tag us: Twitter: @edaalberta; LinkedIn: @Economic Developers Alberta (EDA) and Facebook: @EconomicDevelopersofAlberta

4. Email us at admin@edaalberta.ca and it will be added to the EDA website.

Click the button to download the sample resolution, and see the list of 2021 Community Challenge participants.

We recognize how economic developers are bolstering municipalities and helping Alberta's communities to recover.

Your involvement in the 2022 Community Challenge gives you a voice.

It lets your community know you value the contribution of economic development, and helps you strengthen support for the work your economic development staff does throughout the year.

You have been sent this email because you either: are a member of Economic Developers Alberta (EDA); enquired about our services; or publicly disclosed your email address without stating you do not wish to receive commercial electronic messages. If you wish to stop receiving commercial electronic messages from EDA, please click unsubscribe below to withdraw consent.

www.edaalberta.ca

Suite 127

#406, 917-85 Street SW

Calgary, Alberta

Canada T3H 5Z9

1-866-671-8182

[Unsubscribe](#)

Resolution for Economic Development Week

Resolution

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development, and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the Town of Grimshaw; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor does hereby recognize May 9-13, 2022 as "Economic Development Week" in Grimshaw, and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Mayor Wendy Wald

Draft - For Review

Town of Grimshaw

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED DECEMBER 31, 2021

TABLE OF CONTENTS

	<u>Page</u>
Statement of Management's Responsibility	1
Independent Auditors' Report	2
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations and Accumulated Surplus	4
Consolidated Statement of Change in Net Financial Assets	5
Consolidated Statement of Cash Flows	6
Schedule 1 - Consolidated Schedule of Changes in Accumulated Surplus	7
Schedule 2 - Consolidated Schedule of Tangible Capital Assets	8
Schedule 3 - Consolidated Schedule of Property Taxes Levied	9
Schedule 4 - Consolidated Schedule of Government Transfers	10
Schedule 5 - Consolidated Schedule of Expenses by Object	11
Schedule 6 - Consolidated Schedule of Segmented Disclosure	12
Notes to the Consolidated Financial Statements	13 - 21

Management's Responsibility

To the Members of Council:

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Town Council is composed entirely of Councilors who are neither management nor employees of the Town. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management, and external auditors. The Council is also responsible for the appointment of the Town's external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is appointed by the Council to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Town Council and management to discuss their audit findings.

April 27, 2022

CAO

Director of Finance

Independent Auditor's Report



To the Council of Town Of Grimshaw:

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Town Of Grimshaw (the "Municipality"), which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations and accumulated operating surplus, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2021, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.



ACCOUNTING > CONSULTING > TAX
9913 - 98 AVENUE, PEACE RIVER AB, T8S 1J5
T: 780.624.3252 F: 780.624.8758 MNP.ca

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Report on Other Legal and Regulatory Requirements

Debt Limit Regulation

In accordance with Alberta regulation 255/2000, we confirm that the Municipality is in compliance with the Debt Limit Regulation. A detailed account of the Municipality's debt limit can be found in note 7.

Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta regulation 313/2000, we confirm that the Municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation.

Peace River, Alberta

April 27, 2022

Draft - For Review



**TOWN OF GRIMSHAW
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 2021**

	2021 \$	2020 \$
FINANCIAL ASSETS		
Cash and cash equivalents (Note 2)	6,471,667	5,351,109
Receivables		
Taxes and grants in lieu of taxes (Note 3)	226,899	262,144
Trade and other receivables	1,403,209	951,936
Land held for resale	97,464	98,096
Other financial assets	4,232	4,232
	<u>8,203,471</u>	<u>6,667,517</u>
LIABILITIES		
Accounts payable and accrued liabilities (Note 4)	520,511	348,391
Deposit liabilities	3,803	3,803
Deferred revenue (Note 5)	742,132	229,504
Long term debt (Note 6)	442,810	471,732
	<u>1,709,256</u>	<u>1,053,430</u>
NET FINANCIAL ASSETS	<u>6,494,215</u>	<u>5,614,087</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2)	24,961,103	25,065,644
Prepaid expenses	150,808	119,817
	<u>25,111,911</u>	<u>25,185,461</u>
ACCUMULATED SURPLUS (Note 9)	<u>31,606,126</u>	<u>30,799,548</u>

Commitments and contingencies - See Note 13 and 14

Approved by

Mayor

Chief Administrative Officer

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Budget \$	2021 \$	2020 \$
REVENUE			
Net municipal property taxes (Schedule 3)	2,364,396	2,352,488	2,359,553
User fees and sale of goods	1,978,310	2,026,901	1,925,356
Government transfers for operating (Schedule 4)	239,796	574,207	401,934
Investment income	89,000	45,355	83,214
Penalties and costs on taxes	103,900	103,671	82,923
Gain on disposal of capital assets	-	-	-
Other revenues	811,890	950,059	564,320
Total revenues	5,587,292	6,052,681	5,417,300
EXPENSES			
Operating			
Legislative	78,435	95,587	46,352
Administration	989,099	973,041	961,424
Fire and bylaws enforcement	352,080	396,967	275,963
Roads, streets, walks and lighting	1,457,865	1,430,201	1,404,817
Water and wastewater	480,775	479,789	467,614
Waste management	334,854	333,185	329,780
Subdivision land development	324,654	307,371	327,160
Recreation, parks and culture	1,936,697	1,761,866	1,677,129
Total Expenses	5,954,459	5,778,007	5,490,239
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES - BEFORE OTHER	(367,167)	274,674	(72,939)
OTHER			
Government transfers for capital (Schedule 4)	-	531,904	748,802
EXCESS OF REVENUE OVER EXPENSES	(367,167)	806,578	675,863
ACCUMULATED SURPLUS, BEGINNING OF YEAR	30,799,548	30,799,548	30,123,685
ACCUMULATED SURPLUS, END OF YEAR	30,432,381	31,606,126	30,799,548

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Budget \$	2021 \$	2020 \$
EXCESS OF REVENUES OVER EXPENSES	<u>(367,167)</u>	<u>806,578</u>	<u>675,863</u>
Acquisition of tangible capital assets	(977,531)	(1,077,508)	(1,052,917)
Proceeds on disposal of tangible capital assets	-	11,758	-
Amortization of tangible capital assets	1,160,700	1,170,291	1,135,388
(Gain) on sale of tangible capital assets	-	-	-
	<u>183,169</u>	<u>104,541</u>	<u>82,471</u>
Acquisition of prepaid assets	-	(150,808)	(119,817)
Use of prepaid assets	-	119,817	112,518
	-	<u>(30,991)</u>	<u>(7,299)</u>
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	<u>(183,998)</u>	<u>880,128</u>	<u>751,035</u>
NET FINANCIAL ASSETS, BEGINNING OF YEAR	<u>5,614,087</u>	<u>5,614,087</u>	<u>4,863,052</u>
NET FINANCIAL ASSETS, END OF YEAR	<u>5,430,089</u>	<u>6,494,215</u>	<u>5,614,087</u>

**TOWN OF GRIMSHAW
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	2021 \$	2020 \$
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess of revenues over expenses	806,578	675,863
Gain on sale of capital assets	-	-
Non-cash items included in excess (shortfall) of revenues over expenses:		
Amortization of tangible capital assets	1,170,291	1,135,388
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in lieu receivable	35,245	(18,125)
Decrease (increase) in trade and other receivables	(451,273)	(716,671)
Decrease (increase) in prepaid expenses	(30,991)	(7,299)
Decrease (increase) in land held for resale	632	(31,873)
Decrease (increase) in other financial assets	-	-
Increase (decrease) in accounts payable and accrued liabilities	172,120	(227,321)
Increase (decrease) in deposit liabilities	-	-
Increase (decrease) in deferred revenue	512,628	137,451
Cash provided by operating transactions	<u>2,215,230</u>	<u>947,413</u>
CAPITAL		
Acquisition of tangible capital assets	(1,077,508)	(1,052,917)
Sale of tangible capital assets	11,758	-
Cash applied to capital transactions	<u>(1,065,750)</u>	<u>(1,052,917)</u>
INVESTING		
Decrease (increase) in investments	<u>(1,093,283)</u>	<u>(79,436)</u>
FINANCING		
New debt issued	-	-
Long-term debt repaid	<u>(28,922)</u>	<u>(28,268)</u>
CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR	27,275	(213,208)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>176,045</u>	<u>389,253</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>203,320</u></u>	<u><u>176,045</u></u>
See accompanying notes to the financial statements		
	2021 \$	2020 \$
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 2)	6,471,667	5,351,109
Less: short-term and long-term investments (Note 2)	(6,268,347)	(5,175,064)
Temporary bank indebtedness	-	-
	<u><u>203,320</u></u>	<u><u>176,045</u></u>

**TOWN OF GRIMSHAW
CONSOLIDATED SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2021
SCHEDULE 1**

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2021 \$	2020 \$
BALANCE, BEGINNING OF YEAR	2,754,899	3,450,737	24,593,912	30,799,548	30,123,685
Excess of revenues over expenses	806,578	-	-	806,578	675,863
Unrestricted funds designated for future use	(1,148,013)	1,148,013	-	-	-
Restricted funds used for operations	489,950	(489,950)	-	-	-
Current year funds used for tangible capital assets	(1,077,508)	-	1,077,508	-	-
Disposal of assets (at nbv)	11,758	-	(11,758)	-	-
Annual amortization expense	1,170,291	-	(1,170,291)	-	-
New debt issued	-	-	-	-	-
Long term debt repaid	(28,922)	-	28,922	-	-
Change in accumulated surplus	224,134	658,063	(75,619)	806,578	675,863
BALANCE, END OF YEAR	2,979,033	4,108,800	24,518,293	31,606,126	30,799,548

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2021
SCHEDULE 2**

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2021 \$	2020 \$
COST:								
BALANCE, BEGINNING OF YEAR	624,551	406,198	16,926,116	49,464,104	1,871,831	1,290,620	70,583,420	69,530,503
Acquisition of tangible capital assets	-	-	72,960	862,745	77,809	63,994	1,077,508	1,052,917
Disposal of tangible capital assets	(11,758)	-	-	-	-	-	(11,758)	-
BALANCE, END OF YEAR	612,793	406,198	16,999,076	50,326,849	1,949,640	1,354,614	71,649,170	70,583,420
ACCUMULATED AMORTIZATION:								
BALANCE, BEGINNING OF YEAR	-	160,588	4,612,442	38,869,596	1,211,853	663,297	45,517,776	44,382,388
Annual amortization	-	14,831	350,782	623,803	100,236	80,639	1,170,291	1,135,388
Accumulated amortization on disposals	-	-	-	-	-	-	-	-
BALANCE, END OF YEAR	-	175,419	4,963,224	39,493,399	1,312,089	743,936	46,688,067	45,517,776
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	612,793	230,779	12,035,852	10,833,450	637,551	610,678	24,961,103	25,065,644
2020 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	624,551	245,610	12,313,674	10,594,508	659,978	627,323	25,065,644	

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED SCHEDULE OF PROPERTY TAXES LEVIED
FOR THE YEAR ENDED DECEMBER 31, 2021
SCHEDULE 3**

	Budget \$	2021 \$	2020 \$
TAXATION			
Real property taxes	3,241,020	3,080,749	3,107,230
Linear property taxes	-	71,160	70,190
Government grants in place of property taxes	-	-	4,284
Local Improvements	-	-	-
	<u>3,241,020</u>	<u>3,151,909</u>	<u>3,181,704</u>
REQUISITIONS			
Alberta School Foundation Fund	649,674	580,705	611,184
Separate School Funding	110,175	102,091	94,641
Seniors Foundation	116,775	116,625	116,326
	<u>876,624</u>	<u>799,421</u>	<u>822,151</u>
NET MUNICIPAL TAXES	<u>2,364,396</u>	<u>2,352,488</u>	<u>2,359,553</u>

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED SCHEDULE OF GOVERNMENT TRANSFERS
FOR THE YEAR ENDED DECEMBER 31, 2021
SCHEDULE 4**

	Budget \$	2021 \$	2020 \$
TRANSFERS FOR OPERATING:			
Provincial Government	239,796	574,207	401,934
Federal Government	-	-	-
	<u>239,796</u>	<u>574,207</u>	<u>401,934</u>
TRANSFERS FOR CAPITAL:			
Provincial Government	-	531,904	748,802
Federal Government	-	-	-
	<u>-</u>	<u>531,904</u>	<u>748,802</u>
TOTAL GOVERNMENT TRANSFERS	<u>239,796</u>	<u>1,106,111</u>	<u>1,150,736</u>

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED SCHEDULE OF EXPENSES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2021
SCHEDULE 5**

	Budget \$	2021 \$	2020 \$
CONSOLIDATED EXPENSES BY OBJECT			
Salaries, wages and benefits	1,868,601	1,761,190	1,709,103
Contracted and general services	2,168,669	2,154,336	1,949,599
Materials, goods, supplies and utilities	582,080	536,882	520,938
Bank charges and short term interest	8,800	8,250	8,058
Interest on capital long-term debt	11,500	10,482	11,140
Amortization of tangible capital assets	1,160,700	1,170,291	1,135,388
Other expenses	154,109	136,576	156,013
	<u>5,954,459</u>	<u>5,778,007</u>	<u>5,490,239</u>

See accompanying notes to the financial statements

**TOWN OF GRIMSHAW
CONSOLIDATED SCHEDULE OF SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2021
SCHEDULE 6**

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Total \$
REVENUE							
Net municipal taxes	2,352,488	-	-	-	-	-	2,352,488
Government transfers	-	-	1,022,400	83,711	-	-	1,106,111
User fees and sales of goods	482,584	30,055	-	42,520	104,577	1,367,165	2,026,901
Gain on sale of capital assets	-	-	-	-	-	-	-
Investment income	45,355	-	-	-	-	-	45,355
Penalties and costs on taxes	76,316	3,331	-	-	-	24,024	103,671
Other revenues	392,094	31,320	11	73,278	443,033	10,323	950,059
	3,348,837	64,706	1,022,411	199,509	547,610	1,401,512	6,584,585
EXPENSES							
Contract & general services	365,337	247,669	331,467	303,854	482,300	423,709	2,154,336
Salaries & wages	592,309	75,942	391,304	326	490,588	210,721	1,761,190
Goods & supplies	55,024	40,757	121,996	7	279,732	39,366	536,882
Bank charges and interest	8,250	-	-	-	-	-	8,250
Long term debt interest	10,482	-	-	-	-	-	10,482
Other expenses	9,713	641	-	3,183	123,039	-	136,576
	1,041,115	365,009	844,767	307,370	1,375,659	673,796	4,607,716
NET REVENUE BEFORE AMORTIZATION							
	2,307,722	(300,303)	177,644	(107,861)	(828,049)	727,716	1,976,869
Amortization expense	(27,513)	(35,052)	(582,339)	-	(386,208)	(139,179)	(1,170,291)
NET REVENUE	2,280,209	(335,355)	(404,695)	(107,861)	(1,214,257)	588,537	806,578

**TOWN OF GRIMSHAW
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Grimshaw are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants. Significant aspects of the accounting policies adopted by the Town of Grimshaw are as follows:

a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Council for administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

c) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

**TOWN OF GRIMSHAW
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

e) Employee Future Benefits

Certain employees of the Town are members of the Local Authorities Pension Plan (LAPP), a multi-employer defined benefit pension plan. The trustee of the plan is the Alberta Treasurer and the plan is administered by a Board of Trustees. Since the plan is a multi-employer plan, it is accounted for as a defined contribution plan and, accordingly, the Town does not recognize its share of any plan surplus or deficit.

f) Inventories for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

g) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

h) Requisition Over-levies and Under-Levies

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

**TOWN OF GRIMSHAW
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

i. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Land Improvements	10-45
Buildings	25-50
Engineered structures	
Water distribution system	30-75
Wastewater treatment system	35-75
Roadway system	5-40
Machinery, equipment and furnishings	5-20
Vehicles	10-25

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

iv. Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

v. Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets but are disclosed. The Town of Grimshaw owns 2 antique trucks. They were purchased in 2008 for a combined cost of \$28,500. The trucks are not recorded as tangible capital assets in the financial statements and are not amortized.

j) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

TOWN OF GRIMSHAW
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

2. CASH AND INVESTMENTS

	2021	2020
	\$	\$
Cash	203,320	176,045
Savings account	-	-
GIC's and investment savings account	6,268,347	5,175,064
	<u>6,471,667</u>	<u>5,351,109</u>

GIC's and investment savings account consist of mutual fund investments and GIC investments bearing interest between 2.21 - 2.27% with maturity dates of January 14, 2022.

A portion of the cash balances above are restricted for reserves and deferred revenue. The total restricted capital is \$4,850,932 (\$3,680,241 in 2020).

3. TAXES AND GRANTS IN LIEU OF TAXES

	2021	2020
	\$	\$
Current taxes and grants in lieu of taxes	152,541	158,564
Arrears taxes	74,358	103,580
	<u>226,899</u>	<u>262,144</u>
Less: allowance for doubtful accounts	-	-
	<u>226,899</u>	<u>262,144</u>

4. ACCOUNTS PAYABLE & ACCRUED LIABILITIES

	2021	2020
	\$	\$
Vacation and overtime	110,128	118,838
Project holdbacks	-	-
General payables	387,039	208,944
Government payables (source deductions and GST)	23,344	20,609
	<u>520,511</u>	<u>348,391</u>

Vacation and overtime

The vacation and overtime liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year.

5. DEFERRED REVENUE

Deferred revenue consists of the following amounts, which have been restricted by third parties for a specified purpose. These amounts are recognized as revenue in the period in which the related expenses are incurred.

	2020	Additions	Revenue Recognized	2021
	\$	\$	\$	\$
Municipal Sustainability Initiative - Capital	-	722,222	531,904	190,318
Federal Gas Tax Fund	109,250	318,247	-	427,497
Family and Community Support Services	6,533	19,571	6,533	19,571
Municipal Stimulus Program	-	320,000	215,254	104,746
Municipal Operating Support Transfer Grant	113,721	-	113,721	-
	<u>229,504</u>	<u>1,380,040</u>	<u>867,412</u>	<u>742,132</u>

TOWN OF GRIMSHAW
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

6. LONG-TERM DEBT

	2021	2020
	\$	\$
Self supported debentures	<u>442,810</u>	<u>471,732</u>

Principal and interest repayments are as follows:

	Principal	Interest	Total
	\$	\$	\$
2022	29,591	10,006	39,597
2023	30,275	9,322	39,597
2024	30,973	8,624	39,597
2025	31,690	7,907	39,597
2026	32,422	7,175	39,597
Thereafter	287,859	28,917	316,776
	<u>442,810</u>	<u>71,951</u>	<u>514,761</u>

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at 2.298% per annum, and matures in 2034.

Debenture debt is issued on the credit and security of the town at large.

7. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta be disclosed as follows:

	2021	2020
	\$	\$
Total debt limit	<u>9,079,022</u>	8,125,950
Total debt	<u>442,810</u>	471,732
Amount of debt limit unused	<u>8,636,212</u>	<u>7,654,218</u>
Debt servicing limit	<u>1,513,170</u>	1,354,325
Total debt payments	<u>39,597</u>	39,597
Amount of debt servicing limit unused	<u>1,473,573</u>	<u>1,314,728</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

8. EQUITY IN TANGIBLE CAPITAL ASSETS

	2021	2020
	\$	\$
Tangible capital assets (Schedule 2)	<u>71,649,170</u>	70,583,420
Accumulated amortization (Schedule 2)	<u>(46,688,067)</u>	(45,517,776)
Long-term debt (Note 6)	<u>(442,810)</u>	(471,732)
	<u>24,518,293</u>	<u>24,593,912</u>

PCL XL Error

Subsystem:

I/O

Error:

InputReadError

Operator:

BezierPath

Position:

587295



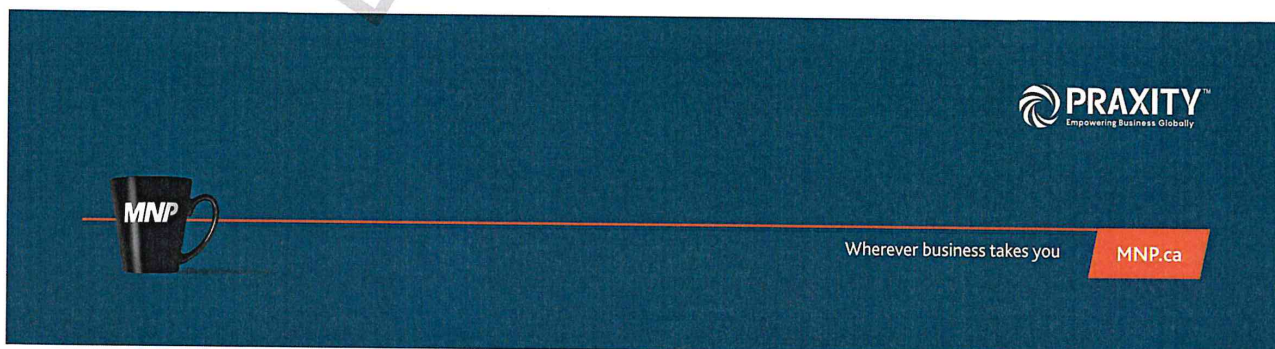
Town Of Grimshaw

2021 Audit Findings

Report to Council

December 31, 2021

Ted de Kleine, CPA, CA
T: (780) 625-3251
E: ted.dekleine@mnp.ca



April 27, 2022



Members of Council of Town Of Grimshaw

Dear Sirs/Mesdames:

We are pleased to submit to you this report for discussion of our audit of the financial statements of Town Of Grimshaw (the "Municipality") as at December 31, 2021 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of Council.

We have completed our audit of the financial statements of the Municipality which has been carried out in accordance with Canadian generally accepted auditing standards.

Unless unforeseen complications arise, our Independent Auditor's Report will provide an unmodified opinion to the Council of the Municipality. A draft copy of our proposed Independent Auditor's Report is attached at the end of this report.

This report is intended solely for the information and use of Council and management and should not be distributed to or used by any other parties than these specified parties.

The matters raised in this and other reports that will flow from the audit are only those which have come to our attention arising from or relevant to our audit that we believe need to be brought to your attention. They are not a comprehensive record of all the matters arising, and in particular we cannot be held responsible for reporting all risks in your business or all control weaknesses. This report has been prepared solely for your use and should not be quoted in whole or in part without our prior written consent. No responsibility to any third party is accepted as the report has not been prepared for, and is not intended for, any other purpose.

We would like to express our appreciation for the excellent cooperation we have received from management and employees with whom we worked.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,

encls



ACCOUNTING > CONSULTING > TAX
9913 - 98 AVENUE, PEACE RIVER AB T8S 1J5
T: 780.624.3252 F: 780.624.8758 MNP.ca

Table of Contents

Introduction.....	1
Engagement Status.....	1
Significant Audit, Accounting and Reporting Matters.....	1
Audit and Reporting Matters.....	1
Auditor's Views of Significant Accounting Practices.....	3
Significant Risk Areas and Responses.....	4
Other Matters.....	5
Management Representations.....	5
Auditor Independence.....	5
Appendix A - MNP Audit Process.....	6
Appendix B - Summary of Significant Differences.....	7
Significant Adjusted Differences.....	7
Significant Unadjusted Differences.....	11
Draft Independent Auditor's Report.....	12
Management Representations.....	13
Independence Communication.....	14

Introduction

As auditors, we report to the Council on the results of our examination of the financial statements of Town Of Grimshaw (the "Municipality") as at and for the year ended December 31, 2021. The purpose of this Audit Findings Report is to assist you, as members of Council, in your review of the results of our audit. To facilitate in your understanding of our findings, Appendix A to this report summarizes our audit process.

Our report will discuss the status of our engagement, as well as communicate to you significant audit, accounting and reporting matters arising from our procedures.

We hope that this report is of assistance to you, and we look forward to discussing our findings and answering your questions.

Engagement Status

We have completed our audit of the financial statements of the Municipality and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedure:

- Council's review and approval of the financial statements.

Independent Auditor's Report

We expect to have the above procedure completed and to release our Independent Auditor's Report on April 27, 2022.

Unless unforeseen complications arise, our Independent Auditor's Report will provide an unmodified opinion to the Council of the Municipality. A draft copy of our proposed Independent Auditor's Report has been included with this report.

Significant Audit, Accounting and Reporting Matters

Audit and Reporting Matters

The following significant matters arose during the course of audit that we wish to bring to your attention.

Area	Comments
Changes from Audit Service Plan	There were no deviations from the Audit Service Plan previously presented to you.

Area	Comments
Final Materiality	<p>Materiality is a concept used to assess the significance of misstatements or omissions that are identified during the audit and is used to determine the level of audit testing that is carried out. The scope of our audit work is tailored to reflect the relative size of operations of the Municipality, and is affected by our assessment of materiality and audit risk.</p> <p>Final materiality used for our audit was \$160,000 for December 31, 2021 and \$149,000 for December 31, 2020.</p>
Difficulties Encountered	<p>No significant limitations were placed on the scope or timing of our audit.</p>
Identified or Suspected Fraud	<p>Due to the inherent limitations of an audit and the nature of fraud, including attempts at concealment through forgery or collusion, an audit conducted in accordance with Canadian generally accepted auditing standards cannot be relied upon to detect fraud.</p> <p>While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.</p>
Identified or Suspected Non-Compliance with Laws And Regulations	<p>Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.</p>
Matters Arising in Connection With Related Parties	<p>No significant matters arose during the course of our audit in connection with related parties of the Municipality.</p>
Significant Deficiencies in Internal Control	<p>Our audit process focuses on understanding the controls utilized in management's reporting systems, including for estimates, to the extent necessary to identify overall and specific financial reporting risks. This risk assessment allows us to concentrate our audit procedures on high risk areas and, where possible, place reliance on controls within the financial reporting system to reduce the extent of our testing.</p> <p>It is important to note that our assessment was not, nor was it intended to be, sufficient to comment or conclude on the sufficiency of internal controls.</p> <p>We are required under Canadian generally accepted auditing standards to communicate all significant deficiencies identified during an audit to Council on a timely basis. However, we may not be aware of all significant deficiencies that do, in fact, exist.</p> <p>While our review of controls was not sufficient to express an opinion as to their effectiveness or efficiency, no significant deficiencies in internal control have come to our attention</p>

Area	Comments
Matters Arising from Discussions With Management	<p>We would like to formally acknowledge the cooperation and assistance we received from the management and staff of the Municipality.</p> <p>There were no significant matters discussed, or subject to correspondence, with management that in our judgment need be brought to your attention.</p>
Significant Differences	A few significant differences were proposed to management with respect to the December 31, 2021 financial statements. A summary of significant differences has been included as Appendix B to this report.

Auditor's Views of Significant Accounting Practices

The application of Canadian public sector accounting standards allows and requires the Municipality to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.

As auditors, we are uniquely positioned to provide open and objective feedback regarding your Municipality's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention.

Area	Comments
Accounting Policies	The accounting policies used by the Municipality are appropriate and have been consistently applied.
Accounting Estimates	<p>TCA (Useful life of assets)</p> <p>Amortized over the estimated useful life of the respective assets.</p> <p>Contingent Liabilities</p> <p>No provision deemed necessary</p>
Financial Statement Disclosures	The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.

Area	Comments
Other Matters	<p>Impact on operations note related to COVID-19.</p> <p>There is currently a global outbreak of COVID-19, which has had a significant impact on municipal government operations through the restrictions put in place by the Canadian and provincial governments as well as municipal governments regarding travel, isolation/quarantine orders, closures of the Town's facilities, cancellation/postponement of programs and tax and utility deferral programs. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Town as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the virus, and the duration of the outbreak, including the duration of the Town facility closures, program and service disruptions, and isolation/quarantine measures that are currently, or may be put, in place by Canada and other countries to fight the virus.</p>

Significant Risk Areas and Responses

Significant Risk Area	Response and Conclusion
<p>Sale of goods/rendering of services</p> <p>Customers can come into office, pay cash for something which in turn is pocketed by staff</p>	<p>Select a sample from miscellaneous revenue and trace to supporting documentation and ensure it was deposited in the bank.</p>
<p>Expenses</p> <p>Disbursements are susceptible to misappropriation.</p>	<p>Perform sample of detail tests.</p>
<p>Payroll</p> <p>Payroll disbursements are susceptible to misappropriation.</p>	<p>Review payroll summaries for unusual overtime claims. Scan payroll ledgers for new/unknown names and ask to see personnel file to prove employee exists.</p>
<p>Cash</p> <p>Cash is susceptible to misappropriation by the client staff.</p>	<p>When examining postings to A/R, ensure names on deposits agrees to accounts applied to, as there is a risk of kiting.</p>
<p>Accounts payable and accrued liabilities</p> <p>Disbursements are susceptible to misappropriation.</p>	<p>Select sample of payables to supporting documentation, keeping close attention to unusual amounts or vendors.</p>

Significant Risk Area	Response and Conclusion
Accounts receivable Cash receipts are susceptible to misappropriation by the client staff.	When examining postings to A/R, ensure names on deposits agrees to accounts applied to, as there is a risk of kiting.
Prepaid expenses and deposits Management has a bias to defer expenses to future periods.	Review supporting documentation for prepaids to ensure reported appropriately.

Other Matters

Management Representations

We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the course of our audit. This letter, provided by management, has been included as additional material to this report.

Auditor Independence

We confirm to Council that we are independent of the Municipality. Our letter to Council discussing our independence is included as part of the additional materials attached to this report.

Appendix A - MNP Audit Process

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

Our audit process focused on understanding the controls utilized in management's reporting systems to the extent necessary to identify overall and specific financial reporting risks. This risk assessment enabled us to concentrate our audit procedures on the areas where differences were most likely to arise. Our assessment was not, nor was it intended to be, sufficient to conclude on the effectiveness or efficiency of internal controls.

During the course of our audit, we have:

- Examined, on a test basis, evidence supporting the amounts and disclosures in the financial statements;
- Assessed the accounting principles used and significant estimates made by management;
- Obtained an understanding of the Municipality and its environment, including management's internal controls (regardless of whether we relied on them for the purpose of the audit), sufficient to identify and assess the risks of material misstatement of the financial statements and to design and perform audit procedures;
- Reviewed and assessed those accounting systems deemed necessary to support our audit opinion;
- Evaluated the overall financial statement presentation;
- Performed a subsequent events review with management;
- Reviewed and assessed the status of contingencies, commitments and guarantees; and
- Reviewed and assessed exposure to environmental liabilities.

We have obtained written representations from management, included as additional materials following this report, in order to confirm oral representations given to us and reduce the possibility of misunderstanding. Specifically, we have obtained written confirmation of significant representations provided on matters that are:

- Directly related to items that are material, either individually or in the aggregate, to the financial statements;
- Not directly related to items that are material to the financial statements, but are significant, either individually or in the aggregate, to the engagement; and
- Matters relevant to management judgments or estimates that are material, either individually or in the aggregate, to the financial statements.

Appendix B - Summary of Significant Differences

Significant Adjusted Differences

Differences Noted	Items Affected	Balance Sheet	Earnings
To adjust current year debenture interest accrual	Administration debenture interest expense and accounts payable accrual	\$ (4)	\$ 4
To record changes in long-term debt due to 2021 principal payments	Equity in fixed assets and accumulated surplus	\$ (28,922)	\$ -
To adjust accumulated surplus to actual	Repairs and maintenance and accumulated surplus	\$ -	\$ 63,856
To reallocate Fitness Powermill to capital asset	Repairs and maintenance and capital expense for \$12,500	\$ -	\$ -
To expense items capitalized under \$10,000 (capitalization policy threshold)	Repairs and maintenance and capital expenses for \$24,144	\$ -	\$ -
To reallocate 2021 MSI Capital allocation	Grants receivable and other receivables for \$722,222	\$ -	\$ -
To reallocate 2020 MSI Capital allocation received	Other receivables and deferred revenue for \$610,525	\$ -	\$ -
To set up receivable for federal gas tax fund 2021 allocation	Other receivables and deferred revenue for \$318,247	\$ -	\$ -

Appendix B - Summary of Significant Differences (continued from previous page)

Differences Noted	Items Affected	Balance Sheet	Earnings
To adjust amortization for skid steer parts to actual	Amortization expense and accumulated amortization	\$ 1,017	\$ (1,017)
To reallocate Municipal Stimulus Program Grant	Government grant revenue and deferred revenue	\$ 320,000	\$ (320,000)
To adjust Municipal Stimulus Program deferred revenue to actual	Government grant revenue and deferred revenue	\$ (104,746)	\$ 104,746
To adjust MOST grant deferred revenue to actual	Government grant revenue and deferred revenue	\$ 113,721	\$ (113,721)
To adjust MSI Capital deferred revenue to actual (per SFE report)	Government grant revenue and deferred revenue	\$ (190,318)	\$ 190,318
To reallocate new parks painting and signage, new LED sign and shared spaces seats	Capital assets for \$128,239	\$ -	\$ -

Appendix B - Summary of Significant Differences (continued from previous page)

Differences Noted	Items Affected	Balance Sheet	Earnings
To clear opening prepaid balance	Other expenses and prepaids	\$ (4,501)	\$ 4,501
To adjust vacation accrual to actual	Salaries expense and vacation payable	\$ 1,154	\$ (1,154)
To adjust accounting accrual to actual	Professional fees expense and accounts payable accrual	\$ (800)	\$ 800
To record equity side of amortization	Equity in fixed assets and amortization	\$ 1,170,291	\$ (1,170,291)
To reverse part of client entry 200,413 as this was an operating reserve entry and the other side should have been recorded to a reserve transfer account	Other expense and transfer to operating reserve for \$12,000	\$ -	\$ -
To record reserve transfer entry to show movement from general admin operating reserve to pool capital reserve	Transfer to and from reserves for \$200,000	\$ -	\$ -
To set up policing accrual to agree to funding model	Professional fees expense and accounts payable accrual	\$ (130,907)	\$ 130,907
To dispose of Elk's Hall land	Other revenue, capital assets, equity in fixed assets and accumulated surplus	\$ -	\$ 11,758

Appendix B - Summary of Significant Differences (continued from previous page)

Differences Noted	Items Affected	Balance Sheet	Earnings
To record reserve transfer	Transfer to operating reserve and operating reserve	\$ (115,000)	\$ 115,000
Total Adjusted Differences (Income Effect)			\$ (984,293)

Appendix B - Summary of Significant Differences (continued from previous page)

Significant Unadjusted Differences

Differences Noted	Items affected	Balance Sheet	Earnings
To post cut-off error for capital asset that was ordered and received in 2020.	GST receivable, accounts payable and capital expense	\$ 12,500	\$ (12,500)
To post credit balances within property tax a/r	Property taxes receivable and accounts payable for \$13,094	\$ -	\$ -
To post credit balances within utility a/r	Utilities receivable and accounts payable for \$10,005	\$ -	\$ -
Uncorrected opening differences		\$ -	\$ -
Total Unadjusted Differences (Income Effect)			\$ (12,500)

Canadian generally accepted auditing standards require that we request of management and Council that identified unadjusted differences be corrected. We have made this request of management, however based on both quantitative and qualitative considerations management has decided not to correct those identified differences that remain unadjusted. They have represented to us that in their judgment the unadjusted differences are, both individually and in the aggregate, not material to the financial statements.

We concur with management's representation that the unadjusted differences are not material to the financial statements and, accordingly, these unadjusted differences have no effect on our Independent Auditor's Report.

April 27, 2022

Town Of Grimshaw
Box 377
4612 - 50 Street
Grimshaw, AB T0H 1W0

Dear Sirs/Mesdames:

We have been engaged to audit the financial statements of Town Of Grimshaw (the "Municipality") as at December 31, 2021 and for the year then ended.

CAS 260 *Communication With Those Charged With Governance* requires that we communicate with you matters that are significant to our engagement. One such matter is relationships between the Municipality and its related entities or persons in financial reporting oversight roles at the Municipality and MNP LLP and any affiliates ("MNP") that, in our professional judgment, may reasonably be thought to bear on our independence. In determining which relationships to report, the Standard requires us to consider relevant rules and related interpretations prescribed by the appropriate professional accounting body and applicable legislation, covering such matters as:

- (a) Holding a financial interest, either directly or indirectly, in a client;
- (b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client or a related entity;
- (c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client or a related entity;
- (d) Economic dependence on a client; and
- (e) Provision of non-assurance services in addition to the audit engagement.

We are not aware of any relationship between the Municipality and MNP that, in our professional judgment, may reasonably be thought to bear on our independence, which have occurred from January 1, 2021 to April 27, 2022.

We hereby confirm that MNP is independent with respect to the Municipality within the meaning of the Rules of Professional Conduct of the Chartered Professional Accountants of Alberta as of April 27, 2022.

This report is intended solely for the use of Council, management and others within the Municipality and should not be used for any other purposes.

We look forward to discussing with you the matters addressed in this letter as well as other matters that may be of interest to you. We will be prepared to answer any questions you may have regarding our independence as well as other matters.

Sincerely,

encls.



ACCOUNTING > CONSULTING > TAX
9913 98 AVENUE, PEACE RIVER AB, T8S 1J5
TEL: (780) 624-3252 FAX: (780) 624-8758 **MNP.ca**

Town Of Grimshaw
Year End: December 31, 2021
Adjusting Journal Entries
Date: 01/01/2021 To 31/12/2021

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
1	31/12/2021	Admin Debenture Interest	2-12-00-831	NN. 3	4.18			
1	31/12/2021	Accrual	4-00-00-280	NN. 3		4.18		
		To adjust current year debenture interest accrual						
2	31/12/2021	Equity In Fixed Assets	4-00-00-800	NN. 2		28,921.81		
2	31/12/2021	Accumulated Surplus	4-00-00-910	NN. 2	28,921.81			
		To record changes in long-term debt due to 2021 principal payments						
3	31/12/2021	R&M -Equip-2020 CAT Loader	2-32-52-253	WW.1-2		17,384.36		
3	31/12/2021	Gas & Oil 2020 CAT Loader	2-32-52-552	WW.1-2		1,295.71		
3	31/12/2021	Accumulated Surplus	4-00-00-910	WW.1-2		63,856.07		
3	31/12/2021	Transfer from Capital Reserve	5-73-00-630	WW.1-2	82,536.14			
		To adjust accumulated surplus to actual						
4	31/12/2021	R & M - Equipment	2-74-00-253	P. 6		12,500.00		
4	31/12/2021	Fitness Centre Equipment	6-74-00-630	P. 6	12,500.00			
		To reallocate Fitness Powermill to capital asset						
5	31/12/2021	R & M - Engineered Structures	2-42-00-241	P. 5	8,043.00			
5	31/12/2021	R&M - Cemetery	2-56-00-241	P. 5	7,621.12			
5	31/12/2021	R & M - Building	2-75-00-250	P. 5	529.80			
5	31/12/2021	R&M Building	2-79-00-250	P. 5	7,950.00			
5	31/12/2021	Sewer - Engineered Structures Additions	6-42-00-610	P. 5		8,043.00		
5	31/12/2021	Cemetery Grounds	6-56-00-620	P. 5		7,621.12		
5	31/12/2021	2005 Gazebo Project	6-75-01-610	P. 5		529.80		
5	31/12/2021	McKenzie Highway Tourist Park	6-79-00-630	P. 5		7,950.00		
		To expense items capitalized under \$10,000 (capitalization policy threshold)						
6	31/12/2021	Provincial Unconditional Grants Receivable	3-00-00-247	C. 7		722,222.00		
6	31/12/2021	Other Receivables	3-12-00-290	C. 7	722,222.00			
		To reallocate 2021 MSI Capital allocation						
7	31/12/2021	Other Receivables	3-12-00-290	24		610,525.00		
7	31/12/2021	Deferred Rev - MSI Capital Grant	4-12-03-490	24	610,525.00			
		To reallocate 2020 MSI Capital allocation received						
8	31/12/2021	Other Receivables	3-12-00-290	24. 1	318,247.00			
8	31/12/2021	Deferred Revenue - FGFT Grant	4-12-01-490	24. 1		318,247.00		
		To set up receivable for federal gas tax fund 2021 allocation						
9	31/12/2021	Amortization - Trans - Equipment	2-32-00-630	P. 2		1,017.26		
9	31/12/2021	Trans - Accum Amort - Equipment	3-32-00-631	P. 2	1,017.26			
		To adjust amortization for skid steer parts to actual						
10	31/12/2021	Provincial Conditional Grant	1-73-00-840	24. 1		320,000.00		
10	31/12/2021	Deferred Revenue - Other	4-12-06-490	24. 1	320,000.00			
		To reallocate Municipal Stimulus Program Grant						
11	31/12/2021	Provincial Conditional Grant	1-73-00-840	KK. 2	104,745.90			
11	31/12/2021	Deferred Revenue - Other	4-12-06-490	KK. 2		104,745.90		

20/04/2022
4:40 PM

Preparer BG 26/03/2022 Peer	Detailed CP 15/04/2022 Tax	Supervisory TGD 20/04/2022 TB1
-----------------------------------	----------------------------------	--------------------------------------

Town Of Grimshaw
Year End: December 31, 2021
Adjusting Journal Entries
Date: 01/01/2021 To 31/12/2021

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
To adjust Municipal Stimulus Program deferred revenue to actual								
12	31/12/2021	Provincial Conditional Grants	1-70-00-840	KK. 2		113,721.40		
12	31/12/2021	Deferred Revenue - Other	4-12-06-490	KK. 2	113,721.40			
To adjust MOST grant deferred revenue to actual								
13	31/12/2021	Provincial Unconditional Grants	1-00-00-740	KK. 2	722,222.00			
13	31/12/2021	Deferred Rev - MSI Capital Grant	4-12-03-490	KK. 2		190,318.48		
13	31/12/2021	Transfer from Def Rev - Grants	5-72-00-610	KK. 2		531,903.52		
To adjust MSI Capital deferred revenue to actual (per SFE report)								
14	31/12/2021	General Admin. - Engineered Structures	3-12-00-610	P. 2		65,309.00		
14	31/12/2021	Admin - Equipment	3-12-00-630	P. 2	65,309.00			
14	31/12/2021	Shared Spaces- Engineered Structures	3-70-00-610	P. 2		44,491.96		
14	31/12/2021	Shared Spaces- Equipment	3-70-00-630	P. 2	44,491.96			
14	31/12/2021	Parks-Engineered Structures	3-75-00-610	P. 2		18,438.44		
14	31/12/2021	Parks - Buildings	3-75-00-620	P. 2	18,438.44			
To reallocate new parks painting and signage, new LED sign and shared spaces seats								
15	31/12/2021	Other	2-12-00-290	F	4,500.56			
15	31/12/2021	Prepaid Expenses	3-00-00-410	F		4,500.56		
To clear opening prepaid balance								
16	31/12/2021	Salaries; Admin	2-12-00-110	BB. 3		1,154.24		
16	31/12/2021	Vacation Pay Payable Account	4-00-00-256	BB. 3	705.12			
16	31/12/2021	Lieu Time Payable Account	4-00-00-257	BB. 3	449.12			
To adjust vacation accrual to actual								
17	31/12/2021	Professional & Special Service	2-12-00-230	BB. 6	800.00			
17	31/12/2021	Accrual	4-00-00-280	BB. 6		800.00		
To adjust accounting accrual to actual								
18	31/12/2021	Equity In Fixed Assets	4-00-00-800	P. 2	1,170,291.43			
18	31/12/2021	Amortization	6-32-00-590	P. 2		1,170,291.43		
To record equity side of amortization								
19	31/12/2021	Other	2-61-00-290	90. 2		12,000.00		
19	31/12/2021	Transfer to operating reserve	2-61-00-760	90. 2	12,000.00			
To reverse part of client entry 200,413 as this was an operating reserve entry and the other side should have been recorded to a reserve transfer account								
20	31/12/2021	Transfer to Reserve	2-73-00-761	90. 1	200,000.00			
20	31/12/2021	Transfer from Reserve	5-12-00-920	90. 1		200,000.00		
To record reserve transfer entry to show movement from general admin operating reserve to pool capital reserve								
21	31/12/2021	Professional and Special Services	2-21-00-230	BB.11	130,907.00			
21	31/12/2021	Accrual	4-00-00-280	BB.11		130,907.00		
To set up policing accrual to agree to funding model								
22	31/12/2021	Other Revenue - Own Source	1-00-00-590	P. 2	11,758.00			

20/04/2022
4:40 PM

Preparer BG 26/03/2022 Peer	Detailed CP 15/04/2022 Tax	Supervisory TGD 20/04/2022 TB1-1
-----------------------------------	----------------------------------	--

Town Of Grimshaw
Year End: December 31, 2021
Adjusting Journal Entries
Date: 01/01/2021 To 31/12/2021

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatements
22	31/12/2021	Land For Own Government Use	3-00-00-640	P. 2		11,758.00		
22	31/12/2021	Equity In Fixed Assets	4-00-00-800	P. 2	11,758.00			
22	31/12/2021	Accumulated Surplus	4-00-00-910	P. 2		11,758.00		
To dispose of Elk's Hall land								
23	31/12/2021	Transfer to Operating Reserve	2-12-00-763	VV. 2	115,000.00			
23	31/12/2021	General Admin. - Operating Reserve	4-12-00-760	VV. 2		115,000.00		
To record reserve transfer								
					4,847,215.24	4,847,215.24		
Net Income (Loss)			241,298.67					

20/04/2022
4:40 PM

Preparer	Detailed	Supervisory
BG 26/03/2022	CP 15/04/2022	TGD 20/04/2022
Peer	Tax	
TB1-2		

Approval Date:	April 26, 2021	Policy Number:	P-51-41-D
Motion:	21-04-163		
Supersedes:	P-51-41-C		
Title:	Taxi Pass Program Policy		
Board Review:	Approved by the Community Services Board on January 27, 2021.		

Purpose

The Town of Peace River is committed to providing an affordable transportation option for low-income members of the community through the Taxi Pass Program. The purpose of this Policy is to establish guidelines and procedures governing the administration of the Taxi Pass Program.

Policy

The Taxi Pass Program provides subsidized taxi passes to eligible clients who live in the Town of Peace River. Clients can purchase up to 3 booklets of Taxi Passes per month. The passes are sold in books of 20, for \$15.00 each, giving the client \$100 in taxi rides per book.

Eligibility and Term of Approval

1. Clients must be 18 years of age or older. Dependent children are not eligible for the program.
2. Clients must reside within the Town of Peace River and provide proof of residency.
3. Clients must meet one of the following criteria:
 - 3.1. Seniors: Individuals who are 65 or older must provide proof of age and a Notice of Assessment or Income Tax Summary from the Canada Revenue Agency upon initial application. The income threshold for Seniors is based on the Alberta Seniors Support Program.

Senior Income Thresholds:

 - Single senior with an annual income of \$28,785 or less,
 - Senior couples with a combined annual income of \$46,745 or less. Both partners must provide their Income Tax Summary or Notice of Assessment.
 - 3.1.1. Seniors will be required to provide their Income Tax documents upon initial application but will not need to resubmit their Income Tax unless they become Inactive as defined in Section 6 of this policy and do not purchase passes in one calendar year.



- 3.1.2. Clients who applied under the Senior category and were approved under Policy P-51-41-C or previous versions and who are not Inactive as defined in Section 6 of this policy will not be retroactively income tested. Senior clients who become Inactive and have not purchased in more than one calendar year will be required to reapply for the program with proof of residency and income.
- 3.2. Disability: Individuals who are at least 18 years of age with a Mental or Physical disability, who also meet the following Income thresholds:
- Single Individual, with no partner, spouse, or dependent children – maximum income of \$15,000 per year as shown on Line 15000 of their Notice of Assessment or Income Tax Summary.
- Combined Family Income, where family is defined as a couple with no children or a couple or single individual with dependent children residing with them – maximum combined income of \$25,000. In a two-partner household the partner of the individual applying must also provide their Income Tax Summary or Notice of Assessment.
- 3.2.1. Approvals for the Disability category expire on May 31 every year, and clients must provide proof of residency and their Notice of Assessment or Income Tax Summary for the current Tax Year annually to be renewed. For example, an Income Tax Summary for the 2020 Tax Year will be valid until May 31 of 2022, at which time the client will need to provide a new Summary for the 2021 Tax Year to remain on the program.
- 3.3. Students at Northern Lakes College: Individuals are eligible for the duration of their enrolment in a program at Northern Lakes College. Applicants must provide documentation verifying dates of enrolment.
- 3.4. Individual Income: Single individuals with no children residing with them and an annual income below \$15,000 are eligible. Applicants must provide a Notice of Assessment or Income Tax Summary. Approvals expire on May 31 every year, and clients must provide proof of residency and their Notice of Assessment or Income Tax Summary for the current Tax Year annually to be renewed. For example, an Income Tax Summary for the 2020 Tax Year will be valid until May 31 of 2022, at which time the client will need to provide a new Summary for the 2021 Tax Year to remain on the program.
- 3.5. Combined Family Income: Applicants with a combined annual family income below \$25,000 in a single- or double-income family are eligible. A family may be a couple with no children,

or a couple or single parent with dependent children residing with them. Applicants must provide a current Notice of Assessment or Income Tax Summary for themselves and their spouse or partner if applicable. Approvals expire on May 31 every year, and clients must provide proof of residency and their Notice of Assessment or Income Tax Summary for the current Tax Year annually to be renewed. For example, an Income Tax Summary for the 2020 Tax Year will be valid until May 31 of 2022, at which time the client will need to provide a new Summary for the 2021 Tax Year to remain on the program.

- 3.5.1. Referrals for Low Income Clients: Clients who are unable to provide Canada Revenue Agency documentation of income may obtain a referral from a Social Services agency verifying that they meet the income requirement. The client will be approved until May 31 of the following tax year and then will be required to provide Canada Revenue Agency documentation. A referral will not be accepted for subsequent years, with the exception of Women's Shelter clients. Clients referred from the Women's Shelter will be evaluated on a case by case basis. Clients who use the Agency Referral must still provide documents showing Proof of Residency.

- 3.6. AISH (Assured Income for the Severely Handicapped): AISH Clients are eligible on an annual basis. Applicants must provide a current AISH card, statement or letter from their AISH worker and will be required to provide a current AISH document each year by January 31.

Inactive Clients

4. Clients who do not provide documentation after their term of eligibility has expired will be moved to Inactive status and will not be permitted to purchase Taxi Passes. They will be eligible to return to Active status and purchase passes after they provide the appropriate documentation of eligibility and Proof of Residency.
5. Senior Clients who have not purchased passes in a calendar year (from Jan. 1 – Dec. 31) will be moved to Inactive status and will not be permitted to purchase Taxi Passes. They will be required to provide documentation of eligibility before purchasing again. This includes documentation that they reside in the Town of Peace River and proof of income.

Severe Medical Need

6. In the case of severe medical need of an eligible client, the client may be approved to purchase 1 additional booklet per month to a maximum of 4 booklets per month. The client must apply and qualify for Taxi Passes under one of the Senior, AISH, Disability, or Low Income categories before they can apply for Severe Medical Need. The client must have a health care provider fill out the Severe Medical Need Referral form.

7. Severe medical need is defined as lifesaving medical care that the client must access on a frequent basis. Examples include dialysis, high risk pregnancy that requires regular monitoring or daily IV antibiotics. Length of approval will be based on length of medical condition. If no time frame can be given, clients will be reassessed every 3 months.

Application Process

8. Residents who wish to apply for the Taxi Pass Program must fill out an application form and submit it to the Town of Peace River Community Services Department with appropriate documentation of residency and eligibility. The application will be reviewed by the Director of Community Services.
9. Applications which are incomplete or do not include the required documentation will not be approved.
10. Applicants will be contacted and informed whether their application has been approved or not.

Authorization of Alternate Purchaser

11. The Taxi Pass Client must purchase his/her own passes unless an Authorization of Alternate Purchaser form has been signed authorizing one other person to purchase on the Taxi Pass Client's behalf.
 - 11.1. The Client must fill out the Authorization form in person and have it witnessed by a staff member.
 - 11.2. Alternate Purchaser Authorization will expire after one year and must be renewed by the client in person. Clients can choose to set an expiry date earlier than one year.
 - 11.3. The authorized purchaser will be required to show photo ID before purchasing.
 - 11.4. No other person will be allowed to purchase passes.
 - 11.5. Taxi Drivers may not be named as an alternate purchaser.

Taxi Companies

12. Taxi Companies who wish to participate in the Taxi Pass Program will be required to sign a formal letter of understanding on an annual basis.
13. Taxi Companies must adhere to the program guidelines. Any breach of the terms of the agreement will constitute removal from the program.
14. Taxi Companies will submit an invoice monthly to the Community Services Department that accounts for all passes received. Passes must accompany the monthly invoice.

15. The Town of Peace River shall reimburse the Taxi Company \$5.00 for each ticket.

Taxi Drivers

16. Taxi Drivers are not eligible for the Taxi Pass Program. If a client becomes licensed as a Taxi Driver in the Town of Peace River, they will be suspended from the Taxi Pass Program and no longer able to purchase passes while they hold a Town of Peace River Taxi Driver Permit.
17. Taxi Drivers are not permitted to be named as Alternate Purchasers and cannot purchase Taxi Passes for any client.

Client Use

18. The Taxi Pass program is valid within Town Limits. It is not intended to subsidize rides outside of the Town of Peace River.
19. Eligible clients will be approved to purchase booklets of passes. Each pass will be valued at \$5.00. The value of the ticket can be used to partially offset with the use of cash or completely cover the cost of a Taxi ride.
20. The client provides to the taxi driver the number of passes that equal the value of the ride, or a combination of passes and cash that equals the value of the ride. The client can make the choice of how to use their passes.
21. The Taxi Driver will receive full remuneration for the posted value of the fare.
22. Clients can purchase 3 booklets per month at a cost of \$15.00 per booklet.
23. Booklets will include 20 passes – (worth \$100.00)
24. Booklets will only be sold for the current month. Clients cannot purchase passes early for the next month, they must wait until the first business day of that month. If the client didn't purchase all their books for the previous month, they cannot carry them over and purchase them the next month.
25. Passes do not have an expiry date and will only expire in the case of a major program change. Advance notification will be given in that circumstance.

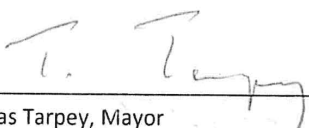
26. Passes cannot be resold and are not transferable to other individuals.

Agency Requests

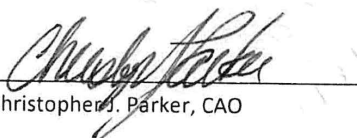
27. The Taxi Pass Program is not available for use by internal Town of Peace River programs or external agency programs or services other than the Women's Shelter and the Peace River Community Health Centre as a means of transportation.
28. The program is client based only, for direct client use. Clients must apply on an individual basis.
29. The Women's Shelter may purchase Taxi Passes for clients residing in the Shelter. Clients may apply for the program once they have transitioned from the Shelter into living in the community but can access passes from the Women's Shelter while they are residents of the Shelter.
30. Peace River Community Health Centre may purchase Taxi Passes for patients being discharged from Emergency or Acute Care who have no other transportation.

Complaints/Concerns

31. Clients or Taxi Companies and Drivers who have a concern about the Taxi Pass Program may report their concern to the Community Services Department. These concerns must be documented, including the name and contact information of the complainant. Anonymous complaints will not be received.
32. The Director of Community Services shall review all concerns and assess the requirements for next steps.
33. Taxi Bylaw concerns will be forwarded to the Community Peace Officers.



Thomas Tarpey, Mayor



Christopher J. Parker, CAO



TAXI PASS PROGRAM

INFORMATION AND FAQs

Updated May 2021

What is the Taxi Pass Program?

The Taxi Pass Program helps reduce the cost of taxi rides for eligible clients who live in the Town of Peace River. Every month clients can buy 3 booklets of 20 tickets each. One booklet costs \$15. Each booklet provides \$100 in Taxi rides, for approximately an 85% subsidy.

Who is Eligible for the Taxi Pass Program?

You must live in Peace River, be at least 18 years old, and meet one of the following criteria:

AISH (Assured Income for the Severely Handicapped) recipient

Senior age 65 and over, NEW INCOME REQUIREMENT AS OF AUG. 1, 2021: annual income below \$28,785 for a single individual or below \$46,745 for a household

Low Income – Individual: Annual income below \$15,000 for a single person with no children

Low Income – Family: Annual income below \$25,000 for combined family income.

Student at Northern Lakes College (NLC students under 18 may apply)

Disability: Physical or mental disability and Income below \$15,000 for a single person with no children or below \$25,000 for combined family income.

Find applications, book appointments and more at:

www.peaceriver.ca/taxi

How Do I Use Taxi Passes?

Each pass is worth \$5 towards the cost of a taxi ride and is used like a \$5 bill. You can pay the entire cost of the ride using passes, or you can choose to use a combination of passes and cash.

Taxi passes don't expire, so the passes you buy this month can still be used next month.

All taxis must post their rates on the vehicle. We recommend you ask what the cost of your ride will be when you call for a taxi.

Which Taxis Can I Use?

The following companies accept Taxi Passes:

Peace River Taxi 780-624-3020

Ruby's Taxi 780-625-6853

True North Taxi 780-617-0072

2 Tone Taxi..... 780-618-4890

Valley Taxi 780-625-4383

Visit peaceriver.ca/taxi for current information

Town of Peace River Community Services Department

Phone: 780-624-1000

Address: 10008 -100 Avenue

Website: peaceriver.ca/taxi

Mail: Box 6600 Peace River, AB T8S 1S4

E-Mail: communityservices@peaceriver.ca

Do I Need ID to Buy Passes?

You will be asked to show your ID every time you come in to purchase, so please make sure you bring it with you. We accept many types of ID, and your ID does not need to have a photo on it. Some of the accepted types of ID are: Driver's License or Government ID card, School ID, Passport, Alberta Health Care Card, Treaty Card, Metis Nation ID card, Firearms card, or birth certificate. Other forms of ID can also be accepted so please contact Community Services if you are not sure.

Who Can Buy My Passes – Alternate Purchasers

Under most circumstances you should buy your passes yourself. If you cannot come in to buy your passes because of poor health, work schedule or other reason you can designate one other person to buy your passes. To authorize this person you will need to come to the office and fill out an Authorization for Alternate Purchaser form in person, and it must be witnessed and signed by a staff member. Authorization expires after one year, and then you will need to come in and sign a new form. Please call (780)624-1000 to make an appointment to set up an Alternate Purchaser.

Can I Buy My Passes Early?

If you've already bought this month's passes then you must wait until the first business day of the next month to buy more passes, even if the first of the month falls on a weekend or holiday.

The Town Office is closed on Statutory Holidays.

What If I Didn't Buy My Passes Last Month?

You are only allowed to buy passes for the current month, if you didn't buy your passes last month you are still only allowed to buy 3 books this month.

How Many Passes Can I Buy?

You are allowed to buy up to 3 books of Taxi Passes every month. You will pay \$15 for each book. Each book has 20 passes in it, each pass is worth \$5 towards the cost of a taxi ride. If you buy all 3 books it will cost you \$45, which gives you \$300 in Taxi rides. That's an 85% subsidy of the cost of taking a Taxi.

What If I Need More Passes – Severe Medical Need

In the case of Severe Medical Need, you can apply to purchase one additional book of passes per month. The maximum number of books allowed for any individual is 4 per month. You must qualify and apply for the Taxi Pass program under either Senior, Low Income, Disability or AISH before you can apply for Severe Medical Need.

Severe Medical Need means you need to go to the hospital for life saving medical treatment at least once a week for an extended period. Examples are dialysis, daily IV antibiotics at the hospital, or fetal monitoring for a high-risk pregnancy. Appointments such as physiotherapy or lab work do not qualify as Severe Medical Need.

If you have a Severe Medical Need you can have your doctor or another health care provider such as a dialysis nurse fill out a Severe Medical Need form. You will be approved for one extra book for the duration of your need only, which may be only one month. If your condition is permanent, you may be asked to provide another signed form in the future so we can ensure our records are correct.

You can find the Severe Medical Need Referral Form online at www.peaceriver.ca/taxi.

APPLYING AND RENEWING

How Do I Apply and Renew?

You will need to fill out an Application & Renewal form and submit proof of residence and your current income or AISH documents. The online form can be found at peaceriver.ca/taxi, and is optimized to use with a smart phone to upload photos of your documents, or use a computer and scanner. If you are having trouble with the online form please call (780)624-1000 for assistance.

Seniors – Renew only if Inactive

Seniors who are applying for the first time submit proof of age, residency and either a Notice of Assessment or Income Tax Summary for yourself and your spouse or partner, if applicable. As long as you remain Active on the program, and purchase at least once in year, you don't need to reapply.

AISH Clients – January Renewal

Budget Information	
Description	Amount \$
AISH ALLOW	1588
SUPPL HH	-935
NET CHEQUE	653
*****	*****

Your card must say AISH ALLOW. If it doesn't, you will need to get a letter from your AISH worker confirming you receive AISH.

2400 10/20/2019 00:00:00

HEALTH BENEFITS CARD
High Ben DC [REDACTED] *Alberta*
Care No: [REDACTED]
1234, 94 St
Peace River, AB [REDACTED]

Recipient's Card No. [REDACTED] Office Use Only
Persons covered: [REDACTED] (* Not Covered)

If your address is a post office box you will need another kind of proof of residency

This card will help you get health services in your area. It is not a document of proof of residence. It is only valid in the province of Alberta. It is not valid in other provinces and territories.

Signature of recipient (date) [REDACTED]
CARD NOT VALID OUTSIDE ALBERTA

Expiry Date Jan. 31, 2021

Birth date: [REDACTED] Sex: F
19570909 F

Benefits for persons covered:
OPTICAL
SUPP DENTAL
SUPP DENTUR
GR AMBULANCE
AIDL
EYE EXAM

The expiry date must be no older than 3 months.

AISH clients need to provide a copy of your current AISH card and Proof of Residency. Your card needs to be less than 3 months old, and you will need all 3 parts of your card, as shown. All AISH clients are mailed a new card every month, if you aren't receiving yours you should contact your AISH worker. You can also ask your AISH worker for a letter confirming you are on AISH if you don't have a card. You will need to reapply before January 31 every year.

Disability—May Renewal

You will need to provide a copy of your current Notice of Assessment or Income Tax Summary, and Proof of Residency. If you live with a spouse or partner, you will also need a copy of their current Notice of Assessment or Income Tax Summary.

Disability Clients will need to reapply by May 31 every year.

Low Income Clients – May Renewal

You will need to provide a copy of your current Notice of Assessment or Income Tax Summary, and Proof of Residency. If you live with a spouse or partner, you will also need a copy of their current Notice of Assessment or Income Tax Summary.

Low Income clients need to renew by May 31 of every year.

Students at Northern Lakes College—Renew Each School Year

Students are approved for the dates of their enrolment. For example, if you are attending classes from September to June, your eligibility will expire on June 30. You will need to reapply with proof of enrolment the next school year.

What If I Have a Problem With a Taxi?

If you have a concern about the Taxi Pass Program, such as a driver not accepting passes, or charging more passes than the posted rate, please report your concerns to Community Services by calling (780)624-1000 or e-mailing communityservices@peaceriver.ca.

If you have concerns about a taxi that are not about Taxi Passes, such as unsafe or erratic operation, cleanliness, courteous service, fares, or other matters related to taxi service please contact the Community Peace Officer at (780) 624-2574.

Please be aware that the Town of Peace River does not accept anonymous complaints, and you will need to give your name and contact information. Your identity and personal information will never be shared with the Taxi Company or Driver you are reporting.

COVID-19 Response

To help prevent the spread of COVID-19 several measure are currently in place and will remain as long as necessary. You can find updates on the Town's COVID-19 response at www.peaceriver.ca/covid.

Taxi Pass Appointments— In order to minimize crowding in the office, you need to book an appointment to buy your passes. You can make an appointment by calling (780)624-1000 or online at www.peaceriver.ca/taxi

Office Capacity Reduced— Only two customers are allowed in the office at a time.

Online Applications & Renewals— Application and Renewal forms are online at www.peaceriver.ca/taxi. If you are having trouble submitting your forms online please call (780)624-1000 for assistance.

Office Hour Changes & Closures— The Community Services door may be closed to the public, however services can be accessed through the Main Town Office. Hours may be adjusted if necessary. We encourage you to call ahead before coming to the office for any purpose, as many services can be provided over the phone.

I Have More Questions, Who Can I Contact?

The Taxi Pass Program is administered through the Community Services office of the Town of Peace River, please call or e-mail if you have any questions.

Phone: (780)624-1000

E-mail: communityservices@peaceriver.ca



BYLAW NO. 1206

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF GRIMSHAW, IN THE PROVINCE OF ALBERTA FOR THE 2022 TAXATION YEAR.

WHEREAS, the Town of Grimshaw has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council Meeting held on March 23, 2022; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Grimshaw for 2022 total \$6,550,420 (before amortization); and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$4,115,204 and the balance of \$2,435,216 is to be raised by general municipal taxation; and

WHEREAS; the requisitions are:

	<u>2022 Fiscal Requisition</u>
Alberta School Foundation Fund	
Residential / Farmland	\$458,561
Non-residential	\$154,731
Opted Out School Board	
Residential/Farm land	\$67,826
Non-residential	\$24,823
	<u>\$705,941</u>

Designated Industrial Property \$421

North Peace Housing Foundation \$125,200

WHEREAS, the Council of the Town of Grimshaw is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS; the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all taxable property in the Town of Grimshaw as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$191,472,720
Non-residential	51,299,050
Farmland	213,580
Machinery and equipment	171,790
	<u>\$243,157,140.</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Grimshaw, in the Province of Alberta, enacts as follows:

1. That the Director of Finance is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Grimshaw:

<u>General Municipal</u>	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Farmland	\$1,985	\$213,580	9.2923
Residential	1,779,225	191,472,720	9.2923
Non-Residential	651,823	51,299,050	12.7063
Machinery & Equipment	<u>2,183</u>	<u>171,790</u>	12.7063
TOTAL	2,435,216	243,157,140	
<u>Alberta School Foundation Fund</u>	<u>Requisition</u>	<u>Assessment</u>	<u>Tax Rate</u>
Residential/Farm land	\$465,851	\$168,310,856	2.7678
Non-residential	\$157,678	\$44,796,035	3.5199
<u>Opted Out School Board</u>			
Residential/Farm land	\$64,699	\$23,375,444	2.7678
Non-residential	<u>\$23,420</u>	<u>\$6,653,515</u>	3.5199
Sub Total	\$711,647	\$243,135,850	

(The above includes an under levy of the prior year as follows:

Residential & Farmland	\$4,165
Non Residential (including linear assessment)	1,541
Subtotal	\$5,706

<u>North Peace Housing Foundation</u>	\$125,200	\$243,157,140.	0.5149
<u>Designated Industrial Property</u>	\$421	\$5,490,120	0.0766

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this 27th day of April, 2022.

Read a second time on this 27th day of April, 2022.

Read a third time and passed on this 27th day of April, 2022

Town of Grimshaw

MAYOR

CHIEF ADMINISTRATIVE OFFICER

MILL RATE COMPARISONS

Combined Mill Rates	2022	2021	2020	2019	2018	2017	2016	2015
Res & Farm	12.5505	12.4277	12.2981	12.0175	10.9636	11.1279	9.5660	10.3951
Non-Res	16.7166	16.8440	16.8397	16.7638	15.2072	15.1824	13.4273	14.4712
M & E	13.1967	13.1783	12.9334	12.4535	11.2639	11.2256	9.5660	10.7827

Example:

2022: A house valued at \$250,000 x 12.5505/1000 = \$3,138
2021: A house valued at \$250,000 x 12.4277/1000 = \$3,107
2020: A house valued at \$250,000 x 12.2981/1000 = \$3,074
2019: A house valued at \$250,000 x 12.0175/1000 = \$3,004
2018: A house valued at \$250,000 x 10.9636/1000 = \$2,741
2017: A house valued at \$250,000 x 11.1279/1000 = \$2,782
2016: A house valued at \$250,000 x 9.5660/1000 = \$2,392
2015: A house valued at \$250,000 x 10.3951/1000 = \$2,599

From 2021 to 2022, an increase of ~\$31 for the “avg” house.

Individual Mill Rates	2022	2021	2020	2019	2018	2017	2016	2015
Education – Residential & Farmland	2.7678	2.6586	2.7110	2.7827	2.6068	2.8091	2.2093	2.4249
Education – Non-Residential	3.5199	3.6657	3.9063	4.3103	3.9433	3.9568	3.4795	3.6885
North Peace Housing Foundation	.5149	.4898	.4792	.4741	.4440	.4070	.3041	0.3149
Municipal – Residential	9.2923	9.2792	9.1080	8.7607	7.9128	7.9118	7.0526	7.6553
Municipal – Non-Residential	12.7063	12.6884	12.4543	11.9794	10.8199	10.8186	9.6437	10.4678
Mach & Equipment	12.7063	12.6884	12.4543	11.9794	10.8199	10.8186	9.6437	10.4678
Allowance for non –collection	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000

MINUTES

Minutes of the Regular Meeting of the Grimshaw Community Services Advisory Board held in the Don Stannard Meeting Room at the Mile Zero Regional Multiplex on February 16, 2022, commencing at 7:00 p.m.

Present: Janet Fairless, George Bolkowy, Councillor Phillip Jacobs & Barb Huber

Absent: George Chuckvar & Moise Dion

Staff: Tracy Halerewich, Director of Community Services

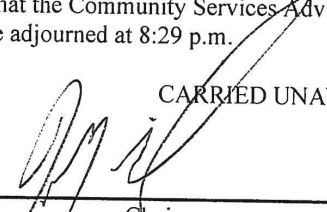
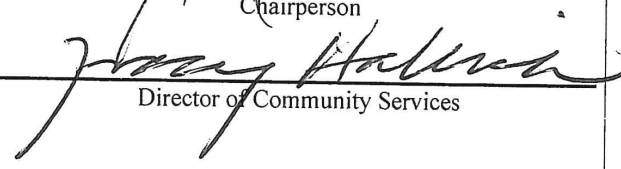
Call to Order: Janet Fairless called the meeting to Order at 7:01 p.m.

Adoption of Agenda: 015-02-16-22	BARB HUBER	<p>MOVED to adopt the Community Services Advisory Board Agenda with the following additions:</p> <p>6 g.) COVID 19 Update – MZRM February 09th h.) Signed MZRM Concession Lease Agreement with Norman Plante for Feb. 09th to June 30th, 2022 j.) Farm Safety Centre – Farm Safety Program Letter k.) Blue Imp Option #3 Proposal re: Kinsmen Playground Upgrade l.) Alberta Depot – Community Champions 2022 Grant Program 7 c) Upcoming Programs & Events</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Adoption Of Minutes: 016-02-16-22	GEORGE BOLKOWY	<p>MOVED to adopt the regular meeting minutes of the Grimshaw Community Services Advisory Board held on January 19, 2022, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Administration Reports: 017-02-16-22	PHILLIP JACOBS	<p>MOVED to accept the Administration Reports for January, 2022, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
MZRM Skate Sharpening Report: 018-02-16-22	BARB HUBER	<p>MOVED to accept the MZRM Skate Sharpening Report for January, 2022, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
MZRM OH&S Safety Meeting Minutes: 019-02-16-22	GEORGE BOLKOWY	<p>MOVED to accept the MZRM OH&S Safety Meeting Minutes for January, 2022, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Grimshaw Splash Pad – 2022 Capital Project: 020-02-16-22	GEORGE BOLKOWY	<p>MOVED to accept the 2022 Capital Project Plan (outline/layout) for the Grimshaw Splash Pad, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

Grimshaw Community Services Advisory Board Meeting Minutes
February 16, 2022

CSAB Application: 021-02-16-22	BARB HUBER	MOVED to recommend to Grimshaw Town Council the appointment of Amanda Condrotte to fill the vacant board member position on the Community Services Advisory Board, as presented. CARRIED UNANIMOUSLY
Adiabatic Fluid Cooler / Cooling Tower Replacement – 2022 Capital Project: 022-02-16-22	PHILLIP JACOBS	MOVED to accept the 2022 Capital Project Plan (outline/layout) for the Adiabatic Fluid Cooler / Tower Replacement Project with the ice plant at the MZRM, as presented. CARRIED UNANIMOUSLY
Grimshaw Playground Replacement Project & 2023 Capital Plan: 023-02-16-22	PHILLIP JACOBS	MOVED to recommend to Grimshaw Town Council that that a deposit of \$80,000.00 dollars for the purchase of option #3 playground equipment for <u>Kinsmen Park - Playground Upgrade</u> be sent to Blue Imp from the 2022 capital budget. The remaining \$ 51,706.00 dollars would be paid from our 2023 capital budget/reserve on the completion of the install during 2023 budget year, as presented. CARRIED UNANIMOUSLY
COVID 19 Update - MZRM: 024-02-16-22	GEORGE BOLKOWY	MOVED to accept the COVID 19 Update for the MZRM on February 09th, as presented. CARRIED UNANIMOUSLY
MZRM Concession Lease Agreement: 025-02-16-22	BARB HUBER	MOVED to accept the signed MZRM Concession Agreement with Norman Plante for February 09 th to June 30, 2022, as presented. CARRIED UNANIMOUSLY
Farm Safety Centre – Program Correspondence: 026-02-16-22	PHILLIP JACOBS	MOVED to accept the Farm Safety Centre – Program letter, as information. CARRIED UNANIMOUSLY
Alberta Depot – Community Champions 2022 Grant: 027-02-16-22	GEORGE BOLKOWY	MOVED to approve the Director of Community Services with applying to the Alberta Depot – Community Champions 2022 Grant Program for (12) recycled plastic garbage/recycle stands. If grant is successful the board has agreed to place the stands in the following locations – in front of MZRM, Outdoor Swimming Pool, Post Office grass area, Cemetery, Splash Pad/Gazebo, Town Office by flag poles, RCMP and the remaining five will be placed around the Grimshaw Kennedy Administration Community Park area, as presented. CARRIED UNANIMOUSLY

Grimshaw Community Services Advisory Board Meeting Minutes
February 16, 2022

CSAB Meeting Cancellation: 028-02-16-22	GEORGE BOLKOWY	<p>MOVED to approve the cancellation of the March 16, 2022 Community Services Advisory Board Meeting, as presented.</p> <p>Director of Community Services will be away on vacation.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Information Items: 029-02-16-22	BARB HUBER	<p>MOVED to accept information items 7a to c, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Round Table: 030-02-16-22		<p>All members present gave a brief update during round table.</p>
Adjournment Of Meeting: 031-02-16-22	BARB HUBER	<p>MOVED that the Community Services Advisory Board Meeting be adjourned at 8:29 p.m.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <div style="text-align: right;">  _____ Chairperson </div> <div style="text-align: right;">  _____ Director of Community Services </div>

**MACKENZIE MUNICIPAL SERVICES AGENCY
SUMMARY OF THE REGULAR BOARD MEETING
APRIL 8, 2022**

UNFINISHED BUSINESS

Current available investments and interest rates were discussed and monies will be moved around in order to obtain the most interest possible.

Options and Incentives were discussed to attract new Member Municipalities.

It was decided to keep the Agency Vehicle for another year and re-explore our options at that time.

FINANCIAL REPORT

The Capital Budget was approved

WEB MAPS SCHEDULE UPDATE & PLANNING UPDATES

The attached updates were presented to the Board.

The Agency is trying out a pilot project starting in May and running through September in where the Planners will be going out and spending a day in the office of each Municipal Member each month acting as their onsite Planner. Calendars were sent out to the Municipalities.

Next Board Meeting – Friday Sept 16, 2022. Co-hosted by the MD of Fairview #136 & Clear Hills County. Location to be determined.

MUNICIPAL HIGHLIGHTS (Year Jan - March, 2022)

AREA	PROJECT	COMMUNITIES
LONG RANGE PLANNING	<ul style="list-style-type: none"> ▪ Intermunicipal Development Plan Review 	<ul style="list-style-type: none"> ▪ MD 135/CNL
	<ul style="list-style-type: none"> ▪ Area Structure Plan Amendment 	<ul style="list-style-type: none"> ▪ M.D. of Peace No. 135
	<ul style="list-style-type: none"> ▪ Municipal Development Plan Refresh 	<ul style="list-style-type: none"> ▪ M.D. of Fairview No. 136*
	<ul style="list-style-type: none"> ▪ Land Use Bylaw Refresh 	<ul style="list-style-type: none"> ▪ Town of Falher*
	<ul style="list-style-type: none"> ▪ Land Use Bylaw Refresh 	<ul style="list-style-type: none"> ▪ Northern Sunrise County*
SPECIAL PROJECTS	<ul style="list-style-type: none"> ▪ Mural Policy 	<ul style="list-style-type: none"> ▪ Town of High Prairie*
	<ul style="list-style-type: none"> ▪ Recreation Master Plan 	<ul style="list-style-type: none"> ▪ M.D. of Peace No. 135* ▪ Town of High Prairie*
	<ul style="list-style-type: none"> ▪ New Community Park 	<ul style="list-style-type: none"> ▪ Town of Grimshaw*
	<ul style="list-style-type: none"> ▪ Cemetery Flood Remediation 	<ul style="list-style-type: none"> ▪ Town of Grimshaw*
	<ul style="list-style-type: none"> ▪ Senior's Housing (Villa) Expansion 	<ul style="list-style-type: none"> ▪ Town of Falher*
	<ul style="list-style-type: none"> ▪ Subdivision Criteria 	<ul style="list-style-type: none"> ▪ Clear Hills County*
	<ul style="list-style-type: none"> ▪ Community Lay-out & Design 	<ul style="list-style-type: none"> ▪ Town of Rainbow Lake*
	<ul style="list-style-type: none"> ▪ Review of RV Park Guidelines 	<ul style="list-style-type: none"> ▪ Northern Sunrise County
CURRENT PLANNING	<ul style="list-style-type: none"> ▪ Land Use Bylaw (LUB) Amendments (3) <ul style="list-style-type: none"> ○ MPC and Variance ○ Caretaker's Residence ○ Redistricting (AG to RI-GP) 	<ul style="list-style-type: none"> ▪ Town of High Prairie* ▪ Town of Grimshaw* ▪ M.D. of Peace No. 135*
	<ul style="list-style-type: none"> ▪ Development Permit Review (12) <ul style="list-style-type: none"> ○ Building addition ○ Manufactured home ○ Accessory buildings ○ Solar panel ○ Cardlock/retail gas station ○ Tennis and beach volleyball courts ○ Commercial sign 	<ul style="list-style-type: none"> ▪ Town of High Prairie ▪ Town of High Prairie ▪ Town of Falher/High Prairie/Manning ▪ Town of High Prairie ▪ MD 135* ▪ Town of Falher ▪ Town of Falher
	<ul style="list-style-type: none"> ▪ Dev Enquiries/Requests/Other Support <ul style="list-style-type: none"> ○ Communications tower ○ Building addition ○ Ramp ○ Lot acquisition and consolidation ○ Development permit extension ○ Land ownership/use ○ Commercial Overlay extension ○ Rezoning ○ Gravel pit ○ Subdivision enquiries ○ Servicing agreement ○ Tax Instalment & Penalty Bylaw ○ Shooting/Gun Range inquiry 	<ul style="list-style-type: none"> ▪ Town of High Prairie ▪ Town of High Prairie/MD 135 ▪ Town of High Prairie ▪ Town of Falher ▪ Town of High Prairie ▪ Town of High Prairie ▪ Town of Grimshaw ▪ MD 135 ▪ MD 135 ▪ MD 135, CHC, MD 136, etc ▪ Village of Berwyn ▪ Town of Falher ▪ Clear Hills County

AREA	PROJECT	COMMUNITIES
CURRENT PLANNING	<ul style="list-style-type: none"> ▪ Dev Enquiries/Requests/Other Support (cont'd) <ul style="list-style-type: none"> ○ Development within a colony (letter) ○ Vaping regulations/legislation ○ Manufactured home ○ Confirmation of zoning/district for a parcel ○ Hunting bylaw ○ Streetlight standards ○ Review of development agreement ○ Modular home setback and foundation. ○ Storage facility 	<ul style="list-style-type: none"> ▪ Clear Hills County ▪ Town of Falher ▪ Town of Falher/ High Prairie ▪ Northern Sunrise County ▪ Northern Sunrise County ▪ Town of Manning ▪ Northern Sunrise County ▪ Town of Manning ▪ Northern Sunrise County
GIS	▪ Street traffic direction map to support a bylaw.	▪ Town of Manning
	▪ Oil and Gas maps (6 maps)	▪ Northern Sunrise County*
	▪ Grader Belt map	▪ Clear Hills County
	▪ Pat's Creek trail map	▪ Northern Sunrise County
	▪ Data compilation	▪ Town of High Prairie
	▪ Map order (printing job)	▪ Clear Hills County
	▪ Rural Addressing map update	▪ MD of Fairview No. 136

*On-going

MACKENZIE MUNICIPAL SERVICES AGENCY

To: Board Members
 Date: April 2022
 Re: Subdivision Report

The following table outlines the number of subdivision applications received from January 1, 2022 to March 31, 2022, compared to the same period for 2021.

Municipality	# of Applications 2022	Use - No. of Lots Created	# of Applications 2020	Use - No. Of Lots Created
Berwyn	0		0	
Clear Hills County	1	CR – 1	3	FS – 1; CR – 2
Donnelly	0		0	
Fairview	1	COM -1	0	
Falher	0		0	
Girouxville	0		0	
Grimshaw	0		0	
High Prairie	0		0	
Hines Creek	0		0	
Manning	0		0	
McLennan	0		0	
M.D. of Smoky River	2	FS-2	1	FS – 1
M.D. of Peace	2	AG-1; FS -1	0	
M.D. of Fairview	2	FS - 2	1	AG - 1
Nampa	0		0	
Northern Sunrise County	1	IND -1	4	FS – 2; CR-2, 1 - IND
Rainbow Lake	0		0	
Peace River	0		0	
TOTAL # OF APPLICATIONS	9	9 lots	9	10 lots

CR - Country residential
 FS - Farmstead separation

RES - Residential
 IND - Industrial

REC - Recreational
 COM - Commercial

Inst. - Institutional
 AG - Agricultural

2022 CONTRACT PROJECTS

MAPPING PROJECTS	LEAD STAFF	DATE	STATUS	HOURS	BILLED AMOUNT
Mighty Peace Tourist Association	Yemi			\$60.00/hr	
Visitors Guide Map			March Work	8-10	\$ 600.00
Total Contract Amount - Billed upon completion					
Mighty Peace Tourist Association	Yemi/Clark				
Circle T Map			March Work	16	\$ 960.00
Total Contract Amount - Billed upon completion					
Clear Hills County	Yemi				
Ownership & Cadastral Maps			March Work		\$ 825.00
Total Contract Amount - Billed upon completion					

Outside Contracts Total

Mapping Total

\$ 2,385.00

TOTAL

\$ 2,385.00

2022 MMSA Web Map Update & Develop Schedule

2022.3.3

No	Member	Schedule	Project	Note
1	Town of Grimshaw	2022.1.18	Finished to update two web maps.	The schedule maybe adjust according to our priority projects or another reason.
2	Town of Falher	2022.2.16 - 3.3	Process latest data & update two web maps.	
3	Pilot project for Falher	2022.3.4 - 3.30 (16 work days)	1. Use ArcGIS Pro process & publish some basic layers. 2. Use ArcGIS online develop the main page. 3. Add more layers as we can.	
4	Town of High Prairie	2022.3.31 - 4.14 ?	Process latest data & update two web maps.	
5	Develop new web maps. Update paper map.	2022.4.19 - 5.9 ? (12 work days)	1.The same as No.3. <i>Try to finish the pilot project?</i> 2. Update paper map, etc. GIS jobs.	
6	2021 assessment update	2022.5.10 - 6.9 ? (20 work days)	Process 2021 assessment data, update 22 web maps. Maybe in April, switch sometime with No.3, 4 & 5. ?	
7	Town of Rainbow Lake	2022.6.10 - 6.24	Process latest data & update two web maps.	
8	Town of Manning	2022.6.27 - 7.11		
9	MD of Fairview No.136	2022.7.12 - 7.26		
10	MD of Peace No.135	2022.7.27 - 8.10		
11	Clear Hills County (CHC)	2022.8.11 - 8.25		
12	Develop new web maps. Update paper map.	2022.8.29 - 9.29 (21 work days)	1.The same as No.3. 2. Update paper map, etc. GIS jobs.	
13	Village of Berwyn	2022.9.30 - 10.14	Process latest data & update two web maps.	
14	Village of Nampa	2022.10.17 - 10.31		
15	Develop new web maps. Update paper map.	2022.11.1 - 12.23 (34 work days)	1.The same as No.3. 2. Update paper map, etc. GIS jobs.	
STEP	Step 1: Use ArcGIS Pro to process & publish some basic layers.			Phase I
	Step 2: Do some research about Falher's another web map in Smoky River web site.			
	Step 3: Use ArcGIS online to develop the main page, which shows all above layers with pop-up, and can open assessment pdf file & picture, then gave to Falher as the first version web map.			
	Step 4: According to Falher's feedback, improve the web map. Finish this pilot project.			
	Step 5: Start the second, third, ..., web map development.			Phase II
Software	Phase I: we just need curent ArcGIS Online License. End to step 4.			
	Phase II: we need more ArcGIS Online Viewer, Creator, etc. Licenses according to our members' request & development technical support. We need do more research about it. Before Step 5.			

REGULAR MEETING

The minutes of the regular meeting of the Long Lake Regional Waste Management Services Commission held March 21, 2022.

PRESENT:

1. Village of Berwyn
Ken Montie, Vice Chairperson
2. Town of Grimshaw
Stephen Hennings, Chairperson
3. Town of Manning
Robert McLeod, Director
4. County of Northern Lights
Terry Ungarian, Alternate
5. Long Lake Regional Waste-
Neil Vance and Therese Vance

A. CALL TO ORDER:

Stephen Hennings called the meeting to order at 7:02 p.m.

B. ADOPTION OF AGENDA:

2752-032122 ROBERT McLEOD MOVED adoption of the agenda as presented.

CARRIED UNANIMOUSLY

C. DELEGATIONS AND TOPICS: Robert Hoy InVision – Presentation of 2021 Financial Statement

2753-032122 ROBERT McLEOD MOVED to accept the delegation for information.

CARRIED UNANIMOUSLY

D. ADOPTION OF THE MINUTES:

2754-032122 ROBERT McLEOD MOVED adoption of the minutes for the regular meeting held February 22, 2022.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM MINUTES:

1. M.D. of Peace No. 135 Joining – Approvals – Unanimous approval from existing municipalities and directors on file - missing is one for Ken Montie. Ken Montie verbally approved.

2755-032122 STEPHEN HENNINGS MOVED to accept the approval letters from the municipalities and add Ken Montie's approval to those received.

CARRIED UNANIMOUSLY

2. Cards for Municipality Users – New Quote

2756-032122 KEN MONTIE MOVED to get the cards made by Valley Printers as per the quote provided and the municipalities will distribute them.

CARRIED UNANIMOUSLY

3. Regional Landfill Sign – Quote – Wait?

2757-032122 TERRY UNGARIAN MOVED that the matter be tabled to the July 2022 meeting.

CARRIED UNANIMOUSLY

4. Main Site Contract – Signed

5. Amended Master Agreement and Invoice

2758-032122 ROBERT McLEOD MOVED to accept the amended Master Agreement as presented.

CARRIED UNANIMOUSLY

2759-032122 STEPHEN HENNINGS MOVED to pay the invoices from Brownlee LLP for the amended Master Agreement and legal opinions totalling \$3,521.38.

CARRIED UNANIMOUSLY

2760-032122 STEPHEN HENNINGS MOVED to split the costs for the amended Master Agreement among all participating municipalities therefore M.D. of Peace No. 135 will pay 1/5.

CARRIED UNANIMOUSLY

F. ACCOUNTS AND FINANCE:

1. Accounts Payable and Financial Statement:

2761-032122 KEN MONTIE MOVED that the accounts payable and financial statement be accepted as presented.
CARRIED UNANIMOUSLY

G. CHAIRPERSONS REPORT:

H. CONTRACTORS CONCERNS/REPORTS/INFORMATION:

1. High Country Refrigeration – Fuel Surcharge - \$5 flat rate 15% per km increase.

2762-032122 STEPHEN HENNINGS MOVED the above be accepted as informational.
CARRIED UNANIMOUSLY

I. MEMBER CONCERNS: None

J. NEW BUSINESS:

1. Appointment of Secretary-Treasurer

2763-032122 TERRY UNGARIAN MOVED to appoint Therese Vance as Secretary-Treasurer.
CARRIED UNANIMOUSLY

2. Breakdown of Security Deposit Used from DML 910150 (Main Site) – Renewal/Rent

3. GOA – Security Deposit Increase for DML 910150 (Main site) – Discussion held on items 2 and 3.

2764-032122 ROBERT McLEOD MOVED that we repay \$1,270.00 to the GOA for DML 910150 bringing the security deposit back up to \$16,188.00.

CARRIED UNANIMOUSLY

4. Response to M.D. of Peace No. 135 regarding joining – 90 days up April 8, 2022 – Discussion held.

2765-032122 KEN MONTIE MOVED that we provide the M.D. of Peace No. 135 with the relevant information pertaining to the Master Agreement, financial obligation, governance structure, bylaws and policy manual as discussed.

CARRIED UNANIMOUSLY

5. Spring Clean Up – Grimshaw Transfer Station – April 25 – 30?

2766-032122 STEPHEN HENNINGS MOVED that the Grimshaw Residential Spring Clean Up be held from Monday, April 25, 2022 to Saturday, April 30, 2022.

CARRIED UNANIMOUSLY

6. 2021 Financial Statement – sign and distribute to municipalities

2767-032122 KEN MONTIE MOVED to accept and sign the 2021 Financial Statement and distribute it along with the amended 2022 Budget to the municipalities.

CARRIED UNANIMOUSLY

K. BYLAWS:

L. CORRESPONDENCE:

1. Clean Farms – Chemical and Medication Round Up – Fall 2022

2768-032122 KEN MONTIE MOVED to accept the correspondence as informational.

CARRIED UNANIMOUSLY

M. "IN PRIVATE":

N. NEXT MEETING/ADJOURNMENT:

2769-032122 KEN MONTIE MOVED that the next meeting be held Tuesday, April 19, 2022 at the Dixonville Senior Centre.

CARRIED UNANIMOUSLY

Meeting was adjourned at 8:46 p.m.

(Chairperson)

(Recording Secretary)



April 14, 2022

Announcement: Peace River Transport

On behalf of Mercer International Inc., we are pleased to announce the establishment of a new Mercer transportation company by the name of Peace River Transport. Peace River Transport (PRT) was developed in conjunction with the recent Mercer Peace River (MPR) Fibre Procurement Project.

As shared, the MPR Fibre Procurement Project, planned for completion in Spring 2022, will greatly improve our environmental performance by transforming our process into one that is more streamlined and efficient thus lowering our carbon footprint. A key component to this is the transition from off site aspen chipping to hauling cut to length logs on larger, more efficient 10-axle trucks.

To further sustainability and in support of this project, a business decision was made to establish a new transportation company. PRT, operating as part of the Mercer International group of companies, is a standalone entity that will provide safe and efficient transportation of logs to MPR while also opening the door for potential long term, meaningful partnerships in the region.

This establishment is fundamental to improving our overall environmental performance by way of creating transportation efficiencies. Currently, PRT has requisitioned 11 modern 10 axle log trucks with aims of expanding to over 33. These trucks, primarily operated by PRT personnel, will provide a portion of MPR's fibre transportation needs. The immediate investment is expected to create 22 jobs of which about half will be structured as year round opportunities and the remainder seasonal.

This venture further demonstrates how Mercer continues to look for innovative, new ways to conduct business in alignment with our vision of sustainability. PRT will build on Mercer's environmental and social commitments while also advancing our economic competitiveness in the forestry sector. We look forward to working alongside PRT as it develops - contributing to the local economies, broadening our business scope, and creating future opportunities, together.



Mercer Peace River Ltd.

Postal Bag 4400, #1 Pulp Mill Site Road, Pulp Mill Site, Peace River, AB Canada T8S 1V7 | 780 624 7000 | www.mercerint.com



For more information on this new development, please contact Stefan Szabo, MPR Woodlands Manager at stefan.szabo@mercerint.com.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Roger Ashfield'.

Roger Ashfield, Managing Director



Mercer Peace River Ltd.

Postal Bag 4400, #1 Pulp Mill Site Road, Pulp Mill Site, Peace River, AB Canada T8S 1V7 | 780 624 7000 | www.mercerint.com

Committee of Council Reports

General Government & Finance:

- Mayor Wald, Deputy Mayor Hennings
- Councillor Messner, Councillor Bissell

Protection to Persons and Property

- Councillor Jacobs, Councillor Sklapsky

Transportation & Infrastructure

- Councillor Sklapsky, Councillor Hennings

Environmental Health:

- Councillor Hennings, Councillor Sklapsky

Community Services:

- Councillor Jacobs, Councillor Johnson

Planning:

- Mayor Wald

Round Table:

Date: 2022-04-19 11:04:35 PM
 User: Taxes
 Audit Trail Code: PMTRX00003862

Town of Grimshaw
 Payables Distribution Posting Journal

COPY

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000072125	INV	PEACE68 PEACE COUNTRY CO-OP GRIMSHAW	028397	2022-02-28	2022-02-28		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-74-00-520 Small Tools, Supplies		\$109.28	GSTRI 5%	\$2.09	\$2.09 \$107.19
		Voucher Total:		\$109.28		\$2.09	\$2.09 \$107.19 **
000072127	INV	NORTH54 NORTHERN DOUGH	595	2022-03-02	2022-03-02		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-51-00-280 Programs & Events		\$240.00		\$0.00	\$0.00 \$240.00
		Voucher Total:		\$240.00		\$0.00	\$0.00 \$240.00 **
000072129	INV	RAEDI01 RAEDIANCE FLORIST & GIFT SHOP	004051	2022-03-02	2022-03-17	Net 15	
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-71-00-280 Programs and Events		\$164.77		\$0.00	\$0.00 \$164.77
		Voucher Total:		\$164.77		\$0.00	\$0.00 \$164.77 **
000072131	INV	WALMA01 WAL-MART CANADA INC.	006395	2022-03-06	2022-03-21	Net 15	
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-51-00-280 Programs & Events		\$233.54	GSTRI 5%	\$11.12	\$11.12 \$222.42
		Voucher Total:		\$233.54		\$11.12	\$11.12 \$222.42 **
000072133	INV	REDAP01 RED APPLE	007481	2022-03-07	2022-03-22	Net 15	
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-51-00-280 Programs & Events		\$25.00		\$0.00	\$0.00 \$25.00
		Voucher Total:		\$25.00		\$0.00	\$0.00 \$25.00 **
000072135	INV	SHELL01 SHELL CANADA	010634	2022-03-10	2022-03-25	Net 15	
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton		\$131.00	GSTRI 5%	\$6.24	\$6.24 \$124.76
		Voucher Total:		\$131.00		\$6.24	\$6.24 \$124.76 **
000072137	INV	REDAP01 RED APPLE	015983	2022-03-15	2022-03-30	Net 15	
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount Post Amount
		2-51-00-280 Programs & Events		\$142.12	GSTRI 5%	\$4.41	\$4.41 \$137.71
		Voucher Total:		\$142.12		\$4.41	\$4.41 \$137.71 **

Date: 2022-04-19 14:04:35 PM
 User: Taxes
 Audit Trail Code: PMTRX00003862

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 2

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072139	INV	CAMBR01 CAMBRIDGE HOTEL AND CONFERENCE	41902	2022-03-17	2022-03-17			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-72-00-211 Travel & Subsistence		\$176.78		\$0.00	\$0.00	\$176.78
		Voucher Total:		\$176.78		\$0.00	\$0.00	\$176.78 **
000072141	INV	AMAZO01 AMAZON.CA	MARCH 2022	2022-03-21	2022-03-21			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$8.39		\$0.00	\$0.00	\$8.39
		Voucher Total:		\$8.39		\$0.00	\$0.00	\$8.39 **
000072143	INV	SPOTI01 SPOTIFY	MARCH 2022	2022-03-21	2022-03-21			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-74-00-520 Small Tools, Supplies		\$10.49		\$0.00	\$0.00	\$10.49
		Voucher Total:		\$10.49		\$0.00	\$0.00	\$10.49 **
000072145	INV	SHELL01 SHELL CANADA	024240	2022-03-24	2022-04-08	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton		\$126.00 GSTRI 5%		\$6.00	\$6.00	\$120.00
		Voucher Total:		\$126.00		\$6.00	\$6.00	\$120.00 **
000072147	INV	AMAZO01 AMAZON.CA	MARCH 2022-1	2022-03-24	2022-03-24			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$8.39		\$0.00	\$0.00	\$8.39
		Voucher Total:		\$8.39		\$0.00	\$0.00	\$8.39 **
000072149	INV	CERTI03 CERTIFIED TRACKING SOLUTIONS	INV329429	2022-02-28	2022-02-28			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-32-00-230 Professional & Special Service		\$286.97 GSTRI 5%		\$13.67	\$13.67	\$273.30
		Voucher Total:		\$286.97		\$13.67	\$13.67	\$273.30 **
000072151	INV	CERTI03 CERTIFIED TRACKING SOLUTIONS	INV333566	2022-03-09	2022-03-09			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-32-00-230 Professional & Special Service		\$109.80 GSTRI 5%		\$2.00	\$2.00	\$107.80
		Voucher Total:		\$109.80		\$2.00	\$2.00	\$107.80 **

Date: 2022-04-19 1:04:35 PM
 User: Taxes
 Audit Trail Code: PMTRX00003862

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 3

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072153	INV	ZOOMV01	139524822	2022-03-23	2022-03-23			
		ZOOM VIDEO COMMUNICATIONS				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-520		\$210.00	GSTRI 5%	\$10.00	\$10.00	\$200.00
		Small Tools & Supplies						
		Voucher Total:		\$210.00		\$10.00	\$10.00	\$200.00 **
000072155	INV	PEACE68	003392	2022-03-03	2022-03-03			
		PEACE COUNTRY CO-OP GRIMSHAW				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-510		\$104.54		\$0.00	\$0.00	\$104.54
		Office Supplies						
		Voucher Total:		\$104.54		\$0.00	\$0.00	\$104.54 **
000072157	INV	PEACE68	015311	2022-03-15	2022-03-15			
		PEACE COUNTRY CO-OP GRIMSHAW				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-510		\$82.49	GSTRI 5%	\$1.22	\$1.22	\$81.27
		Office Supplies						
		Voucher Total:		\$82.49		\$1.22	\$1.22	\$81.27 **
000072159	INV	MRMIK01	333194	2022-03-04	2022-03-19	Net 15		
		MR.MIKES STEAKHOUSE				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-290		\$491.25	GSTRI 5%	\$20.34	\$20.34	\$470.91
		Other						
		Voucher Total:		\$491.25		\$20.34	\$20.34	\$470.91 **
000072161	INV	COMMU06	16330	2022-03-15	2022-04-14	Net 30		
		COMMUNITY FUTURES PEACE COUNTR				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-11-00-211		\$75.00		\$0.00	\$0.00	\$75.00
		Council Travel & Subsistence						
		Voucher Total:		\$75.00		\$0.00	\$0.00	\$75.00 **
000072163	INV	COMMU06	16330-1	2022-03-15	2022-04-14	Net 30		
		COMMUNITY FUTURES PEACE COUNTR				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-11-00-211		\$75.00		\$0.00	\$0.00	\$75.00
		Council Travel & Subsistence						
		Voucher Total:		\$75.00		\$0.00	\$0.00	\$75.00 **
000072165	INV	COMMU06	16330-2	2022-03-15	2022-04-14	Net 30		
		COMMUNITY FUTURES PEACE COUNTR				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-11-00-211		\$75.00		\$0.00	\$0.00	\$75.00
		Council Travel & Subsistence						
		Voucher Total:		\$75.00		\$0.00	\$0.00	\$75.00 **

Date: 2022-04-19 14:04:35 PM
 User: Taxes
 Audit Trail Code: PMTRX00003862

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 4

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072167	INV	PEACE68 PEACE COUNTRY CO-OP GRIMSHAW	13090040	2022-03-04	2022-03-04			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-510 Office Supplies		\$54.70		\$0.00	\$0.00	\$54.70
		Voucher Total:		\$54.70		\$0.00	\$0.00	\$54.70 **
000072169	INV	PEACE68 PEACE COUNTRY CO-OP GRIMSHAW	13020020	2022-03-14	2022-03-14			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-290 Other		\$45.95	GSTRI 5%	\$1.70	\$1.70	\$44.25
		Voucher Total:		\$45.95		\$1.70	\$1.70	\$44.25 **
000072171	INV	OFFIC02 OFFICE OF WATER PROGRAMS	862839	2022-03-14	2022-03-14			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-148 Training		\$10.52		\$0.00	\$0.00	\$10.52
		Voucher Total:		\$10.52		\$0.00	\$0.00	\$10.52 **
		Report Totals:		\$2,996.98		\$78.79	\$78.79	\$2,918.19 ***

Date: 2022-04-14 11:03:25 AM
 User: Taxes
 Audit Trail Code: PMTRX00003861

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072196	INV	NORTH01 NORTH PEACE GAS CO-OP LTD.	829423	2022-04-05	2022-05-05	Net 30		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-540 Utilities		\$705.95	GSTRI 5%	\$33.62	\$33.62	\$672.33
		Voucher Total:		\$705.95		\$33.62	\$33.62	\$672.33 **
000072197	INV	NORTH01 NORTH PEACE GAS CO-OP LTD.	830104	2022-04-05	2022-05-05	Net 30		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-41-00-540 Utilities		\$45.31	GSTRI 5%	\$2.16	\$2.16	\$43.15
		Voucher Total:		\$45.31		\$2.16	\$2.16	\$43.15 **
		Report Totals:		\$751.26		\$35.78	\$35.78	\$715.48 ***

COPY

Date: 2022-04-11 1:22:33 PM
 User: Taxes
 Audit Trail Code: PMTRX00003857

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000072124		AMSCO01	22-1042756	2022-04-07	2022-04-22	Net 15	
INV		ALBERTA MUNICIPAL SERVICES COR				Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-41-00-540	\$1,006.07		\$0.00	\$0.00	\$1,006.07
		Utilities					
		2-32-00-540	\$1,471.40		\$0.00	\$0.00	\$1,471.40
		Utilities					
		2-32-00-544	\$7,974.75		\$0.00	\$0.00	\$7,974.75
		Street Lights					
		2-12-00-540	\$750.77		\$0.00	\$0.00	\$750.77
		Utilities					
		2-73-00-540	\$640.10		\$0.00	\$0.00	\$640.10
		Utilities					
		2-75-00-540	\$555.53		\$0.00	\$0.00	\$555.53
		Utilities					
		2-23-00-540	\$1,215.83		\$0.00	\$0.00	\$1,215.83
		Utilities					
		2-72-00-540	\$277.45		\$0.00	\$0.00	\$277.45
		Utilities					
		2-72-00-540	\$8,415.51		\$0.00	\$0.00	\$8,415.51
		Utilities					
		2-76-00-540	\$3,740.67		\$0.00	\$0.00	\$3,740.67
		Utilities					
		2-74-00-540	\$3,740.67		\$0.00	\$0.00	\$3,740.67
		Utilities					
		2-72-00-540	\$3,740.67		\$0.00	\$0.00	\$3,740.67
		Utilities					
		2-77-00-540	\$1,180.51		\$0.00	\$0.00	\$1,180.51
		Utilities					
		2-12-00-540	\$2,536.41		\$0.00	\$0.00	\$2,536.41
		Utilities					
		2-68-00-540	\$4,525.59	GSTRI 5%	\$1,989.17	\$1,989.17	\$2,536.42
		-Kennedy Site- - Utilites					
		Voucher Total:	\$41,771.93		\$1,989.17	\$1,989.17	\$39,782.76 **
		Report Totals:	\$41,771.93		\$1,989.17	\$1,989.17	\$39,782.76 ***

COPY

Date: 2022-04-04 1:52:19 PM
 User: Taxes
 Audit Trail Code: PMTRX00003850

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072051	INV	CWBLE01	APR12022	2022-04-01	2022-04-01			
		CWB NATIONAL LEASING INC						
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-230		\$354.90	GSTRI 5%	\$16.90	\$16.90	\$338.00
		Professional & Special Service						
		Voucher Total:		\$354.90		\$16.90	\$16.90	\$338.00 **
		Report Totals:		\$354.90		\$16.90	\$16.90	\$338.00 ***

COPY

Date: 2022-04-04 1:50:43 PM
User: Taxes
Audit Trail Code: PMTRX00003849

Town of Grimshaw
Payables Distribution Posting Journal

Page: 1

		Document					
Voucher	Type	Vendor Name	Document Number	Date	Due Date	Terms	P.O. Number
000072050		RECEI01	APR1PAY	2022-04-01	2022-05-01	Net 30	
INV		RECEIVER GENERAL				Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		4-00-00-230	\$9,776.43		\$0.00	\$0.00	\$9,776.43
		Income Tax					
		4-00-00-231	\$5,926.80		\$0.00	\$0.00	\$5,926.80
		Canada Pension Plan					
		4-00-00-232	\$2,229.10		\$0.00	\$0.00	\$2,229.10
		Employment Insurance					
		Voucher Total:	\$17,932.33		\$0.00	\$0.00	\$17,932.33 **
		Report Totals:	\$17,932.33		\$0.00	\$0.00	\$17,932.33 ***

COPY

Date: 2022-04-06 1:55:27 PM
 User: Taxes
 Audit Trail Code: PMTRX00003853

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072061		CATER01	MAR 29 2022	2022-03-29	2022-04-13	Net 15		
INV		CATERPILLAR FINANCIAL SERVICES				Original		
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-32-52-253	\$2,505.28	GSTRI 5%	\$119.30	\$119.30	\$2,385.98	
		R&M -Equip-2020 CAT Loader						
		Voucher Total:	\$2,505.28		\$119.30	\$119.30	\$2,385.98	**
		Report Totals:	\$2,505.28		\$119.30	\$119.30	\$2,385.98	***

COPY

Date: 2022-04-05 9:33:56 AM
 User: Taxes
 Audit Trail Code: PMTRX00003852

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000072056	INV	MINIS01 MINISTER OF FINANCE	1ST QUART 2022	2022-03-31	2022-04-15	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-00-00-744		\$145,176.30		\$0.00	\$0.00	\$145,176.30
		Alberta School Foundation Fund						
		Voucher Total:		\$145,176.30		\$0.00	\$0.00	\$145,176.30 **
		Report Totals:		\$145,176.30		\$0.00	\$0.00	\$145,176.30 ***

COPY

System: 2022-04-21 10:05:42 AM
 User Date: 2022-04-21

Town of Grimshaw
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Page: 1
 User ID: Connie

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	2022-04-07
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
42439	NORWO01	NORWOOD FOUNDRY LIMITED	2022-04-07	OPERATING	PMCHQ000002181	\$21,382.74
42440	CANAD03	CANADIAN TIRE	2022-04-14	OPERATING	PMCHQ000002186	\$411.52
42441	MIGHT01	MIGHTY PEACE VETERINARY CLINIC	2022-04-14	OPERATING	PMCHQ000002186	\$157.50
EFT0004733	2243435	2243435 ALBERTA LTD.	2022-04-07	OPERATING	PMCHQ000002182	\$2,283.75
EFT0004734	AGNES01	AGNES' JANITORIAL SERVICES	2022-04-07	OPERATING	PMCHQ000002182	\$220.50
EFT0004735	ALBER27	ALBERTA ELEVATING DEVICES & AM	2022-04-07	OPERATING	PMCHQ000002182	\$126.00
EFT0004736	ALSCO01	ALSCO	2022-04-07	OPERATING	PMCHQ000002182	\$102.75
EFT0004737	APPLE01	APPLE FITNESS STORE LTD.	2022-04-07	OPERATING	PMCHQ000002182	\$12,371.10
EFT0004738	BEYON02	BEYOND 2000	2022-04-07	OPERATING	PMCHQ000002182	\$31.23
EFT0004739	DISTR01	DISTRIBUTORS NORTH INC.	2022-04-07	OPERATING	PMCHQ000002182	\$137.41
EFT0004740	GENES03	GENESIS INTEGRATION INC.	2022-04-07	OPERATING	PMCHQ000002182	\$47.42
EFT0004741	JOEJO01	JOE JOHNSON EQUIPMENT INC	2022-04-07	OPERATING	PMCHQ000002182	\$742.39
EFT0004742	JUNCT01	JUNCTION MOTORS LTD.	2022-04-07	OPERATING	PMCHQ000002182	\$149.18
EFT0004743	KCLCO01	KCL CONSULTING INC.	2022-04-07	OPERATING	PMCHQ000002182	\$2,695.00
EFT0004744	LOCAL01	LOCAL AUTHORITY PENSION PLAN	2022-04-07	OPERATING	PMCHQ000002182	\$8,118.73
EFT0004745	LONET01	LONETECH ENT.	2022-04-07	OPERATING	PMCHQ000002182	\$48.88
EFT0004746	MILEZ04	MILE ZERO REGIONAL MULTIPLEX S	2022-04-07	OPERATING	PMCHQ000002182	\$3,000.00
EFT0004747	PATSA01	PAT'S AUTO SUPPLY	2022-04-07	OPERATING	PMCHQ000002182	\$573.17
EFT0004748	PRAIR03	PRAIRIE DISPOSAL LTD.	2022-04-07	OPERATING	PMCHQ000002182	\$6,808.83
EFT0004749	PRED02	PRED02	2022-04-07	OPERATING	PMCHQ000002182	\$15,750.00
EFT0004750	RAEDI01	RAEDIANCE FLORIST & GIFT SHOP	2022-04-07	OPERATING	PMCHQ000002182	\$382.29
EFT0004751	ROYAL01	ROYAL CARETAKING SUPPLIES INC.	2022-04-07	OPERATING	PMCHQ000002182	\$638.38
EFT0004752	STAFF01	STAFF SOCIAL FUND	2022-04-07	OPERATING	PMCHQ000002182	\$43.89
EFT0004753	STREF01	FARREN STREETER O/A 2355868 AB	2022-04-07	OPERATING	PMCHQ000002182	\$110.25
EFT0004754	THEST01	THE STORE	2022-04-07	OPERATING	PMCHQ000002182	\$163.90
EFT0004755	AMEBS01	AMSC INSURANCE SERVICES LTD	2022-04-07	OPERATING	PMCHQ000002183	\$9,602.89
EFT0004756	ITPAR01	I.T. PARTNERS INC.	2022-04-07	OPERATING	PMCHQ000002183	\$37.80
EFT0004757	KONOW02	KONOWALYK, ANGIE	2022-04-07	OPERATING	PMCHQ000002183	\$179.00
EFT0004758	RENT001	RENTOKILL STERITECH	2022-04-07	OPERATING	PMCHQ000002183	\$42.00
EFT0004759	UNITE02	UNITED FARMERS OF ALTA.-PET AC	2022-04-11	OPERATING	PMCHQ000002184	\$12,692.61
EFT0004760	UNITE01	UNITED FARMERS OF ALBERTA	2022-04-11	OPERATING	PMCHQ000002185	\$2,128.13
EFT0004761	ALLBR01	ALLBRIGHT LTD.	2022-04-14	OPERATING	PMCHQ000002187	\$2,091.60
EFT0004762	ALSCO01	ALSCO	2022-04-14	OPERATING	PMCHQ000002187	\$102.75
EFT0004763	BEYON02	BEYOND 2000	2022-04-14	OPERATING	PMCHQ000002187	\$556.68
EFT0004764	GREFR01	GREFF, RILEY	2022-04-14	OPERATING	PMCHQ000002187	\$104.97
EFT0004765	HALER01	HALEREWICH, TRACY	2022-04-14	OPERATING	PMCHQ000002187	\$56.16
EFT0004766	HARTI01	HART INDUSTRIAL SUPPLY LTD	2022-04-14	OPERATING	PMCHQ000002187	\$129.12
EFT0004767	KLTIR01	K&L TIRE (2000) LTD.	2022-04-14	OPERATING	PMCHQ000002187	\$618.45
EFT0004768	LONET01	LONETECH ENT.	2022-04-14	OPERATING	PMCHQ000002187	\$159.21
EFT0004769	LOOMI02	LOOMIS EXPRESS	2022-04-14	OPERATING	PMCHQ000002187	\$156.06
EFT0004770	PATSA01	PAT'S AUTO SUPPLY	2022-04-14	OPERATING	PMCHQ000002187	\$619.71
EFT0004771	RENT001	RENTOKILL STERITECH	2022-04-14	OPERATING	PMCHQ000002187	\$277.91
REMIT2051104146	MASTE01	MASTERCARD	2022-04-07		PMCHQ000002181	\$0.00

Total Cheques:	43	Total Amount of Cheques:	\$106,051.86
			=====