
























**AGENDA**  
**Regular Council Meeting**  
**Wednesday, January 25, 2023**  
**Grimshaw Council Chambers 7:00 PM**

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1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
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14.	QUESTIONS FROM MEDIA	
15.	IN PRIVATE	
16.	ADJOURNMENT	



# ALBERTA pond hockey<sup>TM</sup> CHAMPIONSHIPS 2023

## SPONSORSHIP OPPORTUNITIES

### PLATINUM

**\$10,000 +**

- Company/organization listed on the event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating sponsors at Lac Cardinal and at the Gala event.

### GOLD

**\$5,000 \$9,999**

- Company/organization listed on the event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating sponsors at Lac Cardinal and at the Gala event.

### SILVER

**\$1,000 - \$4,999**

- Company/organization listed on the event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating sponsors at Lac Cardinal and at the Gala event.

### BRONZE

**UNDER \$1,000**

- Company/organization listed on the event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating sponsors at Lac Cardinal and at the Gala event.

PO Box 437, Grimshaw, AB, Canada, T0H 1W0  
780-625-2038 | 1-604-306-9704 | [albertapondhockey@gmail.com](mailto:albertapondhockey@gmail.com)

**WWW.ALBERTAPONDHOCKEY.COM**





## SPONSORSHIP OPPORTUNITIES

### PRESENTING SPONSOR

**\$5,000**

- Your company/organization's name will be displayed on the championship trophy
- Company/organization included on event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating sponsors at Lac Cardinal and at the Gala event.

### HOCKEY CENTRAL SPONSORSHIP

**\$5,000**

- Your company/organization's name will be placed at the entrance of the 8,000 square foot main tent which is also near the main board recording the tournament scores
- Company/organization included on event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating at Lac Cardinal and at the Gala event.

### GALA EVENING SPONSOR

**\$5,000**

- Company/organization name on the stage at the gala
- Company/organization included on event website
- Company/organization included in event program
- Company/organization acknowledged across social media
- Company/organization included in e-newsletter
- Company/organization thanked publicly at the event and onsite advertising through a TV that will be rotating sponsors at Lac Cardinal and at the Gala event.

### PUCK SPONSORSHIP

**\$3,500**

- Your company/organization's name will be placed on one side of the pucks used during the event.

### PROGRAM ADVERTISEMENT

**\$250 - \$1,000**

- These programs will be given out without charge to all of the participating teams and will also be available free to event guests. Previous years have estimated event attendance at more than 3,000 people. Your company/organization can choose to place a quarter page advertisement for \$250, a half page advertisement for \$500 or a full page for \$1,000.

### ICE SURFACE SPONSORSHIP

**\$500**

- Company/organization name placed on a sandwich board in front of one of the ice surface
- Company/organization name listed in the event program
- Company/organization listed on the event website

**Other opportunities include various Gift-in-Kind donations pertaining to site operations.**

We require volunteers and machinery for tasks such as snow removal, road clearing, ice surfacing, transporting supplies etc.

Other items the association would appreciate having donated include: Bleachers, Barricades, Picnic tables, Garbage Cans,

Port-a-potties, Trailer, Hammer Drill, Light Towers, Portable Heaters, Generators, Bobcats, etc.

**WWW.ALBERTAPONDHOCKEY.COM**



**MARCH 10, 11 & 12, 2023**

# **ALBERTA pond hockey™**

## **CHAMPIONSHIPS 2023**

**AT LAC CARDINAL IN THE MD OF PEACE**



**REGISTRATION \$500**  
**JUNIORS PLAY FOR FREE!**

Register at  
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**For more information: 780.625.2038**

**[albertapondhockey@gmail.com](mailto:albertapondhockey@gmail.com)**





# ALBERTA pond hockey™

## CHAMPIONSHIPS 2023



# GALA EVENING

WITH  
UPTOWN



**SATURDAY, MARCH 11, 2023**

**MILE ZERO REGIONAL MULTIPLEX | GRIMSHAW, AB**

**TICKETS** **TICKETS AVAILABLE AT: [WWW.ALBERTAPONDHOCKEY.COM](http://WWW.ALBERTAPONDHOCKEY.COM)**

**\$10**

**BEYOND 2000, GRIMSHAW | MILE ZERO REGIONAL MULTIPLEX, GRIMSHAW  
MOBIL GAS BAR, PEACE RIVER | OR CALL DANO LAFLAMME AT 780-618-6666**

**DOORS OPEN AT 7:00 PM**  
**ALL AGES WELCOME**

**FOR MORE INFORMATION EMAIL  
[ALBERTAPONDHOCKEY@GMAIL.COM](mailto:ALBERTAPONDHOCKEY@GMAIL.COM)  
OR CALL DAVE ALLAN AT 780-625-2038**



**[WWW.ALBERTAPONDHOCKEY.COM](http://WWW.ALBERTAPONDHOCKEY.COM)**

## MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council chambers on commencing January 11, 2023 at 7:00 p.m.	
Present:	Mayor, Wald; Deputy Mayor Hennings; Councillors Messner, Johnson, Bissell, Jacobs and Sklapsky	
Absent:		
Staff:	CAO, Brian Allen; Director of Finance, Larissa Hempler; Municipal Secretary, Constance Hampton, and Administration Clerk, Debi Malone	
Press:	Kristen Dyck	
Call to Order:	Mayor Wald called the meeting to order at 7 :00 p.m.	
Adoption of Agenda: 001 - 230111	DEPUTY MAYOR HENNINGS	MOVED that the agenda be adopted as presented.  CARRIED
Delegation – STARS – Glenda Farnden: 002 - 230111	COUNCILLOR JOHNSON	MOVED that the delegation from STARS by Glenda Farnden be accepted as information.  CARRIED
Delegation – Resource Centre Suicide Prevention – Casey Szmata & Hywell Williams: 003 - 230111	COUNCILLOR BISSELL	MOVED that the delegation from Resource Centre Suicide Prevention by Casey Szmata and Hywell Williams be accepted as information.  CARRIED
Minutes of the Regular Council Meeting, December 14, 2022 : 004 - 230111	COUNCILLOR JACOBS	MOVED that the Minutes of the Regular Council Meeting held on December 14, 2022 be adopted as presented.  CARRIED

*Making Grimshaw the greatest place to live by providing a quality service to our Community in a courteous, timely, efficient and cost effective manner.*

Department Reports: 005 - 230111	COUNCILLOR MESSNER	<p>MOVED that the following reports be accepted as presented.</p> <ul style="list-style-type: none"> <li>a) CAO</li> <li>b) Director of Community Services</li> <li>c) Director of Operations</li> <li>d) Donation &amp; Resolution</li> <li>e) Fire Department</li> <li>f) Front Office</li> <li>g) Mile Zero Regional Multiplex Rental &amp; Visitation Statistic</li> <li>h) Skate Sharpening</li> </ul> <p>CARRIED</p>
Safe Grad 2023: 006 - 230111	<p>COUNCILLOR MESSNER</p> <p>Councillor Messner requested a recorded vote.</p>	<p>MOVED that Council for the Town of Grimshaw decline the request to hold the Safe Grad 2023 at the Mile Zero Regional Multiplex, or other Town facilities.</p> <p>Recorded Vote</p> <p>In Favour Councillor Messner Councillor Sklapsky Councillor Jacobs Mayor Wald</p> <p>Opposed Deputy Mayor Hennings Councillor Johnson Councillor Bissell</p> <p>CARRIED</p>
2023 Strategic Plan: 007 - 230111	DEPUTY MAYOR HENNINGS	<p>MOVED that Council meet January 30, 2023 at 7:00 p.m. to review the Strategic Plan and implement dates to complete action items.</p> <p>CARRIED</p>

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Northern Economic Development Grant: 008 - 230111	COUNCILLOR SKLAPSKY	MOVED that Council for the Town of Grimshaw direct administration to reach out to EDO Dan Dibbelt to discuss specific grant opportunities.
Peace Regional Economic Development Alliance & Northern Transportation Advocacy Bureau - Railway Advocacy: 009 - 230111	COUNCILLOR MESSNER	MOVED that the Council direct administration to draft a letter of support to Peace Regional Economic Development Alliance and Northern Transportation Advocacy Bureau for Railway advocacy.  CARRIED
2023 Rural Crime Watch Symposium: 010 - 230111	COUNCILLOR SKLAPSKY	MOVED that Mayor Wald and Councillor Jacobs are registered for the 2023 Rural Crime Watch Symposium.  CARRIED
Water Bill Forgiveness Request: 011 - 230111	DEPUTY MAYOR HENNINGS	MOVED that Council deny the request for water bill forgiveness and direct administration to set up payment plan without penalty charges.  CARRIED
Peace Regional Victims Services Funding Request: 012 – 230111	COUNCILLOR JOHNSON	MOVED that Council forward the Peace Regional Victims Services Funding request to budget discussion.  CARRIED
Request for Decision – Appointment of Peace Regional Subdivision Development Appeal Board Member: 013 - 230111	COUNCILLOR SKLAPSKY	MOVED that the Council appoint Mr. Mark Schwab as the Peace Regional Subdivision Development Appeal Board Member for the Town of Grimshaw.  CARRIED
Cemetery Bylaw # 1178: 014 – 230111	COUNCILLOR BISSELL	MOVED that Council approve the changes made to Cemetery Bylaw # 1178 and bring back for adoption on February 8, 2023.  CARRIED

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Information and Correspondence:	<p>The following letters were viewed as information:</p> <ul style="list-style-type: none"> <li>(a) Carmax Energy LTD.</li> <li>(b) North Peace Housing Foundation Board Meeting Synopsis</li> <li>(c) Long Lake Regional Waste Management Services Commission Meeting Minutes</li> <li>(d) Spirit River – Air Ambulance Service</li> <li>(e) PREDA – Municipal Project Fund</li> <li>(f) Community Futures</li> </ul> <p>Councillor Messner requested administration to draft a letter of support to Spirit River regarding the Air ambulance Service</p>	
Committee of Council Reports: 015 - 230111	COUNCLLOR JACOBS	<p>MOVED that the committee reports be accepted as information.</p> <p>CARRIED</p>
Accounts Payable: 016 - 230111	DEPUTY MAYOR HENNINGS	<p>MOVED that the financial report be accepted as shown.</p> <p>CARRIED</p>
Questions from the Press:	None	
Departure:	Kristen Dyck departed at 9:28 p.m.	
CAO Personnel Salary Grid - FOIP Section 17 017 – 230111	COUNCILLOR MESSNER	<p>MOVED that the meeting be closed to the public as per FOIP Section 17 for item 13.1 at 9:29 p.m.</p> <p>CARRIED</p>
Salary Grid: 018 – 230111	<p>Staff left at 9:40 p.m. CAO returned at 10:02 p.m.</p> <p>DEPUTY MAYOR HENNINGS</p>	<p>MOVED that the Meeting “Reconvene” to “Regular Session” at 10:14 p.m.</p> <p>CARRIED</p>
Salary Grid: 019 - 230111	COUNCILLOR JACOBS	<p>MOVED that Council accept the CAO salary grid as information.</p> <p>CARRIED</p>
Adjournment:	Mayor Wald declared the meeting adjourned at 10:17 p.m.	

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\_\_\_\_\_  
MAYOR WALD

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

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Community in a courteous, timely, efficient and cost effective manner.*

### 2023 DONATIONS AND RESOLUTION REPORT

RECIPIENTS	DATE PROCESSED	BUDGETED	UNBUDGETED SPENT - Actual	ACTUALS SPENT
Awards Grade 9		\$300.00		
Victim Services (\$1.00 per Capita)		\$2,601.00		
North Peace Junior Rodeo		\$100.00		
Stars (\$2.00 per Capita)		\$5,202.00		
Pond Hockey		\$2,500.00		
Women in the North Conference		\$250.00		
Legion Memory Book/Wreath		\$420.00		
North Peace Stampede		\$700.00		
Harvest Moon - NEW ITEM		\$3,000.00		
Other unbudgeted Items		\$1,000.00		
<b>Total Budget</b>		<b>\$16,073.00</b>		
<b>Total Spent</b>		<b>0</b>		
<b>Balance</b>		<b>\$16,073.00</b>		

Resolution	Resolution Number	Made by:	Assigned to/Action Taken or completed	Meeting Date
MOVED that Council for the Town of Grimshaw decline the request to hold the Safe Grad 2023 at the Mile Zero Regional Multiplex, or other Town facilities.	006 - 230111	C. Messner	Administration notified Safe Grad Committee	11-Jan-23
MOVED that Council direct administration to reach out to EDO Dan Dibbelt	007 - 230111	C. Sklapsky	Administration notified EDO	11-Jan-23
MOVED that Council direct administration to draft a letter of support to Peace Regional Economic Development Alliance and Northern Transportation Advocacy Bureau for Railway advocacy.	009 - 230111	C. Messner	Administration drafted a letter.	11-Jan-23
MOVED that Council deny the request for water bill forgiveness and direct administration to set up payment plan without penalty charges.	011 - 230111	D.M Hennings	Administration notified resident	11-Jan-23
MOVED that Council appoint Mr. Mark Schwab as the Peace Regional Subdivision Development Appeal Board Member for the Town of Grimshaw.	013 - 230111	C. Sklapsky	Administration notified Mr. Schwab	11-Jan-23
MOVED that Council approve the changes made to Cemetery Bylaw No. 1178 and bring back for adoption on February 8, 2023.	014 - 230111	C. Bissell	Administration made changes to the Cemetery Bylaw No. 1178	11-Jan-23

GRIMSHAW MUNICIPAL LIBRARY  
MONTHLY REPORT  
November 2022

- We had our Poppy Project up for the first of the month, with materials related to Remembrance Day on display. Through Veterans Affairs, we brought in printed materials such as posters, bookmarks, stickers and newspapers, all of which featured Animals with Jobs in the War. These were offered to classes and members of the public as well.
- Received confirmation of \$1000 donation from the Grimshaw & District Agricultural Society to go towards the cost of equipment for the Rainbow Trout we will be hatching through the Fish in Schools program. Danielle and Vivianne attended a FinS webinar this month, and have been collecting supplies. Eggs should be arriving in the later part of January.
- The proposed budget for the library must be submitted to council by December 1 every year, and has to be approved by the library board beforehand, so that took extra time in November. Vivianne and a board member will attend a council meeting in December to provide more information. In addition to budget deliberations, we also had festival preparations to make for the Festival of Mini Trees (and More) on December 2-4, and planning began for the crafts the library would be facilitating out at Lac Cardinal Pioneer Village Museum for the Old-Fashioned Christmas event in December. Early in November was also the deadline for libraries to decide whether they would be participating in the TD Summer Reading Club for 2023. (There were supply chain issues last year they are hoping to avoid this year by having libraries commit early.)
- Public computers were in use for 50+ hours this month. We had close to 3000 circulation transactions (items checked in/out or renewed).
- In partnership with the Peace River Regional Women's Shelter, we hosted the Journal Friends program on Wednesdays after school in November. The library provided materials and snacks, and hosting space and the Women's Shelter staff facilitated the program. We had seven youth take part. Awesome to see students from different grades and schools sharing snacks and conversation over craft supplies.

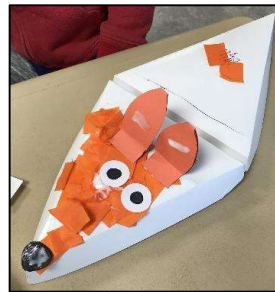
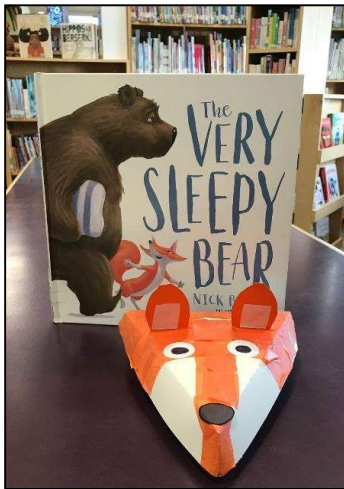


PROGRAMS:

- **LITTLE LEARNERS:** There were four sessions, with 10 children and 7 adults taking part. Families received board books to take home and re-read, and adults and children all sang songs, followed by toy time on the big floor quilt.
- **BOOK BUDDIES:** Our buddies came in for four Wednesdays this month. They learned about the letters O, U, G and Z, and made themselves an owl with cardboard lacing, a very complicated unicorn marionette, a goat puppet and a zebra. 18 children and 13 adults attended.



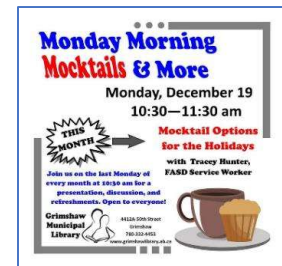
- **FEATURED CREATURE:** The creature for November was the Goldenrod Crab Spider, made from beads. This spider is found in our area (during warmer months!) and can slowly change colour to match the tone of the flowers it is on. Fascinating! We made 40 kits.
- **OUTREACH:** We received a large number of new, discarded food containers from Peace Country Co-op this summer, and realized that a cardboard pizza box looks just like a fox puppet! Danielle read Fox on a Box, and The Very Sleepy Bear to 91 kids, and 20 adults this month, as she made visits to Enlightened Beginnings Daycare and Grimshaw Playschool Society, as well as the ECS classes of both schools. Fifteen residents of Stone Brook had a visit as well, and used yarn wrapping to produce some beautiful paintings of birch trees on canvas.





GRIMSHAW MUNICIPAL LIBRARY  
MONTHLY REPORT                      December 2022

- December started with the Festival of Mini Trees (and More) fundraiser. We had twenty miniature trees on display, as well as thirteen items in the open category. This was our first year offering the open category, and we received so much positive feedback about it, we will definitely do this again. Bidding and viewing took place on Facebook and in person for the third year, and once again we noticed a good amount of online activity, compared to a smaller number coming through the Festival in person. The Friends of the Library raffled off three pairs of wooden reindeer that were made by Chance Gerk, and the Messner family from Grimshaw had a hot chocolate stand that collected donations for the Stollery Children's Hospital. The people's choice award went to the Huskies tree, decorated by Penny Steffen.
- The library was once again a collection spot for the Peace River Palliative Care Society, as the wooden boxes were out for the first time since 2019 for the Light Up a Memory campaign. (The campaign had happened entirely online for 2020 and 2021.) We also participated in the Peace River Chamber Passport to Christmas promotion for the second time.
- The new TREX exhibit "Now is the Winter" arrived mid-month, and we have it on display until Mid-January. There are 20 pieces in the collection, and one is by Geri France, of the Peace region. It was a miserable month weather-wise, so the exhibit has been a good reminder of the beauty of the season...
- Tracey Hunter, a support worker with the Northern Association for Fetal Alcohol Spectrum Disorder, came to our Monday Morning Muffins & More program to share some ideas for festive, non-alcoholic beverages for the holiday season. Excellent information and conversation with the small crowd about FASD, brain development, and supports needed for families and adults.
- After more than a decade, the Old-Fashioned Christmas event returned to the Lac Cardinal Pioneer Village on December 17. Despite temperature and windchill in the low 20s, there was a crowd of people ready to spend the day mostly outdoors at the museum. We closed the library for the day, and had staff helping out at the museum, doing crafts in the school house, greeting guests at the gate, and signing out snowshoes.



- The library was closed December 23-26, and December 30-January 2. There were no courier services during this time. Staff started inventory on December 27, which will be completed in the first half of January.

#### PROGRAMS:

- **LITTLE LEARNERS:** There were two sessions, with 9 children and 6 adults taking part. (Program did not run on the Friday of the Festival of Mini Trees.) They received copies of Thank You, Bear and Everyone Loves Olaf on those days, sang many songs, and built puzzles afterwards. Even with some extreme winter weather, adults and toddlers felt the need to get out of the house.
- **BOOK BUDDIES:** Two sessions of the program in December, as the third was cancelled due to weather. We had 11 kids and 7 parents take part. The Leaping Letters theme continues, and this month they covered S for Santa, and R for reindeer.
- **FAMILY MOVIE:** We were all set to show The Polar Express on Friday, December 16, which was coincidentally the day Grimshaw received the largest snowfall of the winter, and had blizzard conditions most of the day. No attendees!
- **OUTREACH:** Danielle gathered with 8 residents and 1 staff for an afternoon program, where they talked about holiday traditions while they made fabric wreaths, which could be used to decorate the residents' rooms. The visits to Grimshaw Play School were cancelled, due to weather, but Danielle made it to Enlightened Beginnings where 27 children made Santa pictures with scrapbook paper, doilies and cotton balls. Just like snowflakes, no two alike!





2022 Festival of  
Mini Trees (& more!)

# THANK YOU!

Designers	Successful Bidders	Sponsors & Donors
Kaleena Riewe	Danielle Krantz	Rum Runners
McIntosh Perry	Ernie Archer	Liquor Store
Holy Family School	Kaye Tice	Moonlite Office
Grimshaw Public School	Donna Paul	Equipment & Storage
Marion Vass & Friends	Sandra Eastman	Dexter Enterprises
Project Peace	Diane Klovansky	Chance Gerk
Berwyn Taekwondo	Tom MacDougall	Barry, Susan, & Chris McLachlan
Marie Laliberte	Adison Meashaw	Municipal District of Peace No.135
Town of Grimshaw	Charm Arndt	Linda Chmilar
ATB Grimshaw	Penny Steffen	Friends of the Library
Penny Steffen	Jason Lee	
Stonebrook DSL Residents	NewGen Projects	
Stonebrook PDD Residents	Cherie Oakley	
Pat's Auto	Jeannette Danks	
Hayley White	Valentina	
Grimshaw Berwyn & District	Amber Dawn	
Long Term Care	Melissa Martens	
Kikirose handmade	Jill Wood	
Natasha Austin	April Fairless	
Kristina Seerey	Annette Kuester	
John D. Henderson Prof. Corp.	Kim Whittleton	
Arrow Transportation	Havener KH	
Raediance Florist & Gift Shop	Michelle Blakely	
Carolyn Gerk	Wendy Wald	
S.A. Mierzewski & Almyra's	Alysia Book	
Michelle Blakely & Kimberlee Swift	Dr. Tara	
Fyne Spirits Liquor Store		
Trinity Schmidt		
Riverside Ranch Décor		
Bela Scheuring		
Ted & Ann Duncan		
Peggy Smith		
Chapel of Memories		

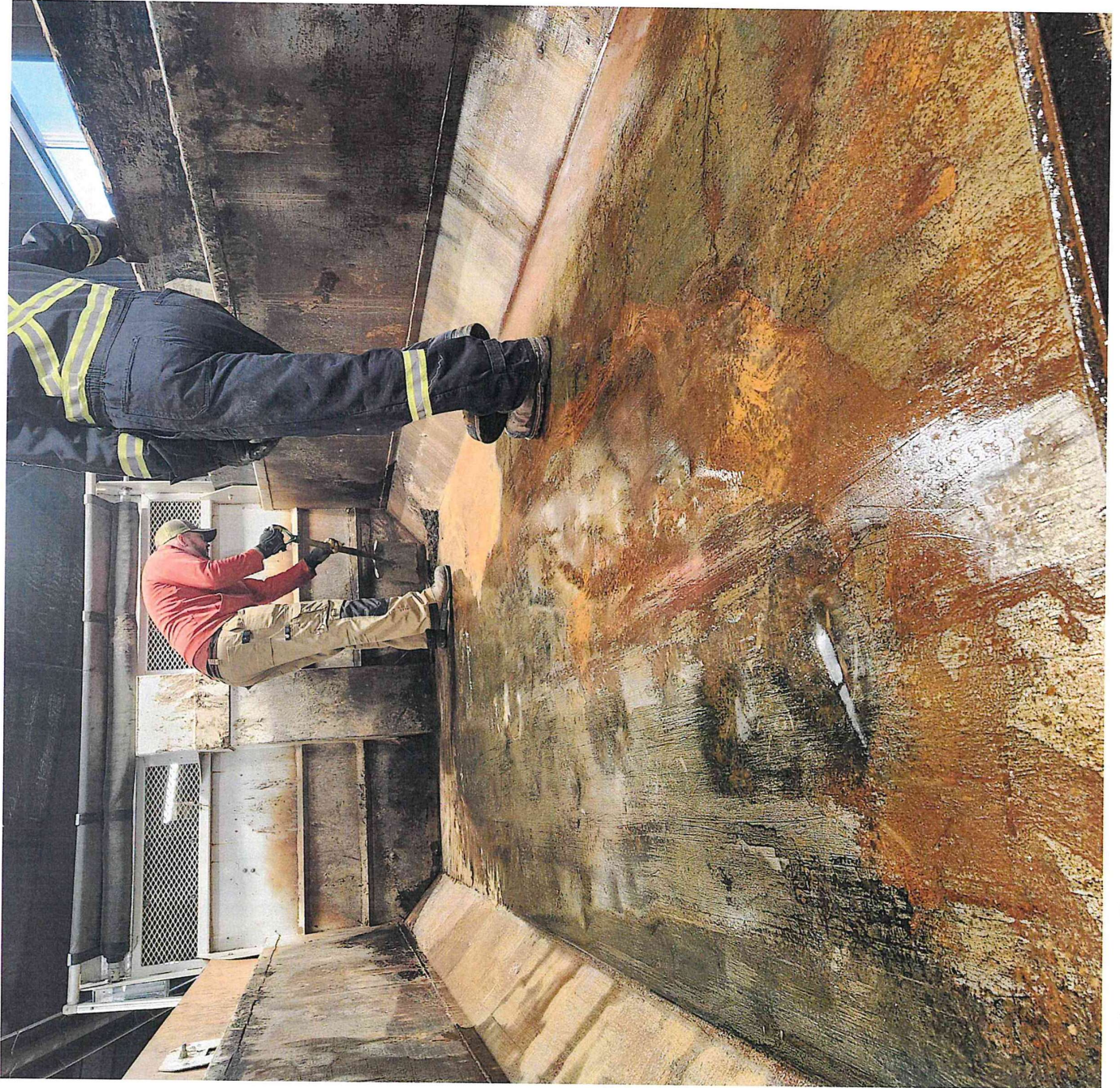




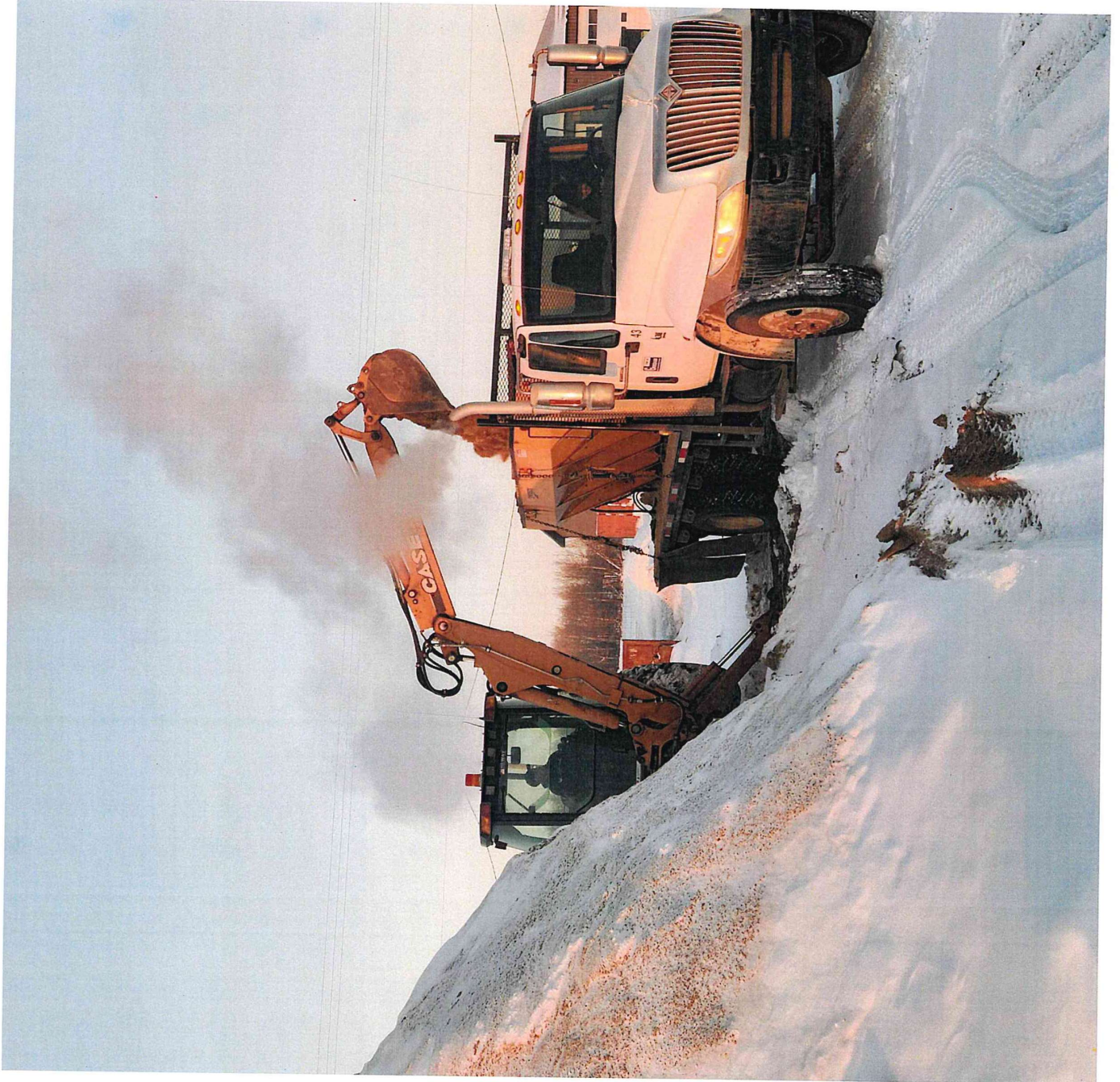




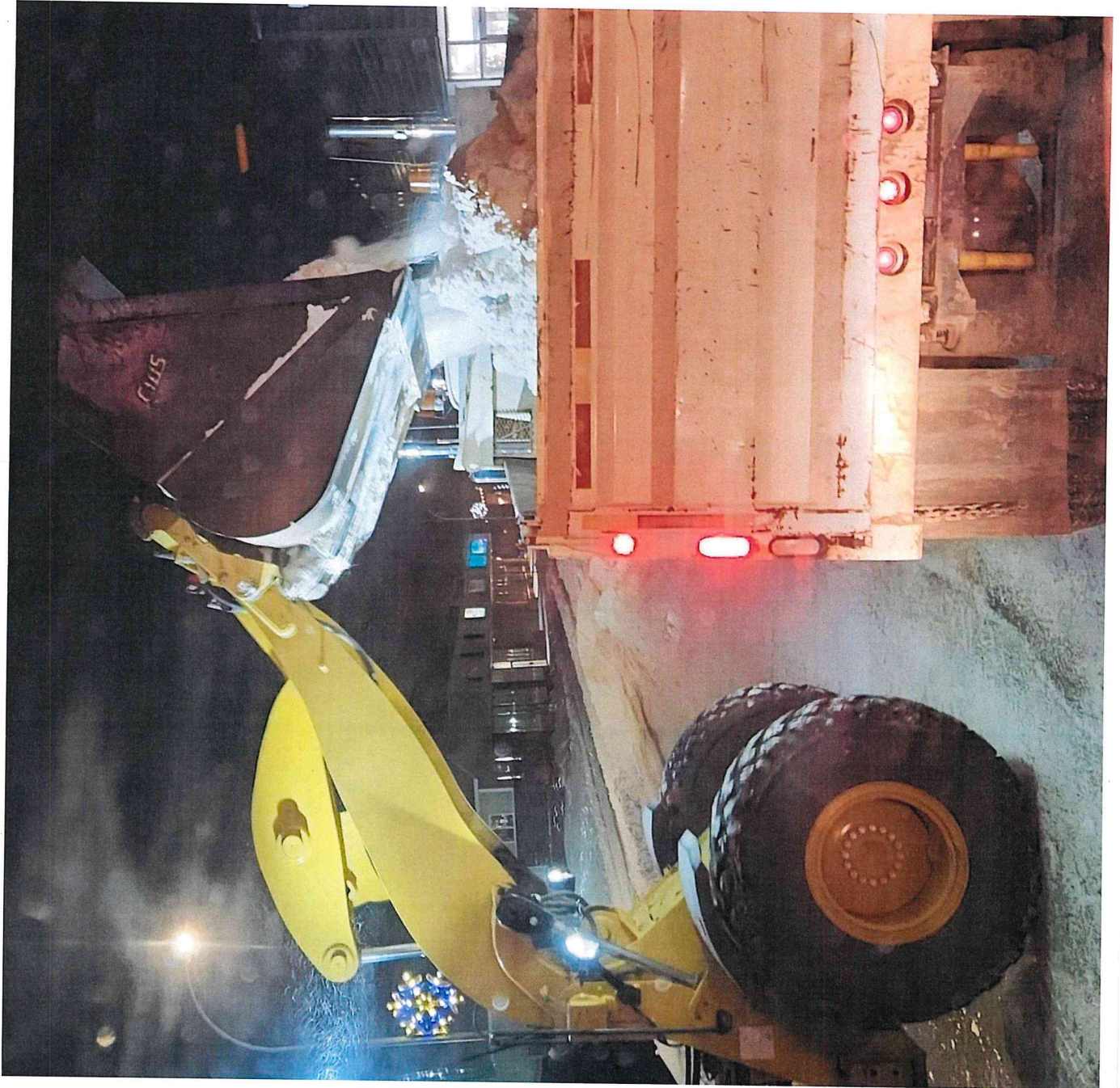
















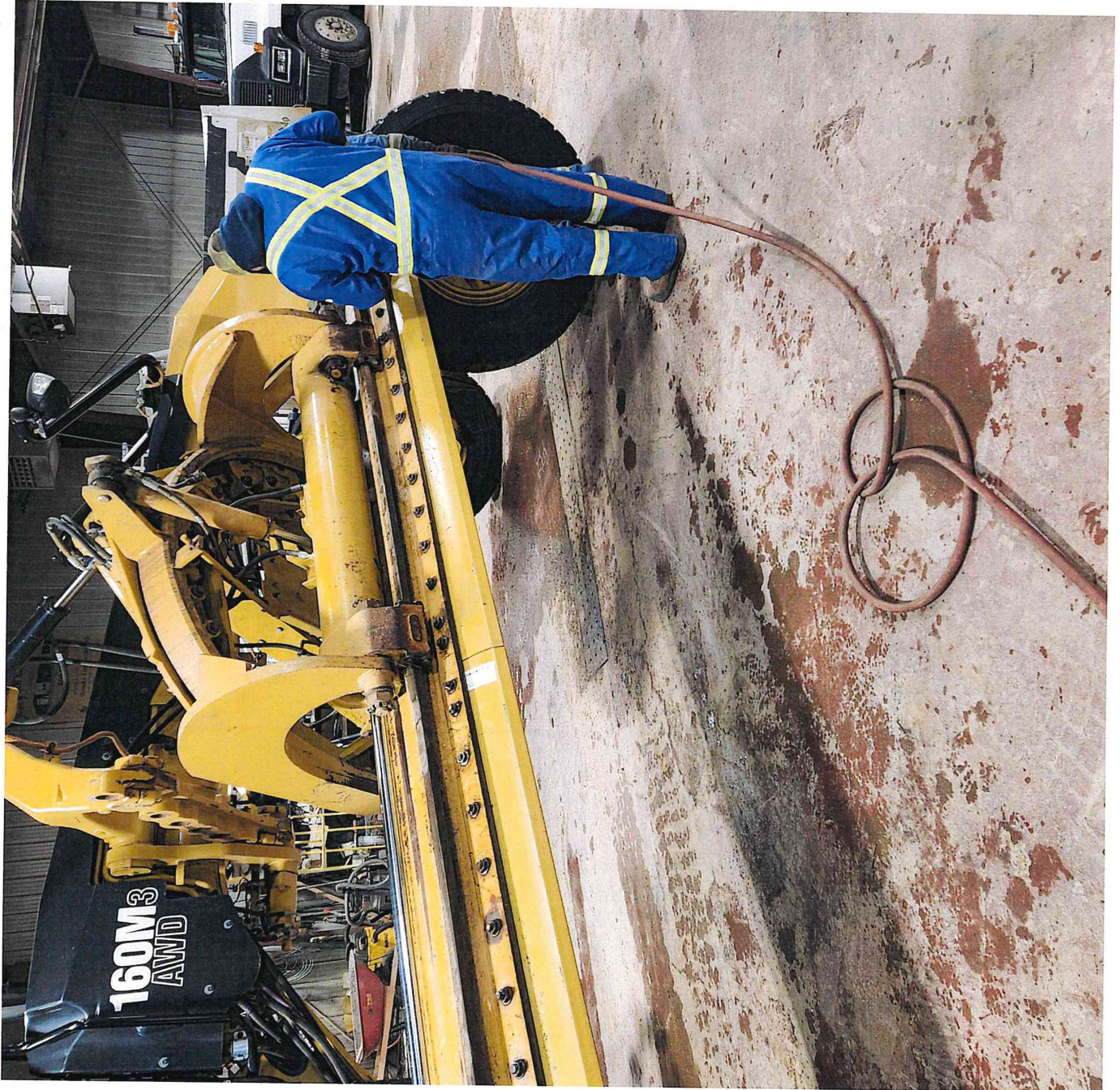




































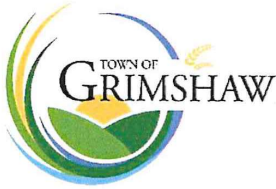




TOWN OF GRIMSHAW  
Council Report  
For the Twelve Months Ending Saturday, December 31, 2022

	YTD	2022	\$	%
	Actual	Budget	Variance	
<b>Revenues</b>				
General Gov	\$3,876,801.85	\$3,929,756.00	\$52,954.15	1.3%
Council	0.00	0.00	0.00	0.0%
Administration	196,134.19	130,050.00	-66,084.19	(50.8%)
Policing	15,581.96	18,120.00	2,538.04	14.0%
Fire	23,377.41	30,000.00	6,622.59	22.1%
Disaster Services	0.00	0.00	0.00	0.0%
OH&S	0.00	0.00	0.00	0.0%
Bylaw	8,555.69	15,450.00	6,894.31	44.6%
Public Works	24,640.00	24,315.96	-324.04	(1.3%)
Water	727,687.16	740,499.96	12,812.80	1.7%
Sewer	310,710.73	313,149.96	2,439.23	0.8%
Garbage	381,637.71	384,050.04	2,412.33	0.6%
FCSS	194,843.86	179,076.00	-15,767.86	(8.8%)
Cemetaries	9,695.24	7,500.00	-2,195.24	(29.3%)
EDA	39,960.00	39,960.00	0.00	0.0%
Community Development & Planning	49,877.39	49,389.96	-487.43	(1.0%)
Kennedy	25,475.24	24,099.96	-1,375.28	(5.7%)
Development Appeal	0.00	0.00	0.00	0.0%
Shared Space	1,912.50	99.96	-1,812.54	(1813.3%)
Community Services	15,499.00	0.00	-15,499.00	0.0%
Arena	312,982.01	297,111.00	-15,871.01	(5.3%)
Pool	72,411.11	66,699.96	-5,711.15	(8.6%)
Fitness Centre	102,098.29	119,169.96	17,071.67	14.3%
Parks	13,494.17	12,500.04	-994.13	(8.0%)
Field House	165,760.01	169,420.08	3,660.07	2.2%
Elk's Hall	0.00	0.00	0.00	0.0%
Library	0.00	0.00	0.00	0.0%
Tourism	0.00	0.00	0.00	0.0%
Total Revenues	6,569,135.52	6,550,418.84	-18,716.68	(0.3%)
<b>Expenses</b>				
General Gov	831,141.14	831,291.00	149.86	0.0%
Council	67,223.95	79,987.08	12,763.13	16.0%
Administration	989,550.64	1,092,715.08	103,164.44	9.4%
Policing	93,394.00	122,308.92	28,914.92	23.6%
Fire	229,116.73	242,805.96	13,689.23	5.6%
Disaster Services	0.00	799.92	799.92	100.0%
OH&S	0.00	0.00	0.00	0.0%
Bylaw	65,307.39	74,928.12	9,620.73	12.8%
Public Works	1,798,549.84	1,712,430.00	-86,119.84	(5.0%)
Water	559,401.52	605,275.20	45,873.68	7.6%
Sewer	134,015.55	127,956.00	-6,059.55	(4.7%)
Garbage	322,681.49	323,600.04	918.55	0.3%
FCSS	210,176.98	200,013.84	-10,163.14	(5.1%)
Cemetaries	18,820.07	21,585.00	2,764.93	12.8%
EDA	95,399.36	95,400.12	0.76	0.0%
Community Development & Planning	185,732.51	201,500.04	15,767.53	7.8%
Kennedy	60,583.40	61,800.00	1,216.60	2.0%
Development Appeal	180.00	1,500.00	1,320.00	88.0%
Shared Space	32,521.81	48,249.84	15,728.03	32.6%
Community Services	117,278.25	93,353.88	-23,924.37	(25.6%)
Arena	767,719.55	808,034.76	40,315.21	5.0%
Pool	206,213.52	202,237.08	-3,976.44	(2.0%)
Fitness Centre	222,612.32	193,540.80	-29,071.52	(15.0%)
Parks	207,970.26	195,023.12	-12,947.14	(6.6%)
Field House	215,998.90	209,561.04	-6,437.86	(3.1%)
Elk's Hall	3,665.67	3,999.96	334.29	8.4%
Library	128,294.44	129,894.96	1,600.52	1.2%
Tourism	14,048.66	18,023.04	3,974.38	22.1%
Total Expenses	7,577,597.95	7,697,814.80	120,216.85	1.6%
Net Surplus (Deficit)	(\$1,008,462.43)	(\$1,147,395.96)	(\$138,933.53)	12.1%





## REQUEST FOR DECISION

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**SUBJECT: 2023 PROPOSED SALARY GRIDS**

**SUBMISSION TO: COUNCIL**

**MEETING DATE: JANUARY 25, 2023**

**DEPARTMENT: ADMINISTRATION**

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**RELEVANT LEGISLATION:**

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**RECOMMENDED ACTION:**

**COUNCIL APPROVE THE PROPOSED CHANGES TO THE SALARY GRID AND ADOPT IT FOR 2023**

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**BACKGROUND/PROPOSAL:**

Town of Grimshaw salary grids have not been updated other than COLA adjustments for several years. At the strategic planning session in April 2022 administration provided council with salary grid comparisons of the Town of Grimshaw grid to 56 towns in Alberta as well as a custom comparison to 14 municipalities of similar size to Grimshaw. Administration was directed to work with the General Government & Finance Committee to create and present updated salary grids for council's review. The CAO and committee met on June 8 to discuss the grid comparison provided. The committee directed the CAO to update any staff grids he felt necessary, and the committee would work on updating the CAO grid. Administration presented a proposed updated salary grid to council at the January 11, 2023, council meeting prior to their "in-camera" discussion of the CAO grid. Administration was directed to bring forward the proposed 2023 salary grids including CAO grid provided by council to the January 25, 2023, meeting for approval.



---

**BENEFITS OF THE RECOMMENDED ACTION:**

Adopting the updated salary grid brings all positions in line with salaries in comparable municipalities making employment with the Town of Grimshaw more competitive.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

None

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**FINANCIAL IMPACT:**

Adopting new salary grids and repositioning staff on them will result in a 3.2% increase over the 2022 salaries.

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**PUBLIC ENGAGEMENT:**

Council's decision posted as part of Council meeting highlights.

---

**ATTACHMENT(S):**

Proposed 2023 Town of Grimshaw Staff Salary Grid

<b>REVIEWED AND APPROVED FOR SUBMISSION</b>
---

DEPARTMENT MANAGER: \_\_\_\_\_

DATE: \_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICER: \_\_\_\_\_

DATE: January 20/23

**TOWN OF GRIMSHAW STAFF SALARY GRID  
PROPOSED SALARY GRID for 2023**

1.0200  
1.0400

1,0400

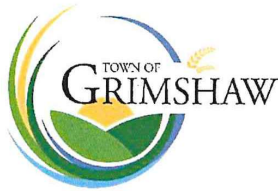
		SALARY LEVELS											
		1	2	3	4	5	6	7	8	9	10		
SENIOR ADMINISTRATION	Chief Administrative Officer	Salary	132,275	134,048	135,820	137,593	139,365	141,138	142,910	144,683	146,455	150,000	
		Hourly Rate	72.68	73.65	74.63	75.60	76.57	77.55	78.52	79.50	80.47	82.42	
	Financial Director	Salary	73,606	76,182	78,849	81,609	84,465	87,421	90,481	93,648	96,925	100,318	
		Hourly Rate	40.44	41.86	43.32	44.84	46.41	48.03	49.71	51.45	53.26	55.12	
	Municipal Director	Salary	69,941	72,389	74,923	77,545	80,259	83,068	85,976	88,985	92,099	95,323	
		Hourly Rate	38.43	39.77	41.17	42.61	44.10	45.64	47.24	48.89	50.60	52.38	
	OFFICE & CLERICAL	Front Desk / Reception	Salary	41,453	43,508	45,562	47,617	49,672	51,727	53,781	55,836	57,891	62,000
			Hourly Rate	22.78	23.91	25.03	26.16	27.29	28.42	29.55	30.68	31.81	34.07
		Administrative Clerk (taxes/payables/utilities)	Salary	56,167	57,480	58,794	60,107	61,420	62,734	64,047	65,360	66,673	69,300
			Hourly Rate	30.86	31.58	32.30	33.03	33.75	34.47	35.19	35.91	36.63	38.08
Administrative Clerk_ Supervisor		Salary	59,587	61,375	63,216	65,112	67,066	69,078	71,150	73,284			
		Hourly Rate	32.74	33.72	34.73	35.78	36.85	37.95	39.09	40.27			
PUBLIC WORKS		Director of Operations	Salary	86,574	88,917	91,259	93,602	95,944	98,287	100,630	102,972	105,315	110,000
			Hourly Rate	41.62	42.75	43.87	45.00	46.13	47.25	48.38	49.51	50.63	52.88
		Sewer & Water Manager	Salary	86,720	89,048	91,376	93,704	96,032	98,360	100,688	103,016	105,344	110,000
			Hourly Rate	41.69	42.81	43.93	45.05	46.17	47.29	48.41	49.53	50.65	52.88
	Labourer	Salary	52,582	53,002	53,422	53,842	54,262	54,683	55,103	55,523	55,943	56,783	
		Hourly Rate	25.28	25.48	25.68	25.89	26.09	26.29	26.49	26.69	26.90	27.30	
	Operator I	Salary	56,784	57,208	57,633	58,057	58,481	58,906	59,330	59,754	60,178	61,027	
		Hourly Rate	27.30	27.50	27.71	27.91	28.12	28.32	28.52	28.73	28.93	29.34	
	Operator II	Salary	64,773	65,214	65,655	66,096	66,537	66,978	67,418	67,859	68,300	69,182	
		Hourly Rate	31.14	31.35	31.56	31.78	31.99	32.20	32.41	32.62	32.84	33.26	
Operator III	Salary	69,160	69,677	70,195	70,712	71,230	71,747	72,264	72,782	73,299	74,334		
	Hourly Rate	33.25	33.50	33.75	34.00	34.25	34.49	34.74	34.99	35.24	35.74		
COMMUNITY SERVICES DEPT													
Director of Community Services	Salary	71,056	75,000	78,945	82,889	86,834	90,778	94,722	98,667	102,611	110,500		
	Hourly Rate	39.04	41.21	43.38	45.54	47.71	49.88	52.05	54.21	56.38	60.71		
Community Services (FCSS) Programmer (30 hrs per week)	Salary	42,500	44,250	46,000	47,750	49,500	51,250	53,000	54,750	56,500	60,000		
	Hourly Rate	27.24	28.37	29.49	30.61	31.73	32.85	33.97	35.10	36.22	38.46		
Facility Maintenance Manager (40 hrs per week)	Salary	57,000	59,300	61,600	63,900	66,200	68,500	70,800	73,100	75,400	80,000		
	Hourly Rate	27.40	28.51	29.62	30.72	31.83	32.93	34.04	35.14	36.25	38.46		
Seasonal Arena Attendants - Certified (40 hrs per week)	Salary					-	-	-	-	-	-		
	Hourly Rate	22.20	22.64	23.09	23.56	-	-	-	-	-	-		

**TOWN OF GRIMSHAW STAFF SALARY GRID  
PROPOSED SALARY GRID for 2023**

1.0200  
1.0400

		SALARY LEVELS									
		1	2	3	4	5	6	7	8	9	10
Seasonal Arena Attendants - Non Certified (40 hrs per week)	Salary	17.60	18.53	18.95	19.38	19.82	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Fitness Centre Supervisor (35 hrs per week)	Salary	50,031	51,096	52,162	53,227	54,292	55,358	56,423	57,488	58,553	60,684
	Hourly Rate	27.49	28.07	28.66	29.25	29.83	30.42	31.00	31.59	32.17	33.34
Fitness Centre Attendants (37.5 hrs per week)	Salary	16.00	16.50	17.00	17.50	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Admin Assistant/Facility Booking Clerk (35 hrs per week)	Salary	43,676	44,368	44,973	45,555	46,337	47,020	47,702	48,385	49,067	50,500
	Hourly Rate	24.00	24.37	24.71	25.09	25.46	25.84	26.21	26.58	26.96	27.75
Fieldhouse Attendants/Facility Booking Clerk (Part Time)	Salary	16.00	16.50	17.00	17.50	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Pool Manager	Salary	25.00	25.50	26.00	26.50	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Life Guard L3	Salary	19.75	20.00	20.50	21.50	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Life Guard L2	Salary	18.00	18.50	18.75	19.00	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Life Guard L1	Salary	17.00	17.50	-	-	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Pool Front Desk Attendant	Salary	16.50	16.75	17.00	17.25	-	-	-	-	-	-
	Hourly Rate	-	-	-	-	-	-	-	-	-	-
Bylaw Enforcement Officer	Salary	53,869	55,982	58,095	60,208	62,321	64,435	66,548	68,661	70,774	75,000
	Hourly Rate	29.60	30.76	31.92	33.08	34.24	35.40	36.56	37.73	38.89	41.21
Fire Chief	Salary	45,586	46,968	48,349	49,731	51,112	52,494	53,876	55,257	56,639	59,402
	Hourly Rate	25.05	25.81	26.57	27.32	28.08	28.84	29.60	30.36	31.12	32.64





## REQUEST FOR DECISION

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**SUBJECT: FCSS AGREEMENT WITH THE VILLAGE OF BERWYN**

**SUBMISSION TO: COUNCIL**

**MEETING DATE: JANUARY 25, 2023**

**DEPARTMENT: ADMINISTRATION**

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**RELEVANT LEGISLATION:**

**MGA SECTION 54(1)(a)**

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**RECOMMENDED ACTION:**

**THE TOWN OF GRIMSHAW ENTER INTO A FAMILY COMMUNITY SUPPORT SERVICES (FCSS) AGREEMENT WITH THE VILLAGE OF BERWYN.**

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**BACKGROUND/PROPOSAL:**

The Village of Berwyn hasn't had an FCSS Programmer since June of 2022. CAO Matt Norburn reached out to the Town to see if we would be able to offer FCSS programming to the Village in a similar format as we do for the M.D. of Peace and the County of Northern Lights. Meetings were held between both CAOs, and Director of Community Services Tracy Halerewich and a DRAFT agreement was created. Berwyn council accepted the agreement on December 12/22. Tracy met with the Village Council to discuss the FCSS program and her vision for the partnership between both municipalities. CAO Allen and Tracy reviewed the agreement and made a few amendments for presentation to Grimshaw Council. Administration recommends council accept this agreement, it will then be forwarded to the Village of Berwyn Council for their review and acceptance.

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**BENEFITS OF THE RECOMMENDED ACTION:**

Enhanced Intermunicipal cooperation

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

None

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**FINANCIAL IMPACT:**

Village of Berwyn FCSS allocation becomes revenue in the Town's operating budget.

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**PUBLIC ENGAGEMENT:**

Council's decision posted on social media as part of Council meeting highlights.

Berwyn will notify their residents through social media etc.

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**ATTACHMENT(S):**

MGA Section 54(1)(a)

DRAFT FCSS Agreement

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**REVIEWED AND APPROVED FOR SUBMISSION**

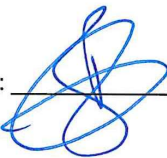
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DEPARTMENT MANAGER: \_\_\_\_\_

DATE: \_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICER: \_\_\_\_\_

DATE: January 18, 2023



- (f) that operate despite Part 8, authorizing a municipality to lend money to a board and to borrow money on behalf of a board;
- (g) establishing restrictions on the municipality providing money to the board.

RSA 2000 cM-26 s53;2015 c8 s7

### **Division 6 Miscellaneous Powers**

#### **Providing services in other areas**

**54(1)** A municipality may provide outside its municipal boundaries any service or thing that it provides within its municipal boundaries

- (a) in another municipality, but only with the agreement of the other municipality, and
- (b) in any other location within or adjoining Alberta, but only with the agreement of the authority whose jurisdiction includes the provision of the service or thing at that location.

**(2)** Without limiting the generality of subsection (1)(b), a municipality may enter into an agreement respecting services with an Indian band or a Metis settlement.

RSA 2000 cM-26 s54;2016 c24 s9;2017 c13 s2(3)

#### **Sharing taxes and grants**

**55(1)** A municipality may enter into an agreement with

- (a) another municipality, or
- (b) a collecting board as defined in section 176 of the *Education Act*,

to share grants paid under section 366 or taxes.

**(2)** The agreement must include a means to settle disputes arising from the agreement.

RSA 2000 cM-26 s55;2012 cE-0.3 s279;2016 c24 s10

#### **Civic holidays**

**56(1)** A council may declare up to 2 days in a year as civic holidays.

**(2)** The minimum length of a civic holiday is a half day.

1994 cM-26.1 s56



## MEMORANDUM OF AGREEMENT

This agreement was made in duplicate this \_\_\_\_ day of \_\_\_\_\_, 2023

BETWEEN: THE Village of Berwyn, in the Province of Alberta

AND

The Town of Grimshaw, in the Province of Alberta

The Village of Berwyn and the Town of Grimshaw recognize the importance of providing Family Community Support Services (FCSS) to the residents of the Village of Berwyn, and the benefit of having a single FCSS agency providing a comprehensive service package to the residents of Berwyn.

The FCSS mandate is to provide preventative social programming that enhances the social well being of individuals, families, adults, seniors and the over all community through awareness, promotion and prevention.

Both Parties Hereby Agree To The Following:

1. The Village of Berwyn will ensure that their 80% allocation (Government of Alberta) FCSS annual funding be sent directly to the Town of Grimshaw each quarter.
2. The Village of Berwyn will provide their required 20% municipal FCSS contribution to the Town of Grimshaw at the start of each year.
3. The total FCSS annual funding amount from the Village of Berwyn to the Town of Grimshaw will be paid quarterly once received from the Alberta Government.
4. The Town of Grimshaw agrees to provide FCSS programs/services to all residents located within the Village of Berwyn.
5. All services offered shall follow the mandate of the Family and Community Support Services Act and Regulations passed under this act by the conditions contained in the Conditional Funding Agreement and through available resources.
6. Community input into FCSS programming will be facilitated through regular communication between the Town of Grimshaw Director of Community Services, FCSS Programmer and the Village of Berwyn CAO. The Director of Community Services and/or FCSS Programmer agree to meet quarterly with the Berwyn Village Council to provide an in person verbal update on the operations of the FCSS program.
7. The Town shall supply a copy of the annual Alberta Government audited FCSS report to the Village of Berwyn.
8. The Town of Grimshaw agrees to provide FCSS programming within the Village of Berwyn at an average of once per month over the calendar year. All programming and events posters will be shared with the Village Administration to be placed on their social media, monthly newsletter etc.
9. That once this new FCSS service delivery is established, the Town of Grimshaw FCSS Programmer will arrange a work schedule to be in the Village office.

It is our goal to continue making our communities healthy, vibrant, and positive through awareness and by offering quality programs, services and opportunities available for all.

TERMINATION

This Agreement may be terminated on the 31st day of December in any year by any party hereto giving notice to the other parties on or before the 1st day of September in the preceding year.

This Agreement may be amended by the written mutual consent of all parties hereto.

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

The Village of Berwyn

The Town of Grimshaw

\_\_\_\_\_

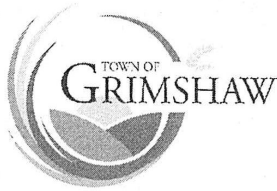
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DRAFT





## REQUEST FOR DECISION

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**SUBJECT:** Appointments To The Community Services Advisory Board

**SUBMISSION TO:** Council

**MEETING DATE:** January 25, 2023

**DEPARTMENT:** Community Services

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**RELEVANT LEGISLATION:**

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**RECOMMENDED ACTION:**

A motion was made at the January 18, 2023 Town of Grimshaw Community Services Advisory Board Meeting to recommend that Heather Murray fill the one vacant position and that they also approve the additional appointment of Gail Anne Cambridge to the board. At various times over the past year, the Community Services Advisory Board has been having problems with not meeting quorum. Having this new member will hopefully assist with having enough members present to hold our regular scheduled monthly meetings.

---

**BACKGROUND/PROPOSAL:**

Vacant position on the Community Services Advisory Board

**BENEFITS OF THE RECOMMENDED ACTION:**

The benefits would be that we are able to successfully complete our regular scheduled monthly meetings.

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

None

**FINANCIAL IMPACT:**

None

**PUBLIC ENGAGEMENT:**

**ATTACHMENT(S):**

CSAB Applications

**REVIEWED AND APPROVED FOR SUBMISSION**

DEPARTMENT MANAGER: 

DATE: Jan 20/23

CHIEF ADMINISTRATIVE OFFICER: 

DATE: Jan 20/23





## TOWN OF GRIMSHAW

### COMMUNITY SERVICES BOARD APPLICATION

Name: Mrs Heather Murray  
Mr. Mrs. Miss Ms.

Mailing Address: Box 88  
Grimshaw  
TOH 1W0

Street Address: 832057 RR233

Phone: 780 617 4523 (home) 780 624 7588 (business)

Occupation: Unit Clerk

Please indicate your special interests: Children's sports,  
parks

Present Community Involvement: Team treasurer, Peace River Minor

Hockey Association U13 Girls. & Helping the Peace River Art Club with grant writing.

Past Community Involvement: 2005-Vice-president of the Westmount

Community League in Edmonton, Treasurer of the Peace River Volleyball Club  
2020-21

Comments: I may have to miss some meetings  
due to shift work. At this ~~moment~~ <sup>time</sup> there's no conflict.

Signature: Heather Murray

Date: January 10, 2023

Making Grimshaw the greatest place to live by providing a quality service  
to our community in a courteous, timely, efficient and cost effective manner.

378



**TOWN OF GRIMSHAW**  
**COMMUNITY SERVICES BOARD**  
**APPLICATION**

Name: Ms GAILANNE CAMBRIDGE  
Mr. Mrs. Miss Ms.

Mailing Address: P.O Box 1654  
GRIMSHAW AB  
T0H 1W0

Street Address: 5301 SE AVE

Phone: 780 524 9244 (home) \_\_\_\_\_ (business)

Occupation: RETIRED

Please indicate your special interests: CRAFTING, GARDENING  
SEWING

Present Community Involvement: NONE

Past Community Involvement: USED TO BE SECRETARY  
IN PEACE RIVER FOR COMMUNITY SERVICES IN  
1940-1946

Comments: WOULD LIKE TO BE INVOLVED IN  
THE COMMUNITY

Signature: Gailanne Cambridge

Date: JAN 10 / 2023

*Making Grimshaw the greatest place to live by providing a quality service  
to our community is a courteous, timely, efficient and cost effective manner.*





2022

## **TOWN OF GRIMSHAW FCSS PROGRAM REVIEW**

Making the Town of Grimshaw, Municipal District of Peace and County of Northern Lights communities healthy, vibrant, and positive through awareness and by offering quality programs, services, and opportunities available to all!

### **WHAT IS FCSS?**

Family and Community Support Services is a partnership between the Provincial Government and Municipal Governments. Under FCSS, communities design and deliver programs to promote well-being among individuals, families and communities. These programs depend on community resources, often involving volunteers in the management and delivery of programs.

---

#### **PROGRAM NAME:**

#### **CATEGORY / PARTICIPANTS:**

#### **DESCRIPTION / COMMENTS:**

LEGO Nights	Child / Youth / Family 71	With Lego, everything is awesome! The moment kids get their first Lego set, they're hooked. But why not? Kids can express themselves creatively with Legos. Lego Nights are great for combating boredom, meeting new friends and they are a great way for kids to learn. A total of (7) sessions were held.
Community Helpers Program	Child / Youth / Family / Seniors Awareness	The program is funded by Alberta Health Services and ran in conjunction with FCSS to promote and recognize the natural helpers in the community who work with youth between the ages of 12-30. Participants learn about the boundaries and ethics of helping, how to help in a crisis, community resources for referrals, suicide and mental health information and self-care tools.
Kid's Craft Nights May 30 & 31 <sup>st</sup>	Child / Youth 21	Children can acquire a vast range of skills from art and craft sessions. Their creativity is stoked, their fine motor skills are refined, confidence and problem solving abilities are improved and you get to spend some fun time together.

2022 FCSS Program Review  
Town of Grimshaw

Alberta Day September 01 <sup>st</sup>	Child / Youth / Family / Seniors 300+	In recognition of this anniversary and in celebration of our province's unique spirit, culture and heritage, we held a regional celebration out at the Lac Cardinal Regional Pioneer Village Museum.
Old Fashioned Family Christmas event December 17 <sup>th</sup>	Child / Youth / Family / Seniors 400+	It's the smell of a woodfire in the various museum buildings, the sound of the children's laughter, crafts in the old school, dog sled rides, cooking hotdogs on an open fire, snow shoeing and the singing of carolers. It's all your senses delighting in Christmas traditions that have stood the test of time! A beloved holiday experience out at the Lac Cardinal Regional Pioneer Village Museum that allows families to participate in old-fashioned Christmas customs and traditions.
Drive Happiness Program	Adult / Seniors Awareness & Volunteer Recruitment	The Drive Happiness Program is new to our area. It is a senior assisted transportation service that is provided to eligible riders by volunteer drivers. All volunteer driver candidates are screened for vulnerable security clearance, a fulsome reference check and volunteer interview, a well-maintained vehicle, and a clean driving abstract before they are accepted as volunteers for Drive Happiness. Grimshaw FCSS will help promote and recruit potential volunteer drivers from within the area.
Intergenerational Program	Youth / Seniors 14 youth x 5 sessions = 70 10 seniors x 5 sessions = 50	Our Intergenerational program brings younger and older people together in creative and inspiring ways as we organized 5 monthly sessions with the grade one students from Holy Family School and adults aged 60 years or older. The goal is to foster social connections and bridge gaps between generations, reduce negative stereotypes or perceptions, boost emotional and psychological well-being, and provide learning opportunities for each group.



2022 FCSS Program Review  
Town of Grimshaw

Family Fun Nights	Child / Youth / Family 261	A total of (16) free evening sessions were held in the Field House for families to come out and burn off some energy and have fun together during the spring/fall/winter months.
Free Fun Summer Days	Child / Youth 28	Providing children with the opportunity to build their character, confidence, and other interpersonal skills while indulging in fun and entertaining activities in a group setting.
Kid's Bike Rodeo – Safety Awareness June 01 <sup>st</sup>	Child / Youth / Family 29	Held on the dry pad in the arena in conjunction with Alberta Health Services & the Peace Regional RCMP Detachment.
Easter Craft Night April 14 <sup>th</sup>	Child / Youth 19	Crafting and art work can be very rewarding for children on many levels. It can help youth feel connected by just spending time with them. It takes them away from the right/wrong world that is often part of everyday school work and into the arena of the imagination, where anything goes.
International Day For The Elimination Of Racial Discrimination March 21 <sup>st</sup>	Child / Youth / Family / Seniors Awareness	The day is aimed to remind people of racial discriminations negative consequences. It also encourages people to remember their obligation and determination to combat racial discrimination.
National Family Week October 04 – 10 <sup>th</sup>	Child / Youth / Family / Seniors 61	A time to come together to celebrate families and reflect on their importance in our lives. Connected Families, Connected Communities Contest and activities took place.
After School Youth Fun	Child / Youth 413	We offered free open court usage in the Field House one day a week for two hours allowing youth the opportunity to participate in unorganized activities in a safe environment verses wandering the streets of the community.
School Supplies Assistance Program	Child / Youth / Family Varies with each school during each semester	Financial assistance is given to Lloyd Garrison, Dixonville, Holy Family and Grimshaw Public schools to provide assistance to students in need of

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		school supplies or other school related items. This program allows the principal to work with the teachers to make the professional judgment call on who may qualify for assistance with supplies for the school year.
Brownvale Summer Fun Program	Child / Youth 14	Financial assistance was given to the Brownvale Community Club to operate a one week long Summer Fun Program in the hamlet for youth.
Book Buddies Program For Pre-School Children	Child / Youth / Family 137 children & 101 adults	A total of (30) sessions were held where stories, games, crafts and socializing with other pre-school children aged 3 to 5 years took place at the Grimshaw Municipal Library.
Odd Job Squad	Child / Youth / Adult 19	Registry for youth looking for the opportunity to do odd jobs during the spring, summer, fall and winter months in our community and area.
Family Day Weekend Challenge	Child / Youth / Family 36 families registered	Family Day Weekend Challenge that involved encouraging all families to unplug and connect with each other through some fun family geared activities. Then all families could enter to win an awesome Grimshaw Family Staycation Package.
Star Wars Reads Day	Child / Youth / Family 200	A one day event at the Grimshaw Municipal Library where kids, families, teens and seniors all played games, did crafts, got tattoos, listened to stories and got pictures taken with the members of the Crimson Aurora Squad of the 501 <sup>st</sup> Legion. The Legion is a worldwide group of Star Wars cos-players, and they appear at events with the mandate "Bad guys doing good."
Lloyd Garrison School Breakfast Program	Child / Youth Varies each week	Financial assistance was provided for this program. It is based on the need of many students who were arriving at school in the a.m. without having a nutritious breakfast.
Grimshaw Youth Centre Room 27	Child / Youth The Youth Centre operated for 48 weeks. Homework program saw 6 students per week = 150 Drop In Nights averaged 35 youth per week = 1680	Youth Centre's provide a safe, supervised nonjudgmental place for youth to gather, be themselves and engage in programs and activities which encourage the growth of positive self-esteem and making healthy life choices. We gave a



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		financial donation to assist with their programming needs.
it Starts With Me Campaign – value of diversity of inclusion	Child / Youth / Family / Seniors Awareness	A way to challenge each other to reach out and start a conversation and learn from one another about the value of diversity and inclusion.
World Day For Cultural Diversity for Dialogue and Development May 21 <sup>st</sup>	Child / Youth / Family / Seniors Awareness	Bridging the gap between cultures is necessary for peace, stability and development. It is an opportunity to deepen our understanding of the values of cultural diversity.
Babysitter's Safety Courses	Child / Youth 28	This course is designed for responsible adolescents of 10yrs and up who want to become a babysitter or may already be one. The Babysitter Safety Course covers all the responsibilities of a babysitter. There were (4) courses offered in Grimshaw in 2022.
Children's Easter Carnival	Child / Youth / Family 300+	This event was co-hosted with AWANA where children and families could come out for an afternoon of crafts, games, pictures with the Easter Bunny, live skit in the Field House.
Food Security Needs	Child / Youth / Family / Seniors 05 families at various times throughout the year were helped.	The need for food security in communities is becoming an overwhelming issue. To assist with dire food security needs we purchased grocery gift cards to hand out when required.
Mental Health Week May 03 – 09 <sup>th</sup>	Child / Youth / Family 31	It has been a long and challenging two plus years for people of all ages. It was our goal to promote the importance of healthy mental and physical well being for all individuals living within our community and area. An Open Court Night in the Field house was held for all interested to attend and available resources were on hand.
World Kindness Day November 13 <sup>th</sup>	Child / Youth / Family / Seniors Awareness	World Kindness Day is a global day that promotes the importance of being kind to each other, to yourself, and to the world. We don't always have the chance to think about how we are kind to others, or how else we can show more kindness to ourselves and those around us. Celebrating World Kindness Day gives

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		each of us a brilliant opportunity to do this! You can focus on how to share more kindness in the world and spend some time cultivating these habits. This will boost the mood and wellbeing of all involved! Spread some sunshine on World Kindness Day 2022.
April Is Diversity Month	Child / Youth / Family / Seniors Awareness	April is Diversity Month, which is any dimension that can be used to differentiate groups and people from one another. It is also about empowering people by respecting and appreciating what makes them different.
National Senior's Day October 01 <sup>st</sup>	Seniors 32	The day provides the perfect occasion to appreciate and celebrate seniors. On this day we acknowledge the life-long contributions senior citizens have and continue to make to families and communities through a Senior's Social. The day also provides an excellent opportunity to raise awareness and contribute to conversations about healthy ageing.
National Indigenous People's Day June 21 <sup>st</sup>	Child / Youth / Family / Seniors Awareness	This is a day for all Canadians to recognize and celebrate the unique heritage, diverse cultures and outstanding contributions of First Nations, Inuit and Metis people.
National Indigenous History Month June	Child / Youth / Family / Seniors Awareness	This is an opportunity to both recognize and promote the historic contributions of First Nations, Inuit and Metis people.
Canadian Multiculturalism Day June 27 <sup>th</sup>	Child / Youth / Family / Seniors Awareness	This day honors racial, religious and cultural backgrounds of Canada. Learn about the wealth and diversity of our society, show your love and pride for our country.
International Youth Day August 12 <sup>th</sup>	Child / Youth 72	It is celebrated to mark the contribution of today's youth to the development of society. It is an initiative that celebrates the qualities of young people and that recognises the challenges that today's youth can face. A Free Youth Swim was held at the Grimshaw Outdoor Swimming Pool and open court time in the Field



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		House at the Multiplex took place.
Anti-Bullying Day December 17 <sup>th</sup>	Child / Youth / Family Awareness	It is a day for creating opportunities to talk about bullying and knowing where to access support and services are two of the most valuable tools to dealing with the impacts of the pervasive and painful situation of bullying in our society.
H.F.S. Breakfast Program Initiative	Child / Youth Varies each week	Financial assistance was provided for this program. It is for students in kindergarten to grade nine, where a breakfast-on-the-go is provided. It is based on the need of many students who were arriving at school in the a.m. without eating breakfast.
Random Acts Of Kindness Week Contest February 13 – 19 <sup>th</sup>	Child / Youth / Family / Seniors Awareness 52 entries	Let's all do our part to make the world a kinder place. A person can never go wrong with kindness, and there can never be too much of it. The idea behind Random Act of Kindness Week is to cultivate feelings of kindness and brighten up people's day. Every small act of kindness is significant. It may seem like it doesn't accomplish much but, just like the domino effect, one act of kindness can lead to more positive outcomes. Don't hold back from uplifting others with compliments and compassion on this day <i>and every day</i> .
Food For Thought Program	Child / Youth Varies each year	This program is in place at Grimshaw Public and Dixonville Schools to assist with providing a much needed snack to a child or children coming to school without having a meal. It settles rumbling stomachs & improves concentration.
Home Alone Program	Child / Youth 21	This program prepares youth ten years and older for being Home Alone safely. Being home alone can be an uncomfortable and unsafe situation without some basic skills. (3) sessions were offered in 2022.

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After School Drop In Craft Nights	Child / Youth 22 sessions = 173 participants	Children of all ages enjoyed after school fun craft making session's in the Grimshaw Municipal Library. The sessions promote interactive skills and social development to the youth.
National Child & Youth Mental Health Day May 07 <sup>th</sup>	Child / Youth / Family Awareness	Now is no better time to take stock of our personal wellbeing and #GetReal about mental health and how we lean on others for support. Mental Health Week represents an opportunity to reach out to our friends, family and colleagues. We are all in this together.
National Child's Day November 20 <sup>th</sup>	Child / Youth 54	Children and youth make up a quarter of our population and 100% of our future. They are our next generation business leaders, teachers, doctors etc. and they are important now. In recognition of National Child's Day, free youth time was held at the MZRM Field House for all youth to enjoy.
Youth Volunteer Opportunities With FCSS	Child / Youth 13	Gain valuable work experience or earn volunteer hours for school credits through FCSS volunteer positions available to youth 12 years and older. Youth volunteers are always welcome to help at our public events or with various programs.
Brownvale Community Library	Child / Youth / Family / Seniors 16 17	Library's are the hub of every community, a financial donation was given later in the year to assist with their programming. Two events that were held include: Kids, Family & Friends Christmas Party and (2) Old Book Christmas Centerpiece Workshops.
Harvest Moon Festival September 10 <sup>th</sup>	Child / Youth / Family / Seniors 1000+	In conjunction with the Grimshaw & District Chamber of Commerce we hosted Live Music, Open Air Market, Food Vendors, Car Show N Shine, Street Dance and Children's Play Area. The Children's Play Area was sponsored by the Town of Grimshaw.
National Day For Truth & Reconciliation September 30 <sup>th</sup>	Child / Youth / Family / Seniors Awareness	This day has been created to give every one an opportunity to recognize and commemorate the legacy of residential schools, which more than 150,000 First Nations, Metis and Inuit children were forced to attend.



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Orange Shirt Day September 30 <sup>th</sup>	Child / Youth / Family / Seniors Awareness	On Orange Shirt Day, we honor survivors and reflect on the devastating damage residential schools caused to many indigenous children's self worth, self esteem, well being, and identity by serving their connection to their land, their culture and their families.
Intergenerational Day June 01 <sup>st</sup>	Youth / Seniors 22 youth and 24 seniors	Intergenerational Day is meant to raise awareness and celebrate the power of intergenerational connection. Building and maintaining relationships between seniors, adults, youth and children helps decrease feelings of loneliness and isolation.
International Volunteer Day December 05 <sup>th</sup>	Child / Youth / Family / Seniors Awareness	International Volunteer Day - celebrates the theme of solidarity through volunteering. This campaign highlights the power of our collective humanity to drive positive change through volunteerism. Rising inequalities throughout the world implore that we need to work together to find common solutions. Volunteers, drawn together by solidarity, develop solutions to urgent development challenges and for the common good.
Secret Santa For A Senior Program	Seniors 1300+ gift bags were distributed to seniors	A financial donation was made to assist with providing assistance to the purchasing of supplies required for the 2022 Secret Santa For A Senior Program in the Peace Region.
All About Me Empower Flower Contest	Child / Youth / Family 11 entries and 2 winners	All About Me Empower Flower Contest Giveaway – we want all youth to develop character, leadership, confidence and self esteem. It is all the little things that make you Extraordinary, celebrate yourself in the work of art as unique and special as you are. The craft will provide you with many ways to describe how individual you are – create a powerful statement about You!
Gingerbread House Giveaway Contest (Christmas)	Child / Youth / Family There were 27 entries and 04 winners	Gingerbread houses are one of the many symbols of the holiday season, alongside Christmas trees and twinkling lights. Making gingerbread houses is a Christmas Tradition for many families.

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National Bullying Prevention Week November 14-20 <sup>th</sup>	Child / Youth / Family 41	Bullying At Any Age Is Not Okay, in recognition of National Bullying Prevention Week, a free open court time was held at the MZRM Field House for all come out and enjoy. Resource materials were on a table for awareness/ distribution.
Canada Day Celebration July 01 <sup>st</sup>	Child / Youth / Family / Seniors 800+	A Parade was held down Main Street followed by a number of children orientated activities in the parking lot at the multiplex including food vendors, bouncy castles, face painting, game stations, live entertainment and closed the day with a free swim at the Grimshaw Outdoor Swimming Pool.
Reach Out Speak Out (Wear Purple Day) November 21 <sup>st</sup>	Child / Youth / Family / Seniors Awareness	To bring awareness about family violence and where supports are available. Reach out, speak out to build healthy relationships to end any and all family violence. In recognition of Family Violence Prevention Month we encouraged others to wear purple on November 21 <sup>st</sup> .
Every Child Matters Residential School Awareness	Child / Youth / Family Awareness	An annual observance called "Orange Shirt Day." Its purpose is to raise awareness about the unthinkable trauma caused by the Canadian residential school system to Indigenous communities. With the slogan of "Every Child Matters," Orange Shirt Day honors survivors, their families, and communities, who continue to be impacted by the atrocities committed by the residential school system. We work with both Holy Family and Grimshaw Public Schools with Every Child Matters and the recognition/ awareness made to residential schools.
Mental Illness Awareness Week October 02 – 08 <sup>th</sup>	Child / Youth / Family 59	As public education tool, this week is designed to help people see the reality of mental illness. With increased advocacy efforts, working towards a country where all who need mental health resources can access them without barriers. In support of Mental Illness Awareness Week and how it effects all ages, a free open court time was held at the MZRM Field House for



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		all to enjoy. Resource materials were on a table for awareness/distribution.
Volunteer Of The Month Program	Volunteer 12	Volunteers are the heart and soul of our communities. Recognizing volunteers is important. In recognition of volunteers in the community and surrounding areas, we recognize volunteer(s) on a monthly basis each year.
World Elder Abuse Awareness Day June 15 <sup>th</sup>	Seniors Awareness	Elder abuse is any act that causes harm to an older person and is carried out by someone they know and trust, such as a family member or friend. The abuse may be physical, social, financial, psychological, or sexual and can include mistreatment and neglect.
Countdown to 2023 Youth New Year's Eve Event December 31 <sup>st</sup>	Child / Youth / Family 49 youth 17 volunteers	A fun and free evening for youth 12-18 full of games, painting, music, a smash corner, laughter, snacks and so much more. The smash corner consisted of appliances and/ or objects that youth wearing safety gear were able to smash to a million pieces.
International Self Care Day July 24 <sup>th</sup>	Child / Youth / Family / Seniors Awareness	This day stresses the importance of self care as the cornerstone of wellness. On this day individuals are encouraged to make self care a part of their everyday routines and turn it into a priority. Self care has become incredibly important as people realize the need to take care of themselves and put themselves first.
Pink Shirt Day February 24 <sup>th</sup>	Child / Youth / Family Awareness	Bullying is a major problem in our schools, workplaces and homes. It is so important that victims of bullying know they are not alone and there is help and support available.
National Volunteer Week Celebration April 24 – 30 <sup>th</sup>	Volunteer 110	An opportunity to recognize the importance of Volunteers in the community and surrounding areas. An appreciation event took place at the Legion.
National Addictions Awareness Week November 21-27 <sup>th</sup>	Child / Youth / Family 56	To help address the harms related to alcohol and other drug use. It provides an opportunity for people in Canada to learn more about prevention, talk about treatment and recovery, and develop solutions.

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		In recognition of National Addictions Awareness Week, a free open court time was held at the MZRM Field House for everyone to enjoy. Resource materials were on a table for awareness/distribution.
Family Violence Prevention Month	Child / Youth / Family 49	In recognition of Family Violence Prevention Month (November), a free open court time was held at the MZRM Field House for all to enjoy. Resource materials were on a table for distribution.
Alberta Seniors Benefit & Special Needs Assistance Program	Seniors 26	In office assistance is given directly to senior citizens from around the area who are requiring assistance with applying for financial assistance from government grant programs.
Adult/Senior Client Assistance Program	Adults / Seniors 20	Individuals are provided in office support with filling out forms, gaining access to federal and provincial supports. advocacy etc.
International Day of the Older Persons October 01 <sup>st</sup>	Seniors Awareness	Marking this day gives us the opportunity to reflect on the value of seniors and raise awareness about the inequalities and barriers older adults face. By working together we can shift perceptions of what it means to age, eliminate ageism through increased awareness and ensure that the provision of adequate resources for dignified living as people grow older.
Senior Citizens Week Celebration June 07-13	Seniors 73	Creating Connection - An opportunity to recognize the importance of senior citizens in the community. Scheduled activities took place in the community.
Seniors Walking Program Safety Awareness	Seniors 667	A safe place to start or continue with a healthy active lifestyle for seniors during the late fall, winter and early spring months to walk safely indoors on the MZRM walking track. Walking offers an easy way for seniors to meet up, socialize and get active together and it effectively will help to reduce the risk of chronic conditions and improve your overall health.
Volunteer Recruitment for Snow Shoveling For Seniors In Need	Seniors 08	Volunteer Recruitment to assist seniors in need of snow shoveling during the winter months in the community.



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Community Signs	Community Development / Awareness	Acts as a source of information for the public to utilize. These signs promote the information on community events, activities and are accessible to the entire community and surrounding area. Sandwich boards, community bulletin board and highway signage
Community Volunteer Referral Services	Community Development / Awareness 09	Are you looking to volunteer in the community but are not sure what is available? Call our office and we can assist you by referring you to organizations that matches with your interests.
Summer Reading Program  Wizard Of Oz for ages 6 and up  Franklin and Friends for 5 and under  Popcorn In The Park	Child / Youth  45 children & 5 adults per session = 350  23 children per session = 161  115 people	A 7 week long Summer Reading Program involving crafts and other fun activities was held at the Grimshaw Library for all interested children and youth to enjoy.  Popcorn In The Park was an opportunity for families to come out socialize, enjoy the fresh air by eating popcorn in an outdoor setting.
Children's Safe Indoor Halloween Party October 31 <sup>st</sup>	Child / Youth / Family 150	A safe Indoor Halloween Party took place in the Field House for all interested youth 10 years and younger.
Brownvale Community Christmas Concert Event December 18 <sup>th</sup>	Child / Youth / Family / Seniors 100	A time for Christmas Cheer and Community Fellowship. A financial donation was made to assist with program/event costs related to hosting the Community Christmas Concert in the hamlet.
You can make a positive impact today and every day of the year	Child / Youth / Family  For distribution to the Peace Regional Women's Shelter & Old Of The Cold Shelter	We are collecting donations of toques, gloves, mittens and scarves to help keep people in need "warm" during the cold winter months.
Grandparent's Day September 11 <sup>th</sup>	Seniors / Family 15	The occasion is in place to strengthen the bond between the grand parents and their grand children. A Craft time was hosted at the Riverside Ranch Décor building for children with grandparents to partake in together.

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Peace River Community Soup Kitchen	Community Development / Awareness 142 days with an average of 15 people per day = 2130 + were served	Financial support was given to assist with the operation of the Soup Kitchen that serves seniors, single parents, low income, single income and minimum wage families who struggle to provide the necessities of food, clothing and shelter.
Out Of The Cold Shelter	Community Development/Awareness 52	Financial support was given to assist with programming needs, we are working together as a region to try and end homelessness in Peace River/area. This program is in place for the winter season
The Magic of Gift Giving Holiday Gift Card Program	Child / Youth / Family / Seniors 22 - families	The Holiday Gift Card Program was implemented to help families in need during the Christmas holiday season. Covering expenses wasn't easy for many before the COVID pandemic rolled around but since then it has gotten even tougher for many families in and around our community.
Who Wants To Play -Nerf Wars	Child / Youth 169	An opportunity to provide the youth with an activity to come out socialize, burn off some built-up energy. This program ran throughout the summer months and on scheduled No School Days in the Field House.
Teacher's Convention	Child / Youth 147	During the two days of Teacher's Convention youth were able to stop by the Grimshaw Municipal Library and pick up a "grab and go" craft bag to do at home.
Kidproof Knowledge is Key	Child / Youth 05 – youth attended an anti-bullying session	<b>Kidproof Safety</b> was formed for one reason; to help protect kids. Kidproof spans the globe and has trained millions of kids, parents, and educators with our exclusive proactive and preventative <b>safety</b> education. Our FCSS Programmer has completed online Bullyproofing, Home Alone & Cybersafe instructor certification required to host these programs in our community.
Movie Time	Child / Youth / Family 209	In conjunction with the Grimshaw Municipal Library we held 10 different Movie sessions in the MZRM Community Theatre for all to come out and enjoy.



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Always Find A Reason To Smile - <b>Welcoming</b> the Light <b>Suicide Walk</b> " that honors those who lost their life to <b>suicide</b> .	Child / Youth / Family Awareness	The <b>Always Find a Reason to Smile Suicide Awareness &amp; Prevention</b> Foundation held several events to spread help and hope across the Peace as part of Suicide Prevention Awareness Week.
Paper Bag Princess Week	Child / Youth 240 entries	Over a week, the Grimshaw Municipal Library celebrated the book "Paper Bag Princess" by Robert Munch and 5 books were awarded to people who entered the draw.
National Seniors Safety Week November 06 -12 <sup>th</sup>	Seniors 29	Is designated as a week of awareness to keep mature Canadians healthy, independent and safe. During this week, our initiative is to help keep our seniors safe, healthy and independent in their homes, by handing out a free first aid kit and resource material to all interested.
World Day For Cultural Diversity For Dialogue & Development May 21 <sup>st</sup>	Child / Youth / Family / Seniors Awareness	highlighting not only on the richness of the world's cultures, but also the essential role of intercultural dialogue for achieving peace and sustainable development. Three-quarters of the world's major conflicts have a cultural dimension. Bridging the gap between cultures is <b>urgent and necessary</b> for peace, stability and development.  Cultural diversity is a driving force of development, not only with respect to economic growth, but also as a means of leading a more fulfilling intellectual, emotional, moral and spiritual life.
<u>Project PEACE</u> Summer Fun Program	Child / Youth 32	It is a mental health capacity building initiative that serves students in 4 of the PRSD schools We work closely with our Project PEACE workers at the Grimshaw Public School and provide funding to assist with programming needs in school and with their organized Summer Fun Program.
Monday Muffins & More	Adults / Seniors 18	September, October, November & December where a different presentation is arranged each month at the Grimshaw Municipal Library for all interested to attend.

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Municipal Government Day, Alberta Crime Prevention Week & Public Works Week	Child / Youth / Family / Seniors  300	Is an annual community celebration recognizing Municipal Government Day, Alberta Crime Prevention Week and Public Works Week in Grimshaw.
Crime Prevention In The Community	Child / Youth / Family / Seniors Awareness	<p>Crime Prevention Involves Everyone - Get to know your neighbors, if you see something that does not look right or any type of odd or suspicious activity, we ask that you contact the Peace Regional RCMP Detachment immediately.</p> <p>The relationship between the RCMP and our residents should be a working partnership. As a resident, you are the <b>"Eyes and Ears"</b> which is the most valuable and important part to making our town a safe place for everyone to enjoy.</p> <p>Please remember, our RCMP Detachment has a very large area to cover and therefore cannot be in all places at one time.</p> <p>If you see something – report it!</p>
<b>96</b> various programs and services were offered in the year.	<b>14,978+ people</b> benefited from our services and programs in the 2022 year.	I am so very proud of the FCSS programs and services, which our Community Services Department has been able to offer to the residents of Grimshaw, Berwyn, Brownvale, Dixonville, M.D. of Peace and the County of Northern Lights.

Signed:   
Tracy Halerevich,  
Director of Community Services,  
TOWN OF GRIMSHAW

Date: January 03, 2023

**BYLAW NO. 1207  
CEMETERY BYLAW**

- Bylaw No. 1178**                      A Bylaw of the Town of Grimshaw in the Province of Alberta, respecting Cemeteries operated by the Town of Grimshaw.
- WHEREAS,**                              The Cemeteries Act being Chapter C-3 of the revised statutes of Alberta 2000 and the Amendments thereto, to regulate and control the operation of the Grimshaw W.I Cemetery of the Town of Grimshaw.
- WHEREAS,**                              the Minister of Service Alberta, has made regulations respecting the operation of cemeteries, and
- WHEREAS,**                              the Council for the Town of Grimshaw deems it expedient to supplement the said regulations respecting the operation of cemeteries owned and operated by the municipality;
- NOW THEREFORE**                      **the Municipal Council of the Town of Grimshaw, duly assembled, subject to the Cemeteries Act and any regulations pursuant to the said Act as either or both of them may be amended from time to time, enacts as follows:**

**DEFINITION**

1. **"BURIAL LOT"** shall mean a single grave lot.
2. **"CARETAKER"** shall mean an employee or subcontractor of the Town who has been assigned duties in a Cemetery by the Director.
3. **"CEMETERY"** shall mean land operated by and under the control of the Town of Grimshaw which is set apart for, or used as, a place for the interment of the dead or in which human bodies have been buried.
4. **"COMPARTMENT"** means a section in the columbarium designed for the placement of ashes of dead human bodies or other human remains that have been cremated.
5. **"COUNCIL"** shall mean the Council of the Town of Grimshaw.
6. **"CREMAINS"** means the ashes of dead human bodies or other human remains that have been cremated.
7. **"COLUMBARIUM"** shall mean a permanent structure containing a number of drawers (niches/compartments) for the placement of human remains.
8. **"CONTINUOUS MONUMENT RUNNER"** means an uninterrupted length of concrete on which monuments may be placed.
9. **"DIRECTOR"** shall mean the Director of Community Services, or any person appointed by the Chief Administrative Officer to undertake cemetery duties.
10. **"FLAT MONUMENT"** shall mean one which does not project above the surface of the ground.
11. **"INTERMENT"** shall mean the excavation of a grave to the required depth and size, the placing (but not the provision) of a rough box (as necessary), the backfilling of the grave and the removal of any excess earth.



12. **"LICENSEE"** shall mean a person that acquires burial rights for one or more lots within the cemetery.
13. **"MONUMENT"** shall mean any structure in the Cemetery constructed on any grave or lot for memorial purposes.
14. **"NICHE"** means a section in the columbarium designed for the placement of ashes of dead human bodies or other human remains that have been cremated.
15. **"PERSON"** shall mean an individual or a firm or a corporation.
16. **"PLOT"** shall mean a small piece of ground marked for a burial.
17. **"RUBBISH"** shall mean boxes, paper, weeds, decayed flowers, or plants, faded wreaths, broken receptacles and any other material, the presence of which results in an untidy appearance to any part of the grounds of the cemetery.
18. **"TOWN"** shall mean the municipality of the Town of Grimshaw
19. **"TREASURER"** shall mean the Director of Finance or person appointed by Chief Administrative Officer to maintain the records of the cemetery.
20. **"UNDERTAKER"** shall mean any registered or licensed embalmer or mortician, or any other person authorized by Provincial Statute to inter deceased persons.
21. **"VETERAN"** shall mean a person who at any time was a member of the armed forces of Canada, the United Kingdom, or any armed forces of a country\_ allied with Canada or the United Kingdom in any war.
22. **"WORKING DAY"** shall mean any day Monday through Friday (during normal working hours), except where a Statutory Holiday or Civic Holiday falls on any one of those days.

### DESCRIPTION OF LAND

The following land is hereby established and set apart for the sole purpose of a public cemetery to be known as – GRIMSHAW W.I. CEMETERY:

- I. All that portion of the Lot B, Plan 8420571 of 5-23-83-W16, as described in Certificate of Title 122039889, containing 3.61 Acres
- II. Council shall, from time to time, designate portion of a cemetery for:
  - i. a Field of Honor;
  - ii. other special sections as Council deems necessary to enhance the operation of the Cemetery.
  - b. The size of such portions shall conform to the requirement of the Cemeteries Act of the Province of Alberta,
- III. Subdivision of the cemetery is shown in Appendix "A" attached hereto, and with special zones highlighted as below noted:
  - a. Phase One (Old Cemetery) Block H through Block AB2 inclusive.
  - b. Phase Two (New Cemetery) Blocks H2 through Block G and AB3 inclusive;
  - c. Veteran & Indigent Lots:
    - i. E12 through to E 21, and
    - ii. E51 through to E 60, and
    - iii. F14 through to F21, and
    - iv. F53 through to F60, and
    - v. N16 through to N25, and
    - vi. N37 through to N46, and

- vii. P14 through to P23, and
- viii. P41 through to P50.

d. Cremation Plots:

- i. A33 through to A42, and
- ii. A75 through to A84, and
- iii. B24 through to B42, and
- iv. B66 through to B84, and
- v. G32 through to G51, and
- vi. AB3-1 through to AB3-18.

e. Baby land Plots:

- i. A24 through to A32; and
- ii. A66 through to A674, and
- iii. O14 through to O22, and
- iv. O34 through to O42

f. Columbarium Niches/Compartments:

- i. 1 through to 32

- IV. In addition to the above noted land the Town may from time to time dedicate certain other lands whether adjoining or abutting the area described above or elsewhere for the purpose of public cemeteries and the provisions of this Bylaw shall be deemed to apply thereto.

## **ADMINISTRATION AND DUTIES**

1. All the powers granted to the Director and the Treasurer by this Bylaw shall be subject to the supervision and control of the CAO, at the direction of Council.
2. The Director or designate shall supervise and direct all maintenance and operations of the cemetery.
3. The Treasurer or designate shall keep a correct account of all money received and of all expenditures made in connection with the cemetery; and shall keep suitable records describing the licensee, recording the sale or transfer of every lot, recording the date of every sale or transfer of every lot and maintaining an alphabetical file of all burials within the cemetery and such other records as may be required from time to time.

## **REGULATION OF LOTS**

### **SALE OF LOTS**

- A. Council is hereby empowered and authorized to adopt by resolution the charges to be made for grave lots in the Grimshaw W.I Cemetery from time to time as deemed necessary, said charges to apply in all cases and to include perpetual upkeep of lots, whether occupied or otherwise, but not to include the maintenance, placing or removal of tombstones or grave markers. Fees and charges shall be those specified in the Town of Grimshaw's Fee Bylaw and amended from time to time by resolution.
- B. Charges for perpetual care shall be placed in a "Cemetery Reserve Fund". This fund and the interest that it earns shall be used solely for the upkeep of the cemetery, excluding charges for upkeep which are attributable to the Licensee by operation of this Bylaw.

## C. Reservations:

- i. At the time that a lot or lots are reserved the Director will demand payment of all applicable fees and charges excluding those for the opening and closing of the grave. Such opening and closing charges shall be made at the time of burial.
- ii. Council reserves the right to limit the number of lots reserved to two, with a maximum plot size of three lots (one lot for current use with two reserves).

- D. No deed to use a lot or lots may be transferred unless all such transactions are approved by the town and are made in accordance with this Bylaw.
- E. No lot, or lots in the cemetery may be transferred for consideration greater than the consideration paid by the licensee to the Town and the transfer instrument must clearly show the amount paid by the licensee to the Town.
- F. Deeds may be reconvened to the Town and the Town will repay a licensee the original purchase price for an unused lot or lots less a transfer fee for each lot. No transaction between the Town and any licensee intended to convey burial rights shall be valid unless it is recorded by a signed letter or other instrument filed in the office of the Secretary.
- G. Those persons owning lots in the cemetery shall not resell said lots for a profit, nor shall they allow interments in these lots for remuneration.
- H. It is a condition of every deed in the cemetery that the licensee expressly waives any claim arising by reason of any error or non-description of any burial lot. The Town undertakes that it will attempt insofar as is reasonably possible to avoid such errors, but its liability shall only extend to a refund, in case of error, of any money paid to the Town for a lot or lots and an undertaking to make an equivalent quality of lot or lots available in lieu of those originally allocated.
- I. When a lot becomes vacant by removal of the body or bodies therein, the land may revert to the Town at the licensee's option and the Town will in such case rebate the original purchase price less a transfer fee.
- J. Lists of recent interments, etc. shall not be given to any commercial establishment, employee or agents thereof.

**INTERMENTS**

- A. No human remains shall be buried within the limits of the Town of Grimshaw except within the Cemetery defined in this Bylaw or future amendments thereto.
- B. No person shall bury any human remains in the Town of Grimshaw until such person has complied with:
  - i. The provisions of the Public Health Act of the Province of Alberta;
  - ii. The provisions of the Cemetery Act of the Province of Alberta;
  - iii. The provisions of the Vital Statistics Act of the Province of Alberta.
  - iv. Applications for interment must be made to the Director, in the form attached hereto as Appendix "B".
  - v. Locating and digging of graves shall be the responsibility of the Town and/or Funeral Home.
  - vi. Burial rights in lots in cemeteries shall be sold upon payment by the Licensee of all required fees and charges.



- vii. Burial rights, and burials will be subject to and conducted in accordance with the Bylaws of the Town and the rules and regulations appearing as Appendix "C", attached hereto, and as amended from time to time by resolution of Council.
  - viii. Every Licensee obtaining a lot or lots in a cemetery shall be held responsible for the cost thereof and for all charges in connection therewith including disinterment or removal of a body when requested by a Licensee. Any person signing an order for interment will be held responsible for all charges in connection with such interment, such persons shall, in addition, be held responsible for compliance with the regulations governing erection of monuments applicable to that part of the cemetery in which the interment is made.
  - ix. Undertakers must provide the necessary lowering devices and - rough boxes (if necessary) and make their own arrangements for the placing of mats, wreaths, flowers, etcetera around the grave.
- C. No more than one body shall be buried in a regular sized lot except:
- i. A mother and her infant child when both are in the same casket or coffin;
  - ii. Cremated remains up to a maximum of two (2) containers per adult lot. There must be a minimum of one and one-half (1.5) feet of earth placed over each container.
  - iii. For the interment of stillborn bodies in a communal grave. There must be a minimum of one (1) foot of soil between remains buried, with at least three (3) feet of soil over the uppermost casket.
  - iv. If an applicant wishes to inter a body in a lot not owned by him, he shall obtain an order from the owner of the lot in which such interment is to be made, or from the legal representative of the owner of such lot.

#### DISINTERMENTS

- A. Disinterment, except for re-burial in the same grave at greater depth, will not be allowed unless permission is first obtained for that purpose at the office of the Director, and if given, such permission shall be in writing and signed by the Director.
- B. No person shall disinter or remove a body from any lot without first producing a written order from the owner of such lot and a permit for such disinterment or removal as issued as per Section 11 of the Cemeteries Act, R.S.A.
- C. In case of disinterment for re-interment in another plot in the said cemetery, the excavations shall be made by the regularly authorized grave digger under the direction of the Director or his designate and the charges for such work will be twice the regular interment charge plus an additional administrative fee as specified in the Town of Grimshaw's Fee Bylaw to compensate for the changing of records and extra work required.
- D. In case of disinterment of a grave in the cemetery for re-interment in another cemetery, the excavation shall be made by the regularly authorized grave digger under the direction of the Director or his designate and the charge for such work shall be the same as for the interment plus an additional administrative fee as specified in the Town of Grimshaw's Fee Bylaw to compensate for the work of changing the records.
- E. Whenever a lot becomes vacant by the removal of the body or bodies therein, the land shall revert to the Town, provided that where the owner

thereof becomes a purchaser of another lot or lots the original price paid for the lot shall be allowed in part payment.

### **MONUMENTS**

- A. The licensee of each lot shall have the right to erect thereon monuments or headstones subject to permission and approval being first obtained from the Town Office, to obtain permission, a sketch of the proposed tombstone, monument or grave marker outlining the height size of base and inscription must be presented.
- B. No licensee may erect upon any lot any monument while any charges in connection therewith are due and owing to the Town.
- C. Numbers of Monuments per lot: up to 2 monuments will be allowed on each burial plot.
- D. Type and Size of Monuments
  - i. Any markers for graves shall be of the aluminum type and shall be of a flush type.
  - ii. All monuments must be of granite, marble or limestone bronze, etched rock, or plasma cut metal. No monuments, or tombstones shall be constructed of concrete material unless same is professionally finished and adequately reinforced and approved under Section 1. No monument or cover shall be constructed of plastic or fibre glass material.
  - iii. Maximum height of any monument shall be thirty-six (36) inches.
  - iv. Temporary monuments of wood or other approved construction may be placed at the head of a lot by the licensee with the permission of the Director. Such monuments must be removed after a period of one year from the date of interment or at the discretion of the Director.
  - v. Council may by resolution govern the style and/or type of monuments to be placed in various sections of the cemetery.

### **PLACEMENT OF MONUMENTS**

In areas of the cemetery where continuous monument runners have been installed:

- A. A monument shall be of such width that once installed six (6) inches of space remains between the outer edges of the monument and the respective boundaries of the burial plot.
- B. A monument shall be of such depth that once installed, a minimum of one (1) inch remains from the back edge of the monument to the center of the continuous monument runner. For the purposes of clarity, a monument shall not occupy more than one half (1/2) less one (1) inch of the depth of the continuous monument runner.

In areas of the cemetery where no continuous monument runners have been constructed:

- A. 12 full months must elapse between the date of interment and installation of a monument.
- B. A concrete foundation shall:
  - Be constructed using a proper form.
  - At a minimum, match or exceed the dimensions of the monument.
  - Extend below ground to a minimum of six (6) inches.
  - Be sufficient to sustain the weight of the monument.
  - Be of such width that that six (6) inches of space remains between the outer edges of the concrete foundation and the respective boundaries of the burial plot.
- C. A monument shall be firmly secured to its concrete foundation.

- D. A monument shall not exceed eighteen (18) inches in depth and shall be of such width that a minimum of six (6) inches of space remains between the edge of its concrete foundation and the boundary of the burial plot.

Replacement of any marker or stake accidentally or mistakenly moved must be under the direction of the Director or his designate to ensure correct replacement.

The Town will not be responsible for any damage which may be caused in any way whatsoever to any improvement or memorial designs placed in the cemetery.

## MAINTENANCE OF LOTS AND CEMETERY

- A. The licensee of each lot shall have the right to improve his lot at his convenience subject to the provisions of this Bylaw and the regulations in Appendix "C".
- B. To ensure neatness, and to preserve the beauty of the cemetery, the Director and/or Caretaker shall have supervision of and/or the right to remove after a one-year time frame:
- i. All damaged and/or weathered wreaths, plastic flowers and other removable mementos and objects placed upon graves and plots and any stand, holder, or receptacle for these items, and
  - ii. flowers, shrubs, weeds, grass, or trees planted upon graves or growing upon graves, and c. any trees, shrubs, plants, grass or any other article or growing thing situated on any part of the cemetery, and should it, in the opinion of the Director, become necessary or desirable to remove same from the cemetery, the Director shall be empowered to do so. If the article be the property of a licensee and the Director considers the article to have any value, he shall notify the licensee where possible, giving such licensee the right within twenty-eight (28) days to call for and take the same away, and after the lapse of thirty (30) days from mailing such notice the Director is empowered to destroy the same.
  - iii. No shrubs, trees or flowers may be planted in any part of the cemetery other than those planted by the Town of Grimshaw and/or cemetery caretaker in the areas reserved for such planting.
  - iv. Any person who;
    1. wilfully destroys, mutilates, writes on, defaces, injures or removes any monument, tombstone or marker, or any structure, vehicle, building, machinery, tool, equipment, or any material placed or left in the said cemetery or any railing, fence, or other work for the protection, maintenance or ornamentation of the cemetery, or burial plot, or
    2. wilfully destroys, cuts, picks, breaks or injures any tree, shrub or plant in the said cemetery, or
    3. wilfully plays any game or sport, or
    4. wilfully discharges or carries a firearm except firearms at a military funeral, or
    5. wilfully or unlawfully disturbs persons assembled for the purpose of burying a body in the said cemetery, or
    6. wilfully commits a nuisance, or at any time behaves in an indecent or unseemly manner in the said cemetery.

Is guilty of an offence and is liable to a fine of not less than One Hundred dollars (\$100.00) and not more than Twenty-Five Hundred dollars (\$2,500.00) and in default, judgement.



- C. No person shall turn loose, ride or allow to be at large any cattle, swine, horses, dogs, cats or any other animal in the said cemetery.
- D. No person shall be permitted to drive a vehicle or conveyance within the said cemetery at a speed greater than fifteen kilometers per hour, nor elsewhere than upon the roadways provided for vehicular traffic. The Director shall have the authority to prohibit the entrance of vehicles into the cemetery when roads are unfit for travel. The owner of any moving vehicle shall be responsible for any damage done by such vehicle within the boundaries of the cemetery.
- E. The Town shall have the right to prohibit the entry of any person or persons who do not have related business at the cemetery.

### MISCELLANEOUS

- A. No person shall disturb the quiet and good order of a cemetery by noise or any other improper conduct.
- B. All persons are prohibited from walking on lots, picking flowers, plants or shrubs.
- C. No children under the age of twelve years (12) shall be admitted to the cemetery unless under the care of an adult person.
- D. Workmen shall cease work when a burial is taking place in the cemetery.
- E. No recreational vehicles (i.e., off-road motorbikes, all-terrain vehicles, and skidoos) will be allowed to enter the cemetery.
- F. Council may reserve from use any portion of the cemetery which in their opinion is undesirable for use because of locations or contour.
- G. Any matters not dealt with in this Bylaw or in Appendices attached hereto and made part of the Bylaw, shall be dealt with by the Director in the manner deemed most appropriate, having consideration for the appearance of the cemetery, and the scope and intent of this Bylaw.
- H. Council is hereby authorized to amend Appendices by resolution, as may be required from time to time. Any amendments to the Appendices shall be provided to all interested persons.

### THAT

this Bylaw comes into full force and effect after third reading upon being signed and therefore, Bylaw 1178 rescinded.

RECEIVED FIRST READING THIS	)	
____ DAY OF _____, 2023 A.D.,	)	(MAYOR)
IN THE TOWN OF GRIMSHAW	)	
IN THE PROVINCE OF ALBERTA	)	(CAO)
	)	
RECEIVED SECOND READING THIS	)	
____ DAY OF _____, 2023 A.D.,	)	(MAYOR)
IN THE TOWN OF GRIMSHAW	)	
IN THE PROVINCE OF ALBERTA	)	(CAO)
	)	
RECEIVED THIRD AND FINAL READING	)	
THIS ____ DAY OF _____, 2023 A.D., )	(MAYOR)	
IN THE TOWN OF GRIMSHAW	)	
IN THE PROVINCE OF ALBERTA	)	(CAO)
	)	

**APPENDIX "A"**

**Cemetery Site Plan**

## APPENDIX B (1 OF 4)

**Grimshaw W.I. Cemetery**

Application for Cemetery Lot

Block \_\_\_\_\_ Plot \_\_\_\_\_ Cremated Remains \_\_\_\_\_ Burial \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Sex \_\_\_\_\_ Married or Single \_\_\_\_\_ Age \_\_\_\_\_

Place and Date of Death \_\_\_\_\_ 20\_\_\_\_

Name of Physician \_\_\_\_\_ Undertaker \_\_\_\_\_

Full Name and Address of Nearest Relative \_\_\_\_\_

\_\_\_\_\_ Phone # \_\_\_\_\_

Cemetery Brochure reviewed and signed \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Date of Application \_\_\_\_\_

**Office Use Only**

Date Paid \_\_\_\_\_ Amount \_\_\_\_\_ Receipt # \_\_\_\_\_

Date Burial Permit Received \_\_\_\_\_ Initials \_\_\_\_\_

Date Marked on Map \_\_\_\_\_ Initials \_\_\_\_\_

Date Marked in Binder \_\_\_\_\_ Initials \_\_\_\_\_

Date Marked in Records \_\_\_\_\_ Initials \_\_\_\_\_

Date Marked in Sticker Book \_\_\_\_\_ Initials \_\_\_\_\_



**APPENDIX B (2 OF 4)**

**Grimshaw W.I. Cemetery**

Reservation for Cemetery Lot

Block \_\_\_\_\_ Plot \_\_\_\_\_ Cremated Remains \_\_\_\_\_ Burial \_\_\_\_\_

Reserved For: \_\_\_\_\_

Address \_\_\_\_\_

Name of Applicant if Different than Above

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**Office Use Only**

Date Paid \_\_\_\_\_ Amount \_\_\_\_\_ Receipt # \_\_\_\_\_

Date Marked on Map \_\_\_\_\_ Initials \_\_\_\_\_

Date Marked in Binder \_\_\_\_\_ Initials \_\_\_\_\_

This form should be filed under Reservations until a Burial Permit has been received. It will then be filed in the permanent section.

## APPENDIX B (3 OF 4)

**Town of Grimshaw W.I. Cemetery**

Application for Columbarium Niche/Compartment

Niche \_\_\_\_\_ Cremated Remains 1. \_\_\_\_\_ 2. \_\_\_\_\_

1. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Sex \_\_\_\_\_ Married or Single \_\_\_\_\_ Age \_\_\_\_\_  
 Place and Date of Death \_\_\_\_\_ 20 \_\_\_\_\_  
 Name of Physician \_\_\_\_\_ Undertaker \_\_\_\_\_  
 Full Name and Address of Nearest Relative \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Signature of Applicant \_\_\_\_\_  
 Date of Application \_\_\_\_\_

2. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Sex \_\_\_\_\_ Married or Single \_\_\_\_\_ Age \_\_\_\_\_  
 Place and Date of Death \_\_\_\_\_ 20 \_\_\_\_\_  
 Name of Physician \_\_\_\_\_ Undertaker \_\_\_\_\_  
 Full Name and Address of Nearest Relative \_\_\_\_\_  
 Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 Signature of Applicant \_\_\_\_\_  
 Date of Application \_\_\_\_\_

Cemetery Brochure reviewed and signed \_\_\_\_\_

**Office Use Only**

Date Paid _____	Amount _____	Receipt #s _____
Date Burial Permits Received _____		Initials _____
Date Marked on Map _____		Initials _____
Date Marked in Binder _____		Initials _____
Date Marked in Records _____		Initials _____
Date Marked in Sticker Book _____		Initials _____

APPENDIX B (4 OF 4)

**Grimshaw W.I. Cemetery**  
Reservation for Columbarium Niche Compartment

Niche \_\_\_\_\_ Cremated Remains 1. \_\_\_\_\_ 2. \_\_\_\_\_

Reserved For: 1. \_\_\_\_\_  
2. \_\_\_\_\_

Addresses 1. \_\_\_\_\_  
2. \_\_\_\_\_

Name of Applicant if Different than Above

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**Office Use Only**

Date Paid \_\_\_\_\_ Amount \_\_\_\_\_ Receipts # \_\_\_\_\_

Date Marked on Map \_\_\_\_\_ Initials \_\_\_\_\_

Date Marked in Binder \_\_\_\_\_ Initials \_\_\_\_\_

This form should be filed under Reservations until a Burial Permit has been received. It will then be filed in the permanent section.



## **APPENDIX "C"**

### **PART A – MISCELLANEOUS**

1. The cemetery is open at all times to walk-in traffic. For entrance by vehicles, permission and keys must be obtained from the Town Office during regular working hours.
2. Every Licensee obtaining a lot or lots in a cemetery shall be held responsible for the cost thereof and for all charges in connection therewith including disinterment or removal of a body when requested by a Licensee. Any person signing an order for interment will be held responsible for all charges in connection with such interment. Such persons shall, in addition, be held responsible for compliance with the regulations governing erection of monuments applicable to that part of the cemetery in which the interment is made.
3. Lot sizes are as follows:
  - a. Regular lots = 5' x10'
  - b. Cremation & Baby-land lots = 4' x 10'
  - c. Columbarium Niche/Compartment = 12"x12"x14" deep



**LONG LAKE REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

BOX 178 GRIMSHAW ALBERTA T0H 1W0

PHONE (780) 971-2200

FAX (780) 971-2698

Email: [llrwmsc@abnorth.com](mailto:llrwmsc@abnorth.com)

Website: [www.longlakeregionalwaste.com](http://www.longlakeregionalwaste.com)

January 17, 2023

Town of Grimshaw  
Box 377  
Grimshaw, AB  
T0H 1W0

Dear Member Municipality:

Enclosed are the following:

1. 2023 Budget for Long Lake Regional Waste Management Services Commission.
2. 2023 requisition for the Long Lake Regional Waste Management Services Commission as well as the worksheet that was used to determine the requisition.

Should you have any concerns or questions, please give me a call.

Sincerely,

Therese (Terri) Vance  
Operations Manager

**MUNICIPALITIES WITHIN COMMISSION AREA:**

TOWN OF GRIMSHAW

TOWN OF MANNING

VILLAGE OF BERWYN

COUNTY OF NORTHERN LIGHTS

## 2023 BUDGET

REVENUE:		2023 Budget
Commercial Tipping Fees		\$242,000.00
Interest		\$500.00
Misc. Income		
Return on Investments		\$4,500.00
Requisitions		\$542,793.48
Estimated MD of Peace Requisition		\$69,055.45
Transfer from Equipment Reserve and Savings		
Recycling Fees		\$5,000.00
Transfer Station Fees		\$7,500.00
<b>Totals</b>		<b>\$871,348.93</b>
EXPENDITURES:		
Advertising/Promotional Items		\$1,000.00
Interest and Bank Service Charges		\$600.00
Contingency		\$5,000.00
Cover of Landfill		\$50,000.00
Communications		\$3,800.00
Litter Control		\$9,000.00
Bins (Repair/Purchase) Eight Bins		\$18,797.10
Equipment: Fuel/Oil		\$14,000.00
Repairs		\$20,000.00
Household Hazardous Waste		\$6,000.00
Insurance		\$16,000.00
Leases		\$1,500.00
Main Site Contract		\$91,166.68
Main Site Maintenance		\$9,000.00
Scale Calibration		\$5,500.00
Two Way Radios for Main Site Equipment		\$5,800.00
Main Site Utilities: Heating		\$4,000.00
Power		\$7,500.00
Water		\$100.00
Meetings		\$11,600.00
Memberships		\$500.00
Miscellaneous Expenses MD 135 Joining/Landfill Design		\$0.00
Skid Office Space		\$0.00
Mileage		\$250.00
Fluent Security		\$887.88
Office		\$3,000.00
Professional Fees		\$16,000.00
Closure & Post Closure Fund		\$30,000.00
Capital Expenses		\$7,000.00
Small Tools		\$2,500.00
Transfer Stn.: Maintenance		\$11,000.00
Cantilever Gate for Grimshaw TS		\$8,620.00
Operator Contracts		\$142,000.00
Tours		\$1,600.00
Utilities		\$16,622.00
Trucking: Residential		\$172,005.96
Transfer Station Hauling		\$126,500.00
Water Monitoring		\$15,000.00
Workers Compensation		\$3,500.00
T.S. Operator Training		\$3,000.00
T.S. Operator Training Mileage		\$500.00
Landfill Expansion and Design		\$12,000.00
Workshops/Conferences		\$4,000.00
<b>Total Cash Budget</b>		<b>\$856,849.62</b>
<b>SURPLUS/SHORTAGE</b>		<b>\$14,499.31</b>
Adjustments for Income Statement accounting purposes		
Add-back Closure and post closure fund		
Deduct post closure provision (expense)		
Deduct amortization provision (expense)		
<b>Total Income Statement Budget for accounting purposes</b>		<b>\$14,499.31</b>



WORKSHEET  
FOR DETERMINING REQUISITIONS BASED ON TONNAGE

COSTS DIRECTLY RELATED TO TRANSFER SITES  
BASED ON 2023 BUDGET

CONTRACTS	\$142,000.00
HAULING	\$126,500.00
MAINTENANCE	\$11,000.00
UTILITIES	\$16,622.00
T.S. TOURS	<u>\$1,600.00</u>
TOTAL	\$297,722.00

RESIDENTIAL

	Numbers x Rat	MONTH	YEAR
GRIMSHAW	1080 X 7.77	\$8,391.60	\$100,699.20
MANNING	511 X 8.29	\$4,236.19	\$50,834.28
BERWYN	252 x 6.77	<u>\$1,706.04</u>	<u>\$20,472.48</u>
TOTAL		\$14,333.83	\$172,005.96

2023 Budget

\$297,722.00	TRANSFER STATION EXPENSES
\$172,005.96	RESIDENTIAL HAULING
<u>\$387,121.66</u>	OPERATIONAL COSTS
\$856,849.62	TOTAL

BREAKDOWN OF TRANSFER STN.TONNAGE 1234.683 TOTAL TONNES  
BASED ON 2022 T.S. SUMMARY OF KILOGRAMS

	PERCENTAGE	
GRIMSHAW	38	473.807
MANNING	5	65.360
BERWYN	3	36.900
COUNTY OF N.L	<u>53</u>	<u>658.616</u>
TOTAL	100	1234.683

BREAKDOWN OF SPECIAL  
BASED ON 2022 SUMMARY OF KILOGRAMS

NON MEMBER	1099.495
NON MEMBER DIVIDED BY 4	274.8738

TOTAL TONNAGE PER MUNICIPALITY

	RES/COMM	T.S.	NON-MEMBER	TOTAL	%
GRIMSHAW	2430.440	473.807	274.874	3179.121	42.935
MANNING	987.216	65.360	274.874	1327.450	17.927
BERWYN	146.802	36.900	274.874	458.576	6.193
COUNTY OF N.L	<u>1505.942</u>	<u>658.616</u>	<u>274.874</u>	<u>2439.432</u>	<u>32.945</u>
TOTALS	5070.400	1234.683	1099.495	7404.578	100.000

MUNICIPAL BREAKDOWN

\$290,222.00 T.S. costs less Transfer Stn.Fees  
 \$172,005.96 Residential  
\$80,565.52 OPERATIONS less Tipping & Recycling Fees/Interest/Misc.Income  
 \$542,793.48 TOTAL REQUISITION

% BASED ON TONNAGE

COUNTY OF N.L.		PERCENTAGE	PER QUARTER
T.S.	\$154,810.22	53.342	
OPERATIONAL	<u>\$26,542.24</u>	32.945	
TOTAL	\$181,352.46		\$45,338.11
GRIMSHAW			
T.S.	\$111,369.79	38.374	
OPERATIONAL	\$34,590.43	42.935	
RESIDENTIAL	<u>\$100,699.20</u>		\$61,664.85
TOTAL	\$246,659.42		
MANNING			
T.S.	\$15,364.35	5.294	
OPERATIONAL	\$14,443.32	17.927	
RESIDENTIAL	<u>\$50,834.28</u>		
TOTAL	\$80,641.95		\$20,160.49
BERWYN			
T.S.	\$8,674.74	2.989	
OPERATIONAL	\$4,989.53	6.193	
RESIDENTIAL	<u>\$20,472.48</u>		
TOTAL	\$34,136.75		\$8,534.19
<b>REQ. TOTAL</b>	<b>\$542,790.58</b>		

Due to a lack of sufficient information for the M.D. of Peace No. 135  
 the 2023 requisition is estimated based on population and the requisition  
 for the County of Northern Lights.

Population for CNL 4152

Population for MD of Peace 1581

Therefore:

T.S.	\$58,948.69
OPERATIONAL	<u>\$10,106.76</u>
TOTAL	<u>\$69,055.45</u>

# LONG LAKE REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

YEAR: 2022

## SUMMARY OF TRANSFER SITE OPERATORS MONTHLY REPORT

IN REGARDS TO:

TRANSFER SITE	NUMBER OF PEOPLE USING THE TRANSFER SITE PER MONTH												TOTAL
	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	
HAWK HILLS	37	22	29	26	35	26	43	32	28	46	26	25	377
MANNING	444	394	552	597	616	608	684	659	597	709	517	378	6755
SUNNY VALLEY	19	17	19	17	22	21	18	12	17	16	15	17	211
DEADWOOD	21	21	22	21	19	18	20	21	21	20	19	21	244
DIXONVILLE	296	287	324	331	336	302	359	336	324	407	329	252	3863
WARRENSVILLE	63	45	48	77	68	78	85	59	63	101	72	37	776
WEBERVILLE	495	434	549	648	557	558	628	562	637	597	502	452	6639
GRIMSHAW	596	436	668	1066	1345	1368	1244	1240	1167	1336	750	544	11780
TOTALS	1971	1636	2211	2765	2996	2999	3062	2941	2854	3232	2230	1726	30645

TRANSFER SITE	NUMBER OF BINS HAULED OUT DURING THE MONTH												
	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	
HAWK HILLS	6	2	9	3	3	4	7	5	7	7	5	4	62
MANNING	35	30	41	50	55	57	51	59	47	51	44	22	542
SUNNY VALLEY	3	2	2	3	4	3	4	2	4	3	4	2	36
DEADWOOD	5	4	2	5	3	2	3	3	3	5	3	3	41
DIXONVILLE	25	13	19	21	29	23	23	28	23	30	19	14	267
WARRENSVILLE	9	10	5	15	10	9	18	12	19	17	15	5	144
WEBERVILLE	52	27	40	46	60	47	47	62	55	54	42	29	561
GRIMSHAW	62	48	53	103	130	93	120	103	106	115	74	49	1056
TOTALS	197	136	171	246	294	238	273	274	264	282	206	128	2709

TRANSFER SITE	NUMBER OF HOURS OF OPERATION												TOTAL
	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	
HAWK HILLS	16	16	16	20	16	16	20	16	16	20	16	19	207
MANNING	64	64	74	74	75	64	72	74	64	72	72	67	836
SUNNY VALLEY	16	16	20	16	16	20	16	16	20	16	16	20	208
DEADWOOD	16	16	20	16	20	20	16	20	16	16	20	16	212
DIXONVILLE	36	36	39	42	39	36	42	39	36	42	39	38	464
WARRENSVILLE	17	16	16	20	16	16	85	59	20	24	16	16	301
WEBERVILLE	66	67	79	81	89	86	82	81	110	79	81	68	969
GRIMSHAW	160	163	190	273	226	232	226	239	253	217	190	166	2535
TOTALS	391	394	454	542	497	490	539	544	535	486	450	410	5732

TRANSFER SITE	NUMBER OF KILOGRAMS HAULED												TOTAL TONNES PER T.S.	PERCENTAGE BREAKDOWN				
	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.		CNL	GR	BR	MN	
HAWK HILLS	2592	906	4058	1743	1430	1572	3008	1778	2549	2230	1550	1608	25,024	25.02				
MANNING	17554	13208	19034	22423	28142	27861	25300	28008	22372	24271	19420	9156	257,749	192.4			65.36	
SUNNY VALLEY	1362	1133	1115	974	2052	1249	1674	969	1694	1210	1371	488	15,291	15.29				
DEADWOOD	3000	1428	1388	2040	1775	918	1218	1859	1513	2383	1272	1177	19,971	19.97				
DIXONVILLE	10375	6210	6303	7798	11489	8983	9322	10439	9255	12151	7056	5015	105,106	105.1				
WARRENSVILLE	2134	1994	1429	4734	3736	3594	4329	3249	6758	6035	4349	1208	43,517	43.52				
WEBERVILLE	17811	8932	14596	16123	24032	18725	18359	23801	21080	20466	14547	8148	206,62	206.62				
GRIMSHAW	20265	46668	23194	41817	81116	63922	60013	54195	62770	59451	32228	15666	561,405	50.71	473.8	36.9		
TOTALS	75093	80449	71117	97752	153772	127534	123223	125298	127989	128197	81793	42466	1234,683	658.6	473.8	36.9	65.36	
														%%%	53.34	38.37	2.989	5.294

BREAK DOWN OF PEOPLE USING SITES													TOTAL
MANING T.S.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	
TOWN OF MN.	82	77	135	166	160	161	185	167	180	204	122	74	1713
COUNTY OF NL	362	317	417	431	456	447	489	492	417	505	395	304	5042
TOTALS	444	394	552	597	616	608	684	659	597	709	517	378	6755

% OF USE: TOWN OF MANNING 25.36 %  
COUNTY OF NL 74.64 %

GRIMSHAW T.S.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
TOWN OF GR.	546	380	595	993	1222	1213	806	761	729	840	439	296	8820
BERWYN	20	20	22	20	44	58	121	81	102	114	50	35	687
COUNTY OF NL	24	9	22	32	26	69	139	167	132	141	98	85	944
TOTALS	590	409	639	1045	1292	1340	1066	1009	963	1095	587	416	10451

% OF USE TOWN OF GRIMSHAW 84.39 %  
VILLAGE OF BERWYN 6.57 %  
COUNTY OF NL 9.03 %



MUNICIPALITY	ACC	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL/KILO	%
COMMERCIAL	NO.														
GRIMSHAW	1	161512	359859	159034	181393	128999	133395	115221	111268	105424	113411	77336	73993	1720845	30.24% GR
MANNING	2	54906	54735	59861	56044	82949	98369	281622	89776	66879	80174	59377	59554	1042426	18.35% MN
BERWYN	10	10770	9006	10445	11736	10282	18813	10590	12802	13402	10453	9634	9850	137783	2.42% BR
COUNTY OF N.	4	57572	62905	69474	77747	122863	167543	189932	181258	273044	139274	103661	1507221	26.49% MD	
T.S.	5	75093	80449	71117	97752	153772	127534	123223	123298	127989	128197	81793	42466	1234683	21.70% TS
OUT OF AREA		53308	92888	142920	79829	66726	96281	125804	79049	115535	102701	82512	61942	1099495	19.32% NON
REQUISITIONS		359853	366954	369531	424672	498865	545660	720588	520402	586738	471509	331801	247805	5644778	83.70%
OIL FIELD/MISC		53308	92888	142920	79829	66726	96281	125804	79049	115535	102701	82512	61942	1099495	16.30%
TOTAL KGS		413161	459842	512851	504501	565591	641941	846392	599451	702273	574210	414313	309747	6744273	100.00%
RES.-COM. TOTALS															
GRIMSHAW- RES.		47628	38466	43925	45608	54538	57574	45857	51038	52769	52732	40826	39260	570221	% Residential
GRIMSHAW- COM.		113884	321393	115109	135785	74461	75821	69364	60230	52555	60679	36510	34733	1150624	1720845
MANNING- RES.		19080	16104	19968	19312	31024	31560	24464	33504	18612	25912	23688	18016	281244	1150624
MANNING- COM.		35826	38631	39893	36732	51925	66809	25158	56272	48267	54262	35689	41538	763002	10442426
BERWYN- RES.		8752	8234	10445	10412	10282	18466	10083	9562	12211	9738	8794	9850	126829	26.9327
BERWYN- COM.		2018	772	0	1324	0	347	507	3240	1191	715	840	0	10954	137783
COUNTY NL-RES		1630	2290	2730	4590	18100	19190	14410	39795	27090	19370	5740	260	155195	92.0498
COUNTY NL- COM		55942	60615	66744	73157	104763	148339	175322	141463	245954	119904	97921	61682	1352026	1507221
		284760	486505	298814	326920	345093	418126	597365	395104	458749	343312	250008	205339	4410095	PLUS T.S.

LONG LAKE REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

2023 REQUISITION

TOWN OF GRIMSHAW

			TRANSFER STATION	OPERATIONAL	RESIDENTIAL	TOTAL
DUE	QUARTER	MONTH				REQ.AMT
1/1/2023	1ST	JAN	\$ 27,842.45	\$ 8,647.61	\$ 25,174.80	\$61,664.86
		FEB				
		MAR				
4/1/2023	2ND	APR	\$ 27,842.45	\$ 8,647.61	\$ 25,174.80	\$61,664.86
		MAY				
		JUNE				
7/1/2023	3RD	JULY	\$ 27,842.45	\$ 8,647.61	\$ 25,174.80	\$61,664.86
		AUG				
		SEPT				
10/1/2023	4TH	OCT	\$ 27,842.44	\$ 8,647.60	\$ 25,174.80	\$61,664.84
		NOV				
		DEC				
<b>TOTALS</b>			\$ 111,369.79	\$ 34,590.43	\$ 100,699.20	<b>\$246,659.42</b>



Meeting:	Mighty Peace Tourism General Board Meeting		
Date:	January 16 <sup>th</sup> , 2023	Time:	6:30 pm
Prepared By:	Tammy Brauer	Location:	McKenzie Room – Quality Hotel & Conference Centre Sawridge – Peace River
Attendees:			
Agenda, Notes and Discussion			
D Allan – Mighty Peace Golf Club, A Bean – Clear Hills County, S Messner – Town of Grimshaw, T Schindel – Town of Fairview, L Brown – Town of Falher (via telephone), D Boisvert – Northern Sunrise County, S Shannon – Town of Peace River, M Jacob – Town of McLennan, C Pope – Quality Hotel, G Leger – Peace Valley Snow Riders, A Bjornson – Village of Hines Creek, B Yasinski – County of Northern Lights, J Armstrong – Ec Dev Town of Fairview, A Bergeron – MPT Marketing Director, also in attendance was T. Brauer – ED & Recording Secretary			
1. Call to Order	<ul style="list-style-type: none"> <li>A Bean called the meeting to order at 6:35 pm.</li> </ul>		
2. Adoption of Agenda	<ul style="list-style-type: none"> <li>S Shannon moved to adopt the agenda as presented. <b>Motion carried.</b></li> </ul>		
3. Adoption of Minutes	<ul style="list-style-type: none"> <li>D Allan requested that the date of the Kevin Martin Event be corrected on the Round Table portion of the November 21<sup>st</sup> minutes. January 30<sup>th</sup> corrected to read January 27<sup>th</sup>.</li> <li>D Boisvert moved to accept the minutes from the Board Meeting on November 21<sup>st</sup>, 2022 as amended. <b>Motion carried.</b></li> </ul>		
4. Financials YTD 4.1. YTD 4.2. 2023 Preliminary Budget Draft	<ul style="list-style-type: none"> <li>T Brauer presented the 2022 YTD financials. The change in banks from CIBC to ATB was discussed. This move has been completed and when the final cheques have cleared from the CIBC account and the ATB Mastercard has been received – the CIBC account will be closed. *See Executive Director Report. Annual membership invoicing to municipal members has been completed and the link to the online membership link has been sent out to all other members. Invoices will be sent out if requested.</li> <li>MPT's YE is Dec 31<sup>st</sup> – preparations have begun to complete year end filing with Schmaltz &amp; Co in Fairview. These financials to be available for the AGM in May.</li> <li>B Yasinski moved to accept the YTD financials as presented. <b>Motion carried.</b></li> <li>2023 Preliminary Budget Draft – This budget was discussed. The executive will meet before the AGM to discuss staff contracts to update this budget. The final budget will be ready for approval at the AGM on May 15<sup>th</sup>, 2023.</li> <li>D Allan moved to accept the Preliminary 2023 Budget Draft as presented. <b>Motion carried.</b></li> </ul>		
5. Executive Director Report  5.1. Tourism Information 5.2. New Members 5.3. Website Updates 5.4. TA Coop Grant 5.5. ATB Account 5.6. TRF Grant 5.7. Francophone Circle Tour 5.8. MacKenzie Frontier Circle Tour 5.9. GP Circle Tour 5.10. Newsletter 5.11. ITA Conference 5.12. Asset Collection	<ul style="list-style-type: none"> <li>T Brauer presented the Executive Director's report.</li> </ul> <ol style="list-style-type: none"> <li><b>Tourism Industry Association of Alberta</b> – TIAA's vision is that Alberta's tourism industry will be the driving force of sustainable, community economic development. They represent all aspects of the diverse tourism ecosystem in Alberta; ensuring that future opportunities are leveraged and issues affecting the industry are addressed. Stay up to date on the latest Tourism Related <a href="#">News</a> from TIAA.</li> <li><b>New Members</b> – We would like to welcome our newest members – Northern Lakes College, Falher Hotel, Simoneau Honey Buzziness, Bluesky Lodging, the Grimshaw Curling Club, Rum Runner's Liquor Store and Velvet Hand Designs.</li> <li><b>Website Updates</b>– Alana has developed a "Made in the Mighty Peace" page on the website to showcase our local businesses which create all sorts of interesting products right here in the Peace region. I have been very busy reaching out to many artisans in the area with membership information. We will also be contacting all the Farmers Markets/Ag Societies in the area with information on this promotion as well as membership information. All of our member ski hills have had an update to their website listings. The Paradis Valley Honey website listing has also been updated and a</li> </ol>		





"Buy Now" feature has been added. This option will be incorporated into all of our operators' pages if they sell products or services online.

**Travel Alberta Cooperative Marketing Grant:**

- a. **Summer Marketing Campaign** - Website sessions were up 51% which equals an additional 16,000 sessions (total of 49,000) and up 86% from 2 years ago. Page views were up 27% (78,000 total). Industry Leads were up 202%, year over year. This represents an additional 2400 tracked leads to partner websites and online properties. Across all platforms we generated 32,675 link clicks to the website and over 1,804,851 impressions on our ads. Our Google Grant saw a 4.41% increase in clicks.
  - b. **MPT's 60th Anniversary**: This project where we have placed geocaches throughout our member municipalities has been very successful so far. Even though this project has just recently started and considering it's the middle of winter there has been a surprising number of participants. There have been over 78 finds already of the successfully placed Geocaches! When players find a geocache, they can scan a QR code which takes them to the MPT website to try their luck on the Lucky Wheel. There have been over 40 Mighty Peace 60<sup>th</sup> Anniversary Lucky Wheel Award winners already. Prizes available have been donated by our members, these range from rounds of golf, ski passes, discounts at businesses, drop in passes to rec centres and much more! We have received lots of interesting feedback on the Geocache website such as comments about the beautiful areas and how they intend to visit again in the summer. These geocachers are also taking lots of photos and sharing them using our hashtags creating some great organic content for MPT.
  - c. **Winter Marketing Campaign** - We are in the middle of our winter campaign. We focused on activities this year and the Mighty Geocache Hunt & Photo Contest.
  - d. **Member Login and New Memberships** - The membership page is up and running. Memberships can now be purchased here online. We have developed a new membership option – businesses with the same owner may purchase additional memberships for only \$50. The new member login is not ready at this time and still needs more work.
5. **ATB Account** – We have moved MPT's bank accounts from CIBC to ATB as ATB offers more online banking options for business and non-profit accounts. Online payments will be set up and we will begin using this process in the new year. This should streamline many of our banking activities and save on bookkeeper costs.
  6. **TRF Grant** – To recap – MPT has been succesful in our application for this grant and will be receiving \$140,000 for a Trails Project. This is an important project that will provide a market-driven strategic plan grounded in good research, honest analysis, and effective stakeholder engagement that will be a crucial component in future trails development throughout our region. This plan will provide information on what trail potential there is in this region, where specifically is this potential, who are we targeting as users with trail experiences like these as well as what needs to be done to realize this idea. Trails are one of the most desired types of recreational infrastructure and the potential for tails to support economic growth and development through trail-based tourism is growing worldwide. The Peace region is rich with untapped potential in this area. Alana & I had initial meetings with RC Strategies as well as the AB Government rep from the Ministry of Forestry, Parks, and Tourism to kick off the Trails Project. Items on the agendas were a general overview, workplan review & engagement discussion, and data & information transfer. We are requesting data from stakeholders and have compiled contact information for all stakeholders which has been shared with RC Strategies. If you are contacted in the next couple of months by RC Strategies, we hope you'll take the opportunity to give them your feedback and any information that you can share. We have recieved the first advance of the grant

	<p>in the amount of \$42,259.00 and we have received and paid the first RC Strategies invoice for the amount of \$45,744.30.</p> <p>7. <b>Francophone Circle Tour:</b> A Francophone Circle Tour has been created and will be published on our website and in the February issue of the Move Up Magazine. The circle tour goes through the Town of Peace River, St. Isidore, Northern Sunrise County, McLennan, Falher, Girouxville and Marie Reine. A photoshoot by Paul Lavoie was completed for this project. This involved some local families who modeled for the photos. This was a great success and we have some amazing content that will be very useful for this project as well as many other future campaigns.</p> <p>8. <b>Mackenzie Frontier Circle Tour:</b> This completed Circle Tour is currently being promoted online and doing exceptionally well. For more information on the circle tour visit: <a href="https://mightypeace.com/circle-tours/the-great-northern-alberta-circle-tour/">https://mightypeace.com/circle-tours/the-great-northern-alberta-circle-tour/</a>. The Brochure has been finalized and is ready for print.</p> <p>9. <b>Grande Prairie Tourism Circle Tour:</b> We have a meeting scheduled with Grande Prairie Tourism. They are very interested in collaborating with Mighty Peace Tourism on this project.</p> <p>10. <b>Memories are Made in the Mighty Peace Newsletter</b> – Two editions of the external newsletter were sent out in November and December. This newsletter can be received by anyone signing up for it on the MPT website. The first shared information about our 60<sup>th</sup> Anniversary Geocache event, the Ski &amp; Stay and Dog Sledding packages available to purchase on the MPT website as well as an article about Unique Gifts available in the Mighty Peace. Advertisers were Riverside Ranch Décor. The second edition offered articles about our local craft beer producers, The Green Goddess Company and shopping local as well as the Pond Hockey event coming this spring and the Winter Do Not Miss List for the Town of McLennan. Ads were purchased by Krooked House, Whispering Pines Ski Hill, J's Java Domain and Clear Hills County. We are currently working on the next edition of the internal newsletter, MPTA Connect, this will be coming out later this month. All of our members receive this newsletter and lots of great information is included as well as minutes from the most recent board meetings.</p> <p>11. <b>ITA Conference:</b> I attended this conference in Edmonton from December 5<sup>th</sup> to 7<sup>th</sup>. This was a great experience with lots of networking opportunities. There was an Indigenous Artisan Market and an Indigenous Experience night showcasing some very talented dancers. I attended breakout sessions on "Working With Travel Media", "Sharing Indigenous Stories Respectfully &amp; Authentically" and a networking session with operators, elders, travel experts and others – all from the northern region. The keynotes were delivered by a variety of people representing ITA, TA, ITAC, YEG, Explore Edmonton and Westjet. Topics included Lateral Violence to Lateral Kindness, Inclusivity and Accessibility and an Elder &amp; Youth panel discussion. Last but not least Susan Aglukark spoke and sang – this was an amazing and interesting performance!</p> <p>12. <b>Asset Collection</b> – Paul Lavoie attended the Old Fashioned Family Christmas event at Lac Cardinal to capture photos. This was requested by the Town of Grimshaw and this will be a 50% off photoshoot deal as offered to all MPT members.</p>
6. Old Business	<ul style="list-style-type: none"> <li>• <b>M Jacobs</b> moved to accept the Executive Director Report as read. <b>Motion carried.</b></li> <li>• None</li> </ul>
7. New Business	<ul style="list-style-type: none"> <li>• <b>AGM</b> – 2023 AGM &amp; General Board Meeting will be held May 15<sup>th</sup>, 2023. This meeting will start at 6:30pm. Location TBD.</li> </ul>
7.1 AGM	





<p>8. Round Table</p>	<ul style="list-style-type: none"> <li>• <b>M Jacob – Town of McLennan</b> – A Family Day event is being planned. The past couple of years this event struggled with cold temperatures and COVID regulations. This year's event will be held on Sunday February 19<sup>th</sup>. FCSS in Falher assists in planning this event. Mighty Peace Tourism is doing great work and McLennan will be involved in the Trails Project Stakeholder information collection process as they have some beautiful trails around the lake and the Bird Walk.</li> <li>• <b>T Schindel – Town of Fairview</b> – It's great to see the Pond Hockey Event at Lac Cardinal back this year.</li> <li>• <b>J Armstrong – Ec Dev Town of Fairview</b> – Fairview has received a TRF Grant for an Event Development Strategy. Consultants will be working on collecting event development information for the community. A stage, tables, chairs and other equipment for use with events has been purchased. The town has been collaborating with the MD Fairview and Billie Comstock to collect some really great reels &amp; videos of winter activities on the communities trails, ski hills and the river. This has been very successful for these communities, increasing their online reach. B Nettlefield has also collected content of the arena, pool and other facilities. Fairview is planning a Family Day event on the holiday Monday that may include some geocaching activities. The Fairview Ski Hill Family Day races are always a very popular event as well. Growing the North Conference is being held in Grande Prairie February 21<sup>st</sup> – 23<sup>rd</sup>.</li> <li>• <b>S Shannon – Town of Peace River</b> – The Town of Peace River is working on their budget for 2023. The idea of film groups partnering with MPT and TOPR to produce content was discussed. D Allan mentioned that Aaron Sorensen envisioned producing a film about the Pond Hockey event and a team from Loon River but could not secure funding for this project.</li> <li>• <b>G Leger – Peace Valley Snow Riders</b> – The PVSR have welcomed some new board members including a member focussed on media for the group. There have been challenges with sledders who have not purchased memberships using the trails. Memberships can be purchased online through ASA. Several local businesses offer days passes as well. The PVSR endeavour to maintain good relationships with other area users near their trails such as the Trappers Association. A new trail is being developed with NSC that runs to Harmon Valley Park. Parts of the Hines Creek and Smith Mills trail has been affected by a log haul. These areas should be back in use in the new year.</li> <li>• <b>D Allan – Grimshaw Curling Club</b> – The Club held their opening Ice Breaker Bonspiel on New Year's Eve. Leagues are underway with sturling on Tuesdays, mixed league on Thursday and some Friday Fun Nights as well. An Evening With Kevin Martin event is being held Friday January 27<sup>th</sup>, to raise funds for a new ice plant. This will include a school appearance, a curling clinic, and a Wine &amp; Cheese/Silent Auction event all with Olympic Gold Medalist Kevin Martin. Other upcoming events include a Sturling Bonspiel – February 4<sup>th</sup>, Farmers Bonspiel – February 10<sup>th</sup> &amp; 11<sup>th</sup>, Ladies Bonspiel – February 24 &amp; 25<sup>th</sup>, and the 30<sup>th</sup> Annual Truckers Bonspiel – March 31 to April 2<sup>nd</sup>.</li> <li>• <b>2023 Alberta Pond Hockey Championships</b> – This event is happening March 10 – 12<sup>th</sup> at Lac Cardinal after a 3 year absence due to COVID regulations. Various age groups will be playing in the hockey tournament and there will also be a ringette event and a Studs on Ice event. This event also offers a beer garden, food service by Mr Mikes Peace River and space to warm up. Ads can be purchased to run in the Pond Hockey program – contact Dave. An appreciation event for competitors, donors and volunteers is held the evening of Saturday March 11<sup>th</sup>. This event will feature the band "Uptown" from Edmonton. This is an 8 piece band with a horn section sure to entertain! Proceeds of this event (\$10 tickets – can be purchased online) go to the Peace River Women's Shelter.</li> <li>• <b>D Boisvert – Northern Sunrise County</b> – The 41<sup>st</sup> Carnaval de St. Isidore takes place on the Family Day weekend in St. Isidore. NSC is interested in participating in the Trails Project with MPT. NSC has some great trail potential with Pat's Creek Trail and the development of a Murphy Flats Trail.</li> <li>• <b>Crystal Pope – Quality Hotel – Banquet &amp; Catering Manager</b> – Lots of great information has been shared at this meeting.</li> <li>• <b>A Bjornson – Village of Hines Creek</b> – The Hines Creek Skating group is celebrating their 50<sup>th</sup> anniversary on March 10 &amp; 11<sup>th</sup>. Their year end carnival will feature special guest, Kurt Browning. Tickets are available for \$10.</li> <li>• <b>S Messner – Town of Grimshaw</b> – The town is busy working on their 2023 budget.</li> <li>• <b>A Bean – Clear Hills County</b> – The county has developed an Activity Policy. They will</li> </ul>
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	<p>be disbursing \$10,000 to up to 4 groups with a maximum amount to each of \$5,000. The Hines Creek Skating group was one applicant and an ag society has also applied. This is to encourage the development of new events and activities in the county.</p> <ul style="list-style-type: none"><li>• <b>A Bergeron – Marketing Director MPT</b> – The content creator program is doing really well and generating a lot of great content for MPT and their members. Any member may reach out to MPT staff and arrange for one of the creators to attend their events or try an activity in their area.</li><li>• <b>T Brauer – ED MPT</b> – MPT is planning on attending tradeshow in Peace River, Falher, Hines Creek and Manning. The Yellowknife Tradeshow is the weekend before MPT's AGM which makes attendance by staff difficult. 2024 dates will be researched and meetings planned accordingly so MPT can attend this tradeshow in 2024. Costs are high for some of the larger shows and staff will research cost saving measures such as sharing booths with regional Chambers of Commerce etc.</li></ul>
9. Adjournment	<ul style="list-style-type: none"><li>• <b>A Bean</b> adjourned the meeting at 8:13 pm.</li></ul>

\_\_\_\_\_  
A Bean, President

\_\_\_\_\_  
Tammy Brauer, Recording Secretary

DRAFT

## REGULAR MEETING

The minutes of the regular meeting of the Long Lake Regional Waste Management Services Commission held on December 19, 2022.

### PRESENT:

1. Village of Berwyn  
Kim Steeves, Director
2. Town of Grimshaw  
Stephen Hennings, Chairperson
3. Town of Manning  
Robert McLeod, Director
4. County of Northern Lights  
Brenda Yasinski, Vice Chairperson
5. M.D. of Peace No. 135  
No Representative
6. Long Lake Regional Waste-  
Neil Vance and Therese Vance

### A. CALL TO ORDER:

Stephen Hennings called the meeting to order at 7:12 p.m.

### B. ADOPTION OF THE AGENDA:

- 2850-121922 ROBERT McLEOD MOVED adoption of the agenda with the amendment of J. 1. Item being held in private and the addition of J 2. Alberta Care Spring Seminar – Strathmore – February 22 – 24, 2023, J. 3. Manzer Letter and L. 1. InVision December 2022 Newsletter.

CARRIED UNANIMOUSLY

### C. DELEGATIONS AND TOPICS: None

### D. ADOPTION OF THE MINUTES:

- 2851-121922 BRENDA YASINSKI MOVED adoption of the special minutes held November 21, 2022.

CARRIED UNANIMOUSLY

- 2852-121922 ROBERT McLEOD MOVED adoption of the regular minutes held November 21, 2022.

CARRIED UNANIMOUSLY

### E. BUSINESS ARISING FROM MINUTES:

#### 1. 2023 Budget -

- 2853-121922 STEPHEN HENNINGS MOVED the matter be accepted as information.

CARRIED UNANIMOUSLY

#### 2. Landfill Design – Mark Parker estimate for UAV survey and analysis. Discussion held.

- 2854-121922 ROBERT McLEOD MOVED that we go ahead with Mark Parker's quote for the UAV survey and analysis.

CARRIED UNANIMOUSLY

### F. ACCOUNTS AND FINANCE:

#### 1. Accounts Payable and Financial Statement:

- 2855-121922 KIM STEEVES MOVED that the accounts payable and financial statement be accepted as presented.

CARRIED UNANIMOUSLY

### G. CHAIRPERSONS REPORT: None

### H. CONTRACTORS CONCERNS/REPORTS/INFORMATION:

#### 1. 2022 Financial Audit Scheduled for February 10, 2023.

- 2856-121922 STEPHEN HENNINGS MOVED the matter be accepted as informational.

CARRIED UNANIMOUSLY.

### I. MEMBER CONCERNS: None

### J. NEW BUSINESS:

#### 2. Alberta Care Spring Seminar – Strathmore – February 22-24, 2023.

- 2857-121922 KIM STEEVES MOVED to accept the matter as informational.

CARRIED UNANIMOUSLY

3. Manzer Letter – Discussion held.

2858-121922 STEPHEN HENNINGS MOVED that we send a letter clarifying the price increase effective January 1, 2023.

CARRIED UNANIMOUSLY

K. BYLAWS:

L. CORRESPONDENCE:

2859-121922 BRENDA YASINSKI MOVED that the correspondence be accepted as information.

CARRIED UNANIMOUSLY

M. "IN PRIVATE":

2860-121922 BRENDA YASINSKI MOVED that the meeting move "in camera" under section 17 of FOIP – Personnel.

CARRIED UNANIMOUSLY

2861-121922 KIM STEEVES MOVED that the meeting come out of "in camera".

CARRIED UNANIMOUSLY

2862-121922 KIM STEEVES MOVED that administration pay the appropriate GST.

CARRIED UNANIMOUSLY

N. NEXT MEETING/ADJOURNMENT:

Next meeting to be held Monday, January 16, 2023 at 7:00 p.m. at the Long Lake Landfill.  
Meeting was adjourned at 7:44 p.m.

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(Chairperson)

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(Recording Secretary)





Box 377 • 4612 50th Street • Grimshaw, AB • T0H 1W0  
Telephone: (780) 332-4626  
Fax: (780) 332-1250  
Website: [www.grimshaw.ca](http://www.grimshaw.ca)

January 12, 2023

2023 Safe Grad Committee  
Attn: Fay Wearden

Council received your letter dated December 9, 2022 requesting rental of the dry pad (ice surface) to hold a safe grad event on June 24, 2023. Council discussed your request at the December 14, 2022 Regular Council meeting and directed administration to contact our insurance company regarding liability coverage for this type of event and bring their response back for Council's review at the January 11, 2023 meeting.

At the January 11, 2023 meeting Council discussed the response received from RMA insurance recommending the town not allow this function to occur on municipal property.

After deliberations the following motion was made:

"MOVED that Council for the Town of Grimshaw decline the request to hold the Safe Grad 2023 at the Mile Zero Regional Multiplex, or other Town facilities."

This motion was carried by a 4-3 vote.

Council appreciates the parent committee planning and organizing a detailed proposal but ultimately must act on the advice of our insurer when it comes to issues of potential liability.

Yours Truly,

Brian Allen, CLGM

Chief Administrative Officer



## Office of the Mayor

Box 377 • 4612 50th Street • Grimshaw, AB • T0H 1W0  
Telephone: (780) 332-4626  
Fax: (780) 332-1250  
Website: [www.grimshaw.ca](http://www.grimshaw.ca)

January 12, 2023

Honourable Danielle Smith  
Office of the Premier  
307 Legislative Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Premier Smith,

The Town of Grimshaw has been made aware that the Town of Spirit River was notified in November from Alberta Health Services that AHS fixed wing medivac airplanes will not be permitted to land during the winter months at the Spirit River Airport.

The airport in Spirit River has been used by fixed wing medivac aircraft in excess of 40 years on a year-round basis, for many of these years utilizing the same type of aircraft that are currently operating.

It is alarming to us that AHS with very little notice to the municipality discontinue medivac service to Spirit River when neither the weather conditions, or the airport infrastructure have deteriorated. We question how the current services were sufficient for many years but are now suddenly unacceptable?? A bigger concern to council is that the situation of winter closure may extended to other small rural airports. Rural Albertans and specifically those in the northern part of the province rely on fixed wing medivac services to quickly transport our citizens to larger centers for timely medical care.

The Town of Grimshaw Council asks that you please review the decision to suspend medivac service during the winter months at Spirit River and other airports and please assist in restoring this vital service to rural Albertans.

I look forward to your response.

Respectfully,

Mayor Wendy Wald



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January 13, 2023

Mayor Jackie Clayton  
City of Grande Prairie  
P.O. Bag 4000  
Grande Prairie, AB  
T8V 6V3

Dear Mayor Clayton,  
RE: Rail Advocacy

At the January 11 Regular Council Meeting, Town of Grimshaw Council discussed letters from PREDA and Alberta Forest Products Association regarding the request to assist with funding for rail advocacy.

As a result of Council's discussion administration was directed to draft a letter of support for this initiative. While council is not in a position to financially support the lobbying strategy they agree that improvements in railway service are essential in keeping industries in our region viable. If there are any other ways the Town of Grimshaw can support this important initiative please let us know.

Council looks forward to updates on the progress of the Railway Advocacy Strategy.

Yours truly,

Brian Allen, CLGM  
Chief Administrative Officer



# **Committee of Council Reports**

## **General Government & Finance:**

- Mayor Wald, Deputy Mayor Hennings
- Councillor Messner, Councillor Bissell

## **Protection to Persons and Property**

- Councillor Jacobs, Councillor Sklapsky

## **Transportation & Infrastructure**

- Councillor Sklapsky, Councillor Hennings

## **Environmental Health:**

- Councillor Hennings, Councillor Sklapsky

## **Community Services:**

- Councillor Jacobs, Councillor Johnson

## **Planning:**

- Mayor Wald

## **Round Table:**

stem: 2023-01-20 2:09:46 PM  
ar Date: 2023-01-20

Town of Grimshaw  
VENDOR CHEQUE REGISTER REPORT  
Payables Management

Page: 1  
User ID: Connie

Ranges: From: To: From: To:  
Cheque Number First Last Cheque Date 2023-01-06 2023-01-19  
Vendor ID First Last Chequebook ID First Last  
Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
44104	ALBER10	ALTA.ASSOC.REC.FACILITY PERSON	2023-01-06	OPERATING	PMCHQ00002286	\$110.25
44105	GNCAR01	GN CARRIERS LTD	2023-01-06	OPERATING	PMCHQ00002286	\$682.50
44106	PITST01	PIT STOP	2023-01-06	OPERATING	PMCHQ00002286	\$1,039.60
44107	GRIMP01	GRIMSHAW PUBLIC SCHOOL	2023-01-13	OPERATING	PMCHQ00002290	\$550.00
44108	HOLYF01	HOLY FAMILY SCHOOL	2023-01-13	OPERATING	PMCHQ00002290	\$550.00
44109	INTER02	INTERCON MESSAGING INC.	2023-01-13	OPERATING	PMCHQ00002290	\$367.50
44110	MEN'S01	MEN'S HEALTH	2023-01-13	OPERATING	PMCHQ00002290	\$55.88
44111	PINCM01	PINCH, MIKE	2023-01-13	OPERATING	PMCHQ00002290	\$69.70
44112	ROYAL03	ROYAL CANADIAN LEGION	2023-01-13	OPERATING	PMCHQ00002290	\$500.00
EFT0005543	2GPAR01	2G PARTS & EQUIPMENT	2023-01-06	OPERATING	PMCHQ00002287	\$1,906.99
EFT0005544	ALBER03	ALBERTA FIRE CHIEFS ASSOCIATIO	2023-01-06	OPERATING	PMCHQ00002287	\$189.00
EFT0005545	ALSCO01	ALSCO	2023-01-06	OPERATING	PMCHQ00002287	\$233.55
EFT0005546	AMEBS01	AMSC INSURANCE SERVICES LTD	2023-01-06	OPERATING	PMCHQ00002287	\$11,291.64
EFT0005547	ARNOL01	ARNOLD, LAWRENCE	2023-01-06	OPERATING	PMCHQ00002287	\$1,002.11
EFT0005548	BEYON02	BEYOND 2000	2023-01-06	OPERATING	PMCHQ00002287	\$1,231.69
EFT0005549	DILIG01	DILIGENT CANADA INC.	2023-01-06	OPERATING	PMCHQ00002287	\$5,587.66
EFT0005550	DOTLY01	DOT-LYN SALES & SERVICE LTD.	2023-01-06	OPERATING	PMCHQ00002287	\$966.64
EFT0005551	GRIMS01	GRIMSHAW TRUCKING	2023-01-06	OPERATING	PMCHQ00002287	\$424.78
EFT0005552	HARTI01	HART INDUSTRIAL SUPPLY LTD	2023-01-06	OPERATING	PMCHQ00002287	\$38.82
EFT0005553	ITPAR01	I.T. PARTNERS INC.	2023-01-06	OPERATING	PMCHQ00002287	\$4,167.14
EFT0005554	LOCAL01	LOCAL AUTHORITY PENSION PLAN	2023-01-06	OPERATING	PMCHQ00002287	\$8,407.13
EFT0005555	MAINW01	MAIN-WAY ELECTRICAL & INST. LT	2023-01-06	OPERATING	PMCHQ00002287	\$735.00
EFT0005556	MCINT01	MCINTOSH PERRY CONSULTING ENGI	2023-01-06	OPERATING	PMCHQ00002287	\$1,170.75
EFT0005557	MESSN01	Messner, Stacey	2023-01-06	OPERATING	PMCHQ00002287	\$263.76
EFT0005558	MILEZ02	MILE ZERO BANNER POST	2023-01-06	OPERATING	PMCHQ00002287	\$47.25
EFT0005559	MUNIC02	MUNICIPAL DISTRICT OF PEACE135	2023-01-06	OPERATING	PMCHQ00002287	\$612.50
EFT0005560	NDSSE01	NORTHERN DIGITAL SERVICES	2023-01-06	OPERATING	PMCHQ00002287	\$551.25
EFT0005561	PATSA01	PAT'S AUTO SUPPLY	2023-01-06	OPERATING	PMCHQ00002287	\$757.43
EFT0005562	PEACE06	PEACE LIBRARY SYSTEM	2023-01-06	OPERATING	PMCHQ00002287	\$8,370.18
EFT0005563	PEACE12	PEACE RIVER SCHOOL DIVISION 10	2023-01-06	OPERATING	PMCHQ00002287	\$442.04
EFT0005564	PRAIR03	PRAIRIE DISPOSAL LTD.	2023-01-06	OPERATING	PMCHQ00002287	\$6,562.08
EFT0005565	RAEDI01	RAEDIANCE FLORIST & GIFT SHOP	2023-01-06	OPERATING	PMCHQ00002287	\$182.70
EFT0005566	STAFF01	STAFF SOCIAL FUND	2023-01-06	OPERATING	PMCHQ00002287	\$46.20
EFT0005567	STREF01	FARREN STREETER O/A 2355868 AB	2023-01-06	OPERATING	PMCHQ00002287	\$529.08
EFT0005568	TYCOI01	TYCO INTEGRATED FIRE & SECURIT	2023-01-06	OPERATING	PMCHQ00002287	\$3,900.94
EFT0005569	WILLY01	WILLY'S TRUCKING SERVICES	2023-01-06	OPERATING	PMCHQ00002287	\$377.32
EFT0005570	RMA01	RURAL MUNICIPALITIES OF ALBERT	2023-01-09	OPERATING	PMCHQ00002288	\$4,392.81
EFT0005571	UNITE01	UNITED FARMERS OF ALBERTA	2023-01-11	OPERATING	PMCHQ00002289	\$878.57
EFT0005572	2243435	2243435 ALBERTA LTD.	2023-01-13	OPERATING	PMCHQ00002291	\$2,283.75
EFT0005573	2GPAR01	2G PARTS & EQUIPMENT	2023-01-13	OPERATING	PMCHQ00002291	\$916.51
EFT0005574	ALSCO01	ALSCO	2023-01-13	OPERATING	PMCHQ00002291	\$113.03
EFT0005575	BEYON02	BEYOND 2000	2023-01-13	OPERATING	PMCHQ00002291	\$130.02
EFT0005576	CIMCO02	CIMCO REFRIGERATION	2023-01-13	OPERATING	PMCHQ00002291	\$4,898.25
EFT0005577	CRITI01	CRITICAL COMMUNICATION SOLUTIO	2023-01-13	OPERATING	PMCHQ00002291	\$148.05
EFT0005578	DIXON02	DIXONVILLE SCHOOL	2023-01-13	OPERATING	PMCHQ00002291	\$550.00
EFT0005579	GRIMS23	GRIMSHAW GRAVEL SALES LTD.	2023-01-13	OPERATING	PMCHQ00002291	\$4,620.00
EFT0005580	HARTI01	HART INDUSTRIAL SUPPLY LTD	2023-01-13	OPERATING	PMCHQ00002291	\$73.48
EFT0005581	KLTIR01	K&L TIRE (2000) LTD.	2023-01-13	OPERATING	PMCHQ00002291	\$4,117.05
EFT0005582	KNELS01	KNELSEN SAND & GRAVEL	2023-01-13	OPERATING	PMCHQ00002291	\$2,862.17
EFT0005583	LLOYD01	LLOYD GARRISON SCHOOL	2023-01-13	OPERATING	PMCHQ00002291	\$550.00
EFT0005584	LONET01	LONETECH ENT.	2023-01-13	OPERATING	PMCHQ00002291	\$2,733.71
EFT0005585	MIGHT02	MIGHTY PEACE TOURIST ASSOCIATI	2023-01-13	OPERATING	PMCHQ00002291	\$7,455.77
EFT0005586	PATSA01	PAT'S AUTO SUPPLY	2023-01-13	OPERATING	PMCHQ00002291	\$817.72
EFT0005587	PUROL01	PUROLATOR COURIER LTD.	2023-01-13	OPERATING	PMCHQ00002291	\$92.19
EFT0005588	RENT001	RENTOKILL STERITECH	2023-01-13	OPERATING	PMCHQ00002291	\$315.40
EFT0005589	THEST01	THE STORE	2023-01-13	OPERATING	PMCHQ00002291	\$250.33
EFT0005590	UTILL01	UTILITY SAFETY PARTNERS	2023-01-13	OPERATING	PMCHQ00002291	\$229.46
EFT0005591	WILLY01	WILLY'S TRUCKING SERVICES	2023-01-13	OPERATING	PMCHQ00002291	\$109.32
EFT0005592	UNITE02	UNITED FARMERS OF ALTA.-PET AC	2023-01-19	OPERATING	PMCHQ00002292	\$10,389.56

Total Cheques: 59

Total Amount of Cheques: \$112,848.21

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Date: 2023-01-13 1:13:15 PM  
 User: frontdesk  
 Audit Trail Code: PMTRX00004050

Town of Grimshaw  
 Payables Distribution Posting Journal

**COPY**

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number		
000074476	INV	PEACE15 PEACE COUNTRY CO-OP Account	029228	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-51-00-280 Programs & Events		\$125.00		\$0.00	\$0.00	\$125.00	
		Voucher Total:		\$125.00		\$0.00	\$0.00	\$125.00	**
000074477	INV	PEACE15 PEACE COUNTRY CO-OP Account	029721	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-76-00-520 Small Tools & Supplies		\$125.00		\$0.00	\$0.00	\$125.00	
		Voucher Total:		\$125.00		\$0.00	\$0.00	\$125.00	**
000074478	INV	PEACE15 PEACE COUNTRY CO-OP Account	029478	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-74-00-520 Small Tools, Supplies		\$125.00		\$0.00	\$0.00	\$125.00	
		Voucher Total:		\$125.00		\$0.00	\$0.00	\$125.00	**
000074479	INV	PEACE15 PEACE COUNTRY CO-OP Account	029627	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-72-00-520 Small Tools & Supplies		\$125.00		\$0.00	\$0.00	\$125.00	
		Voucher Total:		\$125.00		\$0.00	\$0.00	\$125.00	**
000074480	INV	PEACE15 PEACE COUNTRY CO-OP Account	029153	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-72-00-520 Small Tools & Supplies		\$75.00		\$0.00	\$0.00	\$75.00	
		Voucher Total:		\$75.00		\$0.00	\$0.00	\$75.00	**
000074481	INV	SHELL01 SHELL CANADA Account	029616	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton		\$120.00	GSTRI 5%	\$5.71	\$5.71	\$114.29	
		Voucher Total:		\$120.00		\$5.71	\$5.71	\$114.29	**
000074482	INV	REDAP01 RED APPLE Account	029525	2022-11-29	2022-12-14	Net 15 Original			
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount	
		2-51-00-280 Programs & Events		\$34.42	GSTRI 5%	\$0.56	\$0.56	\$33.86	
		Voucher Total:		\$34.42		\$0.56	\$0.56	\$33.86	**



Date: 2023-01-13 1:13:15 PM  
 User: frontdesk  
 Audit Trail Code: PMTRX00004050

Town of Grimshaw  
 Payables Distribution Posting Journal

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000074483	INV	JOHNNY'S SAUSAGE & MEATS	029833	2022-11-29	2022-11-29			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$300.00		\$0.00	\$0.00	\$300.00
		Programs & Events						
		Voucher Total:		\$300.00		\$0.00	\$0.00	\$300.00 **
000074484	INV	RIVER SIDE RANC DECOR	029713	2022-11-29	2022-12-14	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-76-00-520		\$219.35	GSTRI 5%	\$10.45	\$10.45	\$208.90
		Small Tools & Supplies						
		Voucher Total:		\$219.35		\$10.45	\$10.45	\$208.90 **
000074485	INV	RIVER SIDE RANC DECOR	029044	2022-11-29	2022-12-14	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-76-00-520		\$88.20	GSTRI 5%	\$4.20	\$4.20	\$84.00
		Small Tools & Supplies						
		Voucher Total:		\$88.20		\$4.20	\$4.20	\$84.00 **
000074486	INV	RAEDIANCE FLORIST & GIFT SHOP	029512	2022-11-29	2022-12-14	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$125.00		\$0.00	\$0.00	\$125.00
		Programs & Events						
		Voucher Total:		\$125.00		\$0.00	\$0.00	\$125.00 **
000074487	INV	CANVA.COM	03624-22536831	2022-12-04	2022-12-04			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-220		\$149.99	GSTRI 5%	\$7.14	\$7.14	\$142.85
		Information						
		Voucher Total:		\$149.99		\$7.14	\$7.14	\$142.85 **
000074488	INV	PEACE COUNTRY CO-OP	005197	2022-12-05	2022-12-20	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$300.00		\$0.00	\$0.00	\$300.00
		Programs & Events						
		Voucher Total:		\$300.00		\$0.00	\$0.00	\$300.00 **
000074489	INV	SHELL CANADA	005414	2022-12-05	2022-12-20	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-75-46-552		\$111.00	GSTRI 5%	\$5.29	\$5.29	\$105.71
		Gas & Oil - 2016 Dodge 1/2 ton						
		Voucher Total:		\$111.00		\$5.29	\$5.29	\$105.71 **

Date: 2023-01-13 1:13:15 PM  
 User: frontdesk  
 Audit Trail Code: PMTRX00004050

Town of Grimshaw  
 Payables Distribution Posting Journal

Page: 3

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000074490	INV	REDAP01 RED APPLE	005881	2022-12-05	2022-12-20	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$211.76	GSTRI 5%	\$10.08	\$10.08	\$201.68
		Voucher Total:		\$211.76		\$10.08	\$10.08	\$201.68 **
000074491	INV	VISTA01 VISTAPRINT	VP-D6NB4H0X	2022-12-05	2022-12-20	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-72-00-520 Small Tools & Supplies		\$61.62	GSTRI 5%	\$2.93	\$2.93	\$58.69
		Voucher Total:		\$61.62		\$2.93	\$2.93	\$58.69 **
000074494	INV	PEACE15 PEACE COUNTRY CO-OP	007255	2022-12-07	2022-12-22	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-74-00-520 Small Tools, Supplies		\$89.88	GSTRI 5%	\$1.90	\$1.90	\$87.98
		Voucher Total:		\$89.88		\$1.90	\$1.90	\$87.98 **
000074495	INV	CANAD03 CANADIAN TIRE	007701	2022-12-07	2022-12-22	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-72-00-520 Small Tools & Supplies		\$188.98	GSTRI 5%	\$9.00	\$9.00	\$179.98
		Voucher Total:		\$188.98		\$9.00	\$9.00	\$179.98 **
000074496	INV	RIVER03 RIVER SIDE RANC DECOR	007272	2022-12-07	2022-12-22	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$167.20	GSTRI 5%	\$3.20	\$3.20	\$164.00
		Voucher Total:		\$167.20		\$3.20	\$3.20	\$164.00 **
000074497	INV	THED001 THE DOLLAR STORE	012383	2022-12-12	2022-12-27	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-61-00-290 Other		\$500.00		\$0.00	\$0.00	\$500.00
		Voucher Total:		\$500.00		\$0.00	\$0.00	\$500.00 **
000074498	INV	PEACE15 PEACE COUNTRY CO-OP	012752	2022-12-12	2022-12-27	Net 15 Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$719.20		\$0.00	\$0.00	\$719.20
		Voucher Total:		\$719.20		\$0.00	\$0.00	\$719.20 **

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000074499	INV	REDAP01 RED APPLE	MULTIPLE CARDS	2022-12-12	2022-12-27	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-61-00-290		\$600.00		\$0.00	\$0.00	\$600.00
		Other						
		Voucher Total:		\$600.00		\$0.00	\$0.00	\$600.00 **
000074500	INV	REDAP01 RED APPLE	013186	2022-12-14	2022-12-29	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-61-00-290		\$800.00		\$0.00	\$0.00	\$800.00
		Other						
		Voucher Total:		\$800.00		\$0.00	\$0.00	\$800.00 **
000074501	INV	PEACE15 PEACE COUNTRY CO-OP	014701	2022-12-14	2022-12-29	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-61-00-290		\$800.00		\$0.00	\$0.00	\$800.00
		Other						
		Voucher Total:		\$800.00		\$0.00	\$0.00	\$800.00 **
000074502	INV	PEACE15 PEACE COUNTRY CO-OP	014214	2022-12-14	2022-12-29	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$68.25	GSTRI 5%	\$3.25	\$3.25	\$65.00
		Programs & Events						
		Voucher Total:		\$68.25		\$3.25	\$3.25	\$65.00 **
000074503	INV	SHELL01 SHELL CANADA	014949	2022-12-14	2022-12-29	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-75-46-552		\$100.00	GSTRI 5%	\$4.76	\$4.76	\$95.24
		Gas & Oil - 2016 Dodge 1/2 ton						
		Voucher Total:		\$100.00		\$4.76	\$4.76	\$95.24 **
000074504	INV	REDAP01 RED APPLE	014017	2022-12-14	2022-12-29	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$284.09	GSTRI 5%	\$5.54	\$5.54	\$278.55
		Programs & Events						
		Voucher Total:		\$284.09		\$5.54	\$5.54	\$278.55 **
000074505	INV	RIVER03 RIVER SIDE RANC DECOR	015849	2022-12-15	2022-12-30	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-280		\$264.34	GSTRI 5%	\$12.59	\$12.59	\$251.75
		Programs & Events						
		Voucher Total:		\$264.34		\$12.59	\$12.59	\$251.75 **



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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000074506	INV	PEACE15 PEACE COUNTRY CO-OP Account	016492	2022-12-16	2022-12-31	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$592.80	GSTRI 5%	\$5.66	\$5.66	\$587.14
		Voucher Total:		\$592.80		\$5.66	\$5.66	\$587.14 **
000074508	INV	PEACE15 PEACE COUNTRY CO-OP Account	019275	2022-12-19	2023-01-03	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-76-00-520 Small Tools & Supplies		\$125.00		\$0.00	\$0.00	\$125.00
		Voucher Total:		\$125.00		\$0.00	\$0.00	\$125.00 **
000074509	INV	REDAP01 RED APPLE Account	020489	2022-12-20	2023-01-04	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$131.49	GSTRI 5%	\$6.26	\$6.26	\$125.23
		Voucher Total:		\$131.49		\$6.26	\$6.26	\$125.23 **
000074510	INV	SHELL01 SHELL CANADA Account	021781	2022-12-21	2023-01-05	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-75-46-552 Gas & Oil - 2016 Dodge 1/2 ton		\$106.20	GSTRI 5%	\$5.06	\$5.06	\$101.14
		Voucher Total:		\$106.20		\$5.06	\$5.06	\$101.14 **
000074511	INV	PEACE15 PEACE COUNTRY CO-OP Account	NO RECEIPT	2022-12-21	2023-01-05	Net 15 Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$95.24	GSTRI 5%	\$4.54	\$4.54	\$90.70
		Voucher Total:		\$95.24		\$4.54	\$4.54	\$90.70 **
000074512	INV	AMAZO01 AMAZON.CA Account	DEC	2022-12-21	2022-12-21	Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$9.44	GSTRI 5%	\$0.45	\$0.45	\$8.99
		Voucher Total:		\$9.44		\$0.45	\$0.45	\$8.99 **
000074513	INV	WHIRL01 WHIRLWIND ACRES Account	021648	2022-12-21	2022-12-21	Original		
				Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280 Programs & Events		\$500.00		\$0.00	\$0.00	\$500.00
		Voucher Total:		\$500.00		\$0.00	\$0.00	\$500.00 **

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000074514	INV	SPOTI01 SPOTIFY	DEC 22	2022-12-21	2022-12-21			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-74-00-520		\$10.49	GSTRI 5%	\$0.50	\$0.50	\$9.99
		Small Tools, Supplies						
		Voucher Total:		\$10.49		\$0.50	\$0.50	\$9.99 **
000074515	INV	AMAZ001 AMAZON.CA	DEC 26	2022-12-26	2022-12-26			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-51-00-220		\$10.49	GSTRI 5%	\$0.50	\$0.50	\$9.99
		Information						
		Voucher Total:		\$10.49		\$0.50	\$0.50	\$9.99 **
000074516	INV	VISTA01 VISTAPRINT	VP-TGCJ5W42	2022-12-29	2023-01-13	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-74-00-520		\$43.87	GSTRI 5%	\$2.09	\$2.09	\$41.78
		Small Tools, Supplies						
		Voucher Total:		\$43.87		\$2.09	\$2.09	\$41.78 **
000074523	INV	CANAD03 CANADIAN TIRE	015817	2022-12-15	2022-12-30	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-510		\$209.98	GSTRI 5%	\$10.00	\$10.00	\$199.98
		Office Supplies						
		Voucher Total:		\$209.98		\$10.00	\$10.00	\$199.98 **
000074524	INV	PEACE15 PEACE COUNTRY	14584 CO-OP	2022-12-14	2022-12-29	Net 15		
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-510		\$33.72	GSTRI 5%	\$0.00	\$0.00	\$33.72
		Office Supplies						
		Voucher Total:		\$33.72		\$0.00	\$0.00	\$33.72 **
000074525	INV	UNIVE03 UNIVERSITY OF ALBERTA	EXLGP8211 SP1	2022-12-06	2022-12-06			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-148		\$795.00		\$0.00	\$0.00	\$795.00
		Training						
		Voucher Total:		\$795.00		\$0.00	\$0.00	\$795.00 **
000074526	INV	UNIVE03 UNIVERSITY OF ALBERTA	EXLGP8210 WI1	2022-12-06	2022-12-06			
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-148		\$795.00		\$0.00	\$0.00	\$795.00
		Training						
		Voucher Total:		\$795.00		\$0.00	\$0.00	\$795.00 **

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000074527	INV	HRDOW01	112078	2022-12-15	2022-12-30	Net 15		
		HRDOWNLOADS INC				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		3-00-00-410		\$838.95	GSTRI 5%	\$39.95	\$39.95	\$799.00
		Prepaid Expenses						
		Voucher Total:		\$838.95		\$39.95	\$39.95	\$799.00 **
000074529	INV	PEACE15	016787	2022-12-16	2022-12-31	Net 15		
		PEACE COUNTRY CO-OP				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-520		\$37.76		\$0.00	\$0.00	\$37.76
		Small Tools, Supplies						
		Voucher Total:		\$37.76		\$0.00	\$0.00	\$37.76 **
000074532	INV	PEACE15	002401	2022-12-02	2022-12-17	Net 15		
		PEACE COUNTRY CO-OP				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-290		\$21.80		\$0.00	\$0.00	\$21.80
		Other						
		Voucher Total:		\$21.80		\$0.00	\$0.00	\$21.80 **
000074533	INV	TITAN01	DEC 2022	2022-12-31	2023-01-15	Net 15		
		TITAN SUPPLY INC.				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-00-230		\$286.97	GSTRI 5%	\$13.67	\$13.67	\$273.30
		Professional & Special Service						
		Voucher Total:		\$286.97		\$13.67	\$13.67	\$273.30 **
000074613	INV	PEAVY01	DEC 9	2022-12-09	2022-12-24	Net 15		
		PEAVY MART				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-12-00-510		\$2,126.25	GSTRI 5%	\$101.25	\$101.25	\$2,025.00
		Office Supplies						
		Voucher Total:		\$2,126.25		\$101.25	\$101.25	\$2,025.00 **
000074507	RET	PEACE15	019648	2022-12-19	0000-00-00			
		PEACE COUNTRY CO-OP				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-51-00-280		-\$820.84	GSTRI 5%	-\$0.42	-\$0.42	-\$820.42
		Programs & Events						
		Voucher Total:		-\$820.84		-\$0.42	-\$0.42	-\$820.42 **
		Report Totals:		\$12,827.89		\$276.11	\$276.11	\$12,551.78 ***



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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000074403	INV	RECEI01 RECEIVER GENERAL	010623PAY	2023-01-06	2023-02-05	Net 30	
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		4-00-00-230	\$10,641.09		\$0.00	\$0.00	\$10,641.09
		Income Tax					
		4-00-00-231	\$2,508.76		\$0.00	\$0.00	\$2,508.76
		Canada Pension Plan					
		4-00-00-232	\$869.50		\$0.00	\$0.00	\$869.50
		Employment Insurance					
		Voucher Total:	\$14,019.35		\$0.00	\$0.00	\$14,019.35 **
		Report Totals:	\$14,019.35		\$0.00	\$0.00	\$14,019.35 ***

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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000074406		CATER01	DEC 29 2022	2022-12-29	2023-01-13	Net 15	
INV		CATERPILLAR FINANCIAL SERVICES				Original	
		Account	Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-52-253	\$2,505.28	GSTRI 5%	\$119.30	\$119.30	\$2,385.98
		R&M -Equip-2020 CAT Loader					
		Voucher Total:	\$2,505.28		\$119.30	\$119.30	\$2,385.98 **
		Report Totals:	\$2,505.28		\$119.30	\$119.30	\$2,385.98 ***

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Voucher	Type	Vendor Name	Document Number	Document		Terms	P.O. Number	
				Date	Due Date			
000074407		CWBLE01	JAN 3 2023	2023-01-03	2023-01-03			
INV		CWB NATIONAL LEASING INC						
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-12-00-230	\$354.90	GSTRI 5%	\$16.90	\$16.90	\$338.00	
		Professional & Special Service						
		Voucher Total:	\$354.90		\$16.90	\$16.90	\$338.00	**
		Report Totals:	\$354.90		\$16.90	\$16.90	\$338.00	***
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Voucher	Type	Vendor Name	Document Number	Document		Terms	P.O. Number	
				Date	Due Date			
000074405		EASTL01	19257226	2022-12-28	2022-12-28			
INV		EASTLINK						
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-23-00-217	\$136.45	GSTRI 5%	\$6.50	\$6.50	\$129.95	
		Telephone						
Voucher Total:			\$136.45		\$6.50	\$6.50	\$129.95	**
Report Totals:			\$136.45		\$6.50	\$6.50	\$129.95	***
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Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number
000074404	INV	MINIS01 MINISTER OF FINANCE	4TH QUARTER 2022	2022-12-30	2023-01-14	Net 15	
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-00-00-744	\$183,001.37		\$0.00	\$0.00	\$183,001.37
		Alberta School Foundation Fund					
		Voucher Total:	\$183,001.37		\$0.00	\$0.00	\$183,001.37 **
		Report Totals:	\$183,001.37		\$0.00	\$0.00	\$183,001.37 ***

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